

FRIENDS OF GREENHILL LIBRARY

England & Wales · Charity number 1158656

Details

Other names FROGL

Status Registered

Legal form CIO

Registered 2014-09-24

Register [View on the Charity Commission register](#)

Contact

Address Greenhill Library
Hemper Lane
Sheffield
S8 7FE

Phone 01142377143

Email secretary@greenhill-library.org

Website <http://www.greenhill-library.org/>

Activities

Objects: THE OBJECTS OF THE CIO ARE TO ADVANCE AND PROMOTE EDUCATION FOR THE BENEFIT OF THE GENERAL PUBLIC IN THE CITY OF SHEFFIELD AND ELSEWHERE AND IN PARTICULAR, BUT NOT EXCLUSIVELY, THOSE LIVING IN THE GREENHILL, BRADWAY AND LOWEDGES AREAS AND WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES, REGARDLESS OF THEIR SEX, SEXUAL ORIENTATION, RACE, POLITICAL OR RELIGIOUS OPINIONS, IN PARTICULAR BUT NOT EXCLUSIVELY BY ESTABLISHING AND PROVIDING COMMUNITY BASED LIBRARY FACILITIES AND ASSOCIATED SERVICES.

Activities: The object of the charity is to advance and promote lifelong education for all. These needs to be met by a community library providing activities and services for the public benefit of all who are in need of such provision. Currently we provide regular activities for school and pre school children and activities and venues for adults.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, Recreation
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** SHEFFIELD CITY
- Sheffield City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£84,686	£71,590	-	-
2024-03-31	£70,833	£63,461	-	-
2023-03-31	£76,625	£143,484	-	-
2022-03-31	£62,501	£40,410	-	-
2021-03-31	£104,361	£30,854	-	-

Trustees

Name	Role	Appointed
Clive Thomas Opie	Chair	2024-10-02
Angela Elaine Fry		2024-10-02
Ann Hartley		2018-10-24
Belinda Stone		2023-10-11
Dawn Davis		2022-10-05
Janet Crowther		2018-10-24
Kirsty Jane Atkin		2020-10-21
Lyndon Henard		2021-10-20
Lynne Raven		2022-12-07
Michael Gormanly		2024-01-24

FRIENDS OF GREENHILL LIBRARY

England & Wales - Charity number 1158656

Accounts



Friends of Greenhill Library

Registered Charity Number 1158656

Greenhill Library, Hemper Lane

Sheffield S8 7FE

Telephone:0114 2377657 email:

admin@greenhill-library.org

greenhill-library.org

ANNUAL REPORT TO THE 2025 AGM

This report covers activities from October 2024 to September 2025 and the finances for the year ending 31st March 2025.

Foreword

I was pleased to take over as Chair of Trustees of a highly successful community library. Its success has been, and continues to be, down to the hard work and dedication of all its volunteers and for all those who have been and continue to be involved in Friends of Greenhill Library.

It has been another strong and busy year for the library which continues to offer a professional standard of service and a vibrant program of activities and events to meet the needs of the local community.

Running a successful library, as we do, requires us to be alert to the number and range of volunteers we need to cover all aspects of the library's work. It also requires us to ensure we have an appropriate number of trustees. For personal reasons we shall shortly say farewell to two trustees, Wendy Crookes and Michael Corbishley, and thank them for their outstanding contribution to the running of the library. If either area of volunteering is of interest to you, please contact the library where an arrangement can be made to talk over what each entail with Lynne Raven our Volunteer Co-ordinator.

What follows is a more detailed account of the library's operation and, should you have any questions about it, it can be raised at its AGM which will be held at the library on October 1st, 2025, at 7.00 p.m. and I look forward to seeing you then.

A handwritten signature in black ink, appearing to read "Clive Opie", written in a cursive style.

Clive Opie
Chair of Trustees – Greenhill Community
September 2025

Main Achievements During the Year

Library Service

We are grateful to all our volunteers in whatever capacity they operate but special thanks must go to our operational lead Ann Hartley who works extremely hard to ensure smooth operation of the service. We continue to welcome around 6000 visitors each quarter and total book loans continue to grow. “Yellow sticker” book loans, (those not on the council’s library catalogue) for the 12 months ending 27/08/2025 were 16,500 very similar to the previous 12 months. Although we can’t give a definitive number, due to lack of up-to-date council figures, a reasonable estimate suggests “Yellow sticker” loans made up 65% of our book issues. In the last 12 months we have registered 278 new adults and 108 children- a reflection of the high esteem the library is held in by the community.

