



Trustees' Annual Report for the period										
From		Period start date			To			Period end date		
		01	Sept	2020				31	Aug	2021

Section A Reference and administration details

Charity name Microtia UK

Other names charity is known by

Registered charity number (if any) 1158688

Charity's principal address

Microtia UK	
20-22 Wenlock Road	
London	
United Kingdom	
Postcode N1 7GU	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elizabeth Compton-Jones			
2	Hana Thalova Salussolia			
3	Alison Daniels			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
<i>Professor of Nanotechnology and Regenerative Medicine</i>	Alex Seifalian	University College London, Gower St, London WC1E 6BT
<i>Paediatrician</i>	Markiewicz Consultant	Chelsea and Westminster Hospital
<i>Consultant Plastic Surgeon and Lead Clinician for the Department of Plastic Surgery</i>	Neil Bulstrode	Great Ormond Street Hospital, London WC1N 3JH
<i>Consultant Plastic Surgeon and Lead Clinician for Plastic Surgery (NHS Lothian)</i>	Ken Stewart	Edinburgh Sick Children's Hospital
<i>Chartered Clinical Psychologist (NHS Lothian)</i>	Catriona Moffat	Edinburgh Sick Children's Hospital
<i>Professor of Auditory Neuroscience</i>	David McAlpine	University College London, Gower St, London WC1E 6BT
<i>Consultant Plastic Surgeon</i>	Walid Sabbagh	
<i>Consultant Plastic and Reconstructive Surgeon (Royal Free Hospital)</i>	Greg O'Toole	Royal Free Hospital, London NW3 2QG
<i>Consultant Audiovestibular Physician and Paediatrician (GOSH)</i>	Sebastian Hendricks	Royal Free Hospital, London NW3 2QG
Adult with microtia	Celia Flatley-Priddey	Great Ormond Street Hospital, London WC1N 3JH
Name of chief executive or names of senior staff members (Optional information)		
Tina Rycroft Non-executive director of fundraising and communications at Microtia UK		

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

As a small charity we have not felt it necessary to appoint any other trustees. This is something that we will consider in the future as the charity grows.

We employ Tina 6 days per month to support with co-ordinating our fundraising events, to apply for grants, to manage our social media and other administrative tasks linked to the day-to-day running's of the charity. She keeps a log of work completed and continues to develop her skills and network.

We have 11 non-executive advisors that support us with keeping up to date in the various fields of microtia, including: hearing technology advancement, ear reconstruction methods, psychological perspectives and understanding visible difference.

We have developed a relationship with several private hearing aid technology companies (Cochlear, Oticon, MED-EL and BHM-Tech) who have continued to sponsor some of our events and the printing of some resources. MED-EL are now our sponsor of our adult fundraising vests as well. We continue working alongside of them – advertising their latest technology and events with the wider community. The hearing aid companies also send us free merchandise from their companies which allowed us to post out hearing awareness information for free to families. Our main event was cancelled again in June 2021 due to the pandemic so the free information from the hearing aid companies enabled us to continue supporting families.

We have developed good working relationships with other charities e.g. Auditory Verbal UK, Changing Faces, National Deaf Children's Society, CLAPA, Face Equality National and BATOD and these have led to various continued collaborations.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve the physical and psychological needs of those with microtia in the UK, in particular by helping them to make informed choices about their treatment options and by facilitating the dissemination of research results relating to the condition.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We received funding from The National Lottery and Community Grant. We were awarded £9,678 in March 2021 which will be used to create a new booklet for those starting in education. This is an ongoing project which we aim to complete Spring 2022. The new resource will be a valuable additional.

We spent the remainder of the COVID-19 grant on hand sanitiser, face Masks and 2 x ukulele sessions. The grant has been extremely helpful to ensure our charity members are taking extra precautions during the pandemic.

The creation of a new children's book was completed. Our new and exciting children's book was published in 2021. It was made available on our charity website, Amazon, and Waterstones.

Large scale events held in London for children and adults with microtia were sadly cancelled again due to the pandemic. We have begun discussions about holding our main event in London in June 2022. To replace the loss of the events, we upped our support online by engaging more with the community and checking in on them. In December 2020 we held an online Christmas party for the children and adults and we also held a charity raffle. Our support to families has been available throughout the pandemic and we continue to supply free PPE. We are also arranging a smaller event aimed at the teenagers and adults born with microtia to encourage them to engage with each other and the charity.

The Microtia UK website was updated and backed up which provides free and up to date information for people with microtia. Sections include resources, frequently asked questions, inspirational life stories, information about fundraising events.

Free information leaflet distributed for new parents/carers. It outlines what to expect when you have a baby with microtia and where to go for support. It is also downloadable from the website for free.

Charity awareness raising merchandise distributed to raise awareness of the condition within the community and to raise funds for Microtia UK (including: Christmas cards, bracelets, trolley coins, bags).

Toy elephant mascot distributed to raise awareness of microtia and to promote positive self-image. Our new larger microtia elephant with hearing aids has been well received by our community.

Children's books about Bone Anchored Hearing Aid Surgery and introducing microtia to young children distributed to parents and medical professionals. Printing was funded by two private hearing aid technology companies. We are starting talks about tweaking one of the books and officially publishing it. To be continued in our next annual report.

