



CHRIST'S SCHOOL



Christ's School PSA Annual Report 2021-22

Prepared by the Officers of the PSA

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Introduction

Christ's Secondary School Parent and Staff Association ("the PSA") Annual Report for the academic year 2021-22 provides a review of the PSA Committee structure and membership, events throughout the school year, and the financial position. All parents and carers of students at Christ's Secondary School and all members of staff are automatically members of the PSA. All members of the PSA are allowed to vote on all issues should they choose to do so.

The PSA Committee

The PSA Committee ("the Committee") is comprised of the trustees who are full members of the PSA and are elected at the AGM. Committee meetings take place regularly at which the Committee discusses and plans events and activities. After each meeting, minutes are circulated to the committee and AGM Minutes are placed on the PSA website.

The Committee members for 2021-2022 were as follows:

- Chair – Derek Johnston (appointed June 2021)
- Treasurer - Rowan Woodward (appointed September 2014 – resigned September 2022. Katherine Baeten appointed October 2022)
- Secretary – Hannah Childs (appointed July 2019)
- Trustee – Sally Hawkins (appointed October 2020)

The PSA's constitution gives voting rights to any member of the Christ's School community who is in attendance at that committee meeting. Major event planning, such as for the fireworks or quiz night, may take place by way of sub-committees of which all the PSA officers are automatically a member.

Fund Raising Highlights

2021-2022

In total, the PSA raised income of **£29,773** which was made up of **£26,715** from fundraising activities and **£3,058** from donations. Total operating expenses were **£17,049** leaving funds, before charitable expenditure, of **£12,724**.

The PSA's fundraising activities this year mainly consisted of the Fireworks night, Christmas Fundraising and Quiznight. The Summer Picnic unfortunately got cancelled as it coincided with the Christ's (rescheduled) sports day.

In addition to fundraising this year, the PSA received donations of **£1,839** through Scopay towards the on-going Minibus appeal (originally launched in June 2021).

Income and Expenditure

After fundraising expenses, charitable donations and committed expenditure, there were net funds of **£9,463** this financial year. The funds brought forward at the beginning of the year (Sept 2021) were **£3,339**, which therefore resulted in funds carried forward of **£12,802 at 31 August 2022**. The PSA did not receive any sponsorship money this year.

Charitable Donations & Commitments

During 2021-2022 the PSA made a number of donations totaling **£3,260** using funds raised during the year. We are pleased to have provided donations to fund handball goals in support of the PE department, year 7 books for the Summer holiday transition and for a new minibus.

Conclusion

The Trustees confirm that during the financial year no related party transactions have occurred that should be disclosed in the notes to the accounts. As part of the annual account preparation, Trustees also confirm they have considered the reserves policy. The trustees also confirm they are happy for the PSA to continue as a going concern.

The Trustees of the PSA believe that we have managed to actively meet our aim of helping to provide the students of Christ's Secondary School with the best environment we can in which to learn and develop.

We would love to hear from you if you have any fresh ideas, energy and drive to make it happen! With enthusiastic parental help, the PSA can continue to be a thriving and successful community.

Finally, the PSA would like to thank everyone who helped out this year, contributed a donation, no matter how big or small, and to all those that supported the events by promoting and participating in them. This year, particular appreciation goes to Rowan Woodward who has been on the PSA and served as treasurer for many years and is now stepping down from the role as her youngest child finishes 6th form.