Our sub-branch library at Lowedges, shares space with the Terminus Initiative in the Meeting Place. Its value to the community in the area is undeniable and the Trustees are doing their utmost to ensure security for the excellent work carried started by its lead Catherine Samengo-Turner supported by a group of dedicated volunteers. There is uncertainty over the probable need to source new premises and if anyone has any thoughts on this they would be welcomed.

Our Summer Reading Challenge (SRC) for children run at Greenhill Library in 2025 has been another success and thanks go especially to Phoebe Pearson in managing this with support from a range of volunteers. We have, as in the past, bought a range of books, as recommended by the Reading Agency, to support the SRC. The table shows data for the SRC for the last four years.

Year	Signed up			Completed			
	Boys	Girls	Total	Boys	Girls	Total	%
2022	56	81	137	17	31	48	35
2023	64	102	166	22	49	71	43
2024	61	97	158	15	35	50	32
2025	59	108	167	25	46	71	43

We continue to expand our selection of books both through donations and the purchase of new titles adding over 1500 new books to our “Yellow sticker” collection. We are grateful for the £1,000 book grant from Sheffield City Council and for an award of £1,000 from the Freshgate Trust, which is being used to buy audio and large print books. Donated books we cannot add to our catalogue ensure our ever-popular bookshop remains well stocked.

We continue to sell books to World of Books. This ensures books get the best possible chance of being used or recycled. We really appreciate people’s donations as book sales provide us with steady income. To avoid a storage crisis, we have been forced to continually be more selective in the donations we will accept. Recently we have started

donating books to book sales tables at local supermarkets, and to Hardwick Hall.

At the last AGM, and although monthly Trustee minutes were available for reading, there was a perception amongst volunteers that they were not always fully aware of the decisions made by the board. To try and address this link trustees were set up (see below) with the view of them becoming familiar with the various roles and tasks completed by the volunteers by active engagement, meetings, or e-contact as appropriate with them. In this way the library volunteers could be better assured that their beneficial contribution to the library is understood and recognised. The role of the link trustees is working well, with all of them providing valuable input and support for their areas and, where an identified need suggests a fuller discussion, asking for this as a specific discussion item at a board meeting. The fact that link trustees are conversant with their various roles has also meant more informed discussions can be had at the board meetings.

Team	Link Trustee
Library Services	Lindy Stone
Community Events & Communications	Michael Corbishley
Buildings, Grounds & Maintenance	Kirsty Atkin
Finance, Admin & Fundraising	Lyndon Hennard
Children's Activities/Volunteer Co-ordinator	Lynne Raven

We reported last year that that we were greatly saddened by the death of Laurence Coates, a staunch supporter of the library since 2014, having been, at various times, a trustee, session leader, secretary and treasurer. The library was extremely grateful to receive a bequeath of £20,000 from Laurence's will, to be used to support a range of community activities, one of which is the Music Day for children in October where, this year, the violin and cello will be accompanied by an oboe. A memorial plaque for Laurence has been installed in the library on the wall to the right-hand side of the internal door to the library.

We also reported that we were actively pursuing plans to modernise the main front office. This included the replacement of the remaining single-glazed windows (3 in the office and some smaller windows in rooms further back). We are pleased to announce that this work has been carried out, being completed in January, providing a much more attractive and constructive working environment for all.

There is continuous upgrading of facilities to support the library administration and users. Such as transferring a computer to provide more computer availability in the main front office and putting in mobile bookcases to allow further categorization of certain series of Youth Adult books thereby providing more space for the remaining books in this section. The new section in the children's library, complete with murals and bean bags, continues to prove very popular with our younger users.

The library wi-fi system has been upgraded to improve access to the internet and we continue to monitor the public computers in terms of their speed of operation. Linked to this

we initiated a printing service which has proved very popular. So much so that we have limited printing from phones to one or two pages, directing customers who have several documents to be printed to do so themselves using public computers.

Finally, in the past we have been pursuing the possibility of securing a grant from the Royal Foundation to fund the building of a community room which has been on our wish list. However, detailed analysis of the need, and therefore securing the potential funding for, a community room, has led the Trustees to shelve this development, possibly returning to it if future needs suggest it being more viable to pursue. We are extremely grateful to Michael Corbishley for all the hard work he has carried out in pursuing this potential development.

