



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	Sept	2022		31	Aug	2023

Section A Reference and administration details

Charity name

Microtia UK

Other names charity is known by

Registered charity number (if any)

1158688

Charity's principal address

Microtia UK
20-22 Wenlock Road

London

United Kingdom

Postcode N1 7GU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elizabeth Compton-Jones			
2	Hana Thalova Salussolia			
3	Alison Daniels			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
<i>Professor of Nanotechnology and Regenerative Medicine</i>	Alex Seifalian	University College London, Gower St, London WC1E 6BT
<i>Paediatrician</i>	Markiewicz <i>Consultant</i>	Chelsea and Westminster Hospital
<i>Consultant Plastic Surgeon and Lead Clinician for the Department of Plastic Surgery</i>	Neil Bulstrode	Great Ormond Street Hospital, London WC1N 3JH
<i>Consultant Plastic Surgeon and Lead Clinician for Plastic Surgery (NHS Lothian)</i>	Ken Stewart	Edinburgh Sick Children's Hospital
<i>Chartered Clinical Psychologist (NHS Lothian)</i>	Catriona Moffat	Edinburgh Sick Children's Hospital
<i>Professor of Auditory Neuroscience</i>	David McAlpine	University College London, Gower St, London WC1E 6BT
<i>Consultant Plastic Surgeon</i>	Walid Sabbagh	
<i>Consultant Plastic and Reconstructive Surgeon (Royal Free Hospital)</i>	Greg O'Toole	Royal Free Hospital, London NW3 2QG
<i>Consultant Audiovestibular Physician and Paediatrician (GOSH)</i>	Sebastian Hendricks	Royal Free Hospital, London NW3 2QG
Adult with microtia	Celia Flatley-Priddey	Great Ormond Street Hospital, London WC1N 3JH
Name of chief executive or names of senior staff members (Optional information)		
Non-executive director of fundraising and communications	Tina Rycroft	East Yorkshire

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Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We employ Tina 8 days p/m to support with co-ordinating our fundraising events, to apply for grants, to manage our social media and website, and other administrative tasks linked to the day-to-day running's of the charity. She keeps a log of work completed and continues to develop her skills and network by applying for free courses when available.

As a small charity we have not felt it necessary to appoint any other trustees. This is something that we will consider in the future as the charity grows.

We have 11 non-executive advisors that support us with keeping up to date in the various fields of microtia, including: hearing technology advancement, ear reconstruction or prosthetic methods, psychological perspectives and understanding visible difference.

We continue our relationship with several hearing aid technology companies (Cochlear, Oticon, and MED-EL) who also sponsor our London event, the website and the printing of a few of our resources. We also continue working alongside of them – advertising their latest technology and events with the wider community. The hearing aid companies also send us free merchandise and information leaflets from their companies, which allowed us to post these out for free to families.

We have developed good working relationships with other charities e.g. CSSEF, Auditory Verbal UK, Changing Faces, National Deaf Children's Society, CLAPA, Face Equality National (which we sponsor) and BATOD and these have led to various continued collaborations. The same applies to CAR and Aston University for research studies.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve the physical and psychological needs of those with microtia in the UK by helping them to make informed choices about their treatment options and by facilitating the dissemination of research results relating to the condition.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Charity members were able to visit Marwell Zoo together in September 2022.

Charity members paid a small contribution towards the cost of the tickets and 71 charity members attended the event.

We received free tickets to Legoland in Manchester for October 2022 from Merlin Magic Wand. 100 tickets were ordered for Microtia UK charity members.

We collaborated with other charities to hold an event in Scotland in March 2023. Joining forces with other charities that support those with a visible difference meant that we could come together for a free fun day out which was kindly funded.

Our London event took place in June 2023. We offered free activities, food and a range of talks from medical professionals and those born with microtia to talk about lived experiences. The day was a huge success with hearing aid companies sponsoring the day as well.

Charity members requested local buildings to light up in orange. A range of families volunteered their time to ask local buildings to light up in orange for microtia awareness day. We shall continue the tradition and have more buildings do the same next year.

Northern Ireland held their own mingle event in August 2023. We were really pleased to see families come together for the event and we have offered to support them with plans for another Mingle event next year.

The Microtia UK website was updated on a regular basis and backed up which provides free and up to date information for people with microtia. Sections include resources, frequently asked questions, inspirational life stories, and information about fundraising events. We continued changing the pages to become more mobile friendly.

Free information booklets distributed. This includes our New Parents Guide and Reconstruction booklet, as well as our charity leaflets to help raise awareness and give support to families. These are also downloadable from the website for free.

Charity awareness raising merchandise distributed to raise awareness of the condition within the community and to raise funds for Microtia UK. The items

also help to promote positive self-image (including pin badges, books, teddies, clothing, Christmas cards, bracelets, trolley coins, bags).

