



**The Parochial Church Council of the Ecclesiastical Parish of  
St Luke with St Bartholomew**

**Reading Reg. Charity No. 1158694**

**Annual Parochial Church Meeting  
Sunday 22 May 2022, 12 Noon,  
In-person at St Luke's Church and via Zoom**

**Agenda**

**Minutes of 2021 Meeting**

**Parish Reports including Parish Accounts**



**Sunday 22 May, 12 Noon, In-person at St Luke's Church and via Zoom**

**Meeting of Parishioners for the Choice of Churchwardens**

*(Anyone on the electoral roll of the church, OR resident in the parish may vote in this meeting)*

**AGENDA**

**1. Election of Churchwardens**

**Annual Parochial Church Meeting**

*Only those on the electoral roll of the parish may vote in this meeting.  
Others may ask questions and join in discussion at the discretion of the Chair*

**AGENDA**

**1. Apologies for absence**

**2. Minutes of the 2021 APCM**

**3. Confirmation of Deanery Synod Members**

**4. Elections of PCC Officers and Ordinary Members**

- I. Election of PCC members
- II. Appoint independent examiner if necessary
- III. PCC Secretary

**5. Outline of the Annual Reports:**

- I. Chair of PCC Report
- II. Warden's Report
- III. Electoral Roll Update
- IV. Treasurer's Report

**6. Feedback, Questions and Any Other Business**

*(Items to be considered for AOB to be sent to the Chair no later than 18 May 2022)*

**7. The Year Ahead**

**8. Closing Prayers**

**9. Dates of PCC meetings – to be agreed by the members of the PCC**



**Minutes of the Meeting of Annual Parishioners Meeting and  
the Annual Parochial Church Meeting  
Sunday 23 May 2021, 12 Noon,  
via Zoom and in person**

**Present: Present in person** Rev'd Ross Meikle (Vicar), Rev'd Christine Blackman, Jane Kenyon, Kirsten Bayes, Bar Blakey, Libby Stroud, Elizabeth Rebbeck, Alan Tonkyn, Shelagh Tonkyn

**Present on zoom** Steve Allen, Sylvia Allen, Barbara Walton, Bridget Green, Leslie Green, Vernon Speed, Janet Davis, Melanie Shrubsall, Sally-Ann McDowell, Julian Pratt, Mary Evans, Gillian Lyne, Roger Cox, Veronica Cox, Lynne Webb, John Starr, Marion Pitman, Hilary Jakeman, Francis Jakeman, Jenny Page, Sarah Collins

**Meeting of Parishioners for the choice of churchwardens**

**1. Election of Churchwardens**

- i. Resolution to remove Section 3 of the Supplementary Material of the Churchwardens Measure 2001 to permit a person to continue serving as a Churchwarden of the Parish for a period exceeding six terms.

This was proposed by Libby Stroud, seconded by Jenny Page and passed unanimously.

- ii. Election of Churchwardens

Only two nominations were received so Jane Kenyon and Kirsten Bayes were duly elected.

**Annual Parochial Church Meeting**

**1. Apologies for absence**

No apologies were received .

**2. Minutes of 2020 APCM**

Acceptance of the Minutes as written of the 2020 APCM was proposed by Kirsten Bayes, seconded by Bar Blakey and passed unanimously.

### 3. Deanery Synod election

Kirsten Bayes proposed the following continued:-

Leslie Green	Hilary Jakeman
Marion Pitman	Sally-Ann McDowell

All agreed to continue as Deanery Synod

### 4. Election of PCC officers and ordinary members

#### i. Election of PCC members

Paul Carnell, Gillian Lyne, Roger Cox and Steve Allen will continue as members of the PCC

Above were re-elected un-opposed

Lynne Webb was elected as a new member of the PCC.

Alison Carnell was thanked for acting as minutes secretary. She is now standing down.

Mary Evans is also retiring after many years. She was thanked for her hard work.

#### ii Appoint Sidespeople

Sidespeople were appointed for the coming year.

#### iii Appoint Independent Examiner

The continuing appointment of Michael Dix as independent examiner was proposed by Sally-Ann McDowell, seconded by Leslie Green and passed unanimously.

### 5. Outline of the Annual Reports

The Rev'd Ross Meikle began this section by reflecting on the passage from Matthew's gospel which describes the wise man building on rock and the foolish man on sand. The pandemic could be described as a storm and the church as a ship. Although we have been battered by the deaths of loved ones, uncertainty over St Barts and the interregnum, we have survived. He thanked all those who had worked to steer the ship and reminded us that we are all part of the crew. We are moving slowly into the easing of restrictions (sending out a raven from the ark) and as we do

- i. we are working to improve our IT and communications;
- ii. we are planning to reopen the hall and create new ways of using it for the community and mission;
- iii. we are planning for the future remembering that a previous vica or St Barts waited 7 years before starting new works;
- iv. we are putting our efforts into our primary work of worshipping God in thankfulness and praise.

- **Chair of PCC Report**

Chair of PCC Report was accepted with no questions.

- **Churchwardens report**

Warden's Report was accepted with no questions.

- **Electoral Roll update**

Electoral Roll Update was accepted with no questions.

- **Treasurer report**

Sally-Ann McDowell agreed to continue as treasurer.

We have spent more than our income this year. Libby asked if we had plans to rectify this.

Ross stated that this is mainly due to lack of income from Hall. The Buildings Committee has met to see how we can start using the Hall. The income from St Bartholomew's is helping despite us giving Read College a payment holiday. If individuals are in a position to increase giving that would be helpful, but personal circumstances dictate what each person can afford to give. No one should feel guilty.

Alan Tonkyn asked about our ongoing financial commitment to St Bartholomew's. Leslie Green responded – we are in an advanced stage with the lease agreement, but this was held up by the pandemic. Building work has been delayed by a national shortage of materials. This should start late summer.

Libby Stroud stated she had fund raising ideas which she will share with Ross via email.

Treasurers report was accepted as proposed by Kirsten Bayes.

## **6. Feedback, Questions and AOB**

Feedback and questions were invited as each report was considered.

There was no other business raised.

## **7. A closing prayer** was offered for the outpouring of the Holy Spirit on the life of our Church.

## **8. Dates of future PCC meetings** will be agreed by the members of the PCC using an electronic calendar as some members were in Church and some on zoom.

The meeting was closed at 12.30pm



## ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL OF ST LUKE WITH ST BARTHOLOMEW FOR THE YEAR ENDED APRIL 2022

### ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL OF ST LUKE WITH ST BARTHOLOMEW FOR THE YEAR ENDED APRIL 2022

#### ***Administrative information***

St Luke's and St Bartholomew's are two churches joined into one parish, situated in Reading, Berkshire. They are part of the Diocese of Oxford within the Church of England. The correspondence address is ***The Parish Office, St Luke's Church, Erleigh Road, Reading, RG1 5LH.***

The Parochial Church Council (PCC) is a charity which is registered with the Charity Commission.