Community Outreach and New Activities

Our **strategic objective** is to grow outreach into our community and new activities. These would be to fulfil our mission “to work with local residents, groups and organisations to promote other educational, cultural, recreational and social activities that respond to their needs and contribute to community cohesion and development”.

Events and collaborative working program over the last year has included:

Greenhill

- an enjoyable a range of **one-off events** at the library including a music day for children provided by violin and cello duo Jonny and Lucy, a wreath-making workshop provided by local florist Cheryl Hartley and a spectacular “Seuss Day” themed around the stories and characters of Dr Seuss.
- a **monthly film program** for both adults and children continue to attract a good audience with many showings enjoying a full house.
- our ever popular regular **evening talks**, with several local interest talks including: ‘The History of Water in Sheffield’; ‘Portland Works’; and ‘Railways built for the construction of the Derwent reservoirs’. We also welcomed back to the library the group “Jig for a Kiss”. Lynne Brown continues as the speaker finder for these events.
- weekly **coffee mornings** which remain extremely popular serving often more than 40 people. The 3rd Thursday of each month includes a lunch club visit to one of the local pubs. There have also been coach trips to Llandudno, Bury Market, Liverpool, Skipton, Filey, Whitby and this December, to Stratford on Avon Christmas Market. For many people these are the only holidays they take and, in the company of friends from coffee morning, adds to their enjoyment.
- **Greenhill school classes** who visit the library each week to further explore a particular topic they are studying. The last few visits have covered topics such as: ‘Brazil (Y3)’; ‘The Great Sheffield Flood (Y4)’; and ‘Mary Queen of Scots (Y5)’.
- three **book clubs** which continue to meet once a month.
- the ever popular **Story time**, and thanks go to Lyn Clayton for taking the lead on this.
- the **Craft club** which runs every Friday from 3.15 to 4 pm during school term. It is

very popular with young people with their parents/carers. It is run by recognised volunteer mums and a nurse from Children's Hospital on days when she is not on shift. The sessions are supported by several Duke of Edinburgh award pupils from Meadowhead School. Activities include youngsters replicating the work of the mums, painting and drawing and the youngsters go home with the items they have made.

- the annual **Open Gardens event** (now in its 8th year) was held on an obligingly sunny weekend in mid-June and featured 18 local gardens. It raised over £2,200. Our thanks to Kristi Flint for taking over the organisation of this from Mike Davis. We are also very grateful to all those who opened their gardens and made contributions
- the **Scarecrow Festival** in August 2025 that attracted 23 entries (two more than last year). We have particularly encouraged participation from the local shops (8 scarecrows) in support of the 'Growing Greenhill' initiative. Our thanks to Jennie Wilson who took over the organisation of this event
- two **Artisan Market** events during the year. These continue to be busy community events and a significant source of income. Our thanks to Jennie and Keith Wilson, and to Jackie and Rob Goodrum (amongst many others) for their hard work in organising these.
- a **Lego Club** for children aged 8+ continues to be popular with sessions booked to capacity. Our thanks to Richard Biddulph for leading on these.
- a **Coder Dojo** (an after-school coding club for 8-13 year olds) enjoys regular attendance. Our thanks to Chris Brown for leading these sessions
- the popular and productive **Knit and Natter** group which meets twice a month. Thanks to Lynn Munroe for leading on this. The group welcome donations of any spare/ unwanted wool.
- a children's library that continues to enjoy **fantastic displays** throughout the year which catch visitors' attention and no doubt help spark children's imaginations. Notable mentions go to the "Secret Garden" and "Sea Life" displays with a huge thanks to Lynne Brown for all her work on these
- the start of a new fundraising initiative - a monthly **lottery**. Starting with an initial prize draw in January 2025, numbers have slowly risen, and the lottery currently generates a monthly income around £200, of which 25% goes in prize money and 75% is retained in library funds. Thanks to Joy Arnott for initially organizing this, although the role has recently passed to Kristi Flint.

