

TAIBACH COMMUNITY LIBRARY

England & Wales · Charity number 1158698

Details

Status Registered

Legal form CIO

Registered 2014-09-26

Register [View on the Charity Commission register](#)

Contact

Address Taibach Library
5 Commercial Road
Taibach
SA13 1LN

Phone 01639 883831

Email hello@taibachlibrary.org.uk

Website <http://www.taibachlibrary.org.uk>

Activities

Objects: TO PROMOTE FOR THE BENEFIT OF THE INHABITANTS OF THE ELECTORAL WARDS OF TAIBACH AND MARGAM AND THE SURROUNDING AREA THE PROVISION OF FACILITIES FOR EDUCATION, RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES OR FOR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITION OF LIFE OF THE SAID INHABITANTS.

Activities: Taibach Community Library operates a volunteer run library in Taibach, South Wales.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Education/training, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- Neath Port Talbot

Finances

Period end	Income	Expenditure	Assets	Employees
2025-05-06	£23,945	£31,790	-	-
2024-05-06	£15,914	£7,074	-	-
2023-05-06	£12,686	£6,566	-	-
2022-05-06	£5,119	£15,285	-	-
2021-05-06	£22,495	£15,140	-	-

Trustees

Name	Role	Appointed
Camilla Walker		2025-03-11
Carys Jenkins		2025-10-16
Luke Thomas Coles		2016-02-23
Sean Mark Pursey		2014-05-07
Susan Alyson Moore		2016-02-23
Susan Grundy		2023-03-18

Accounts



Trustees' Annual Report for the period

From	Period start date		Period end date			
	07	May	2024	06	May	2025

To

Section A Reference and administration details

Charity name

Taibach Community Library

Other names charity is known by

Registered charity number (if any)

1158698

Charity's principal address

Taibach Community Library

5 Commercial Road

Taibach, Port Talbot

Postcode
SA13 1LN

Names of the charity trustees who manage the charity

		Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
	1	Luke Jenkins	Chair of Trustees		
	2	Christine Thomas	Treasurer	Treasurer ended 27 Feb 2025	
	3	Alyson Moore			
	4	Sean Pursey			
	5	Rhian Davies	Secretary	Trustee ended 24 July 2024	
	6	Jennifer Morris		Trustee ended 30 May 2024	
	7	Susan Grundy	Treasurer	Treasurer started 28 Feb 2025	
	8	Camilla Walker		Trustee started 11 March 2025	

Section B

Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	Constitution – adopted 07 May 2014
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected from the membership at Annual General Meetings with a third of trustees retiring at each AGM. They can be appointed until the next AGM by the existing trustees between annual general meetings.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The text as reads in the governing document: “To promote for the benefit of the inhabitants of the electoral wards of Taibach and Margam and the surrounding area the provision of facilities for education, recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.” These objectives are carried out by the running of a community Library in Taibach.
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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activities carried out by the charity are:

- Lending of Books and DVDs to members of the public.
- Providing 4 public access computers with internet access, which are usable free of charge.
- Providing a photocopying facility.
- Providing a place for public documents and consultations to be displayed.

In addition to this, the library offers a range weekly activities and events to encourage all members of the community to come along and get involved with.

A team of 12 trained volunteers have been responsible for the day-to-day running and operation of the library and is made up of people from the local community and neighbouring towns and villages.

In planning and delivering these activities and services, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the 2024-25 year, the Charity continued to successfully operate a library provision for the communities of Taibach, Goytre, and Margam.

The library has developed a range of weekly clubs and activities to try and appeal to a wide range of people, encouraging them to come into the library and get involved.

On a Monday morning, a IT Drop-In Session is offered by NPT Council. And there is also an opportunity to research Family History with a dedicated volunteer providing this service. On a Tuesday morning, customers can take part in the weekly Art Group. The Knitting and Crochet Circle continues to be popular, now meeting three times per week, on a Tuesday afternoon, Thursday afternoon, and Friday evening. Saturdays are dedicated to Kids Club.