Members of the PCC from the last APCM (23 May 2021) until the date this report was approved are:

The Rev'd Ross Meikle, Vicar, Chair  
The Rev'd Christine Blackman, Associate Priest  
Kirsten Bayes, Church Warden, St Luke's  
Jane Kenyon, Church Warden, St Bartholomew's  
Dr Steve Allen, Deputy Warden, St Luke's

#### **Deanery Synod representatives** (until 31<sup>st</sup> May 2023)

Leslie Green                      Hilary Jakeman  
Sally-Ann McDowell, Treasurer  
Marion Pitman, Deputy Warden, St Bart's

#### **Other elected members:**

Paul Carnell                      Roger Cox  
Mary Evans

#### **Co-opted members:**

Sarah Collins (Parish Administrator and Acting PCC Secretary)

#### **Officers who resigned during this current year:**

Mary Evans

#### **Officers newly elected at APCM 23 May 2021**

Lynne Webb

### ***Structure, governance and management***

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election on the PCC.

### ***Objectives and activities***

St Luke with St Bartholomew's PCC has the responsibility of co-operating with the Vicar in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has the maintenance responsibilities for the Churches of St Luke's, Erleigh Road, Reading; St Bartholomew's, London Road, Reading; and the Parish Hall, Erleigh Road, Reading.

### ***Church attendance***

The number on the Electoral Roll at 8 May 2022 is 87. Due to Covid restrictions services were a mixture of restricted number in person attendance and attendance via zoom. The average weekly in attendance in October was 37 (of which 1 was under the age of 16) at St Luke's and 0 at St Bart's. A family service was held at St Bartholomew's just before Christmas. This was attended by 14 Adults and 12 Children. On Christmas Day 23 adults and 7 children attended the service in person with a number of others joining via Zoom.

### ***Review of the year***

The PCC has met on 7 occasions since the last APCM.

### **Chair to PCC**

Since our last APCM, the PCC has met 8 times (including extraordinary meetings), where it has continued to review policies make decisions, and begin a process of discerning a long-term vision.

With the new Safeguarding Dashboard, we are more aware and set up to ensure that we are a church who take our Safeguarding duties seriously. We have approved our Safeguarding policy, and processing a Lone Worker policy and a Social Media policy. We are also committing ourselves to the Safer Recruitment process for all roles of responsibility, focusing on proportionality and diligence. I'm grateful to Gillian Lyne as Parish Safeguarding Officer for all her work in holding us accountable with our training, policies, and implementation.

Regarding Safer Recruitment, we have approved the Role Descriptions for various roles across the church: three to support Sunday worship (Steward; Welcomer; Tech Team Member), and one to support our hall bookings (Hall Assistant). Other future roles are in the works, including Vergers and Hospitality. An innovation from Gillian is to ensure that each role has an assigned PCC member to support new recruits.

We have also passed a Parking Policy, which seeks to outline our responsibilities as a parish and manage the expectations of our congregations, neighbours, and hall users with regards to the parking bays in front of the Parish Hall. I'm grateful to Hilary Jakeman who compiled a lot of information which helped to form the final policy.

At one of our extraordinary meetings in February, we were informed of the major cost that the parish had incurred as a result of a broken boiler at St Bartholomew's. As we heard the figure, I was impressed that the PCC remained level-headed and calm. I am grateful to Sally-Ann for her handle of the finances and keen oversight, and to Roger Cox and Leslie Green for their stewardship of St Bartholomew's.

This was followed by an afternoon of exploring vision for the parish. We explored thoughts and ideas for the 140th anniversary of St Luke's church, and then began to look ahead to the next 10 years, asking the question: "who do we want to have been by the 150th?" or "what do we want Redlands Parish Church at the 150th anniversary to say about us at the 140th?". It was a hopeful and stimulating conversation, which will feed into other activities and conversations over the coming months and years at PCC level and across the whole parish community.

**The Reverend Ross Meikle**



## **Churchwardens' Reports**

### **St Luke's Church**

The last year has been characterised by two competing drives. On the one hand the desire to return the life of our Church to the busy worship, social and groups schedule that characterised its life pre pandemic. On the other the stubbornly high and (currently) rising levels of Covid which has demanded a cautious, step by step approach.

The Christmas period provided a very welcome return to a more recognisable service pattern, and with its beautiful decorations and the amazing cribs from the festival. Easter similarly brought joy (though marred personally by having to self-isolate).

We face a degree of financial challenge from the boiler issues at St Bart's that will mean we need to keep finding new ways to do things. And we need to keep the focus on Safeguarding, building on the work being so ably led by Gillian to ensure our Church nurtures and protects all who come to it.

I continue to be hugely grateful to our clergy team; to Jane my fellow warden; to Sarah our administrator; to our PCC and all the volunteers that help keep the Church running. It is my hope that with God's help this coming year truly will be one of healing and wholeness, and we will move forward into the next phase of our collective life, whatever that may bring, together and in good heart

**Kirsten Bayes, Churchwarden**

### **St Bartholomew's Church**

It has been a year in which, at last, the "what are we going to do about St Barts and all its things" problem has begun to be dealt with head on. Most of the items on the inventory have now been moved to St Luke's and some have seemed to have found semi /permanent homes almost seamlessly. There is a genuine feeling of two churches truly becoming one. Now that the lease of the building has been signed, giving Read College greater responsibility inside the building, the urgency to remove the rest of the larger items belonging to the church has increased and hopefully will be resolved in the coming year.

The beginning of advent saw the return of Delilah the donkey to St Barts, together with a not very good shepherd (played by Ross) and lots of lost sheep. It was a Christmas service for families and was well received.

**Jane Kenyon, Churchwarden**

## **Annual report from PCC Buildings Committee March 2022**

As the Covid 19 pandemic lessens, we are starting to open up our three buildings however where necessary social distancing rules are still applied and rigorous cleaning protocols adopted.

On 30 November 2021 we signed the 25 year licence with Read College, allowing them to use St Bartholomew's church as their main operational home, thus securing the church's future.

The roof of the nave and side aisles have been renewed and the roof of chancel and lady chapel undergone major repair. The guttering and downpipes have been refurbished and now look like their original design. The soakaways have been cleared and enlarged.

We saved £25,000 against the original budget.

In November the boiler broke down and has had to be replaced. The gas regulations are much tighter now and with the discovery of asbestos the whole job has not only used the surplus but reduced the church's reserves to single figures. The new boilers are now working and Read College have a much more efficient source of heat.

All issues identified in the 2019 Quinquennial Inspections have been completed.

All of the statutory inspections and annual maintenance contracts on our three properties are up to date. Routine repairs, maintenance and replacements of expired equipment have been carried out as the need required.

The main Hall windows have been freed and new pull cords fitted. This has increased ventilation, required to reduce the risk of Covid. Several regular users have returned but we are still being very cautious about fully opening the hall to single use hirers.

The opportunity has been taken to re-floor and redecorate the Turner Room and upgrade the electric supply points. It is now a much more friendly and useable space.

Storage is also being addressed.

Discussions are on-going as to how the hall will be managed outside of the buildings committee and new hall agreements have been established.

The wifi signal in the church has varied significantly during the year and a number of different setups tested. As a result new phone lines and Internet contracts are being set up for the church and hall. This will not only improve the performance but is expected to save money.

To improve security in the church office a new door-bell video system is being installed.

The retractable posts have helped to safeguard our parking but parking is still a big issue and will again receive further consideration this coming year.

We again owe a huge thank you to Roger Cox for project managing and, in many cases, undertaking the tasks involved in maintaining and refurbishing our three properties.

