

SAUGHALL PRESCHOOL

England & Wales · Charity number 1158658

Details

Status Registered

Legal form CIO

Registered 2014-09-24

Register [View on the Charity Commission register](#)

Contact

Address Vernon Institute
Church Road
Saughall
Chester
CH1 6EN

Phone 01244880954

Email info@saughall-preschool.co.uk

Website www.saughall-preschool.co.uk

Activities

Objects: THE CHARITY WORKS FOR THE PUBLIC BENEFIT HAVING AS ITS OBJECTS THE DEVELOPMENT AND EDUCATION OF CHILDREN AND YOUNG PEOPLE IN PARTICULAR BY:(1) PROMOTING THEIR CARE AND SAFETY;(2) PROMOTING THEIR EDUCATION AND PROMOTING PARENTAL INVOLVEMENT;(3) PROMOTING THEIR HEALTH AND WELL BEING;(4) PROVIDING SERVICES TO SUPPORT THEM AND THEIR FAMILIES AND CARERS;(5) PROVIDING SERVICES TO INDIVIDUALS HOLDING MEMBERSHIP OF THE CIO; AND (6) FURTHERING THE AIMS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: Provision of Preschool from 3 years.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Cheshire West & Chester

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	-	-	-	-
2024-07-31	-	-	-	-
2023-07-31	-	-	-	-
2022-07-31	£38,718	£41,681	-	-
2021-07-31	£40,708	£45,807	-	-
2020-07-31	£37,004	£45,810	-	-
2019-07-31	£53,174	£48,531	-	-
2018-07-31	£47,923	£51,617	-	-

Trustees

Name	Role	Appointed
Claire Nicholas	Chair	2019-03-07
Carrie Wisinger		2018-09-18
Dawn Hughes-Conroy		2018-09-18

SAUGHALL PRESCHOOL

England & Wales - Charity number 1158658

Accounts



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From: 01/08/2021 (Period start date)

To: 31/07/2022 (Period end date)

Charity name: Saughall Preschool

Charity registration number: 1158658

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The Charity's aim is to provide a high-quality service which endorses and implements good practice and current government legislation by acknowledging and implementing 'Principles for Early Years Education'. incorporates the Early Years Foundation Stage (EYFS) framework to support and develop children's play and learning. Our aims are:</p> <ul style="list-style-type: none">• To provide a safe and secure environment which extends and develops all areas of a child's development within the six areas of learning.• To enable all children to learn and develop their skills to the best of their ability.• To promote self-discovery, exploration, and curiosity towards learning.• To maintain the standards and guidance set by Ofsted and to regularly reflect and develop our practice.

		<ul style="list-style-type: none"> • To encourage children to explore the environment and feel comfortable with the staff and the setting. • To provide a good working relationship with parents/carers and children. • To ensure good communication skills are in practice throughout the organisation. • To ensure confidentiality is kept at all times.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The charity's main activity is to provide high quality education and childcare for children aged between 3 and 4.</p> <p>The Charity/Preschool incorporates the Early Years Foundation Stage (EYFS) framework to support and develop children's play and learning.</p> <p>The trustees carry out various local fundraising activities to supplement income from the charity's core activities.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities, we have kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A

Contribution made by volunteers	Para 1.38	All of the trustees for the Charity give their time voluntarily. They have received no remuneration or other benefits for their volunteer work. The trustees carry out a program of fundraising activities with the help of preschool staff. These activities include Christmas Fairs, Bingo nights, Quiz nights, and various inhouse events/performances selling various homemade gifts that the children have made.
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Charity is consistently performing well and has held the Ofsted 'Good' status for the last 13 years. We offer a safe, fun and stimulating environment in which children can learn through play. Children have opportunities to grow emotionally as well as physically, to develop their communication and language skills, and to increase their self-confidence and self-awareness.</p> <p>We make sure that parents are fully informed about their children's learning and development. And have great relationships with all parents.</p> <p>Parents are very complimentary about the pre-school with staff inviting parents to children's progress meetings and share ideas and activities to support further learning at home regularly.</p> <p>Children are well prepared for their move on to school. This is because of the very good transition arrangements and the strong relationships with the local schools and other settings that children attend. Staff create a warm and welcoming environment.</p> <p>Children are happy, confident and enjoy the time they spend at pre-school. They quickly settle into activities on arrival and</p>