As well as the weekly Kids Club, during school holidays additional sessions are held to encourage children to come in and use the library's facilities. In addition to this, in the weeks leading up to Easter and Halloween, special children's craft sessions took place, allowing the children to create seasonal crafts such as Easter decorations and

Section D

Achievements and performance

pumpkins.

The library continues to be a member of the National Databank scheme, allowing us to provide free mobile data to those in need and on certain benefits, ensuring better digital access for members of our community.

New for this year, the library is also a member of the National Devicebank scheme, allowing us to provide free mobile phones to individuals meeting certain eligibility criteria.

Both of these schemes are provided by the Good Things Foundation.

New computers were purchased using grant funding received in the previous financial year, to replace our outdated public access computers with new ones. These arrived in July 2024.

The library has continued to embrace the use of Facebook and Instagram to promote the library's offerings to the local community. The success of using these tools has been encouraging, with posts on the Facebook page reaching an average of 9,000 people per month.

Support continued from the local council (Neath Port Talbot County Borough Council) in the form of ICT systems support and the continued supply of books for the lending library.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have a healthy level of reserves in the bank.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

As in previous financial years, the costs of operating vary due to the nature of invoicing and recharging of utilities and other bills from the Local Authority.

Section F

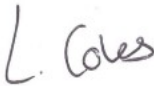
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
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Full name(s)	Luke Coles	Sean Pursey
Position (eg Secretary, Chair, etc)	Chair of Trustees	Trustee
Date	04/03/2026	04/03/2026

Receipts and payments account

For the period from	Period start date 7-May-24	To
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
Library takings cash and cheque	3,735	-	-
Library takings card	311	-	-
Room Hire	-	-	-
Book recycling	-	-	-
Clothes bank recycling	154	-	-
Online fundraising	398	-	-
Rent Grant - NPTCBC	-	1,495	-
Cost of Living Grant - Welsh Gov	-	-	-
Warm Space Grant - NPTCBC	-	2,110	-
Warm Hub Grant - NPTCBC	-	2,285	-
Cae Garw Solar Farm Fund - children's area	-	10,020	-
Margam Community Benefit Fund - children's area	-	3,206	-
Margam Community Benefit Fund -PC	-	-	-
Amazon refund	231	-	-
Sub total(Gross income for AR)	4,829	19,116	-

table).	-	-	-
	-	-	-
Sub total	-	-	-

Total receipts	4,829	19,116	-
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A3 Payments

Utilities (Gas, electric, trade waste, water, fire safety)	3,871	-	-
Broadband	475	-	-
Rent	80	1,495	-
Insurance	1,583	-	-
Information Commissioners Office	35	-	-
Equipment purchased	870	-	-
Photocopier bill	57	-	-
Children's area refurbishment	311	13,226	-
Purchase of new computers	-	5,384	-
Warm Space Grant - NPTCBC Spend	-	2,110	-
Warm Hub Grant - NPTCBC Spend	-	2,285	-
Cash loss/till error	9	-	-
Sub total	7,290	24,500	-

A4 Asset and investment purchases, (see	-	-	-
	-	-	-
Sub total	-	-	-

Total payments	7,290	24,500	-
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Net of receipts/(payments)	- 2,461	- 5,384	-
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A5 Transfers between funds	-	-	-
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A6 Cash funds last year end	13,595	10,676	-
Cash funds this year end	11,134	5,292	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £
B1 Cash funds	Bank account	11,113
	Cash	21
	Total cash funds	11,134
	(agree balances with receipts and payments account(s))	OK
		Unrestricted funds
B2 Other monetary assets	Details	to nearest £
		-
		-
		-
		-
		-
		-
B3 Investment assets	Details	asset belongs
B4 Assets retained for the charity's own use	Details	asset belongs
B5 Liabilities	Details	Fund to which

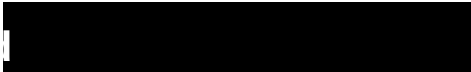
Signed by one or two trustees on behalf of all the