The Buildings Committee would also like to thank Sarah for the day to day management of the Hall and the Church. Due to the pandemic, carrying out this responsibility has been made more difficult.

May I conclude this report by thanking all members of the congregation who have assisted the Buildings Committee in maintaining the fabric of the buildings.

**Leslie Green,**  
**Chair of the Buildings Committee**  
March 2022

## **Finance**

### **Treasurer's Report**

This report is based on the accounts produced by the treasurer directly using the accounting software.

At the summary level, in 2021 our income was greater than our expenditure.

### **INCOME**

Total Income was about £99,500 (compared to £100,000 in 2020 and £125,000 in 2019).

#### ***Income from donors***

In 2021, this was about £33,700 (compared with £37,500 in 2020 and £47,000 in 2019).

#### ***Income from buildings rent (hall and churches):***

In 2021, income from building rent was about £34,700 (compared with £34,500 in 2020 and £50,000 in 2019). The reduction was due to a decrease in hall rent due to the continuing pandemic and the fact that although there were fewer restrictions, the hall was not being used other than for the NHS holiday club and then only during holidays, thereby reducing hall income massively. Although Read College were able to use St Barts, there was a major boiler failure in November and so some of the rent due (£10,000) was used to offset costs that Read College had incurred by installing emergency heating. This has however been included in the figures above.

#### ***Other income:***

There was about £31,200 in other income during 2021. This included mainly gift aid from our giving plus dividends. We had minimal income from our single coffee morning in November, minimal income from weddings (banns) and funerals and about £950 from the Christmas Fair.

## **EXPENDITURE**

Total expenditure was about £253,500 (compared to £115,200 in 2020 and £107,500 in 2019).

### ***Major Building works and repairs***

The PCC approved money to be used to replace the roof at St Barts. Funding for this is explained later. There were also unexpected costs due to a boiler breakdown at St Barts which necessitated emergency heating in addition to boiler replacement costs. In 2021, this amounted to £93,300 with more spend in 2022.

### ***Utilities and insurance (excluding water)***

Insurance in the two churches (and hall) increased to £12,400 from £10,800 in 2020. This was because from September the insurance at St Barts changed due to the agreement with Read College and the fact that services were no longer held at St Barts necessitated a change to a Landlord insurance. The formal agreement was only signed in November so from December Read College were invoiced for the insurance costs in addition to utilities costs with a reduced rent.

Electricity in the two churches was about £2,400 which is about £500 lower than the previous year but given we were not in the building during the Winter months is not surprising.

Gas was about the same in the two churches (about £10,200) in 2021 as in 2020. Although time in the church was different in the two years this reflects the increase in gas prices in 2020.

As mentioned above the boiler broke at St Bartholomew's and Read College installed emergency heating which in 2021 was £10,000.

Hall gas was 50% lower than in 2020 at about £1,300, but this was due to very minimal use of the building. In 2021, electricity was about £500 compared to about £800 in 2020.

### ***Charitable giving:***

As in recent years, we did not give 10% of our planned giving to charities in 2021. Our plan had been to continue to donate to some local charities regularly (which we continued to do) and then do one off fundraising for others throughout the year. However due to only one coffee morning in November 2021 we were only able to give about £2,500 to charities which is considerably lower than 2020 (£2,600) and 2019 (£4,200).

### ***Parish Share:***

Our Parish share was £47,250 in 2021 compared to £44,800 in 2020.

### ***Parish Administrator:***

Costs for Parish Administrator increased to about £12,700 including tax, national insurance and pension compared to just over £10,100 in 2020. This was due to some additional hours being worked to get the new vicar settled in.

## **BALANCE OF FUNDS**

Our usable funds have dropped significantly to £86,700 in 2021 from £103,300 in 2020 and £119,000 in 2019. This has been due to a reduction in income from rent and a small reduction in giving but mainly due to the extra spend on St Barts roof plus the costs associated with a new boiler and emergency heating at St Barts.

We do also have some untouchable funds, which were valued at £301,512 on 31 Dec 2021 compared to £378,811 on 31 Dec 2020. These are the Lawrence Bequest, the Curacy fund, the Schoolrooms fund, and the Cockburn Bequest. A sale of £130,00 of shares in the Lawrence bequest was used to fund the replacement of the roof at St Barts. This was approved by the PCC and also by the Charity Commission. Interestingly despite the pandemic, the value in the shares increased as can be seen by the fact that £130,000 worth of shares from the Lawrence Fund were sold to fund the roof at St Barts but the value of that particular fund only reduced by £111,000.

### ***Reserves Policy***

The usable funds that we hold in reserve reduced due to a decrease in rent of buildings plus the major works and repairs at St Barts. The reserves policy was not discussed in 2021, however our accounts show that we still meet the reserves policy as set in 2011. The treasurer will ensure a meeting of the finance committee in 2022 to reconfirm this.

The reserves policy is still to maintain reserves of at least £5,000 per building for emergency maintenance to the buildings. The maximum amount to be held in reserves was agreed to be £100,000, although we could potentially hold more if the PCC determined there was a valid reason for doing so.

All reserves are held as funds invested with the Central Board of Finance of the Church of England for the time being.

### ***Finance Committee***

The finance committee is being refreshed and anyone interested in joining should contact me directly.

**Sally-Ann McDowell**  
**Treasurer**

## **Safeguarding report 2022**

‘For I know the plans I have for you, says the Lord. Plans to prosper you and not to harm you’

Jeremiah 29:11

Creating a safer environment and culture within our church, where all will prosper and none will be harmed, continues to be of the utmost importance. Many steps have been taken over the last year to create an environment which is welcoming, respectful and enables safeguarding concerns to be raised and responded to openly, promptly and consistently.

There have been considerable changes in the last year to ensure that our churches are places of safety and well-being for all children, young people and vulnerable adults. A new Safer Recruitment and People Management framework has been implemented which requires a more rigorous approach to those who volunteer in church. This includes online training modules and DBS checks to be undertaken every three years. All PCC members are required to do several of these safeguarding training modules.

A new Safeguarding Parish Dashboard to monitor essential aspects of Safeguarding has been introduced. The Diocese would like all parishes to have completed level 1 of this Dashboard. We have not fully completed the requirements for Level 1 but have an action plan to do so.

Following the guidance of the new Safer Recruitment and People Management framework both the Toddler Group and Sunday Club were able to start back at the end of 2021 with clear volunteer role descriptions and person specifications for those involved.

These guidelines will be followed as we return to greater volunteer involvement with Welcomers and Stewards helping at church services.

There is still a large amount of paperwork in the vestry office that needs to be reviewed and collated. Much of this will probably not be required and we should avoid keeping records we don't need to ensure compliance with GDPR regulations.

Many thanks to Jenny Page for all her work as DBS verifier and to all those people who have undertaken the online training and recruitment process. I am also grateful for all who contributed to the role descriptions and person specifications.

**Gillian Lyne**

## **Worship Spaces**

### **Clergy Report – The Reverend Ross Meikle**

Now I have been with you for a full year, it is good to share with you a year's worth of church mission and ministry.