Lowedges

Although book loan numbers remain low, the library sub-branch gives away between 150 and 350 books every month and has proved to be a valued meeting place for residents who might otherwise not do so. Its undoubted value to residents is achieved through:

- being open for **four sessions each week** (Monday morning and afternoon and Wednesday morning and afternoon).
- offering **free tea and coffee** during all our opening hours.
- providing **free breakfasts** on Mondays and Wednesdays.
- a **reading group** reading a range of poetry, short stories and other writing genres, such as recipes. We have read stories written by members of the group and reminiscences of life in Lowedges gone by and finish each session with a short writing exercise
- a **Craft group** on Wednesday mornings that remains popular and offers a variety of different crafts including painting and card making. The beautiful items made by this group are incorporated into the seasonal window displays.
- offering a Monday afternoon **Specialist Papercraft group** open to all adults.
- having **free wifi**, a **laptop** for public use and cheap **printing**.
- a celebration of **VE day 2025** where the library collaborated with two other local charities in delivering a free event for the community. Approximately 60 people attended and enjoyed a BBQ, scones, activities and an entertainer
- an **Open Day** at the local fire station in June where the library gave away 90 children's books. There was also a competition to design a bookmark, and the winning bookmark was given out to everyone who borrowed a book in July.
- Hosting a free **Tiger who came to tea party** In August attended by 12 people who enjoyed a range of snacks, themed crafts, party games and an interactive story time.
- the opportunity of working with the **Roots and futures** project, beginning this summer. Roots and futures is a 'place-based heritage project co-produced with communities and organisations across the city of Sheffield'. The writing from the library's creative reading group and art from the Wednesday craft group will be included in a book and exhibition showcasing the project later in the year
- building momentum in classes coming from **Lowedges Junior Academy** with all classes visiting in 2025

Communications

Greenhill

- The website continues to be the most definitive source of information particularly for our events program and we continue to maintain a significant presence on Facebook

now having 1940 followers (up from 1609 last year).

- Our 8-page printed **newsletter** is distributed every 4 months alongside a digital newsletter sent out monthly to just over 760 recipients (up from 500 last year), making it one of our most effective publicity channels.

Lowedges

- **Facebook**, where it has 321 followers, is a good way of keeping up to date with Lowedges activities, events and services, or better still, come into the library during its opening hours for a free hot drink and a chat.

Organisation and people

Our **strategic objective** is to maintain a workforce of volunteers with the skills, capacity and motivation to operate the library to the same standard as those operated professionally, and to provide a high-quality offering of community events.

Lynne Raven has the role in the Library as Volunteer Co-ordinator. She responds to all applications and meets with prospective volunteers to discuss whether there is a role suitable for them. Successful candidates are introduced to other key volunteers and complete an induction which includes fire safety and safeguarding. In the last 12 months, 17 volunteers have started volunteering at the library including 7 young people from Meadowhead School undertaking their Duke of Edinburgh Awards whom we are very happy to support.

As part of her Volunteer Co-ordinator role, Lynne also writes a newsletter for volunteers and organises occasional social events for them. As of 1st September 2025, we have 138 members, of whom 117 are registered as volunteers, 1 is an employee (Catherine Samengo-Turner) and 20 are Friends contributing at least £20 p.a. Around 90 people regularly volunteer.

Trustees

Clive Opie	Chair
Lyndon Henard	Secretary
Dawn Davis	Treasurer
Ann Hartley	Operations Manager
Lynne Raven	Volunteer Coordinator
Kirsty Atkin	
Lindy Stone	
Janet Crowther	
Michael Gormanly	Maintenance
Angela Fry	

Trustees are elected, usually for a period of 3 years, by the membership of the Friends of Greenhill Library. They meet monthly and review FROGL's policies and procedures on a

regular basis.

Volunteers can access the minutes, policies and procedures on the Three Rings website. Members and library users may also consult them in the library on request. Additionally, Lyndon Henard has organized the collation of handover documents for key roles in the library to shore up our succession planning, these are also available on Three Rings.

Finance for the year ending 31/3/2025

Our finances remain very healthy and our strategic objective to maintain financial sustainability with multiple diverse funding streams continues.

Receipts for 2024-25 were £84,685 (2023-24 £70,833) This is an increase of £13,852. The main increase was a donation of £10,750 from the Laurence Coates family.

Payments for 2024-2025 were £71,589 (2023-2024 £63,461) This is an increase of £8128. The main reason was due to a problem with the electricity meter where we were charged £8,000 in error. It took several months for the supplier to acknowledge the problem and as a result was not rectified before the end of the financial year.