Signature	Print Name
#VALUE!	Luke C
#VALUE!	Sean P

o (if any) 158698	CC16a
ounts	
Period end date 6-May-25	

Total funds to the nearest £	Last year to the nearest £
3,735	3,611
311	205
-	285
-	14
154	272
398	257
1,495	1,495
-	4,000
2,110	-
2,285	-
10,020	-
3,206	-
-	5,775
231	
23,945	15,914
-	
-	-
-	-
23,945	15,914
3,871	1,585
475	-
1,575	1,575
1,583	1,480
35	35
870	1,811
57	54
13,537	-
5,384	-
2,110	
2,285	
9	
31,790	7,074
-	
-	
-	-
31,790	7,074
- 7,845	8,840
-	-

24,271	15,432
16,426	24,272



Restricted to nearest £	Endowment to nearest £
5,292	-
	-
5,292	-

OK

OK

Restricted funds to nearest £	Endowment funds to nearest £
-	-
-	-
-	-
-	-
-	-
-	-

Cost (optional)	(optional)
-	-
-	-
-	-
-	-
-	-

Cost (optional)	(optional)
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-

Amount due	When due
-	
-	
-	
-	

-	
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name	approval
Coles	3/4/2026
Cursey	3/4/2026

Accounts

Trustees' Annual Report for the period

Period start date				Period end date		
07	May	2023		06	May	2024
From			To			

Section A Reference and administration details

Charity name Taibach Community Library

Other names charity is known by

Registered charity number (if any) 1158698

Charity's principal address Taibach Community Library

5 Commercial Road

Taibach, Port Talbot

Postcode SA13 1LN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Luke Jenkins	Chair of Trustees		
2	Christine Thomas	Treasurer		
3	Alyson Moore			
4	Sean Pursey			
5	Rhian Davies	Secretary		
6	Jennifer Morris			
7	Susan Grundy			
8				
9				
10				

Section B Structure, governance and management

Description of the charity's trusts

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These objectives are carried out by the running of a community Library in Taibach.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activities carried out by the charity are:

- Lending of Books and DVDs to members of the public.
- Providing 4 public access computers with internet access, which are usable free of charge.
- Providing a photocopying facility.
- Providing a place for public documents and consultations to be displayed.

In addition to this, the library offers a range weekly activities and events to encourage all members of the community to come along and get involved with.

A team of 12 trained volunteers have been responsible for the day-to-day running and operation of the library and is made up of people from the local community and neighbouring towns and villages.

In planning and delivering these activities and services, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the 2023-24 year, the Charity continued to successfully operate a library provision for the communities of Taibach, Goytre, and Margam.

During this financial year, the charity was able to once again offer its full range of services to its customers, which had been hampered in previous years by the COVID-19 pandemic.

The library has developed a range of weekly clubs and activities to try and appeal to a wide range of people, encouraging them to come into the library and get involved.

On a Monday morning, an Employability Hub is offered by NPT Council. On afternoon, there is an opportunity to research Family History with a dedicated volunteer providing this service. On a Tuesday morning, customers can take part in the weekly Art Group. The Knitting and Crochet Circle continues to be popular, now meeting three times per week, on a Tuesday afternoon, Thursday afternoon, and Friday evening. Thursday morning sees the Jigsaw and Board Game Club take place, where customers can come in to play a game or help build our library jigsaw. Saturdays are dedicated to Kids Club.

As well as the weekly Kids Club, during school holidays additional sessions are held to encourage children to come in and use the library's facilities. In addition to this, in the weeks leading up to Easter and Halloween, special children's craft sessions took place, allowing the children to create seasonal crafts such as Easter decorations and pumpkins.

In May 2023, the library hosted a talk titled 'Glimpses of Fine Art Photography' by Gareth Martin, which was well received by attendees.

The library joined the National Databank scheme, allowing us to provide free mobile data to those in need and on certain benefits, ensuring better digital access for members of our community.

Additionally, the Ball Library initiative was introduced, enabling young people to loan a football free of charge, encouraging outdoor play and physical activity.

This year, we successfully received a Cost of Living Grant from the Welsh Government, which covered essential costs such as utilities and insurance. Previously, these costs came out of general library funds, so we are thankful that we were able to get funding to cover these rising costs.

The library also received grant funding from the Margam Community Benefit Fund, which will be used in the following financial year to purchase new computer equipment.