Starting with last summer, some of the highlights for me include the opportunities that we had to use the fine weather to congregate. An especially fun afternoon was a picnic in Palmer Park to celebrate St Bartholomew's Day. By the leadership of Jenny Page, we also had our Big Book Giveaway outside the Parish Hall, which not only cleared over a thousand books from the Turner Room but also served a good number of people local to us who took books in their hundreds.

Since then, the Turner Room has been redecorated, freshened up, and now has access to brand new Parish Hall WiFi which will make it a more viable space for hirers. We have kept the books related to faith and spirituality, and they have been categorised by topic.

This significant piece of work has been part of a vision statement that I've used called 'Getting our house in order'. From a physical perspective, some of us have gone through our cupboards and storage to review what we have, what we need, and how we might better use our available resources so that we are primed for mission post-pandemic. This has included the storeroom, backstage areas and under the stage (Parish Hall); the organ loft, the vestry, the cupboards in the choir vestry, and the office (St Luke's church); and, much of the church treasures and furniture from St Bartholomew's. Relatedly, our lease with Read College is now signed and approved. Thanks go to Leslie Green for spearheading that particular piece of work, and to Roger Cox who has been key in so much of the developments across all of our buildings and the community garden too.

We have improved our communications systems with email and WiFi systems, re-installing a phone line into the Parish Hall. We have also taken the opportunity to begin to consider how we manage our Hall Bookings, and some of us heard from Earley St Peter's church to learn how they manage things.

A huge part of getting our house in order has been to do with Safeguarding and Safer Recruitment, ensuring that we are not only do what is necessary but also what is wise and appropriate for our community. Shout out to Gillian Lyne for her sterling work in this regard.

Over the course of the year, we have begun to open up more our church buildings to different missions and ministries as it has become safe to do so. It has been good to see the Toddler Group, the Craft Group, and the Coffee Morning start up again, as well as the more seasonal Christmas Fayre. We have also welcomed back some of our regular hall hirers.

Advent saw us celebrating a Nativity Festival, utilising our window-sills, which has been adapted for our Easter celebrations too. We had a 'Purple Party' the night before Advent 1 where a number of gathered to clean the church for the new year.

Advent was an exciting season, with Delilah the Donkey making her return at St Bartholomew's Church, St Luke's playing host to Christmas concerts from both the Thames Valley Gay Chorus and musicians from the University of Reading. We also

celebrated our Crib service again in the Community Garden - it may have been quite wet, but a lot of fun was had and it was good to make use of our garden.

Spiritually-speaking, it has been good to be back in the church for more regular service patterns on a Sunday morning and throughout the week with Breathe on a Tuesday morning, mass on a Tuesday evening and also on Thursday morning. Daily prayer has also been continuing on Zoom, and it has been good for as many of our services as possible to be accessible via Zoom for those who are housebound, unwell, or absent. Thanks go to Christine too, who has been a kind and excellent colleague in her support of me, and is indeed a good friend. In her role as Assistant Priest, I find myself thinking of her as a Chaplain offering wisdom and insight, care and kindness to the congregation and to me.

We have had two funeral services at St Luke's, including our sister Jean Bascom. We have had a number of baptisms, primarily for infants but also for Amy who has joined our worshipping community who was baptised by full immersion using the deanery baptistry on the afternoon of Advent 1.

With regards to discernment of the future of the church community, the Ministry Team met for a night away last October. Thoughts and ideas were then shared with a PCC Afternoon Away to Earley St Nicolas' church in February, and further work will be done following the Parish Weekend. We are not only excited to be thinking about marking the 140th anniversary of St Luke's church, but also looking ahead to the horizon of the 150th anniversary.

Personally, it has been good over the year to get to know you better through church events and also over drinks and meals to which I've been invited. On St Luke's Day last October, I was installed as Vicar to the parish and in February I was elected to General Synod following a casual vacancy. I am developing chaplaincy work with both Read College and the University of Reading Chaplaincy Centre, as well as continuing my role as LGBTI+ Chaplain to the Diocese of Oxford. I am also a Young Vocations Champion for the Berkshire Area.

I'm enjoying being your vicar. A lot has been achieved since I have arrived, and as I look to the year ahead, there are ways in which I need to learn to better ask for your help and support as we grow and proclaim the Kingdom of God to Redlands Parish.

**Ross**



## **Music Director's report 2021/22**

As we have returned to singing live in church, it has been good to be able to return to music we have not sung together for a while. Despite many changes in the way the choir operates, a core committed group of members continue to sing each week and attend choir practices when they occur. It has been great to hear the return of in person singing and less limits on numbers and the amount of music within a service.

We continue to be affiliate members of 'The Royal Schools of Church Music' and receive musical inspiration from their Sunday by Sunday publication. With recent changes of circumstance, the choir continue to sing each Sunday, with particular focus on Festal Services when we can rehearse and sing on a larger scale.

I would like to take this opportunity to thank those who assist with the other musical aspects; the band who are making their comeback, Gordon and Timothy for playing the organ and their support.

As I prepare to step down from my role of music director, I would like to thank everyone at St. Luke's for the opportunities and support I have received from a young age and to wish everyone all the best and continued music making within worship together.

**Gemma Mason**

As Vicar, I'd like to extend my thanks to Gemma for her ministry to the church as Director of Music since 2006. I'm especially grateful for all that was managed with music during the lockdowns when I arrived. Gemma and her family remain a part of our community, and we pray for them and wish them well in their new chapter.

I'd like to thank everyone who has contributed to our music-making this year: to our organists Gordon and Tim, to the choir, and to the Worship Band who made their return to worship for our Mothering Sunday Messy Mass. An especial thanks goes to Gordon for his work during the maternity leave and during this vacancy.

We are currently advertising for a Music Leader and are hopeful to have someone in post over the summer.

**Ross**

## **Social Spaces**

### **Pastoral Care Team Report**

The Pastoral Care Team, alongside other committed parishioners, have tried to maintain support, to others, during another uncertain year, due to Covid.

Cakes and flowers were delivered at Easter time in April when social mixing was still not allowed.

Telephone contact has been a source of communication, chats on doorsteps to some parishioners and then from Summer 2022 visits have re-commenced to keep in touch and to visit those who are unwell or need additional support. Shopping has been delivered when needed and also support with technology to enable church members to join in Zoom Services and Meetings. Ross informed church members to ask for help if they had Covid and needed any items delivered by church members.

Sadly Jean Bascombe died this year and her funeral took place in October 2021. Gloria Atwell's Funeral took place in December 2021.

The Pastoral Care Team consists of Christine Blackman, Mary Evans, Everette Marshall and myself, Sheila Cox. Ross Meikle attends the Pastoral Care Team Meetings whenever possible. I'd like to thank all of the team for their support and visits during this another unusual year. We have also returned to providing lifts to people when they have asked to come back to church services.

Sheila tries to keep the prayer list up to date of those members who need praying for. Please contact her or Sarah if names need adding or taking away from the weekly sheet.

Thanks must also go to members of the church who give support without necessarily any recognition, in particular Steve and Sylvia, Shelagh and Alan and Jane, amongst others, providing on-going support to individuals in the Parish.