Christ's School PTA 2021/22 Financial Accounts - Balance Sheet as at 31 August 2022

	Notes	2021/2022 £	2020/2021 £
Fixed Assets			
Tangible Fixed Assets	6	<u>2,320</u>	<u>0</u>
		2,320	0
Current Assets			
Stock	7	57	
Debtors	8		1,530
Prepayments	9	1,500	
Cash at bank		<u>9,042</u>	<u>5,339</u>
		10,600	6,869
Current Liabilities			
Committed Charitable Expenditure	4	0	3,500
Creditors and accruals	10	<u>117</u>	<u>30</u>
		117	3,530
Net Assets		<u><u>12,803</u></u>	<u><u>3,339</u></u>
Represented by:			
Fixed asset funds		2,320	
General unrestricted funds		10,482	3,339
Total Funds	11	<u><u>12,803</u></u>	<u><u>3,339</u></u>

Christ's School PTA 2021/22 Financial Accounts - Income & Expenditure Accounts 2021/22 Year Ending 31 August 2022

		2021/2022	2020/2021
	Notes	£	£
Income			
Donations	1	3,058	2,008
Fundraising Activities	2	26,715	1,611
Interest Received		0	0
Total Incoming resources		29,773	3,619
Charitable Expenditure			
Direct Charitable Expenditure	3	3,260	10,094
Committed Charitable Expenditure	4	0	3,500
Fundraising Expenses	2	15,329	30
Management & Administration	5	1,720	123
Total Resources expended		20,309	13,747
Net incoming/(outgoing) resources		9,463	(10,128)
Total funds brought forward as at 1 September 2021		3,339	13,467
Total funds carried Forward as at 31 August 2022		12,802	3,339

Notes to the Financial Accounts for 2021/22

1 Donations

	2021/22
Amazon Smile	£102
Easyfundraising	£742
Mini-bus Appeal	£1,839
Bench refund	£375
	<u>£3,058</u>

2 Fundraising Activities

	Income	Expenditure	2021/22 Surplus
Xmas Trees	£110	£0	£110
Big PTA Raffle	£309	£0	£309
Fireworks	£23,061	£13,509	£9,552
Quiz Night	£3,235	£1,351	£1,884
Picnic (cancelled)		£469	-£469
	<u>£26,715</u>	<u>£15,329</u>	<u>£11,386</u>

3 Direct Charitable Expenditure

	2021/22
Year 7 Books	£862
Minibus Appeal	£1,839
Handball goals	£559
	<u>£3,260</u>

4 Committed Charitable Expenditure

2021/22
£0
<u>£0</u>

5 Management & Administration Expenditure

	2021/22
HSBC Bank Charges	£47
Capital Equipment Costs for Fireworks	£941
Broomfield House Fireworks Commission 2019	£12
Shipping Container depreciation*	£580
PTA UK Membership	£128
Debtor Write-offs	£12
	<u>£1,720</u>

6 Tangible fixed assets

	2021/22
Additions in year	£2,900
Depreciation in year *	-£580
Balance cfwd	<u>£2,320</u>

7 Stock

	2021/22
Leftover Alcohol	£57
	<u>£57</u>

8 Debtors

2021/22
£0
<u>£0</u>

9 Prepayments

	2021/22
Fireworks Deposit Nov 22	£1,500
Accrued donations income	£0
	<u>£1,500</u>

10 Creditors and accruals

	2021/22
Primary School Commission	£117
Donations expenditure	£0
	<u>£117</u>

11 Total funds

	2021/22 General unrestricted	Fixed assets	Total
Opening Balance	£3,339		£3,339
Incoming Resources	£26,873	£2,900	£29,773
Outgoing Resources	£19,729	(580)	£20,309
Closing Balance	<u>£10,482</u>	<u>£2,320</u>	<u>£12,802</u>

* The shipping container purchase of GBP2,900.4 was purchased in 2021/22 in Fixed Assets and a linear depreciation schedule agreed of 5 year (20% write-down per annum), resulting in a GBP2,320 fixed asset balance remaining at the end of 2021/22.

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Christ's PSA

On accounts for the year ended

31 August 2022

Charity no
(if any)

1158685

Set out on pages

1-5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2022.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 22 June 2023

Name:

Rachael Ohara

Relevant professional qualification(s) or body (if any):

FCA (ICAEW)
CTA (CIOT)

Address:

24 Shalstone Road, London, SW14 7HR

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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