The library has continued to embrace the use of Facebook and Instagram to promote the library's offerings to the local community. The success of

Section D

Achievements and performance

using these tools has been encouraging, with posts on the Facebook page reaching an average of 9,000 people per month.

Support continued from the local council (Neath Port Talbot County Borough Council) in the form of ICT systems support and the continued supply of books for the lending library.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have a healthy level of reserves in the bank.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

As in previous financial years, the costs of operating vary due to the nature of invoicing and recharging of utilities and other bills from the Local Authority.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Luke Jenkins	Christine Thomas
Position (eg Secretary, Chair, etc)	Chair of Trustees	Treasurer

Date	10/02/2025	10/02/2025
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Charity Name	No (if any)
Taibach Community Library	1158698

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	7-May-23		6-May-24

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Library takings cash and cheque	3,611	-	-	3,611	3,300
Library takings card	205	-	-	205	122
Room Hire	285	-	-	285	-
Book recycling	14	-	-	14	-
Clothes bank recycling	272	-	-	272	484
Online fundraising	257	-	-	257	280
Rent Grant - NPTCBC	-	1,495	-	1,495	1,100
Warm Space Grant - NPTCBC	-	-	-	-	2,400
Cost of Living Grant - Welsh Gov	-	4,000	-	4,000	5,000
Margam Community Benefit Fund	-	5,775	-	5,775	-
Sub total (Gross income for AR)	4,644	11,270	-	15,914	12,686
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,644	11,270	-	15,914	12,686
A3 Payments					
Utilities (Gas, electric, trade waste, water, fire safety etc.)	-	1,585	-	1,585	2,082
Broadband	535	-	-	535	-
Rent	80	1,495	-	1,575	1,200
Insurance	-	1,480	-	1,480	1,135
Information Commissioners Office	35	-	-	35	-
Equipment purchased	1,811	-	-	1,811	1,956
Photocopier bill	54	-	-	54	153
Cash loss/till error	-	-	-	-	7
Purchase of books	-	-	-	-	24
Sub total	2,514	4,560	-	7,074	6,566
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	2,514	4,560	-	7,074	6,566
Net of receipts/(payments)	2,129	6,710	-	8,840	6,120
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	11,466	3,966	-	15,432	9,312
Cash funds this year end	13,595	10,676	-	24,272	15,432

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account	13,545	10,676	-
	Cash	50	-	-
	Total cash funds	13,595	10,676	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	ICT Equipment (Printer, Photocopier, Till)	Unrestricted	329	-
	Fixtures and Fittings	Unrestricted	-	-
	Second hand books for sale	Unrestricted	-	20
	Catalogued books	Unrestricted	-	250
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Luke Jenkins	10/2/2025	
		Christine Thomas	10/2/2025	

Accounts

Trustees' Annual Report for the period

Period start date			Period end date		
From	07	May	To	06	May
		2022			2023

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1	Luke Jenkins	Secretary Chair of Trustees	Until 22 September 2022 Since 23 September 2022	
2	Anthony Taylor	Chair of Trustees	Until 22 August 2022	
3	Christine Thomas	Treasurer		
4	Alyson Moore			
5	Sean Pursey			
6	Rachel Taylor		Until 22 August 2022	
7	Rhian Davies			
8	Jennifer Morris		Since 10 January 2023	
9	Susan Grundy		Since 18 March 2023	
10				

Section B Structure, governance and management

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The main activities carried out by the charity are:

- Lending of Books and DVDs to members of the public.
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- Providing a photocopying facility.
- Providing a place for public documents and consultations to be displayed.

In addition to this, the library offers a range weekly activities and events to encourage all members of the community to come along and get involved with.

A team of 12 trained volunteers have been responsible for the day-to-day running and operation of the library and is made up of people from the local community and neighbouring towns and villages.

In planning and delivering these activities and services, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Summary of the main achievements of the charity during the year

During the 2022-23 year, the Charity continued to successfully operate a library provision for the communities of Taibach, Goytre and Margam.

During this financial year, the pressures from the COVID-19 pandemic were eased and the library was able to once again offer its full range of services to its customers.

The library has developed a range of weekly clubs and activities to try and appeal to a wide range of people, to encourage them to come into the library and get involved.

