



CHRIST'S SCHOOL



Christ's School PSA Annual Report 2022-23

Prepared by the Officers of the PSA

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Introduction

Christ's Secondary School Parent and Staff Association ("the PSA") Annual Report for the academic year 2022-23 provides a review of the PSA Committee structure and membership, events throughout the school year, and the financial position. All parents and carers of students at Christ's Secondary School and all members of staff are automatically members of the PSA. All members of the PSA are allowed to vote on all issues should they choose to do so.

The PSA Committee

The PSA Committee ("the Committee") is comprised of the trustees who are full members of the PSA and are elected at the AGM. Committee meetings take place regularly at which the Committee discusses and plans events and activities. After each meeting, Minutes are circulated to the committee and uploaded to the website.

The Committee members for 2022-2023 were as follows:

- Chair – Derek (DJ) Johnston (appointed June 2021)
- Treasurer – Katherine Baeten (appointed September 2022)
- Secretary – Hannah Childs (appointed July 2019)
- Trustee – Sally Hawkins (appointed October 2020)

The PSA's constitution gives voting rights to any member of the Christ's School community who is in attendance at that committee meeting. Major event planning, such as for the fireworks or quiz night, may take place by way of sub-committees of which all the PSA officers are automatically a member.

Fund Raising Highlights

In total, the PSA raised income of £32,020, which was made up of £30,683 from fundraising activities and £1,337 of donations. Total resources expended were £19,867, leaving a surplus of £12,153.

Our main fundraising activities this year were the Fireworks night, the Quiz night, the Summer Picnic and Christmas Fundraising. We have also been pleased to see ongoing donations from online spending by parents of £1,087, through Easy fundraising and amazon smile as well as a parental donation of £250.

Other PSA activities

During the year, in between our 3 main in-person fundraising events, we also supported the school on a variety of occasions by providing refreshments at school and social events. Voluntary donations covered the costs and often also generated a surplus for the PSA.

Income and Expenditure

After fundraising expenses, charitable donations and committed expenditure, there was a surplus of £12,153 this financial year. The PSA ended the year with £21,470 bank and cash balances and net assets of £24,955. The PSA did not receive any sponsorship money this year but Cantell and Co kindly donated burgers for the fireworks night. The PSA made a number of purchases to facilitate the running of the PSA such as new gazebos, reusable glassware and catering equipment. These were not capitalized because of their relatively low value and short useful life.

Reserves, Charitable Donations & Commitments

In April/May 2023, the PSA launched a new annual **Funding Gate** opportunity for students, parents/carers and staff to propose how they would like to see funds spent within 3 cost brackets: **up to £500, £500-£2,500 and £2,500-£10,000**. The PSA collated all suggestions and then started to liaise with different departments of the school. The expenditure will fall into the next financial year.

To hold cash reserves equal to min £5,000, when transferring to a new PSA team (or Chair), to mitigate the impact of the PSA not being able to operate due to lack of volunteers and/or suffering an income loss due to unforeseen circumstances.

Trustees Confirmation

The Trustees of the PSA have reviewed the financial information and are content to confirm that the PSA can continue as a going concern.

Conclusion

The Trustees of the PSA believe that we have managed to actively meet our aim of helping to provide the students of Christ's Secondary School with the best environment we can in which to learn and develop.

We would love to hear from you if you have any fresh ideas, energy and drive to make it happen! With enthusiastic parental help, the PSA can continue to be a thriving and successful community. Please do come forward to help if you can, all of us are volunteers.

We welcome local business sponsorship and parents who have contacts with local businesses that might potentially provide equipment, services and other support for our school.

Finally, the PSA would like to thank everyone who helped out this year, contributed a donation, no matter how big or small, and to all those that supported the events by promoting and participating in them.

Christ's School PSA Income & Expenditure Account for the year ended 31 August 2023

	Notes	2022/2023 £	2021/2022 £
Income			
Donations	1	1,337	3,058
Fundraising Activities	2	30,683	26,715
Total Incoming resources		32,020	29,773
Charitable Expenditure			
Direct Charitable Expenditure	3	0	3,260
Fundraising Expenses	2	18,111	15,329
Management & Administration	4	1,756	1,720
Total Resources expended		19,867	20,309
Net incoming/(outgoing) resources		12,153	9,464
Total funds brought forward as at 1 September 2022		12,803	3,339
Total funds carried Forward as at 31 August 2023		24,955	12,803

Christ's School PSA Balance Sheet as at 31 August 2023

	Notes	2022/2023 £	2021/2022 £
Fixed Assets			
Tangible Fixed Assets	5	<u>1,740</u>	<u>2,320</u>
		1,740	2,320
Current Assets			
Stock	6	245	57
Prepayments	7	1,500	1,500
Cash at bank and in hand	8	<u>21,470</u>	<u>9,042</u>
		23,215	10,600
Current Liabilities			
Creditors and accruals	9	<u>0</u>	<u>117</u>
		0	117
Net Assets		<u><u>24,955</u></u>	<u><u>12,803</u></u>
Represented by:			
Fixed asset funds	10	1,740	2,320
General unrestricted funds	10	23,215	10,482
Total Funds	10	<u><u>24,955</u></u>	<u><u>12,803</u></u>

Christ's School PSA Notes to the Financial Accounts for the year ended 31 August 2023

			2022/2023	2021/2022
			£	£
1 Donations				
Parent donation			250	0
Easy fundraising and amazon			1,087	844
Mini bus			0	1,839
Benches			0	375
			1,337	3,058
2 Fundraising activities	Income	Expenditure	Surplus	Surplus
Fireworks evening	25,268	(15,055)	10,213	9,552
Quiz evening	3,201	(1,524)	1,678	1,884
Picnic evening	1,646	(1,167)	479	(469)
Other events	568	(365)	203	419
	30,683	(18,111)	12,572	11,386
3 Direct charitable expenditure				
Year 7 books			0	862
Minibus appeal			0	1,839
Handball goals			0	559
Benches & tables			0	0
			0	3,260
4 Management and administration expenditure				
Bank charges			0	47
Subscriptions and licenses			140	152
Events equipment			912	941
Meeting expenses			124	0
Depreciation			580	580
			1,756	1,720
5 Tangible fixed assets*				
Balance bought forward			2,320	2,900
Depreciation in year			(580)	(580)
Balance carry forward			1,740	2,320
*Straight line depreciation over 5 years on shipping container cost of £2,900				
6 Stock				
Year end drinks stock			245	57
			245	57
7 Prepayments				
Fireworks Deposit			1,500	1,500
			1,500	1,500

Notes to the Financial Accounts for the year ended 31 August 2023 (continued)

			2022/2023	2021/2022
			£	£
8	Cash at bank and in hand			
	Current account		21,030	9,042
	Cash in hand		440	0
			21,470	9,042
9	Creditors and accruals			
	Primary school commissions		0	117
			0	117
10	Funds	Unrestricted	Fixed asset	Total
	Funds bought forward	10,482	2,320	12,802
	Incoming resources	32,020	0	32,020
	Outgoing resources	(19,287)	(580)	(19,867)
	Funds carried forward	23,215	1,740	24,955
				12,803

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Christ's PSA

On accounts for the year ended

31 August 2023

**Charity no
(if any)**

1158685

Set out on pages

Annual accounts (p1-4 including notes); Trustee report (p5-7)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 24.5.24

Name:

Rachael O'Hara

Relevant professional qualification(s) or body (if any):

FCA (ICAEW)
CTA (CIOT)

Address:

24 Shalstone Road, London, SW14 7HR

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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