



Trustee's Annual Report for the period						
From	Period start date			To	Period end date	
	06	April	2020		05	April

Section A Reference and administration details

Charity name Seafood Down's Syndrome and Special Needs Support Group

Other names charity is known by

Registered charity number (if any) 1158693

Charity's principal address 47 Fullwood Avenue

Newhaven

East Sussex

Postcode

BN9 9SW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Brown	Co-Chair		Membership
2	Alison Woodman	Co-Chair		Membership
4	Colin Morrison	Treasurer/Secretary		Membership
5	Michelle Evans	Trustee		Membership
6	Lisa Prior	Trustee		Membership
7	Michael Buroni	Trustee		Membership
8	Kevin Tant	Trustee		Membership
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional Information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional Information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Elected by members and co-opted by trustees as per constitution

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;

Trustees are inducted by adopting our constitution.

Disclosure and Barring Service checks are carried out prior to the commencement of employment or trusteeship. These checks are renewed every 3 years.

All trustees give their time voluntarily and receive no remuneration or other benefits.

We risk assess all activities, to minimise the risk of injury.

- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Provide resources and services for persons affected by Down's Syndrome and/or other additional needs to include the advancement of education and the medical professions.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

At our planning meetings, we keep in mind the Charity Commission's guidance on public benefit.

Our main activities normally include:-

Swimming Classes

Children are helped to engage in specially tailored swimming sessions, some with parents and/or siblings in the pool to promote confidence and the more advanced children partake on their own. These sessions run multiple times over each weekend. Where required and appropriate, children not progressing through regular sessions are given fully funded private sessions.

Music Classes

Our music classes (Sensory and Music) may help to improve speech and language, fine and gross motor skills and help to enhance greater reasoning intelligence. The Music classes run weekly, during term time and occasionally at our monthly Drop-in to help improve the accessibility of this programme.

Drop-in Sessions

We host a monthly family oriented drop-in with activities for all of the family.

Advice/Education

We offer warm, positive advice to parents, especially those who have children who are newly diagnosed with extra needs.

Speech Therapy

We offer Speech Therapy with a local authority approved therapist monthly to supplement a local hiatus. Currently 10 children benefit from this activity.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We have a number of extremely helpful volunteers who help to provide support in various ways such as admin, play work and fundraising.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Unfortunately due to the Covid19 Pandemic almost all of the activities of the Charity were put on hold in March 2020. We did manage to continue with Speech Therapy but these sessions were held over the telephone

Overall, we support just over 80 member families. A further cleanup is under way following our decision to restart our Drop Ins in October 2021. We are hopeful that our swimming sessions will resume, albeit in a slightly different format in November/December and we are currently in discussions with our providers in this regard.

Section E Financial review

Brief statement of the charity's policy on reserves

We do not have a policy on reserves.

Details of any funds materially in deficit

none

Further financial review details (Optional Information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Sources of funds are:

- Grant from BBC's Children in need, continued to support our popular swimming programme. CIN have approved further funding of £59,520 until 2021 payable in installments. During the year £20,115 was received. We have been in contact with CIN and they are happy for us to utilise the funds and extend the period of the Grant.
- We continued with our fundraising efforts albeit these were somewhat curtailed. Various individual and group fundraising initiatives were undertaken most notably from Nationwide (and their staff who carried out a skydive) which raised c£1,500 and 2 individuals walking the South Downs way which raised c£850
- We were appointed as one of the Co Op's nominated charities and received £3,250 from this source. In addition there were various others bringing our total income from Donations and Fundraising to £8,614
- Total income was £28,729 (down from £32,634 the previous year reflecting the position with Covid) against expenditure of £4,541 compared with c£28,500 with the main reduction being due to virtually no swimming costs. Our cash position has increased from £79,117 to £103,305 but obviously this will decrease as swimming restarts. Whilst looking comfortable this only covers c4 years expenses should we not continue to receive CIN grants and we continually seek to raise funds from other areas.

Section F

Other optional Information



Our figures to April 2022 will also reflect our lack of activities but we are hopeful that we can return to some form of normal situation in the 2022/2023 period.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Paul Brown	Colin Morrison
Position (eg Secretary, Chair, etc.)	Co-Chair	Secretary & Treasurer

Date	November 2021
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Receipts and payments accounts

For the period from	Period start date 6 Apr 2020	To	Period end date 5 Apr 2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	1,427	520	-	1,947	6,239
Fundraising	3,417		-	3,417	464
Grants		23,365	-	23,365	25,932
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	4,844	23,885	-	28,729	32,634
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,844	23,885	-	28,729	32,634
A3 Payments					
Swimming	-	-	-	-	16,055
Music	344	-	-	344	1,278
Room Hire	280	-	-	280	1,647
Equipment	-	-	-	-	-
Speech	108	3,357	-	3,465	7,674
General	396	-	-	396	1,491
Training	-	-	-	-	72
Telephone	-	-	-	-	68
Stationery and Postage	-	-	-	-	54
	-	-	-	-	-
Sub total	1,128	3,357	-	4,485	28,339
A4 Asset and investment purchases, (see table)					
	-	56	-	56	178
	-	-	-	-	-
Sub total	-	56	-	56	178
Total payments	1,128	3,413	-	4,541	28,517
Net of receipts/(payments)	3,716	20,472	-	24,188	4,118
A5 Transfers between funds	-	-	-	-	-

A6 Cash funds last year end	74,836	4,281	-	79,117	74,999
Cash funds this year end	78,552	24,753	-	103,305	79,117

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	78,552	24,753	-
		-	-	-
		-	-	-
	Total cash funds	78,552	24,753	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Equipment	restricted	-	56
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	

		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	David Brown	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Seaford Down's Syndrome and Special Needs Support Group

On accounts for the year
ended

05/04/2021

Charity no
(if any)

1158693

Set out on pages

1-7

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 18/1/22

Name:

Caroline Clarke

Relevant professional
qualification(s) or body
(if any):

ACA

Address:

99 Western Road

Lewes

BN7 1RS

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.