		<p>make independent choices. n Children's behaviour is very good. They are very patient with each other and are kind and caring. Staff are kind and caring and good role models for children.</p> <p>Staff very successfully encourage children to treat each other with the utmost respect. They give very clear messages to children about acceptable behaviour.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Annual income from childcare was £38,718 down by £1990 from the year. This is due to a reduction in Grant income of £3684.</p> <p>However, costs were also much higher, with an increase in rent and resources costs.</p> <p>This reduced the surplus for the year to £10,398 compared with £15,497 the previous year. The financial position and cash balances at the year-end remained very strong. In past years the charity has been reliant on fundraising events to cover income shortfalls but with the cost-of-living crisis we are finding that people are reluctant to spend money and donate to charity.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The trustees had aimed to hold a minimum of £15,000 in reserves, but as above this has dramatically reduced to £10,398 so in the next financial year, we will be looking to hold more fundraising events and seek charitable donations to increase the reserve. Reserves are held to meet unforeseen expenditure, losses due to unexpected closures, to cover sudden reductions in fee income due to changing childcare requirements and to cover terminal obligations if the preschool were to close permanently.</p>
Amount of reserves held	Para 1.22	<p>Together, reserves and operating cash amounted to £10,398 at the year end.</p>
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>Going into the next financial year the Charity will continue to look for more charitable donations and hold various fundraising event. However, it has been noted by the Trustees that more and more users are looking for wrap around care for their 2-4 year olds, a service which the Preschool cannot offer due to the availability of the building the Preschool operates in. Furthermore, in order to offer this service, if we could, we would have to employ another member of staff we</p>

		currently is not financially viable for the charity.
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Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal source of funds is from providing childcare, paid for either by parents or funded by the local authority.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Surplus funds are required to be carried over to the next financial year.
A description of the principal risks facing the charity	Para 1.46	<p>The principal risks are:</p> <p>Lack of fundraising/charitable donations</p> <p>Loss of the use of the Vernon Institute premises since there are no suitable alternatives nearby for permanent occupation.</p> <p>If the preschool were to lose its 'good' rating from Ofsted, it would no longer have access to the free childcare schemes, causing a significant and sudden loss of revenue.</p> <p>Increasing in staff costs due to increases in the minimum wage, not matched by increases in childcare funding and fees.</p> <p>Overall increase in overheads.</p> <p>Loss of income due to fewer children attending; preschool has a limited catchment.</p> <p>A sudden and lengthy closure of preschool, due to a pandemic, or other factors.</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The Constitution adopted in 2014
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The trustees of the charity are elected each year at the charity's Annual General Meeting (AGM)

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is a member of the Early Years Alliance, which provides information, advice and training to childcare providers and campaigns to influence early years policy and practice.
Relationship with any related parties	Para 1.51	The preschool operates closely with Saughall All Saints Church of England Primary School with many children make a very successful transition to the school's reception class, benefiting from our transition program.
Other		

Reference and Administrative details

Charity name	Saughall Preschool
Other name the charity uses	
Registered charity number	1158658
Charity's principal address	Saughall Preschool The Vernon Institute Church Road Saughall

	Chester CH1 6EN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Claire Nicholas		Appointed March 2019	
2	Carrie Wisinger		Appointed September 2018	
3	Dawn Hughes-Conroy		Appointed September 2018	
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>C Nicholas</i>	<i>Sian Willett</i>
Full name(s)	Claire Nicholas	Sian Willett
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	23/06/2023	23/06/23