The weekly Coffee Morning on a Monday morning encourages people of all ages to call in for a cuppa and a chat. On a Monday afternoon, there is an opportunity to research Family History with a dedicated volunteer providing this service. On a Tuesday morning, customers can take part in the weekly Art Group. The Knitting and Crochet Circle continues to be popular, with it now meeting twice per week, on a Tuesday and Thursday afternoon. Thursday morning sees the Jigsaw and Board Game Club take place, where customers can come in to play a game or help build our library jigsaw. Saturdays are dedicated to Kids Club between 10:30 – 12:30 and this has grown in popularity since its reintroduction.

As well as the weekly Kids Club, during school holidays additional sessions are held to encourage children to come in and use the library's facilities. In addition to this, in the weeks leading up to Halloween and Christmas, special children's craft sessions took place, allowing the children to create seasonal crafts such as pumpkins and Father Christmas.

During this year, the library applied for and was successful in being awarded a grant from Neath Port Talbot Council to provide a Warm Space provision. This enabled the library to offer a safe, warm space for all members of the community to come in and enjoy a free cup of tea, coffee or hot soup and biscuits. We were also able to offer a limited supply of warm bags, consisting of a blanket and hot water bottle. As well as this, we boosted our board game provision for adults and the children's area benefited from the addition of brand-new educational games and toys, including sensory toys to appeal to children from toddler age upwards. We were also able to provide access to a Kindness Rail – where people could donate unwanted warm clothing, and anyone was welcome to help themselves. We also were able to provide phone and laptop charging facilities with the purchase of new extension leads and cables. During the period the space was active, we also offered daily newspapers for customers to read in the library.

The library has continued to embrace the use of Facebook and Instagram to promote the library's offerings to the local community, especially more so this year due to the Pandemic.

The success of using these tools has been encouraging, with posts on the Facebook page reaching an average of 9,000 people per month.

Support continued from the local council (Neath Port Talbot County Borough Council) in the form of ICT systems support and the continued supply of books for the lending library.

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Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

As in previous financial years, the costs of operating vary due to the nature of invoicing and recharging of utilities and other bills from the Local Authority.

During this year, the charity received a Warm Space Grant from Neath Port Talbot Council and a Cost of Living Grant from Welsh Government. These restricted funding grants can only be spent on set things as stipulated in the grant terms and conditions.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Luke Jenkins	Christine Thomas
Position (eg Secretary, Chair, etc)	Chair of Trustees	Treasurer
Date	07/08/2023	07/08/2023

Receipts and payments accounts

For the period from	Period start date 07-May-22	To	Period end date 06-May-23
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Library takings cash	3,300	-	-	3,300	713
Sumup payments	122	-	-	122	428
Clothes bank recycling	484	-	-	484	355
Online fundraising	280	-	-	280	179
Paypal fundraising	-	-	-	-	244
COVID Grant - NPTCBC	-	-	-	-	2,000
Rent Grant - NPTCBC	-	1,100	-	1,100	1,200
Warm Space Grant - NPTCBC	-	2,400	-	2,400	-
Cost of Living Grant - Welsh Gov	-	5,000	-	5,000	-
Sub total (Gross income for AR)	4,186	8,500	-	12,686	5,119
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,186	8,500	-	12,686	5,119
A3 Payments					
Utilities	1,172	910	-	2,082	2,427
Rent	100	1,100	-	1,200	1,300
Insurance	-	1,135	-	1,135	1,936
Equipment purchased	566	-	-	566	1,613
Refurbishment project	-	-	-	-	7,640
Photocopier bill	153	-	-	153	146
Sumup fees	10	-	-	10	9
Cash loss/till error	7	-	-	7	15
Purchase of books	24	-	-	24	200
Warm Spaces equipment purchased	-	1,390	-	1,390	-
Sub total	2,032	4,534	-	6,566	15,286
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	2,032	4,534	-	6,566	15,286
Net of receipts/(payments)	2,154	3,966	-	6,120	- 10,167
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	9,312	-	-	9,312	-
Cash funds this year end	11,466	3,966	-	15,432	- 10,167

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Bank account	11,450	3,966	-
	Cash	16	-	-
	Total cash funds	11,466	3,966	-