We are grateful to Sheffield City Council for their annual grant of £17,070.

Fundraising and earned income for 2024-2025 was £23,086 compared with £20,554 in 2023-2024. This is an overall increase of £2,532 and comes from various income streams including photocopying and printing, book sales, village markets, open gardens amongst others. At this point we would like to extend our grateful thanks to Margaret Davis who has undertaken outstanding work in generating funding for the library, particularly in securing grants for specific needs. Margaret has left Greenhill to live closer to her family and we wish her all the best for the future.

Total funds carried forward on 31/03/2025 were £179,435. Most of this is unrestricted reserves and includes a policy of £27,005 to cover the uncertainty of the Council Grant reducing in the future; holding a fund of £28,500 for major repairs; and £15,832 designated to fund community events in the coming years.

We have money invested with Charity Bank and Hampshire Trust


Friends of Greenhill Library Charity No 1158656

Receipts and Payments Accounts for the year ended 31st March 2025

	Notes	General	Designated	Total	Total	Total	Previous
	1	Unrestricted	Unrestricted	Unrestricted	Restricted	All	Year
		Funds	Funds	Funds	Funds	Funds	
		£	£	£	£	£	£
Receipts							
Grants	2				38508	38508	37773
Donations/gift aid		7030.35	445.13	7475.48	11187	18662.48	9410
Fundraising/earned income		23086.81	0	23086.81		23086.81	20554
Other receipts		4428.68	0	4428.68		4428.68	3096
Total Receipts		34545.84	445.13	34990.97	49695	84685.97	70833
Payments							
Staff Costs		580.57	0	580.57	3543	4123.57	10913
Buildig Development		19718.21	0	19718.21	6819	26537.21	19402
Building maintenance		0	0	0	0		0
Utilities		7486.1	0	7486.1	7021	14507.1	4637
Liceincing/tax/insurance		0	0	0	3212	3212	3194
Equipment costs		0	0	0	1139	1139	2479
Printing/office/telephone		77.69	19.13	96.82	3807	3903.82	3758
Library services costs		4253.02	0	4253.02	2570	6823.02	7718
Fundraising expenses		5246.42	690.73	5937.15	4807	10744.15	10690
Other Costs		563.9	0	563.9	36	599.9	670
All payments		37925.91	709.86	38635.77	32954	71589.77	63461
			0			0	
Surplus/deficit		-3380.07	-264.73	-3644.8	16741	13096.2	7371
Transfer between funds		1784.1		-1784.1			0
Funds last year end		75354.3	73111.65	148465.95	17873	166338.95	158968
Funds this year end		73758.33	72846.92	146605.25	32830	179435.25	166339

These accounts including the notes were approved by the trustees on

Signed for the trustees

Dawn Davis 1/10/25


Friends of Greenhill Library Charity No 1158656

Receipts & Payments Accounts for the Year Ending 31st March 2025

All figures to nearest £

Notes to the Accounts

1. These notes are considered to meet Charity Commission requirements for Receipts & Payments Accounts
The trustees' comments on the accounts and all administrative details are contained in their annual report for 2024-2025

2. Restricted Grants

Funder	Purpose of grant/donation	Amount £	Notes
Sheffield City Council	Associate Libraries Grant	17070	Annual Grant
Sheffield City Council	Book Grant	1000	One off award
Freshgate Trust	Books	1000	One off award
National Lottery	Reaching Communities Grant	16938	Lowedges Library
Sheffield City Council	Ward Pot Grant	1000	Greenhill Equipment
Community Foundation	Funds for a music day	1500	Music Day
		38508	

Net	2024
£	£

3. Earned Income	Library Hire	1498	1317
	Photocopies & printing	2042	1339
Fundraising	Book Sales	4425	4704
	Card sales		-19
	Farmers Market	4298	2945
	Cinema	1630	632
	Friday talks/events	3865	2370

	Coffee morning	1476	1147
	Knit & natter	170	111
	Open Gardens	2128	1561
	Other events	1554	339
Total		23086	16446
Restricted funds excluded			