SAUGHALL PRESCHOOL - 1158658
ACCOUNTS FOR YEAR ENDING 2022

Income	2021/2022
Fees	£6,670.09
Grants & Welfare	£30,589.90
Fundraising/Donations	£1437.04
Other	£21.36
Bank Interest	
Uniform refund	
Total Income	£38,718.39
Expenses	
Wages (INC HMRC)	£33,272.80
Rent	£6,850.00
Telephone/IT Costs	£96.36
Resources	£
Provisions (inc ad hoc milk)	£61.53
Insurance/Ofsted/PLA	£659.78
Accountancy	£
Payroll Costs	£316.80
Sundry	£343.74
Bonuses	£80.00
Uniform	£
Total expenses	£41,681.01
Surplus (Loss)	£2,962.62
Bank	
Closing Balance	£15,448.69
Surplus (Loss)	£2,962.62
Contingency	£10,398.24

SAUGHALL PRESCHOOL

England & Wales - Charity number 1158658

Accounts

Report of the Trustees and Accounts for year ending 2021

Name: Saughall Preschool

Charity Number: 1158658

Address: The Vernon Institute, Church Rd, Saughall, Chester CH1 6EN

Chairman: Claire Nicholas

Vice Chair: Dawn Conroy

Treasurer: Carrie Wisinger

Secretary: Sian Willett

CIO: Foundation registered 24th September 2014

Trustee selection methods: Appointed by the committee and staff.

Aims

Saughall Preschool incorporates the Early Years Foundation Stage (EYFS) framework to support and develop children's play and learning. Our aims are:

- To provide a safe and secure environment which extends and develops all areas of a child's development within the six areas of learning.
- To enable all children to learn and develop their skills to the best of their ability.
- To promote self-discovery, exploration, and curiosity towards learning.
- To maintain the standards and guidance set by Ofsted and to regularly reflect and develop our practice.
- To encourage children to explore the environment and feel comfortable with the staff and the setting.
- To provide a good working relationship with parents/carers and children.
- To ensure good communication skills are in practice throughout the organisation.
- To ensure confidentiality is kept at all times.

Objectives

Our objectives are the way in which we are going to meet our aims in order to provide a high quality service which endorses and implements good practice and current government legislation. Below are the ways in which we are going to achieve our objectives:

- By acknowledging and implementing 'Principles for Early Years Education' The Practice Guidance for the Early Years Foundation Stage and Supporting Resources which will provide many of the elements of good practice needed to meet the needs of all children in the Nursery.
- Identifying, booking and attending regular training courses to keep staff up to date with current initiatives and new ideas.
- Deploying staff wisely, carefully considering their experience and qualifications.
- By staff being aware of the importance of teamwork and the need to treat each other with respect and consideration, through training and role modelling.
- By staff acknowledging and implementing the help and support offered by the Preschool Learning Alliance, whose role it is to raise standards in all settings.

- By understanding and implementing the policies, with the view that not only are they working documents, but that staff will be involved in their review and amendments on a rolling programme.
- Through monitoring, evaluation, and assessment of working practices and time management, and reflective practice by the Preschool Manager for the strategic development of the Preschool.
- By setting targets that are Specific Measurable Achievable Relevant and Timed, and meeting them within an agreed deadline.
- By offering appropriate play facilities.
- Ensuring the rights of the parents/carers to take responsibility for and become involved in the activities that are being implemented.
- Promoting and endorsing an ethos of equal opportunities for all within the preschool community.

Main Activities:

Registration

Welcome children / parents / carers. We believe a welcome song is an important part of the day. We define a welcome song as the first song of the day which welcomes participation. It signals that the day has begun. A welcome song should accomplish two goals:

1. It should signal the start of the day. Using the same welcome song each time instils a sense of structure and routine.
2. It should use actions or movement to help restless or active young children prepare to listen.