**Sheila Cox - Pastoral Care Leader**

### **Parish Toddler Group**

The Toddler Group started meetings again on Wednesday 3 November 2021, having last met on Wednesday 11 March 2020. We meet every Wednesday in school term time, in the parish hall. The numbers attending the Group have been variable, from only 2, up to 17, with their carers. We hear constantly from those who attend that the group is really important, as so many children had little or no opportunity to mix with other children during lockdown, & socialising is a major part of early years development. It is also very good for the parents & other carers to chat to other adults. Bringing up small children can be a very busy but also very lonely time. We have a wonderful reliable team of helpers who turn up to make tea, coffee & squash for everyone, with biscuits, or on 6 April Easter eggs. It is vital to be hospitable.

On 15 December 2021 we had our annual Christmas party, with a great deal of festive party food being consumed! We were interested to observe that the children liked the colourful bubbles being blown out of our machine, but did not go wild to chase them, whereas they squealed with delight at balloons & were not worried when the balloons burst! The party was followed by a delightful time in church, when the children were able to "help" the vicar put together a Nativity scene. We always get a lot of positive remarks & thanks, but after the Christmas party the carers, including a number of grandparents, were particularly appreciative. We were recently given a number of children's books, which we offered to the Toddler Group families to take home, as the Group already owns 2 boxes of excellent books. We have been able this Easter to give £100 to the church, to help with costs.

**Hilary Jakeman**

## **Monthly Coffee Morning**

It was wonderful to start the coffee mornings again, on 6 November. As usual, the first Saturday in December was filled with the church Christmas Fair, there was no coffee morning on the first Saturday in January (New Year's Day!), but since then, following the long-established pattern, they have been held on 5 February, 5 March & 2 April. Members of the congregation have flocked to the coffee morning for a chance to chat over coffee, something so much missed on a Sunday morning, and people who live locally have also come into the coffee mornings for delicious cake, Mary's wonderful preserves, bric-a-brac, Traidcraft & the raffle. On 6 April we even saw Ray Towsend, in the usual group brought by the excellent carers at Pembroke Lodge.

On 6 November we were glad to raise over £220 for the Chocolatada in Pilcomayo, Peru. It means so much to a poor village, and the children especially. We got some lovely pictures from the village party!

On 5 February the total was over £250 for Church Action on Poverty.

On 5 March, in Fair Trade Fortnight, we were able to send the magnificent amount of £285 to Traidcraft Exchange.

On 6 April we raised £253 for Reading Refugee Support Group.

The next coffee mornings will be:

on 7 May, with funds to go to Medical Aid to Palestine

on 4 June, for the Jo Cox Foundation

and on 7 July for USPG.

We shall have the usual break in August, with the next coffee morning to be held on 3 September.

**Hilary Jakeman**

## **Traidcraft**

Traidcraft was started in 1979 by a group of Christians who wanted to challenge the deep injustices embedded in global trade. It has grown to working with producers from 30 different countries around the world. It is a member of the World Fair Trade Organisation, and it co-founded the Fair Trade Foundation in the UK. It is this organisation which checks the conditions in which items are produced, so that you can be sure that the Fair Trade logo on anything tells you that every transaction was conducted with justice.

Since we were able to start the church coffee mornings again, on 3 November last year, I have held my usual Traidcraft stall at the coffee morning in the parish hall. Sales vary considerably - from £20 one month to over £100 another month - and I am always happy to take orders for items that I do not currently hold in stock. It was a great joy to see so many people at the church Christmas Fair, at which I had my usual stall, on 4 December, but in the church building, as that was open in addition to the hall.

Continuing the tradition of having a Traidcraft stall on the second Sunday of the month, at the family service, I re started this on 10 October, selling out of my car boot. This was successful except that I got very cold & wet outside on 13 February, and had to cancel the stall on 13 March as I was ill. I hope soon, as I am sure you do, for a Traidcraft stall back in church again every second Sunday.

It was so good that the team running the church coffee mornings was prepared to raise funds on 5 March, in Fair Trade Fortnight, for Traidcraft Exchange. This development charity helps people start up a business, or gives advice on land management. If people are able to make a living in their own neighbourhood, they do not need to become migrants or refugees, they have a better life and their children can go to school. It is well documented that the Fair Trade Premium paid to producers enables them to take care of their local environment and combat the effects of climate change.

There are always new items to be seen in the Traidcraft catalogue. Do make sure you have one, so that you can order things from it, whether it's food for everyday, sweet treats, or lovely craft items for yourself or to give to other people.

**Hilary Jakeman**

## **Community**

"The Great British Spring Clean" was held this year in the spring – 25 March - 10 April. Last year because of the restrictions, it was more in the summer - 28 May - 13 June. This means there have been 2 litter-picks in one year, & groups have gone out from St. Luke's car park in each one. We picked up a great deal of litter! Our Green councillors in Redlands Ward have of course been supportive of this work, and it feels good to make this connection with the local political network.

**Hilary Jakeman**

## **Thinking Spaces**

### **House Group/ Evening Lent Group report 2022**

The Group initially comprised twelve fairly regular members, one of whom had to leave us in October. With coronavirus still a threat in Reading, our first three meetings were held via Zoom, which worked fairly well, and the group were very tolerant of occasional technical hitches!

With Easter not long behind us, we spent our May and June meetings watching a conversation on the topic of the Resurrection between former Archbishop Rowan Williams and Dr Paula Gooder, part of the series of recorded talks and conversations at St Paul's cathedral in London. After tackling some challenging questions (e.g. Can you go on believing without the resurrection? How do we cope with the diversity of accounts of the resurrection?), we discussed Rowan Williams's suggestions for prolonging our Easter celebrations throughout the year.

Our July meeting gave us the chance to experience four dramatic paintings by the modern German religious painter Sieger Köder depicting Bible stories. (Elijah on the mountain, Ezekiel prepares for exile, Joseph's dream, Mary meets Elizabeth.) We were delighted to welcome as presenter June Hardcastle, wife of our former Vicar, who introduced each painting, and invited us to reflect on its effect on us and on how it related to our own experiences.

We cast off our Covid19 shackles in August with a tea party in the garden of 35 Eastern Avenue, the home of Alan and Shelagh Tonkyn.

We spent the months of September, October and November considering The Sermon on the Mount in Matthew's Gospel. This gave our new Vicar, Ross, the chance to meet the Group in person for the first time in October and then again in November. The sessions were led by Alan Tonkyn, Francis Jakeman and the Vicar respectively. The three chapters raised some difficult issues such as Jesus's teaching on adultery and divorce, on earthly and heavenly treasures and how we are to judge others.

Our December and January meetings were devoted to a further St Paul's Cathedral talk by Rowan Williams, this time on the topic 'What makes a good Christmas?' (on the understanding that more than Morrison's is required!). Rowan Williams used three carols ('O come, all ye faithful', 'Hark the herald angels sing' and 'We three kings') as the basis for his talk, challenging us to decide what we mean when we sing such well-known lines as 'Born to raise the sons of earth,/ Born to give them second birth', probing the meaning of the Incarnation, and picking out three things he feels are necessary for a good Christian Christmas.

In February, Group members were invited to bring a favourite Christian poem or hymn to the session, and to discuss its value to them. Poems old and new were offered, ranging from 'God's Grandeur' by Gerard Manley Hopkins to 'Candlemas' by Malcolm Guite, and hymns old and new as well, such as Charles Wesley's 'And can it be' and Stuart Townend's 'See what a morning'.