We continued our relationships with audiology departments to inform them of our charity and to encourage them to sign post patients to our charity and support group. We also sent out more copies of our New Parent Guide, BAHA book and Similarities and Differences book across clinics in England, Scotland and Ireland and this is something that we will continue doing.

We have applied for the following grants:

- Applied to the Big Lottery Community for £9,678 to help us create a new school booklet aimed at those starting in education and what to do once you leave. We received this grant.
- Applied for the Work for Good charity for a grant for the school booklet but we were unsuccessful with them.

Aftershokz have donated another bone conduction headset for the community to trial. Members of the community can trial the headphones for a period of time and then be given a discount code if they wish to purchase some.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We have supplied collection pots, teddies, wrist bands, pens and pencils to help our community raise funds at their sponsored bike rides, bake sales, dress down days and more. We have had quite a few fundraisers pay for their own fundraising events and raise money for the charity with our support. We have supplied them with a free fundraising vest or t-shirt as well as giving them a winner's medal and certificate.

Volunteers have helped us to fundraise through a range of means, such as: sports events, merchandise, cake sales and jewellery sales. They have also helped us to gain one off donations from various sources.

We have volunteers who have offered their services as and when needed and we hope to involve more volunteers during 2022.

Volunteers have helped organise small mingles with the support from ourselves.

Summary of the main achievements of the charity during the year

Continued support and growing as a charity despite a worldwide pandemic.

We are proud to have supported so many families during the most isolating and challenging times that many have faced. We hope that 2022 will see things return to how they were pre-covid.

New sponsorship from MED-EL and Cheezelo. We are really grateful to find new sponsors for our fundraising adult vests and children's t-shirts. The sponsorship enabled us to buy a new batch of sizes which we give for free to any fundraiser/event.

The new children's book has been published and is currently available on the charity website, Amazon and Waterstones.

Our website has been updated throughout the year and we continue to create newsletters to help share our news and latest information to more people. The website includes upcoming fundraising events and to share community news. Website is accessed regularly by medical professionals, new parents, and our community members.

Free information leaflet handed out for new parents/carers which outlines what to expect when you have a baby with microtia and where to go for support. Medical professionals also share this leaflet with their patients. It is downloadable from the website.

We continue using all of our social media accounts with a growing number of followers. This includes the use of Instagram, YouTube, Twitter and Facebook.

Awareness raised through a range of fundraising events. Participants set up fundraising pages which were shared on social media. We have started to see an increase in fundraising events and those wanting to support our charity.

Charity awareness raising merchandise distributed to raise awareness of the condition within the community and to raise funds for Microtia UK (including: Christmas cards, bracelets, trolley coins, bags, toy elephants). We ordered more medals. We have continued using our new machine to make our own charity branded clothing throughout the year.

Daily support and advice for our members given through our online support group, social media accounts and email. We have also introduced a mobile

number for people to call us on or send a WhatsApp message.

Microtia UK have been involved with the following fundraising events in 2020-2021:

- 1 place at The Queen Elizabeth Olympic Park – Total raised £180. After deductions - £132.
- 31 places at the 5k Inflatable Run, held all over the UK – Total raised £4,707. After deductions - £3,870.
- 5 places at the ASICS event – Total raised £619. After deductions - £379.

We have had continuous support, and this has grown during 2021 as restrictions from COVID-19 were lifted. We received sponsorship from the hearing aid companies and we have had many people take on a range of challenges to raise funds for us, including The Duke of Edinburgh Award. We have also received large one-off donations from companies throughout the year. Amazon has donated on a regular basis from those who have picked us as their chosen charity and are shopping with them. We have also given a trophy to our top fundraiser of the year for 2020 as well as an additional trophy to a fundraiser who raised £6,862 by running 105 miles. We have more events booked in for 2021 – 2022, including skydives, The Royal Parks Half event and more.

Section E Financial review

Brief statement of the charity's policy on reserves

Reserves held in bank account as cash.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

E Jones

Full name(s)

ELIZABETH JONES

Position (eg Secretary, Chair, etc)

TRUSTEE

Date

20/1/22



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

No (if any)

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/09/2020

To

Period end date
31/08/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations & Fundraising Income	43,317	-	-	43,317	50,361
Interest	7	-	-	7	107
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	43,324	-	-	43,324	50,468
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	43,324	-	-	43,324	50,468
A3 Payments					
Expenses	21,115	-	-	21,115	57,813
Cost of Sales	8,830	-	-	8,830	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	29,945	-	-	29,945	57,813
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	29,945	-	-	29,945	57,813
Net of receipts/(payments)	13,379	-	-	13,379	7,345
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	76,054	-	-	76,054	76,054
Cash funds this year end	89,433	-	-	89,433	68,709

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		89,433	-	-
		-	-	-
		-	-	-
	Total cash funds	89,433	-	-
(agree balances with receipts and payments account(s))				

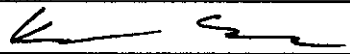
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Hana Salussolia	23/05/2022



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

MICROTIA UK

On accounts for the year
ended

31 AUGUST 2021

Charity no
(if any)

1158688

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

28/05/2022

Name:

CEREDIG JONES FCA

Relevant professional
qualification(s) or body
(if any):

ICAEW

Address:

TRE COOMBS, NELL HILL,
BISHOPSTONE, SWINDON.
SN6 8PW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.