Free Play

Free Play is a great tool for children to explore and learn about the society they live in and the world around them. Through Free Play, they create experiences that will help them to understand how society works and how to interact with other people. Role play, for example, forms a leading part of this. Acting out situations such as family life, going to school, hospital visits, going to the shops or taking an animal to the vets, help them to know how to interact with others, to understand their own feelings and to express their emotions. Social skills such as sharing, negotiation and turn taking is also developed, where they can conquer fears and practice adult roles. Allowing our children regular opportunities for Free Play and for independent play in the playground, at regular intervals throughout the school day, makes a huge difference to their ability to settle into their environment, and have fun!

Break time

During this time the children sit together and have a rest and a well-earned drink and snack. The preschool supplies the children with milk and a healthy snack. At times we will tie this time in with a theme and will introduce other tastes and foods, where appropriate. If a particular child does not drink milk, they be offered water at snack time, unless otherwise directed by the parent/guardian.

Show and Tell

This time gives our children an opportunity to stand up in front of their friends and speak about a topic that interest them or share something that they love. It builds confidence and helps children develop effective communication skills. Since many preschool children do not understand the difference between a statement and a question, and so going through the process helps teach this concept. This session also provides an opportunity to use descriptive language, concept thinking, storytelling and so forth. Overall, it helps develop effective communication. We have found that 'Show and tell' can create structure for preschool children to learn how to be respectful when someone is talking and to use proper manners. It also gives the children time to share a part of their home life, their interests, with the group creates an environment of caring and fosters their sense of self and wellbeing.

Activity Time

The curriculum is delivered using a mixture of child-initiated play and adult led activities. Active learning takes place because play is purposeful, and children are engaged. We believe in 'personalised learning' whereby we plan for children as individuals ensuring activities are geared to their interests, style of learning and level of development. Parents are made very welcome in the preschool and information about what the children have been doing is shared with them at regular intervals. They also contribute to their own children's learning and the EYFSP.

Story / Song time

We believe that reading a story aloud is one of the most important things carers and teachers can do with children. Books and stories stimulate a child's imagination and expand their understanding of the world. It builds many foundational skills, introduces vocabulary, and provides a model of fluent and expressive reading. It also children develop vital language and listening skills, prepares them to understand the written word and helps them recognise what reading for pleasure is all about.

Planning

Here at Saughall Preschool we use our planning to provide our children with an environment and activities that are enjoyable and that will challenge them. We make sure there is a balance between child-initiated and adult-led activities. Planning is done for the provision as a whole as well as each individual child, meeting every learners' unique needs and interests. We believe planning is vital to ensure that our children's learning is effective and that they make the required progress towards the EYFS goals.

Fundraising

The Trustees and committee members recognise the importance of fundraising and have been extremely successful in years gone by. However, due to Covid restrictions during year ending August 2020, fundraising activities were limited. We did however approach local organisations for donations and continued to cut our costs by using existing resources for craft activities, looking for donations of free toys from marketplace internet sites, reduced staff

overtime and our annual return was completed free of charge. All completed whilst maintaining our high standards of childcare.

Session fees

These are now charges at £13.00 per session, with lunch period being charged at £3.50. There are two sessions per day, so a full day is charged at £29.50 per child.

Charities policy on reserves

The trustees recognise the need to cover fluctuations in grant funding and unplanned expenditure. However, the trustees are committed to the development of services not simply financial security and, therefore, approve minimum reserves of 13 weeks operating expenditure. The policy is to be reviewed on an annual basis.

Report of the Trustees and Accounts for the year ending 31st July 2021 Saughall Preschool

We have examined the accounts as set out previous.

Respective responsibilities of Trustees and examiner:

The charities trustees are responsible for the preparation of the accounts. The charities trustees consider that an audit is not required for this year under section 43(2) of The Charities Act 1993 (the act).

It is our responsibility to:

- Examine the accounts
- Follow the procedures laid down in the general directions given by the charity commissioners (under section 43(7)(b) of the act); and
- State whether particular matters have come to our attention.