In March and April, as in some previous years, we split into two weekly Lent discussion groups: a daytime one led by Francis and Hilary Jakeman (see separate report), and an evening one led by Alan Tonkyn. The latter group had eight participants, and discussions were based on a York course 'Life to the full?' involving a conversation between Canon Simon Stanley and the Rev. Matthew Woodcock. We looked at what Jesus means by an abundant life, discussing, amongst other things, the need to avoid lives that are over- hectic, or ungenerous, and to accept the Holy Spirit into our lives as guide. We faced, again, the problem of suffering in the world, and how it can also be part of a full Christian life.

**Alan Tonkyn**  
**18/04/22**

### **Report of the Daytime Lent Group 2022**

As in previous years, we arranged a daytime group for those who found meeting in the evening unsuitable. We followed a course produced by USPG entitled 'Living Stones, Living Hope'. It focused on the metaphor of the Christian Community in I Peter 2 as living stones. This is also the focus text for this year's Lambeth Conference. The passage touches on Jesus' own experience of rejection as "the stone that the builders rejected".

Six of us met for most of the 5 weeks, looking at 5 Christian communities around the world that are experiencing challenges in one way or another. We were grateful to USPG for providing video recordings of people from each of these churches, that gave us a personal insight into the way they see God working in their situations. We met a woman in Zambia encouraging women and men in her community to tackle gender based violence. We heard from a young ordinand in South Korea who has inspired local people to re-open a derelict church building for worship and community events. We explored 'Liberation Theology' through the experience of a 'base community' in Brazil. Closer to home we reflected on the challenge facing Christians in the Church of Ireland which straddles the divide between North and South. Finally, we were told how Anglicans in India are offering hope to some of the 230 million Dalits (Untouchables) living on the margins of society.

Each week an Indian Theologian offered us insights from the different passages from Scripture that were set for each week. In Week Two the passage was the Good Samaritan, a passage we thought we knew well; so, we were surprised to be invited to identify Jesus as the Good Samaritan and the Church as the Inn Keeper. Thinking about it we realised how challenging it must have been for the Inn Keeper to be presented with the stricken victim and told to care for him by someone (a Samaritan) whom he would normally see as the enemy. We were impressed to think that he trusted the Samaritan's word, when he said he would pay whatever more was needed for the victim's care sometime in the future! Can we, as Christ's Church, trust Jesus to keep his promise to bless us when we care for those in need?

Each week we were invited to identify situations in our own lives and that of our Church where we felt God is working in similar ways. There was much appreciation of the various church sponsored activities that are now happening again, following the pandemic. We

appreciated the opportunity to pray together and wondered whether at St Luke's we might build opportunities to pray for each other into our Sunday gatherings. Finally, we were surprised to learn that USPG was founded in 1701 and is still going strong! We put this down to the change it has made from being an arm of Britain's influence as a colonial power, into a movement seeking to serve Anglican churches worldwide in their own understanding of how God is calling them to share the Good News in their own situation.

As the course was provided by USPG free of charge, and because we were impressed by the valuable work it is clearly doing, we said we would like to raise money for them. The opportunity for doing this that we would recommend, is for funds from the Coffee Morning on 2nd July to be allocated to USPG.

**Francis & Hilary Jakeman**

## **Creative Spaces**

### **Erleigh Road Community Garden**

The garden is looking beautiful with lots of spring flowers blooming and seed sowing is underway so that we can grow plenty of vegetables at the garden again this year. The garden has continued to benefit a wide range of people in the local area – providing a green space where they can come and help look after the garden, learn new skills and meet other people.

This year we are running a Gardening for Health & Wellbeing session on Thursday mornings during term time from 10-11.30am and an after school session on Fridays from 3.15-4.30pm. Both of these sessions are funded by Activate Learning and are open to anyone. Currently we do not have funding for the Saturday sessions but we are looking at ways to fundraise for these so hopefully they can start up again soon.

Last year we ran a Growing Conversations course for people with English as a second language who would like to improve their conversational skills and learn about gardening at the same time. A new course is due to start up after Easter on Thursday 28<sup>th</sup> April from 1-2pm.

We'll be running family sessions in the school holidays too and some more cooking sessions using produce from the garden. We also ran some talks in the garden last year including one for children about insects by Chris Foster, Lecturer in Animal Ecology at Reading University and Hadil Tamim came in to do a talk about her beautiful artwork and her book 'Islamic Art Meets British Flowers'. We're hoping to run some more talks in the garden this year too.

Thanks to Mary who has been providing refreshments for us plus helping in the garden too and to Roger who has recently made us a new table for seed trays in the greenhouse.

For enquiries about the garden please contact Naomi at [garden@redlandsparish.org.uk](mailto:garden@redlandsparish.org.uk)

**Naomi German**

## **Deanery Synod**

Since the last APCM there were two deanery Synod meetings held over Zoom in July and November. These discussed how the deanery should function given the work was too much for half an area dean. It was agreed the deanery should be split into 4 areas which has been working well especially as the area dean resigned at the end of 2021 and so this works out well until a new area dean is found. There was then one face to face meeting this year where we had a talk by someone from PACT.

It was a great honour to be invited to hold a Traidcraft stall in the Minster - St. Mary's Church in The Butts - at the special meeting of the Reading Deanery Synod, when Bishop Steven was visiting Reading Deanery. As this was in Fair Trade Fortnight, it felt appropriate. He set an example by buying something from the stall, mentioning it & showing it off during his talk! The stall was set up for me in the middle of the church, where people went past to get their refreshments, so a lot of people stopped to look & chat & take a catalogue - all very good publicity.

As always, Bishop Steven spoke very gently and encouragingly. He talked about The Lord's Prayer, exploring it line by line. His words are printed in the current edition of "Pathways" (April - July 2022) and a longer version of his talk is available as 5 films, to be found at [oxford.anglican.org/come-and-see](https://oxford.anglican.org/come-and-see). Well worth while!

**Hilary Jakeman**



**St Luke with St Bartholomew, Reading**

**End of Year Financial Statements**

**Year ending 31 Dec 2021**

## Introduction

As per last year, the accounts have been produced directly from the accounting system (Finance Co-ordinator offline version 1) and are rounding up rather than showing only the pound.

## Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Income and endowments from:</b>					
Donations and legacies	43,121	—	—	43,121	51,682
Income from charitable activities	5,052	—	—	5,052	11,767
Other trading activities	1,093	—	—	1,093	—
Investments	29,874	—	11,222	41,097	36,372
Other income	9,221	—	—	9,221	—
<b>Total income</b>	<b>88,361</b>	<b>—</b>	<b>11,222</b>	<b>99,583</b>	<b>99,821</b>
<b>Expenditure on:</b>					
Raising funds	—	—	—	—	—
Expenditure on charitable activities	242,072	310	10,999	253,382	115,092
Other expenditure	—	—	—	—	100
<b>Total expenditure</b>	<b>242,072</b>	<b>310</b>	<b>10,999</b>	<b>253,382</b>	<b>115,192</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>(153,711)</b>	<b>(310)</b>	<b>223</b>	<b>(153,799)</b>	<b>(15,371)</b>
<b>Transfers</b>					
Gross transfers between funds - in	130,000	—	—	130,000	25,111
Gross transfers between funds - out	—	—	(130,000)	(130,000)	(25,111)
<b>Other recognised gains / losses</b>					
Gains / losses on investment assets	—	—	43,208	43,208	—
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	(16,116)
<b>Net movement in funds</b>	<b>(23,711)</b>	<b>(310)</b>	<b>(86,569)</b>	<b>(110,591)</b>	<b>(31,487)</b>
<b>Total funds brought forward</b>	<b>95,724</b>	<b>1,218</b>	<b>378,826</b>	<b>475,768</b>	<b>507,255</b>
<b>Total funds carried forward</b>	<b>72,013</b>	<b>908</b>	<b>292,257</b>	<b>365,177</b>	<b>475,768</b>
<b>Represented by</b>					
<b>Unrestricted</b>					
General fund	72,013	—	—	72,013	95,724
<b>Restricted</b>					
Administrator	—	—	—	—	—
Parish Weekend	—	908	—	908	1,218
<b>Endowment</b>					
Cockburn Bequest	—	—	157,003	157,003	137,320
Curacy Fund	—	—	9,020	9,020	7,683
Lawrence Bequest	—	—	26,858	26,858	147,057
Nuttall Bequest	—	—	—	—	—
Schoolrooms Fund	—	—	99,376	99,376	86,766

## Balance sheet

Class and code	Description	This year	Last year
<b>Fixed assets</b>			
	Schoolrooms Fund	99,375	86,766
	Cockburn Bequest	157,276	137,593
	Lawrence Bequest	36,079	147,057
	Nuttall Bequest	—	—
	Curacy Fund	8,782	7,668
	<b>Total Fixed assets</b>	<b>301,512</b>	<b>379,084</b>
<b>Current assets</b>			
	NatWest St Lukes	32,312	1,666
	NatWest Hall	2,646	2,418
	Lloyds St Barts	11,146	41,282
	Santander St Lukes	1,430	1,430
	CCLA (CBF) St Lukes deposit account	31,144	44,608
	CCLA (CBF) St Barts deosit account	1,964	1,962
	CCLA (CBF) Hall deposit account	2,199	2,198
	Cash in hand	37	—
	Accounts Receivable	3,832	7,749
	<b>Total Current assets</b>	<b>86,709</b>	<b>103,313</b>
<b>Liabilities</b>			
	Agency collections	—	—
	Accounts Payable	23,044	6,629
	<b>Total Liabilities</b>	<b>23,044</b>	<b>6,629</b>
	<b>Net Asset surplus(deficit)</b>	<b>365,177</b>	<b>475,768</b>
<b>Reserves</b>			
	Excess / (deficit) to date	(153,799)	(15,371)
	Starting balances	501,981	533,468
	Gains/(losses) on investment assets	16,994	(26,213)
	Gains/(losses) on investment assets	—	(16,116)
	<b>Total Reserves</b>	<b>365,177</b>	<b>475,768</b>
	<b>Represented by funds</b>		
	Unrestricted	72,013	95,724
	Designated	—	—
	Restricted	908	1,218
	Endowment	292,257	378,826
	<b>Total</b>	<b>365,177</b>	<b>475,768</b>

## Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
<b>Fixed assets - Tangible assets</b>						
Schoolrooms Fund -	—	—	—	99,375	99,375	86,766
Cockburn Bequest -	273	—	—	157,003	157,276	137,593
Lawrence Bequest -	34,325	—	—	1,754	36,079	147,057
Curacy Fund -	—	—	—	8,782	8,782	7,668
<b>Totals</b>	<b>34,598</b>	<b>—</b>	<b>—</b>	<b>266,914</b>	<b>301,512</b>	<b>379,084</b>
<b>Current assets - Cash at bank and in hand</b>						
NatWest St Lukes -	77,640	—	12,689	(58,017)	32,312	1,666
NatWest Hall -	15,076	—	(11,703)	(727)	2,646	2,418
Lloyds St Barts -	(17,813)	—	270	28,689	11,146	41,282
Santander St Lukes -	4,898	—	—	(3,468)	1,430	1,430
CCLA (CBF) St Lukes deposit account -	(2,775)	—	—	33,919	31,144	44,608
CCLA (CBF) St Barts deosit account -	1,964	—	—	—	1,964	1,962
CCLA (CBF) Hall deposit account -	2,199	—	—	—	2,199	2,198
Cash in hand -	37	—	—	—	37	—
<b>Totals</b>	<b>81,226</b>	<b>—</b>	<b>1,257</b>	<b>395</b>	<b>82,877</b>	<b>95,564</b>
<b>Current assets - Debtors</b>						
Accounts Receivable -	3,832	—	—	—	3,832	7,749
<b>Totals</b>	<b>3,832</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>3,832</b>	<b>7,749</b>
<b>Liabilities - Agency accounts</b>						
Agency collections -	141	—	(141)	—	—	—
<b>Totals</b>	<b>141</b>	<b>—</b>	<b>(141)</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Liabilities - Creditors: Amounts falling due in one year</b>						
Accounts Payable -	47,502	—	490	(24,948)	23,044	6,629
<b>Totals</b>	<b>47,502</b>	<b>—</b>	<b>490</b>	<b>(24,948)</b>	<b>23,044</b>	<b>6,629</b>
<b>Grand total</b>	<b>72,013</b>	<b>—</b>	<b>908</b>	<b>292,257</b>	<b>365,177</b>	<b>475,768</b>

## Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
<b>Admin - Administrator</b>						
Restricted	—	—	—	—	—	—
<b>Sub-total for Admin</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Cockburn - Cockburn Bequest</b>						
Endowment	137,320	3,991	3,991	—	19,683	157,003
<b>Sub-total for Cockburn</b>	<b>137,320</b>	<b>3,991</b>	<b>3,991</b>	<b>—</b>	<b>19,683</b>	<b>157,003</b>
<b>Curacy - Curacy Fund</b>						
Endowment	7,683	223	—	—	1,114	9,020
<b>Sub-total for Curacy</b>	<b>7,683</b>	<b>223</b>	<b>—</b>	<b>—</b>	<b>1,114</b>	<b>9,020</b>
<b>Lawrence - Lawrence Bequest</b>						
Endowment	147,057	4,486	4,486	(130,000)	9,801	26,858
<b>Sub-total for Lawrence</b>	<b>147,057</b>	<b>4,486</b>	<b>4,486</b>	<b>(130,000)</b>	<b>9,801</b>	<b>26,858</b>
<b>PWE - Parish Weekend</b>						
Restricted	1,218	—	310	—	—	908
<b>Sub-total for PWE</b>	<b>1,218</b>	<b>—</b>	<b>310</b>	<b>—</b>	<b>—</b>	<b>908</b>
<b>School - Schoolrooms Fund</b>						
Endowment	86,766	2,522	2,522	—	12,609	99,376
<b>Sub-total for School</b>	<b>86,766</b>	<b>2,522</b>	<b>2,522</b>	<b>—</b>	<b>12,609</b>	<b>99,376</b>
<b>General - General fund</b>						
Unrestricted	95,724	88,361	242,072	130,000	—	72,013
<b>Sub-total for General</b>	<b>95,724</b>	<b>88,361</b>	<b>242,072</b>	<b>130,000</b>	<b>—</b>	<b>72,013</b>
<b>Grand total</b>	<b>475,768</b>	<b>99,583</b>	<b>253,382</b>	<b>—</b>	<b>43,208</b>	<b>365,177</b>



**Note regarding fund movement by type:**

In 2021 the curacy fund had income but there were no curate expenses in 2021 so this amount has been carried forward to 2022. Additionally, £130,000 from the Lawrence endowment fund was sold and used to fund works associated with a new roof for St Bartholomews. Advice on how to show this in the accounts was obtained from Data Developments whose accounting software is used to do the accounts.

