



**CHRIST'S SCHOOL**  
FOUNDED 1713



# Christ's School PSA Annual Report 2024-25

*Prepared by the Officers of the PSA*

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## **Introduction**

Christ's Secondary School Parent and Staff Association ("the PSA") Annual Report for the academic year 2024-25 provides a review of the PSA Committee structure and membership, events throughout the school year, and the financial position. All parents and carers of students at Christ's Secondary School and all members of staff are automatically members of the PSA. All members of the PSA are allowed to vote on all issues should they choose to do so.

## **The PSA Committee**

The PSA Committee ("the Committee") is composed of the trustees who are full members of the PSA and are elected at the AGM. Committee meetings take place regularly at which the Committee discusses and plans events and activities. After each meeting, Minutes are circulated to the committee and AGM minutes are uploaded to the website.

The Committee members for 2024-25 were as follows:

- Chair – Vanessa (Val) Marques (appointed September 2024)
- Treasurer – Sophie Boutar (appointed September 2024)
- Secretary – Jennifer Clarke (appointed September 2024)
- Trustees – Vanessa (Val) Marques & Sophie Boutar (appointed November 2024), and Hannah Childs (appointed July 2019)

During the year under consideration, one member resigned, due to other commitments and a new team was proposed and voted in at the AGM (on 10 December 2025) to take on the PSA treasury and trustee roles, as detailed below.

Role	Name	Parent	Trustee	Appointed	Resigned	New Role 2025/26
Treasurer	Sophie Boutar	Year 8 & 9	Y	Sep-24	Sep-25	N/A
N/A	Nataliia Netetska	Year 7	N	Sep-25		Treasurer & Trustee
Trustee	Hanna Childs	N/A	Y	Sep-19	Oct-25	N/A

The PSA's constitution gives voting rights to any member of the Christ's School community who is in attendance at that committee meeting. Major event planning, such as for the fireworks or quiz night, may take place by way of sub-committees of which all the PSA officers are automatically a member.

## Fund Raising Highlights

2024-2025

During the reporting year, the Parent Staff Association (PSA) generated total income of **£38,741**, consisting of **£37,350** from fundraising activities, **£1,301** in donations and **£90** of bank interest received.

Total expenditure amounted to **£46,751**, of which **£21,676** related to fundraising and administrative costs, and **£25,074** was directed to direct charitable support for the school, resulting in a deficit of £ **–£8,010**.

At year-end, liabilities of **£17,117** were accrued, primarily relating to the Mac Suite contribution (**£16,506**) and commissions (£611). The invoice for this amount was issued by the school only in December 2025; therefore, the sum has been recognised as an accrued obligation.

Although expenditure exceeded income by **£8,010** for the year, the deficit was covered by reserves carried forward from previous years.

Our main fundraising activities this year were the Fireworks night, the Quiz night and the Christmas Fundraising. The Summer Picnic got postponed to September due to low attendance in Summer.

We have also been pleased to see ongoing donations this year through online spending by parents (**£338** through Easy fundraising as well as a parental donation of **£964**).

## Other PSA activities

During the year, in between our 3 main in-person fundraising events, we also supported the school on a variety of occasions by providing refreshments at school and social events. Voluntary donations covered the costs and often also generated a surplus for the PSA.

## Income and Expenditure

After fundraising expenses, charitable donations and committed expenditure, the PSA recorded a **deficit of £8,010** for the financial year. The PSA ended the year with **£32,103 in bank and cash balances** and net assets of **£18,133** as of the end of August 2025. The PSA did not receive any sponsorship money this year, other than a **£964 donation** by a parent through match funding.

During 2024–2025 the PSA purchased several items to support its operations, including three gazebos and catering equipment. These items were not capitalized due to their relatively low cost and short useful life.

## Reserves, Charitable Donations & Commitments

In 2024/25, the PSA continued the successful roll-out of the Funding Gate initiative, which invites students, parents/carers and staff to propose how they would like funds to be allocated across three cost brackets: up to £500, £500–£2,500 and £2,500–£25,000. Throughout the year, the PSA acted on many of the suggestions received and funded a total of **£25,074.48**. This included a 65% contribution towards the school's new Mac Suite, new library books and language dictionaries, a digital theatre subscription, the procurement and maintenance of musical instruments, and several additional projects.

The PSA commits to hold cash reserves equal to min £5,000, when transferring to a new PSA team (or Chair), to mitigate the impact of the PSA not being able to operate due to lack of volunteers and/or suffering an income loss due to unforeseen circumstances.

## Banking Mandate

Also, during the year of 2024, the PSA decided to switch bank accounts from NatWest to Barclays. An analysis was undertaken to decide on the best value-for-money and practical solution. The mandate has been set up, but the transfer has been completed. Operation of the bank account is by way of dual signatories, whilst the debit card will be used on a single signatory basis, to facilitate event organization, by executive team members.

## **Trustee Confirmation**

The Trustees of the PSA have reviewed the financial information and are content to confirm that the PSA can continue as a going concern.

## **Conclusion**

The Trustees of the PSA believe that we have managed to actively meet our aim of helping to provide the students of Christ's Secondary School with the best environment in which to learn and develop.

We would love to hear from you if you have any fresh ideas, energy and drive to make it happen! With enthusiastic parental help, the PSA can continue to be a thriving and successful community. Please come forward to help if you can, all of us are volunteers.

We welcome local business sponsorship and parents who have contacts with local businesses that might potentially provide equipment, services and other support for our school.

Finally, the PSA would like to thank everyone who helped out this year, contributed a donation, no matter how big or small, and to all those that supported the events by promoting and participating in them.