Basis of Independent Examiners Report:

Our examination was carried out in accordance with the general directions given by the charity commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would require an audit, and consequently we do not express an audit opinion in the accounts.

Independent Examiners Statement:

In connection with our examination, no matter has come to our attention: Which gives us reasonable cause to believe that in any material respect the requirements:

- i. to keep accounting records in accordance with section 41 of the 1993 Act, and
- ii. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met, or to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

The trustees present their report with the unaudited accounts of the charity for the year ended 31st July 2020.

Aims and objectives of the charity

Saughall Preschool incorporates the Early Years Foundation Stage (EYFS) framework to support and develop children's play and learning. Our aims are:

- To provide a safe and secure environment which extends and develops all areas of a child's development within the six areas of learning.
- To enable all children to learn and develop their skills to the best of their ability.
- To promote self-discovery, exploration, and curiosity towards learning.
- To maintain the standards and guidance set by Ofsted and to regularly reflect and develop our practice.
- To encourage children to explore the environment and feel comfortable with the staff and the setting.
- To provide a good working relationship with parents/carers and children.
- To ensure good communication skills are in practice throughout the organisation.
- To ensure confidentiality is kept at all times.

Objectives

Our objectives are the way in which we are going to meet our aims in order to provide a high-quality service which endorses and implements good practice and current government legislation. Below are the ways in which we are going to achieve our objectives:

- By acknowledging and implementing 'Principles for Early Years Education' The Practice Guidance for the Early Years Foundation Stage and Supporting Resources which will provide many of the elements of good practice needed to meet the needs of all children in the Nursery.
- Identifying, booking and attending regular training courses to keep staff up to date with current initiatives and new ideas.
- Deploying staff wisely, carefully considering their experience and qualifications.
- By staff being aware of the importance of teamwork and the need to treat each other with respect and consideration, through training and role modelling.
- By staff acknowledging and implementing the help and support offered by the Preschool Learning Alliance, whose role it is to raise standards in all settings.
- By understanding and implementing the policies, with the view that not only are they working documents, but that staff will be involved in their review and amendments on a rolling programme.
- Through monitoring, evaluation, and assessment of working practices and time management, and reflective practice by the Preschool Manager for the strategic development of the Preschool.
- By setting targets that are Specific Measurable Achievable Relevant and Timed, and meeting them within an agreed deadline.
- By offering appropriate play facilities.
- Ensuring the rights of the parents/carers to take responsibility for and become involved in the activities that are being implemented.
- Promoting and endorsing an ethos of equal opportunities for all within the preschool community.

Governing document

The constitution adopted in September 2014

Reserves policy

The trustees recognise the need to cover fluctuations in grant funding and unplanned expenditure. However, the trustees are committed to the development of services not simply financial security and, therefore, approve minimum reserves of 13 weeks operating expenditure. The policy is to be reviewed on an annual basis.

Trustees

The trustees during this time period were:

Chairman: Claire Nicholas

Vice Chair: Dawn Conroy

Treasurer: Carrie Wisinger

Secretary: Sian Willett

Signed on behalf of the committee:

Chairperson: *C Nicholas*

Secretary: *S Willett*

Approved by the committee: 31st January 2022

Income		2020/2021		2019/2020
	Fees	£	4,962.00	£ 4,525.79
	Grants & Welfare	£	34,273.70	£ 31,551.28
	Fundraising/Donations	£	1,472.49	£ 927.06
	Other	£	-	£ -
	Bank Interest	£	-	£ -
	Uniform refund	£	-	£ -
	Total Income	£	40,708.19	£ 37,004.13
Expenses				
	Wages (INC HMRC)	£	38,784.99	£ 39,815.99
	Rent	£	5,550.00	£ 4,476.99
	Telephone	£	-	£ -
	Resources for kids	£	-	£ -
	Provisions (inc ad hoc milk)	£	248.02	£ 284.07
	Insurance/Ofsted/PLA			
	Membership	£	697.01	£ 697.15
	Accountancy	£	-	£ -
	Payroll Costs	£	324.00	£ 434.40
	Sundry			
	Expenses/refunds	£	191.00	£ 101.52
	Bonuses	£	-	£ -
	Uniform	£	12.40	£ -
	Total expenses	£	45,807.42	£ 45,810.12
	Surplus (Loss)	£	5,099.23	£ 8,805.99
Bank				
	Closing Balance	£	18,411.31	£ 24,303.64
	Surplus (Loss)	£	5,099.23	£ 8,805.99