(agree balances with receipts and payments account(s))

OK

OK

OK

**Unrestricted
funds**
to nearest £

Restricted funds
to nearest £

**Endowment
funds**
to nearest £

Details

B2 Other monetary assets

	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

Details

B3 Investment assets

Fund to which asset belongs	Cost (optional)	Current value (optional)
	-	-
	-	-
	-	-
	-	-
	-	-

Details

**B4 Assets retained for the
charity's own use**

Fund to which asset belongs	Cost (optional)	Current value (optional)
Unrestricted	329	-
Unrestricted	-	-
Unrestricted	-	20
Unrestricted	-	250
Unrestricted	3,500	-
	-	-
	-	-
	-	-
	-	-

Details

B5 Liabilities

Fund to which liability relates	Amount due (optional)	When due (optional)
	-	
	-	
	-	
	-	
	-	

Signed by one or two trustees on behalf
of all the trustees

Signature

Print Name

Date of approval

	Luke Jenkins	07/08/2023
	Christine Thomas	07/08/2023

Accounts

Trustees' Annual Report for the period

Period start date			Period end date		
07	May	2021	06	May	2022
From			To		

Section A

Reference and administration details

Charity name	Taibach Community Library		
Other names charity is known by			
Registered charity number (if any)	1158698		
Charity's principal address	Taibach Community Library		
	5 Commercial Road		
	Taibach, Port Talbot		
Postcode	SA13 1LN		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Luke Jenkins	Secretary		
2	Anthony Taylor	Chairman		
3	Christine Thomas	Treasurer		
4	Alyson Moore			
5	Sean Pursey			
6	Rachel Taylor			
7	Rhian Davies		From 03 March 2022	
8	Louise Strogen		From 03 March 2022 – 24 May 2022	
9				
10				
11				

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution – adopted 07 May 2014
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected from the membership at Annual General Meetings with a third of trustees retiring at each AGM. They can be appointed until the next AGM by the existing trustees between annual general meetings.

Summary of the objects of the charity set out in its governing document

The text as reads in the governing document:

“To promote for the benefit of the inhabitants of the electoral wards of Taibach and Margam and the surrounding area the provision of facilities for education, recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.”

These objectives are carried out by the running of a community Library in Taibach.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activities carried out by the charity are:

- Lending of Books, DVDs and CDs to members of the public.
- Providing 4 public access computers with internet access, which are usable free of charge.
- Providing a photocopying and fax facility.
- Providing a place for public documents and consultations to be displayed.

A team of 12 trained volunteers have been responsible for the day-to-day running and operation of the library and is made up of people from the local community and neighbouring towns and villages.

In planning and delivering these activities and services, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Summary of the main achievements of the charity during the year

During the 2021-22 year, the Charity continued to successfully operate a library provision for the communities of Taibach, Goytre and Margam.

During this financial year, the library was still recovering from the COVID-19 pandemic and restrictions continued to affect library operations, events and visitor numbers when we were able to open, at times during this financial year.

Events were able to resume at the library, including the weekly coffee morning and children's club. Also during this year, the library introduced a knitting and crochet circle from September 2021 which has proven to be extremely popular.

The library run a survey in early 2022, asking library customers and non-library users for their opinions on the library and its services offered. There were calls for us to re-instate the family history sessions and these were brought back in March 2022. The survey also sought views on opening hours and a trial was conducted with later opening on a Thursday and a Saturday. Unfortunately visitor numbers did not increase, and so hours were reverted back to the standard hours.

The Library room received a complete refurbishment project of new carpets and painted walls, bringing a fresher, cleaner look to the library. A brief closure period enabled these works to take place.

The library has embraced the use of Facebook and Instagram to promote events to people in the local community. The success of using these tools has been encouraging, with posts on the Facebook page reaching an average of 7,000 people per month.

Support continued from the local council (Neath Port Talbot County Borough Council) in the form of ICT systems support and the continued supply of books for the lending library.

Section E

Financial review

Brief statement of the charity's policy on reserves

We currently have a healthy level of reserves in the bank.

