



Trustee's Annual Report for the period						
From	Period start date			To	Period end date	
	06	April	2024		05	April

Section A Reference and administration details

Charity name Seaford Down's Syndrome and Special Needs Support Group

Other names charity is known by

Registered charity number (if any) 1158693

Charity's principal address 47 Fullwood Avenue

Newhaven

East Sussex

Postcode

BN9 9SW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Brown	Co-Chair		Membership
2	Alison Woodman	Co-Chair		Membership
3	Colin Morrison	Trustee		Membership
4	Michelle Evans	Trustee		Membership
5	Lisa Prior	Trustee		Membership
6	Michael Buroni	Trustee		Membership
7	Kevin Tant	Trustee		Membership
8	Jessica Shepherd	Trustee		Membership
9	Andrea Frogley	Treasurer	From November 2024	Membership
10	Caroline Lewis	Secretary	From January 2025	Trustees Co-oped

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional Information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional Information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation (CIO)

Trustee selection methods
(eg. appointed by, elected by)

Elected by members and co-opted by trustees as per constitution

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;

Trustees are inducted by adopting our constitution.

Disclosure and Barring Service checks are carried out prior to the commencement of employment or trusteeship. These checks are renewed every 3 years or subscribed. (Currently in course)

All trustees give their time voluntarily and receive no remuneration or other benefits.

We risk assess all activities, to minimise the risk of injury.

- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Provide resources and services for persons affected by Down's Syndrome and/or other additional needs to include the advancement of education and the medical professions.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

At our planning meetings, we keep in mind the Charity Commission's guidance on public benefit.

Our main activities normally include:-

Swimming Classes

Children are helped to engage in specially tailored swimming sessions, some with parents and/or siblings in the pool to promote confidence and the more advanced children partake on their own. These sessions run multiple times over each weekend.

Drop-in Sessions

We host a monthly family oriented drop-in with activities for all of the family, which now incorporate our previously separate Music Sessions.

Advice/Education

We offer warm, positive advice to parents, especially those who have children who are newly diagnosed with extra needs.

Speech Therapy

We offer Speech Therapy with a local authority approved therapist monthly to supplement a local hiatus. Currently 12 children benefit from this activity.

Youth Club

We run a bi-monthly youth club, inviting children 12 years old and over to partake in teen related activities to promote independence and improve confidence whilst encouraging friendships.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We have a number of extremely helpful volunteers who help to provide support in various ways such as admin, play work and fundraising.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Overall, we support approximately 160 active member families. We continue to run our Swimming Programme self funded. We continue to run a Youth Club for our older members and our Speech and Language Therapy sessions. We ceased our Music sessions due to poor attendance but continue to have a half hour session at our monthly Drop In which is well received .

Section E Financial review

Brief statement of the charity’s policy on reserves

We do not have a policy on reserves.

Details of any funds materially in deficit

none

Further financial review details (Optional Information)

You **may choose** to include additional information, where relevant about:

- the charity’s principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Sources of funds are:

- We have received Donations from the local community such as the Newhaven Rotary Club, Town & Village, the Crafty Ladies and Paypal receipts through a card reader we now use and the web page link. Donations total £1834
- We continued with our ongoing fundraising efforts. Various individual and group fundraising initiatives were undertaken most notably “Maisie and her friends go the distance for Pip”, Lucy’s Super Sprint Triathlon, Seahaven Dance and Life Church’s ChyngFest, which together added up to £4187. Our Swimming and Speech Therapy participants donated a further £5357.
- Total income therefore was £11797 (down from £13,446 the previous year) against expenditure of £31,259 (compared with £28,134 from last year). Our cash position has decreased from £63,844 to £44,382 Whilst still looking reasonably comfortable this only covers c2 years expenses should we not be successful in sourcing other funds to replace the discontinued CIN grants.

Section F



Other optional Information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.


Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Paul Brown	Andrea Frogley
Position (eg Secretary, Chair, etc.)	Co-Chair	Treasurer

Date August 2025

	Seaford Down's Syndrome and Special Needs Support Group			1158693	
	Receipts and payments accounts				
	For the period from	Period start date 6 Apr 2024	To	Period end date 5 Apr 2025	CC16a
Section A Receipts and payments					
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last Year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	1,834	5,357		7,191	8,750
Fundraising	4,187			4,187	4,696
Grants		0		0	0
Cash Tin deposits	419			419	0
				0	0
				0	0
				0	0
				0	0
				0	0
Sub Total (Gross income for AR)	6,440	5,357	-	11,797	13,446
A2 Assets and investment sales, (see table)					
				0	0
				0	0
Sub total	-	-	-	-	-
Total receipts	6,440	5,357	-	11,797	13,446
A3 Payments					
Swimming	0	16,058		16,058	15,126
Music	0	350		350	731
Room Hire	3,800	0		3,800	3,750
Equipment	0	0		0	0
Speech	0	7,431		7,431	6,801
General	3,237	0		3,237	1,726
Sensory Integration	0	0		0	0
Cash Tin Debits	259	0		259	0
Stationery and Postage	124	0		124	0
Sub total	7,420	23,839	-	31,259	28,134
A4 Asset and investment purchases, (see table)					
Per List	0	0		0	0
					0
Sub total	-	-	-	-	-
Total payments	7,420	23,839	0	31,259	28,134
Net of receipts/(payments)	(980)	(18,482)		(19,462)	(14,688)
A5 Transfers between funds	(18,482)	18,482			
A6 Cash funds last year end	63,844			63,844	78,530
Cash funds this year end	44,382	0	0	44,382	63,844

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	44,382	-	-
		-	-	-
		-	-	-
	Total cash funds	44,382	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Details	to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		David Brown	30/9/2025	
		Andrea Frogley	August 2025	