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Saughall Preschool

No (if any)
1158658

CC16a

Receipts and payments accounts

For the period from 01/08/2020 To 31/07/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	4,962	-	-	4,962	4,962
Grants/Welfare	34,274	-	-	34,274	34,274
Fundraising and Donations	1,472	-	-	1,472	1,472
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	40,708	-	-	40,708	40,708
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	40,708	-	-	40,708	40,708
A3 Payments					
Wages (Inc HMRC)	38,785	-	-	38,785	38,785
Rent	5,550	-	-	5,550	5,550
Provisions	248	-	-	248	248
Memberships	679	-	-	679	679
Payroll costs	324	-	-	324	324
Sundry expenses	191	-	-	191	161
Uniform	12	-	-	12	12
	-	-	-	-	-
	-	-	-	-	-
Sub total	45,789	-	-	45,789	45,759

SAUGHALL PRESCHOOL

England & Wales - Charity number 1158658

Accounts

Report of the Trustees and Accounts for year ending 2020

Name: Saughall Preschool

Charity Number: 1158658

Address: The Vernon Institute, Church Rd, Saughall, Chester CH1 6EN

Chairman: Claire Nicholas

Vice Chair: Dawn Conroy

Treasurer: Carrie Wisinger

Secretary: Sian Willett

CIO: Foundation registered 24th September 2014

Trustee selection methods: Appointed by the committee and staff

Aims

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- By offering appropriate play facilities.
- Ensuring the rights of the parents/carers to take responsibility for and become involved in the activities that are being implemented.
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Main Activities:

Registration

Welcome children / parents / carers. We believe a welcome song is an important part of the day. We define a welcome song as the first song of the day which welcomes participation. It signals that the day has begun. A welcome song should accomplish two goals:

1. It should signal the start of the day. Using the same welcome song each time instils a sense of structure and routine.
2. It should use actions or movement to help restless or active young children prepare to listen.

Free Play

Free Play is a great tool for children to explore and learn about the society they live in and the world around them. Through Free Play, they create experiences that will help them to understand how society works and how to interact with other people. Role play, for example, forms a leading part of this. Acting out situations such as family life, going to school, hospital visits, going to the shops or taking an animal to the vets, help them to know how to interact with others, to understand their own feelings and to express their emotions. Social skills such as sharing, negotiation and turn taking is also developed, where they can conquer fears and practice adult roles. Allowing our children regular opportunities for Free Play and for independent play in the playground, at regular intervals throughout the school day, makes a huge difference to their ability to settle into their environment, and have fun!

Break time

During this time the children sit together and have a rest and a well-earned drink and snack. The preschool supplies the children with milk and a healthy snack. At times we will tie this time in with a theme and will introduce other tastes and foods, where appropriate. If a particular child does not drink milk, they be offered water at snack time, unless otherwise directed by the parent/guardian.

Show and Tell

This time gives our children an opportunity to stand up in front of their friends and speak about a topic that interest them or share something that they love. It builds confidence and helps children develop effective communication skills. Since many preschool children do not

understand the difference between a statement and a question, and so going through the process helps teach this concept. This session also provides an opportunity to use descriptive language, concept thinking, storytelling and so forth. Overall, it helps develop effective communication. We have found that 'Show and tell' can create structure for preschool children to learn how to be respectful when someone is talking and to use proper manners. It also gives the children time to share a part of their home life, their interests, with the group creates an environment of caring and fosters their sense of self and wellbeing.