Further financial review details

As previous financial years, the costs vary due to the nature of invoicing and recharging of utilities and other bills from the Local Authority.

Section F

Other optional information

N/A

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Luke Jenkins	Christine Thomas
Position (eg Secretary, Chair, etc)	Chair of Trustees	Treasurer
Date	09/02/2023	

Receipts and payments accounts

For the period from	Period start date 07-May-21	To	Period end date 06-May-22
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Library takings cash	713	-	-	713	943
Sumup payments	428	-	-	428	
Clothes bank recycling	355	-	-	355	267
Online fundraising	179	-	-	179	160
Paypal Fundraising	244	-	-	244	
Other fundraising	-	-	-	-	60
Compensation from Barclays Bank	-	-	-	-	400
COVID Grant - NPTCBC	2,000	-	-	2,000	14,000
COVID Grant - Comic Relief	-	-	-	-	4,914
Rent Grant - NPTCBC	-	1,200	-	1,200	1,300
Sub total (Gross income for AR)	3,919	1,200	-	5,119	22,044
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	3,919	1,200	-	5,119	22,044
A3 Payments					
Utilities	2,427	-	-	2,427	4,797
Rent	100	1,200	-	1,300	1,300
Insurance	1,936	-	-	1,936	857
Equipment purchased	1,613	-	-	1,613	3,081
Equipment purchased with Comic Relief	-	-	-	-	4,914
Refurbishment project	7,640	-	-	7,640	-
Photocopier bill	146	-	-	146	91
Sumup fees	9	-	-	9	
Cash loss/till error	15	-	-	15	
Purchase of Sandfields books	200	-	-	200	100
Sub total	14,085	1,200	-	15,285	15,140
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	14,085	1,200	-	15,285	15,140
Net of receipts/(payments)	- 10,166	-	-	- 10,166	6,904
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	19,478	-	-	19,478	-
Cash funds this year end	9,312	-	-	9,312	6,904

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account	9,091	-	-
	Cash	221	-	-
	Total cash funds	9,312	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	ICT Equipment (Printer, Photocopier, Till)	Unrestricted	329	-
	Fixtures and Fittings	Unrestricted	-	-
	Second hand books for sale	Unrestricted	-	20
	Catalogued books	Unrestricted	-	250
	Donated PCs	Unrestricted	3,500	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Luke Jenkins	09/02/2023
		C. Thomas	Christine Thomas	09/02/2023

Accounts

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	07	May	2020		06	May	2021

Section A Reference and administration details

Charity name Taibach Community Library

Other names charity is known by

Registered charity number (if any) 1158698

Charity's principal address Taibach Community Library

5 Commercial Road

Taibach, Port Talbot

Postcode SA13 1LN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Luke Jenkins	Secretary		
2	Jill Miles	Treasurer	Until 01 February 2021	
3	Alyson Moore			
4	Sean Pursey			
5	Anthony Taylor	Chairman		
6	Rachel Taylor			
7	Robert Evans		Until 29 April 2021	
8	Christine Thomas	Treasurer	From 01 February 2021	
9	Charlene Morgans			
10				

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution - adopted 07 May 2014
How the charity is constituted (eg. trust, association,	Charitable Incorporated Organisation

company)

Trustee selection methods
(eg. appointed by, elected by)

Trustees are elected from the membership at Annual General Meetings with a third of trustees retiring at each AGM. They can be appointed until the next AGM by the existing trustees between annual general meetings.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The text as reads in the governing document:

“To promote for the benefit of the inhabitants of the electoral wards of Taibach and Margam and the surrounding area the provision of facilities for education, recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.”

These objectives are carried out by the running of a community Library in Taibach.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activities carried out by the charity are:

- Lending of Books and DVDs to members of the public.
- Providing 4 public access computers with internet access, which are usable free of charge.
- Providing a photocopying facility.
- Providing a place for public documents and consultations to be displayed.

As a result of the COVID-19 pandemic, much of this financial year was impacted. The number of visitors permitted in the library, when it was allowed to open was restricted and as such many of our regular events were cancelled.

We were however able to offer the Summer Reading Challenge for children and for part of the year, we were able to re-introduce our Children's Club.