**Christ's School PSA Income & Expenditure Account for the year ended 31 August 2025.**

		2024/2025	2023/2024
	Notes	£	£
<b>Income</b>			
Donations	1	1,301	1,298
Fundraising Activities	2	37,350	29,854
Bank interest received		90	
<b>Total Incoming resources</b>		<b>38,741</b>	<b>31,152</b>
<b>Charitable Expenditure</b>			
Direct Charitable Expenditure	3	25,074	8,880
Fundraising Expenses	2	20,476	20,068
Fundraising equipment and materials for events		458	284
Management & Administration	4	162	153
Depreciation expense		580	580
<b>Total Resources expended</b>		<b>46,751</b>	<b>29,965</b>
<b>Net incoming/(outgoing) resources</b>		<b>-8,010</b>	<b>1,187</b>
Total funds brought forward as at 1 September 2024		26,142	24,955
Total funds carried Forward as at 31 August 2025		<b>18,133</b>	<b>26,142</b>

# Christ's School PSA Balance Sheet as at 31 August 2025

	Notes	2024/2025 £	2023/2024 £
<b>Fixed Assets</b>			
Cost		2,900	2,900
Accumulated depreciation		2,320	1,740
Tangible Fixed Assets	5	<u>580</u>	<u>1,160</u>
<b>Current Assets</b>			
Stock	6	413	393
Prepayments	7	2,153	1,529
Cash at bank and in transit	8	32,103	23,060
		<u>34,669</u>	<u>24,982</u>
<b>Current Liabilities</b>			
Creditors and accruals	9	17,117	0
		<u>17,117</u>	<u>0</u>
<b>Net Assets</b>		<b>18,133</b>	<b>26,142</b>
<b>Represented by:</b>			
Fixed asset funds	10	580	1,160
General unrestricted funds	10	17,552	24,982
<b>Total Funds</b>	10	<u><u>18,133</u></u> 0	<u><u>26,142</u></u> 0

# Christ's School PSA Notes to the Financial Accounts for the year ended 31 August 2024

	2024/2025		2023/2024	
	£		£	
<b>1 Donations</b>				
Parent donation		964		500
Easy fundraising and amazon		338		798
		<b>1,301</b>		<b>1,298</b>
<b>2 Fundraising activities</b>	<b>Income</b>	<b>Expenditure</b>	<b>Surplus</b>	<b>Surplus</b>
Fireworks evening	31,218	-17,073	14,145	7,384
Quiz evening	3,316	-1,928	1,389	1,987
Picnic evening	1,668	-998	671	-491
Other events	1,147	-478	669	904
Suspense				
	<b>37,350</b>	<b>-20,476</b>	<b>16,873</b>	<b>9,786</b>
Fundraising equipment and materials for events			-458	-284
<b>3 Direct charitable expenditure</b>				
Music department - instrument maintenance, repairs and minor replacements			900	Sound equipment - 1,254 Music department
KS3 "Drop Everything and Read" (DEAR time) relaunch - financial contribution towards the relaunch of DEAR time, involving the procurement of 3 books per year group			2,225	
Language dictionaries - financial contribution towards purchase of new dictionaries to be used in Spanish and French language classes			875	
Allotment - financial contribution towards tools, soil, seeds, etc. Full revamp of allotment and shed			500	Jaidee Living/recycling 1,000 bins
Library - financial contribution towards library books refresh			500	Library & Transition 3,485 books
Ukuleles			109	
Ukuleles			521	
Filament for 3D printer			713	
Build-your own drone components			679	
Digital Theatre + one year subscription			1,547	1,506 Digital Theatre
MacSuite 65% contribution towards 17 PCs with screens, peripherals, install., etc			16,506	1,636 VEO Technologies
			<b>25,074</b>	<b>8,880</b>

## Notes to the Financial Accounts for the year ended 31 August 2025 (continued)

	2024/2025	2023/2024		
4 Management and administration expenditure	£	£		
Bank charges	0	0		
Subscriptions and licenses	162	153		
Meeting expenses		0		
	162	153		
5 Tangible fixed assets*				
Balance bought forward	1,160	1,740		
Depreciation in year	-580	-580		
Balance carry forward	580	1,160		
*Straight line depreciation over 5 years on shipping container cost of £2,900				
6 Stock				
Year end drinks stock	413.26	303		
Other Stock		90		
	413.26	393		
7 Prepayments				
Deposit for local toilets hire	132			
Fireworks Deposit	2000	1,508		
Picnic TENS	21	21		
	2153	1,529		
8 Cash at bank and in hand				
Current account	31,898	22,998		
Cash in transit	205	61.5		
	32,103	23,060		
9 Creditors and accruals				
MacSuite - 65% contribution towards 17 PCs with screens, peripherals, install etc	16,506	0		
Primary school commissions	611			
	17,117	0		
10 Funds	Unrestricted	Fixed asset	Total	Total
Funds bought forward	24,982	1,160	26,142	24,955
Incoming resources	38,741	0	38,741	31,152
Outgoing resources	-46,171	-580	-46,751	-29,965
Funds carried forward	17,553	580	18,133	26,142



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Christ's PSA

**On accounts for the year  
ended**

31 August 2025

**Charity no  
(if any)**

1158685

**Set out on pages**

Annual accounts (p1-4 including notes); Trustee report (p5-7)

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2025.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:** 16 May 2026

**Name:**

Eddie Sheow

**Relevant professional  
qualification(s) or body  
(if any):**

ACA (ICAEW)

**Address:**

20 Pulteney Close, Isleworth, TW7 6PX

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.