Activity Time

The curriculum is delivered using a mixture of child-initiated play and adult led activities. Active learning takes place because play is purposeful, and children are engaged. We believe in 'personalised learning' whereby we plan for children as individuals ensuring activities are geared to their interests, style of learning and level of development. Parents are made very welcome in the preschool and information about what the children have been doing is shared with them at regular intervals. They also contribute to their own children's learning and the EYFSP.

Story / Song time

We believe that reading a story aloud is one of the most important things carers and teachers can do with children. Books and stories stimulate a child's imagination and expand their understanding of the world. It builds many foundational skills, introduces vocabulary, and provides a model of fluent and expressive reading. It also children develop vital language and listening skills, prepares them to understand the written word and helps them recognise what reading for pleasure is all about.

Planning

Here at Saughall Preschool we use our planning to provide our children with an environment and activities that are enjoyable and that will challenge them. We make sure there is a balance between child-initiated and adult-led activities. Planning is done for the provision as a whole as well as each individual child, meeting every learners' unique needs and interests. We believe planning is vital to ensure that our children's learning is effective and that they make the required progress towards the EYFS goals.

Fundraising

The Trustees and committee members recognise the importance of fundraising and have been extremely successful in years gone by. However, due to Covid restrictions during year ending August 2020, fundraising activities were limited. We did however approach local organisations for donations and continued to cut our costs by using existing resources for craft activities, looking for donations of free toys from marketplace internet sites, reduced staff overtime and our annual return was completed free of charge. All completed whilst maintaining our high standards of childcare.

Session fees

These are now charges at £12.50 per session, with lunch period being charged at £3. There are two sessions per day, so a full day is charged at £28.00 per child.

Charities policy on reserves

The trustees recognise the need to cover fluctuations in grant funding and unplanned expenditure. However, the trustees are committed to the development of services not simply financial security and, therefore, approve minimum reserves of 13 weeks operating expenditure. The policy is to be reviewed on an annual basis.

Report of the Trustees and Accounts for the year ending 31st July 2020 Saughall Preschool

We have examined the accounts as set out previous.

Respective responsibilities of Trustees and examiner:

The charities trustees are responsible for the preparation of the accounts. The charities trustees consider that an audit is not required for this year under section 43(2) of The Charities Act 1993 (the act).

It is our responsibility to:

- Examine the accounts
- Follow the procedures laid down in the general directions given by the charity commissioners (under section 43(7)(b) of the act); and
- State whether particular matters have come to our attention.

Basis of Independent Examiners Report:

Our examination was carried out in accordance with the general directions given by the charity commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would require an audit, and consequently we do not express an audit opinion in the accounts.

Independent Examiners Statement:

In connection with our examination, no matter has come to our attention: Which gives us reasonable cause to believe that in any material respect the requirements:

- i. to keep accounting records in accordance with section 41 of the 1993 Act, and
- ii. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met, or to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

The trustees present their report with the unaudited accounts of the charity for the year ended 31st July 2020.

Aims and objectives of the charity

Saughall Preschool incorporates the Early Years Foundation Stage (EYFS) framework to support and develop children's play and learning. Our aims are:

- To provide a safe and secure environment which extends and develops all areas of a child's development within the six areas of learning.
- To enable all children to learn and develop their skills to the best of their ability.
- To promote self-discovery, exploration, and curiosity towards learning.
- To maintain the standards and guidance set by Ofsted and to regularly reflect and develop our practice.
- To encourage children to explore the environment and feel comfortable with the staff and the setting.
- To provide a good working relationship with parents/carers and children.
- To ensure good communication skills are in practice throughout the organisation.
- To ensure confidentiality is kept at all times.