**PARISH OF ST LUKE WITH ST BARTHOLOMEW, READING****NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021****ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with the Church Accounting Regulations 1997 to 2001 together with applicable accounting standards and the Charities SORP (FRS 102).

The financial statements have been prepared under the historical cost convention as modified by the annual revaluation of listed investments to market value.

**Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

**Incoming Resources**

Voluntary income and capital sources:

- Collections are recognised when received by or on behalf of the PCC.
- Planned giving receivable under covenant is recognised only when received.
- Income Tax recoverable on covenants or gift aid donations is recognised when the income is recognised.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.
- Income from fund raising events is accounted for net of incidental expenses.

Other ordinary income:

- Rental income from the letting of church premises is recognised when the rental is due.

Income from investments:

- Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

## **Resources used**

Grants:

- Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church:

- The diocesan quota or parish share is accounted for when payable.

## **Fixed assets**

Consecrated land and buildings and movable church furnishings:

- Consecrated and beneficed property is excluded from the accounts by s.10 (2)(b) of the Charities Act 2011.
- No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Investments:

- Investments are stated at market valuation.

Current assets:

- Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

## Analysis of income and expenditure

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
<b>INCOME AND ENDOWMENTS</b>						
<b>Donations and legacies</b>						
Gift Aid - Bank	32,316	—	—	—	32,316	35,349
Gift Aid - Envelopes	—	—	—	—	—	—
Other planned giving	1,380	—	—	—	1,380	1,600
Loose plate collections	19	—	—	—	19	707
Donations appeals etc	845	—	—	—	845	1,633
Tax recoverable on Gift Aid	7,560	—	—	—	7,560	9,144
Non-recurring one-off grants	1,000	—	—	—	1,000	3,250
Total	43,121	—	—	—	43,121	51,682
<b>Income from charitable activities</b>						
Fees for weddings and funerals	238	—	—	—	238	281
Church hall lettings - objectives	4,814	—	—	—	4,814	11,486
Total	5,052	—	—	—	5,052	11,767
<b>Other trading activities</b>						
Rummage sales etc	158	—	—	—	158	—
Bookstall sales - fund raising	935	—	—	—	935	—
Total	1,093	—	—	—	1,093	—
<b>Investments</b>						
Dividends	—	—	—	11,222	11,222	13,629
Bank and building society interest	25	—	—	—	25	243
Rent from lands or buildings	29,850	—	—	—	29,850	22,500
Total	29,874	—	—	11,222	41,097	36,372
<b>Other income</b>						
Surplus - sales of fixed assets	9,221	—	—	—	9,221	—
Total	9,221	—	—	—	9,221	—
<b>INCOME TOTAL</b>	<b>88,361</b>	<b>—</b>	<b>—</b>	<b>11,222</b>	<b>99,583</b>	<b>99,821</b>

## EXPENDITURE

### Expenditure on charitable activities

Giving - relief and development agencies	33	—	—	—	33	—
Home mission	2,190	—	—	—	2,190	2,190
Secular charities	250	—	—	—	250	450
Ministry parish share etc	36,241	—	—	10,999	47,241	44,799
Assistant staff costs	3,800	—	—	—	3,800	3,122
Salary of parish administrator	12,679	—	—	—	12,679	10,127
Working expenses of incumbent	997	—	—	—	997	673
Education	—	—	—	—	—	124
Parish training and mission	327	—	310	—	637	465
Church and Hall running - insurance	12,376	—	—	—	12,376	10,755
Church office - telephone	810	—	—	—	810	263

Organ / piano tuning	—	—	—	—	—	510
Church maintenance	34,676	—	—	—	34,676	5,896
Cleaning	3,318	—	—	—	3,318	4,511
Upkeep of services	3,234	—	—	—	3,234	4,729
Upkeep of churchyard	2,723	—	—	—	2,723	3,121
Administration	2,194	—	—	—	2,194	1,350
Church running - electric	2,441	—	—	—	2,441	2,903
Church running - gas	10,239	—	—	—	10,239	10,640
Church running - water	231	—	—	—	231	406
Church running – emergency heating	10,000	—	—	—	10,000	—
Hall running - electricity	478	—	—	—	478	791
Hall running - gas	1,305	—	—	—	1,305	3,117
Hall running - maintenance	4,875	—	—	—	4,875	3,477
Hall running - water	184	—	—	—	184	674
Church major repairs - structure	93,320	—	—	—	93,320	—
Hall + major repairs - installation	601	—	—	—	601	—
Hall + interior and exterior decorating	2,550	—	—	—	2,550	—
Total	242,072	—	310	10,999	253,382	115,092

#### Other expenditure

Governance costs examination/audit fee	—	—	—	—	—	100
Total	—	—	—	—	—	100
<b>EXPENDITURE TOTAL</b>	<b>242,072</b>	<b>—</b>	<b>310</b>	<b>10,999</b>	<b>253,382</b>	<b>115,192</b>
<b>GRAND TOTAL</b>	<b>(153,711)</b>	<b>—</b>	<b>(310)</b>	<b>223</b>	<b>(153,799)</b>	<b>(15,371)</b>



## **FIXED ASSETS FOR USE BY THE PCC**

### **INVESTMENT ASSETS**

Investments held by the Central Board of Finance – Investment units.

Cost at 31 December 2021 was £64,633 (market value £301,512) and at 31 December 2020 £64,633 (market value £378,811).

### **ANALYSIS OF NET ASSETS BY FUND**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Endowment Funds</b>	<b>Total</b>
Fixed assets and investment	-	-	301,512	301,512
Current assets	86,709	-	-	86,709
Current liabilities	(23,044)	-	-	(23,044)
Fund balance	£63,665	-	£301,512	£365,177

See note below for identification of funds.

### **LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2021</b>	<b>2020</b>
Accruals and deferred income	£23,044	£6,629
	=====	=====

### **FUND DETAILS**

The endowment fund comprises the Church School Rooms Fund, Curacy Fund, Lawrence and Cockburn Bequests.

This report dated 9 Jun 2022:

Approved by The Parochial Church Council on  
6 SEP 2022 and signed on its behalf by;

*John A. Wood*

6 SEP 2022

*John Ken*

*Mae*



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name

The Parochial Church Council of the Ecclesiastical Parish of St Luke with St Bartholomew

**On accounts for the year  
ended**

31<sup>st</sup> December 2021

**Charity no  
(if any)**

1158694

**Set out on pages**

See accompanying Annual Report and Financial Statements (including SOFA, Balance Sheet & Notes)

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2020**.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

09/06/2022

**Name:**

Michael Dix

**Relevant professional  
qualification(s) or body  
(if any):**

Chartered Member (Institute of Chartered Accountants England & Wales)