

Trustees' Annual Report for the period

Period start date			Period end date		
07	May	2021	06	May	2022
From			To		

Section A

Reference and administration details

Charity name	Taibach Community Library		
Other names charity is known by			
Registered charity number (if any)	1158698		
Charity's principal address	Taibach Community Library		
	5 Commercial Road		
	Taibach, Port Talbot		
Postcode	SA13 1LN		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Luke Jenkins	Secretary		
2	Anthony Taylor	Chairman		
3	Christine Thomas	Treasurer		
4	Alyson Moore			
5	Sean Pursey			
6	Rachel Taylor			
7	Rhian Davies		From 03 March 2022	
8	Louise Strogon		From 03 March 2022 – 24 May 2022	
9				
10				
11				

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution – adopted 07 May 2014
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected from the membership at Annual General Meetings with a third of trustees retiring at each AGM. They can be appointed until the next AGM by the existing trustees between annual general meetings.

Summary of the objects of the charity set out in its governing document

The text as reads in the governing document:

“To promote for the benefit of the inhabitants of the electoral wards of Taibach and Margam and the surrounding area the provision of facilities for education, recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.”

These objectives are carried out by the running of a community Library in Taibach.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activities carried out by the charity are:

- Lending of Books, DVDs and CDs to members of the public.
- Providing 4 public access computers with internet access, which are usable free of charge.
- Providing a photocopying and fax facility.
- Providing a place for public documents and consultations to be displayed.

A team of 12 trained volunteers have been responsible for the day-to-day running and operation of the library and is made up of people from the local community and neighbouring towns and villages.

In planning and delivering these activities and services, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Summary of the main achievements of the charity during the year

During the 2021-22 year, the Charity continued to successfully operate a library provision for the communities of Taibach, Goytre and Margam.

During this financial year, the library was still recovering from the COVID-19 pandemic and restrictions continued to affect library operations, events and visitor numbers when we were able to open, at times during this financial year.

Events were able to resume at the library, including the weekly coffee morning and children's club. Also during this year, the library introduced a knitting and crochet circle from September 2021 which has proven to be extremely popular.

The library run a survey in early 2022, asking library customers and non-library users for their opinions on the library and its services offered. There were calls for us to re-instate the family history sessions and these were brought back in March 2022. The survey also sought views on opening hours and a trial was conducted with later opening on a Thursday and a Saturday. Unfortunately visitor numbers did not increase, and so hours were reverted back to the standard hours.

The Library room received a complete refurbishment project of new carpets and painted walls, bringing a fresher, cleaner look to the library. A brief closure period enabled these works to take place.

The library has embraced the use of Facebook and Instagram to promote events to people in the local community. The success of using these tools has been encouraging, with posts on the Facebook page reaching an average of 7,000 people per month.

Support continued from the local council (Neath Port Talbot County Borough Council) in the form of ICT systems support and the continued supply of books for the lending library.

Section E Financial review

Brief statement of the charity's policy on reserves

We currently have a healthy level of reserves in the bank.

Further financial review details

As previous financial years, the costs vary due to the nature of invoicing and recharging of utilities and other bills from the Local Authority.


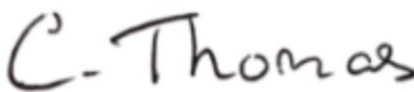
Section F Other optional information

N/A

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Luke Jenkins	Christine Thomas
Position (eg Secretary, Chair, etc)	Chair of Trustees	Treasurer
Date	09/02/2023	

Charity Name Taibach Community Library	No (if any) 1158698
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Receipts and payments accounts



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For the period from	Period start date 07-May-21	To	Period end date 06-May-22
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Library takings cash	713	-	-	713	943
Sumup payments	428	-	-	428	
Clothes bank recycling	355	-	-	355	267
Online fundraising	179	-	-	179	160
Paypal Fundraising	244	-	-	244	
Other fundraising	-	-	-	-	60
Compensation from Barclays Bank	-	-	-	-	400
COVID Grant - NPTCBC	2,000	-	-	2,000	14,000
COVID Grant - Comic Relief	-	-	-	-	4,914
Rent Grant - NPTCBC	-	1,200	-	1,200	1,300
Sub total (Gross income for AR)	3,919	1,200	-	5,119	22,044
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	3,919	1,200	-	5,119	22,044
A3 Payments					
Utilities	2,427	-	-	2,427	4,797
Rent	100	1,200	-	1,300	1,300
Insurance	1,936	-	-	1,936	857
Equipment purchased	1,613	-	-	1,613	3,081
Equipment purchased with Comic Relief	-	-	-	-	4,914
Refurbishment project	7,640	-	-	7,640	-
Photocopier bill	146	-	-	146	91
Sumup fees	9	-	-	9	
Cash loss/till error	15	-	-	15	
Purchase of Sandfields books	200	-	-	200	100
Sub total	14,085	1,200	-	15,285	15,140
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	14,085	1,200	-	15,285	15,140
Net of receipts/(payments)	- 10,166	-	-	- 10,166	6,904
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	19,478	-	-	19,478	-
Cash funds this year end	9,312	-	-	9,312	6,904

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account	9,091	-	-
	Cash	221	-	-
	Total cash funds	9,312	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	ICT Equipment (Printer, Photocopier, Till)	Unrestricted	329	-
	Fixtures and Fittings	Unrestricted	-	-
	Second hand books for sale	Unrestricted	-	20
	Catalogued books	Unrestricted	-	250
	Donated PCs	Unrestricted	3,500	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Luke Jenkins	09/02/2023	
		Christine Thomas	09/02/2023	