Objectives

Our objectives are the way in which we are going to meet our aims in order to provide a high-quality service which endorses and implements good practice and current government legislation. Below are the ways in which we are going to achieve our objectives:

- By acknowledging and implementing 'Principles for Early Years Education' The Practice Guidance for the Early Years Foundation Stage and Supporting Resources which will provide many of the elements of good practice needed to meet the needs of all children in the Nursery.
- Identifying, booking and attending regular training courses to keep staff up to date with current initiatives and new ideas.
- Deploying staff wisely, carefully considering their experience and qualifications.
- By staff being aware of the importance of teamwork and the need to treat each other with respect and consideration, through training and role modelling.
- By staff acknowledging and implementing the help and support offered by the Preschool Learning Alliance, whose role it is to raise standards in all settings.
- By understanding and implementing the policies, with the view that not only are they working documents, but that staff will be involved in their review and amendments on a rolling programme.
- Through monitoring, evaluation, and assessment of working practices and time management, and reflective practice by the Preschool Manager for the strategic development of the Preschool.
- By setting targets that are Specific Measurable Achievable Relevant and Timed, and meeting them within an agreed deadline.
- By offering appropriate play facilities.
- Ensuring the rights of the parents/carers to take responsibility for and become involved in the activities that are being implemented.
- Promoting and endorsing an ethos of equal opportunities for all within the preschool community.

Governing document

The constitution adopted in September 2014

Reserves policy

The trustees recognise the need to cover fluctuations in grant funding and unplanned expenditure. However, the trustees are committed to the development of services not simply financial security and, therefore, approve minimum reserves of 13 weeks operating expenditure. The policy is to be reviewed on an annual basis.

Trustees

The trustees during this time period were:

Chairman: Claire Nicholas

Vice Chair: Dawn Conroy

Treasurer: Carrie Wisinger

Secretary: Sian Willett

Signed on behalf of the committee:

Chairperson: *C Nicholas*

Secretary: *S Willett*

Approved by the committee: 31st January 2022

Saughall Pre-School summary of income & expenses

	2019/20	2018/19
Income		
1 Fees	£4,525.79	£12,339.13
2 Grants & Welfare	£31,551.28	£39,167.71
3 Fundraising/Donations	£927.06	£1,659.33
4 Other	£ -	£ -
5 Bank Interest	£ -	£ -
18 Uniform refund	£0.00	£7.50
Total Income	£37,004.13	£53,173.67
Expenses		
6 Wages (inc HMRC)	£39,815.99	£37,721.89
7 Rent	£4,476.99	£6,050.00
8 Telephone	£ -	£ -
9 Resources for kids Provisions (inc ad hoc milk)	£ -	£277.00
10 Insurance/Ofsted/PLA	£284.07	£244.36
11 Membership	£697.15	£657.55
12 Accountancy	£0.00	£0.00
14 Payroll Costs	£434.40	£477.00
15 Sundry Expenses	£101.52	£297.13
16 Bonuses	£0.00	£2,800.00
17 Uniform	£0.00	£6.25
Total expenses	£45,810.12	£48,531.18
Surplus (loss)	£8,805.99	£4,642.49
Bank		
Closing balance	£24,303.64	£33,109.63
£ change	-£8,805.99	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Saughall Preschool

1158658

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/08/2019

To

Period end date
31/07/2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	£6,370.82	-	-	6,371	6,371
Grants & Welfare	£33,392.70	-	-	33,393	33,393
Fundraising/Donations	£1,172.60	-	-	1,173	1,173
Uniform refund	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	40,936	-	-	40,936	40,936
A2 Asset and investment sales,					
(see table).	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	40,936	-	-	40,936	40,936
A3 Payments					
Wages (inc HMRC)	£39,171.78	-	-	39,172	39,172
Rent	£6,050.01	-	-	6,050	6,050
Provisions (inc ad hoc milk)	£215.98	-	-	216	216
Insurance/ofsted/PLA Membership	£668.81	-	-	669	669
Payroll Costs	£358.80	-	-	359	359
Sundry Expenses	£49.95	-	-	50	50
Resources for kids	0	-	-	-	-
	-	-	-	-	-
Sub total	46,515	-	-	46,515	46,515
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-

