



Trustee's Annual Report for the period						
From	Period start date			To	Period end date	
	06	April	2022		05	April

## Section A

## Reference and administration details

**Charity name** Seafood Down's Syndrome and Special Needs Support Group

**Other names charity is known by**

**Registered charity number (if any)** 1158693

**Charity's principal address** 47 Fullwood Avenue

Newhaven

East Sussex

**Postcode**

**BN9 9SW**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Brown	Co-Chair		Membership
2	Alison Woodman	Co-Chair		Membership
4	Colin Morrison	Treasurer/Secretary		Membership
5	Michelle Evans	Trustee		Membership
6	Lisa Prior	Trustee		Membership
7	Michael Buroni	Trustee		Membership
8	Kevin Tant	Trustee		Membership
9				
10				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional Information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional Information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Elected by members and co-opted by trustees as per constitution

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;

Trustees are inducted by adopting our constitution.

Disclosure and Barring Service checks are carried out prior to the commencement of employment or trusteeship. These checks are renewed every 3 years. (Currently in course)

All trustees give their time voluntarily and receive no remuneration or other benefits.

We risk assess all activities, to minimise the risk of injury.

- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

Provide resources and services for persons affected by Down's Syndrome and/or other additional needs to include the advancement of education and the medical professions.

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

At our planning meetings, we keep in mind the Charity Commission's guidance on public benefit.

Our main activities normally include:-

#### Swimming Classes

Children are helped to engage in specially tailored swimming sessions, some with parents and/or siblings in the pool to promote confidence and the more advanced children partake on their own. These sessions run multiple times over each weekend. Where required and appropriate, children not progressing through regular sessions are given fully funded private sessions.

#### Music Classes

Our music classes have been scaled back but take place occasionally at our monthly Drop in

#### Drop-in Sessions

We host a monthly family oriented drop-in with activities for all of the family.

#### Advice/Education

We offer warm, positive advice to parents, especially those who have children who are newly diagnosed with extra needs.

#### Speech Therapy

We offer Speech Therapy with a local authority approved therapist monthly to supplement a local hiatus. Currently 10 children benefit from this activity.

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### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We have a number of extremely helpful volunteers who help to provide support in various ways such as admin, play work and fundraising.

## Section D Achievements and performance

**Summary of the main achievements of the charity during the year**

Following the Covid 19 pandemic we reverted to generally business as usual during the year.

Overall, we support approximately 110 member families. Our Drop Ins restarted in October 2021 and our swimming sessions resumed in March 2022,

## Section E Financial review

**Brief statement of the charity's policy on reserves**

We do not have a policy on reserves.

**Details of any funds materially in deficit**

none

**Further financial review details (Optional Information)**

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You **may choose** to include additional information, where relevant about:

- the charity’s principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Sources of funds are:

- Grant from BBC’s Children in Need continued to support our popular swimming sessions and although this expired in 2021 CIN have agreed that we can continue to use the funds received to meet the ongoing swimming costs. We are currently exploring additional funding from CIN
- We continued with our fundraising efforts albeit these were somewhat curtailed. Various individual and group fundraising initiatives were undertaken most notably Kevin Tant (Marathon) c£475, Lucy Pearce c£2,065 and James Prior (sponsored walk) c£1,350
- Total income therefore was £10,338 (up from £4,486 the previous year) against expenditure of £30,690 compared with £8,910. This reflects return to Swimming Classes where cost was £18k Our cash position has decreased from £98,881 to £78,530 and this reflects the spending of the aforementioned CIN grant. Whilst looking comfortable this only covers c3 years expenses should we not continue to receive CIN grants and we continually seek to raise funds from other areas.

Section F


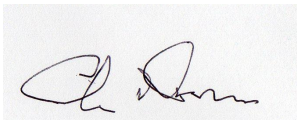
Other optional Information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	David Paul Brown	Colin Morrison
<b>Position (eg Secretary, Chair, etc.)</b>	Co-Chair	Secretary & Treasurer

**Date** May2023

Seaford Down's Syndrome and Special Needs Support Group			1158693	CC16a
Receipts and payments accounts				
For the period from	Period start date 6 Apr 2022	To	Period end date 5 Apr 2023	

## Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last Year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations	2,830	4,274		7,104	3,905
Fundraising	3,234			3,234	582
Grants		0		0	0
				0	0
				0	0
				0	0
				0	0
				0	0
<b>Sub Total (Gross income for AR)</b>	<b>6,065</b>	<b>4,274</b>	<b>-</b>	<b>10,338</b>	<b>4,487</b>
<b>A2 Assets and investment sales, (see table)</b>					
				0	0
				0	0
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>6,065</b>	<b>4,274</b>	<b>-</b>	<b>10,338</b>	<b>4,487</b>
<b>A3 Payments</b>					
Swimming	0	18,197		18,197	173
Music	216	0		216	0
Room Hire	3,089	0		3,089	1,200
Equipment	0	0		0	0
Speech	0	7,788		7,788	7,411
General	1,279	0		1,279	117
Sensory Integration	0	0		0	0
Telephone	0	0		0	
Stationery and Postage	0	0		0	10
<b>Sub total</b>	<b>4,584</b>	<b>25,986</b>	<b>-</b>	<b>30,570</b>	<b>8,911</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Per List	0	0		0	0
					0
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>4,584</b>	<b>25,986</b>	<b>0</b>	<b>30,570</b>	<b>8,911</b>
<b>Net of receipts/(payments)</b>	<b>1,481</b>	<b>(21,712)</b>		<b>(20,231)</b>	<b>(4,424)</b>
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>	<b>81,704</b>	<b>17,177</b>		<b>98,881</b>	<b>103,305</b>
<b>Cash funds this year end</b>	<b>83,065</b>	<b>(4,535)</b>		<b>78,650</b>	<b>98,881</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank	83,065	- 4,535	-
		-	-	-

	-	-	-
<b>Total cash funds</b> (agree balances with receipts and payments account(s))	<b>83,065</b>	<b>- 4,535</b>	<b>-</b>
	OK	OK	OK

**Unrestricted funds**  
to nearest £

**Restricted funds**  
to nearest £

**Endowment funds**  
to nearest £

**B2 Other monetary assets**

**Details**


-
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-
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-
-

-
-
-
-
-
-

**B3 Investment assets**

**Details**


**Fund to which asset belongs**


**Cost (optional)**

-
-
-
-
-

**Current value (optional)**

-
-
-
-
-

**B4 Assets retained for the charity's own use**

**Details**


**Fund to which asset belongs**


**Cost (optional)**

-
-
-
-
-
-
-
-

**Current value (optional)**

-
-
-
-
-
-
-
-

**B5 Liabilities**

**Details**


**Fund to which liability relates**

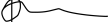

**Amount due (optional)**

-
-
-
-
-

**When due (optional)**


Signed by one or two trustees on behalf of all the trustees

Signature


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Print Name

David Brown
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Date of approval

3rd Nov. 2023
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