Virtual monthly meetings with families and professionals continued. A new approach was discussed in reaching more families and we decided to set up a monthly virtual meet where families could come together to share stories, ask questions, get to know one another and speak with medical professionals. This has been a great success, and we will continue to do the virtual meets.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We have supplied leaflets, collection pots, and free merchandise to help our community raise funds and awareness at their sponsored events. We have had fundraisers pay for their own fundraising events and raise money for the charity with our support, from running the London marathon, one off donations from their place of work, bun sales and a range of other events. We have supplied them with a free fundraising vest or t-shirt as well as giving them a winner's medal and certificate.

We have volunteers who have offered their services and support to organise smaller mingles and raise positive awareness by offering to speak at events.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Blue Sky CAD are our new sponsor for our free charity t-shirts and running vests. The company director has microtia himself and is keen to support our charity which we are very thankful for.

MI9: The Beginning book has been distributed in schools for free by CSSEF charity.

Creating a new right sided microtia teddy with hearing aid which will look the same as our current left sided microtia elephant and bilateral elephant teddies. We look forward to receiving those next year.

Continued support and growing as a charity. We continue to grow and develop every year as a charity, supporting more families than ever before. We are keen to continue reaching more people by raising more awareness about microtia.

Our website has been updated throughout the year and we continue to create newsletters to help share our news and latest information to more people. The website includes new upcoming fundraising events and to share community news. Website is accessed regularly by medical professionals, new parents, and our community members.

Free information leaflet handed out for new parents/carers which outlines what to expect when you have a baby with microtia and where to go for support. Medical professionals also share this leaflet with their patients. It is downloadable from the website.

We continue using all our social media accounts with a growing number of followers. This includes the use of Instagram, YouTube, Twitter and Facebook. We also use WhatsApp as a contact method and have our own charity phone number.

We linked with Run For Charity to help us find new fundraising events. Linking with them means we have less unfilled places. Going forward to should see an improvement of this next year. Participants set up fundraising pages which were shared on social media. We fully support those who would like to fundraise or help raise awareness for our charity. We give out medals / trophies to thank our fundraisers.

Daily support and advice for our charity members. This is given through our online support group, social media accounts, email and telephone. We also have our monthly virtual meets.

Microtia UK have been involved with the following fundraising events in 2022-2023:

- 5 places at Skydive GB in Yorkshire – Total raised £3,579. After deductions - £2,329.
- 5 places at the 5k Inflatable Run, held all over the UK – Total raised £1,168. After deductions - £1,038.
- £5,000 raised by a charity member who ran 200 miles non-stop. Fantastic effort!
- 3 Peaks Challenge - £470 raised.
- Coastal Walk - £564
- 1 place at the Great North Run – Total raised £537. After deductions - £490.
- 2 places at the Royal Parks Half event – Total raised £1,323. After deductions - £755.
- 5 places at the London Landmarks event – Total raised £555. After deductions - -£145. (Due to illness, only 2 ran the event).

We received sponsorship from the hearing aid companies, and we have had many people take on a range of challenges to raise funds for us. We have also received large one-off donations from companies throughout the year.

Section E Financial review

Brief statement of the charity's policy on reserves

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Details of any funds materially in deficit

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Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.


Signed on behalf of the charity's trustees

Signature(s)	<i>efms</i>	
Full name(s)	ELIZABETH JONES	
Position (eg Secretary, Chair, etc)	TRUSTEE	

Section GDeclaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)	HANA SALUSSOLIA	
Position (eg Secretary, Chair, etc)	TRUSTEE	
Date	22/03/2024	

Section GDeclaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

No (if any)

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/09/2022

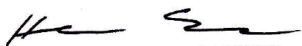
To

Period end date
31/08/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations & Fundraising Income	48,793	-	-	48,793	35,643
Interest	627	-	-	627	33
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	49,420	-	-	49,420	35,676
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	49,420	-	-	49,420	35,676
A3 Payments					
Expenses	45,593	-	-	45,593	40,334
Cost of Sales	6,583	-	-	6,583	12,610
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	52,176	-	-	52,176	52,944
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	52,176	-	-	52,176	52,944
Net of receipts/(payments)	- 2,756	-	-	- 2,756	- 17,268
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	72,165	-	-	72,165	89,433
Cash funds this year end	69,409	-	-	69,409	72,165

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		69,409	-	-
		-	-	-
		-	-	-
	Total cash funds	69,409	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Hana Salussolia	12/03/2024	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
MICROTIA UK

**On accounts for the year
ended**

31 AUGUST 2023

**Charity no
(if any)**

1158688

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

29/06/2024

Name:

CEREDIG JONES FCA

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address:

THE COOMBES, NELL HILL

BISHOPSTONE, SWINDON

SN6 8PW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.