A team of 12 trained volunteers have been responsible for the day-to-day running and operation of the library and is made up of people from the local community and neighbouring towns and villages.

In planning and delivering these activities and services, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the 2020 – 2021 year, the Charity continued to successfully operated a library provision for the communities of Taibach, Goytre and Margam.

The COVID-19 pandemic provided us with many challenges, and for part of the year forced us to close our doors to members of the public. Despite this, our volunteers were able to offer a Click and Collect service to allow our customers to still borrow books during this period.

When lockdown restrictions were eased, we were once again allowed to let people into the library, although we had to limit visitor numbers.

With regards to events during this year, we were only able to offer our Children's Club with limited numbers and pre-booking being required.

Unfortunately due to the Pandemic, school visits were suspended.

The library has continued to embrace the use of Facebook and Instagram to promote the library's offerings to the local community, especially more so this year due to the Pandemic.

The success of using these tools has been encouraging, with posts on the Facebook page reaching an average of 12,000 people per month with an average of 1000 engagements (likes, comments, shares etc.) per month.

Support continued from the local council (Neath Port Talbot County Borough Council) in the form of ICT systems support and the continued supply of books for the lending library.

The library's opening hours, although they remained the same as the previous year, the offering was impacted through only being able to offer Click and Collect for periods of the year – when we only operated for 2 days a week.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have ended this year with another surplus, we will be reviewing our reserves policy in the next financial year.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

As in previous financial years, the costs of operating vary due to the nature of invoicing and recharging of utilities and other bills from the Local Authority.

Our sources of income (excluding COVID grants) were significantly impacted, due to the library's doors being closed and us being unable to hold events which would ordinarily raise income.

Due to the Charity receiving a number of COVID grants during the financial year, the year ended on a sound footing going into the next financial year.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Luke Jenkins	Christine Thomas
Position (eg Secretary, Chair, etc)	Secretary	Treasurer
Date	05/02/2022	

Receipts and payments accounts

For the period from	Period start date 7-May-20	To	Period end date 6-May-21
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Library takings	943	-	-	943
Clothes bank recycling	267	-	-	267
Online fundraising	160	-	-	160
Other fundraising	60	-	-	60
Compensation from Barclays Bank	400	-	-	400
COVID Grant - NPTCBC	14,000	-	-	14,000
COVID Grant - Comic Relief	-	4,914	-	4,914
Rent Grant - NPTCBC	-	1,300	-	1,300
Sub total (Gross income for AR)	15,830	6,214	-	22,044
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	15,830	6,214	-	22,044
A3 Payments				
Utilities	4,797	-	-	4,797
Rent	-	1,300	-	1,300
Insurance	857	-	-	857
Equipment purchased	3,081	-	-	3,081
Equipment purchased with COVID grant	-	4,914	-	4,914
Photocopier bill	91	-	-	91
Purchase of Sandfields books	100	-	-	100
	-	-	-	-
	-	-	-	-
Sub total	8,926	6,214	-	15,140
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	8,926	6,214	-	15,140
Net of receipts/(payments)	6,904	-	-	6,904
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	12,574	-	-	12,574
Cash funds this year end	19,478	-	-	19,478

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Bank account	19,181.97	-
	Cash	296.03	-
		-	-
	Total cash funds	19,478	-
	(agree balances with receipts and payments account(s))	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use	ICT Equipment (Printer, Photocopier, Till)	Unrestricted	-
	Fixtures and Fittings	Unrestricted	-
	Second hand books for sale	Unrestricted	-
	Catalogued books	Unrestricted	-
	Donated PCs	Unrestricted	3,500
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name
	Luke Jenkins
C. Thomas	Christine Thomas

CC16a



Last year

to the nearest £

2,449
-
-
-
-
10,000
-
1,300
13,749

-
-

13,749

1,000
1,300
808
-
-
143
80
-
-
3,331

-

3,331

10,418
-
-
10,418



**Endowment
funds**
to nearest £

-
-
-
-

OK

**Endowment
funds**
to nearest £

-
-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-

**Current value
(optional)**

-
-
20
250
-
-
-
-
-

**When due
(optional)**

Date of
approval

2/5/2022
2/5/2022