4. Details of payments for the SCC Associate Libraries grant

All figures to nearest £

	£	2024
Repair & Maintenance	1919	2174
Security	180	180
Cleaning	471	391
Electricity	6455	4218
Waste collection	217	166
Water	349	253
Licencing/compliance	231	274
Council Tax	618	597
Equipment	576	981
Insurance	2363	2323
Printing & copying	863	878
Stationery & consumables	1467	1032
Internet	551	281
Telephone	248	354
Books	139	
IT support	423	422
Surplus		2545
Total	17070	17069

5. Distribution of funds at year end

	£
Petty Cash & cash floats	187
Virgin Money	87682
Unity Trust	5219 347 unreconcilled
Charity Bank	60147
Hampshire Trust	26199
	179434

Friends of Greenhill Library, Charity No 1158656

Receipts and Payments Accounts for the Year Ending 31st March 2025

(All figures to the nearest £)

Movement of Funds

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Fund balances Carried forward
General - General Fund	75,354	34,546	37,926	1,784	73,758
Lowedges General Fund	1,094	445	30		1,510
Reserves	27,005				27,005
Events - Events To Re-Engage The Community.	16,512		680		15,832
Repair - Repair Fund	28,500				28,500
Total Unrestricted Funds	148,466	34,991	38,636	1,784	146,605
LOW - Lowedges Outreach	9,125	17,140	6,315		19,949
SCC Grant 2023-2024	2,545		2,535	-10	0
SCC Grant 2024-2025		17,070	17,070		
WardLow - SCC Ward Pot Lowedges Books	230				230
WardLow - SCC Ward Pot Lowedges					0
Memorial donations	62			-62	0
Coates Donation		10,750			10,750
Freshgate Trust		1,000	845		155
SCCBook - SCC Book Grant	1,000	1,000	1,000		1,000
SCCWard Pot Equipment		1,000	988		12
SYMus - Funds for a Children's Music Day	9	1,500	1,473	-36	0
Lotto		235	51		185
GEG-Greenhill Events Group main fund	2,668		2,676		-8
HAF Lowedges	368				368
DEP Returnable Deposits	190				190
SCC Devices-tablets for users	1,676			-1,676	0
Total Restricted Funds	17,873	49,695	32,953	-1,784	32,830
All Funds	166,339	84,685	71,589	0	179,435



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
FRIENDS OF GREENHILL LIBRARY

**On accounts for the year
ended**

31 MARCH 2025	Charity no (if any)	1158656
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Set out on pages

1 TO 4 Remember to include the page numbers of additional sheets.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD MM YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

Name: CHRISTOPHER JOHN WOODHEAD

**Relevant professional
qualification(s) or body
(if any):**

BA(HONS) (FCA WITH ICAEW)

Address:

158 HEMPER LANE, GREENHILL,
SHEFFIELD, S8 7FE.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE

FRIENDS OF GREENHILL LIBRARY

England & Wales - Charity number 1158656

Accounts



Friends of Greenhill Library

Registered Charity Number 1158656

Greenhill Library, Hemper Lane

Sheffield S8 7FE

Telephone: 0114 2377657

email: admin@greenhill-library.org

greenhill-library.org

ANNUAL REPORT TO THE 2024 AGM (Final)

This report covers activities from October 2023 to September 2024 and the finances for the year ending 31st March 2024.

Foreword

It has been another strong and busy year for Friends of Greenhill Library. The library continues to offer a professional standard of library service and a vibrant program of activities and events to meet the needs of local residents. The new section in the children's library, complete with murals and bean bags, has proved very popular with our younger users. Our finances remain very healthy, and we look forward to celebrating our 10th anniversary as a volunteer-run library at the end of September — a brilliant milestone and a proud achievement for all those who have been and continue to be involved in Friends of Greenhill Library.

Main Achievements During the Year.

A) Library Service.

Our opening hours remain as last year at 26 hours per week. We are grateful to all the volunteers in customer-facing roles, especially our operational lead Ann Hartley who works extremely hard to ensure smooth operation of the service. We continue to welcome around 6000 visitors each quarter and total book loans continue to grow. "Yellow sticker" book loans, (those not on the council's library catalogue) for the 12 months ending 19/08/2024 were 15,378, up 5% from the figure for the previous 12 months. For the 12 months ending 31/3/2024, Yellow sticker loans made up 62% of our book issues. The current figure is likely to be higher. In the last 12 months we have registered 271 new users comprising 81 adults and 190 children. In a climate of nationally decreasing library usage, these are very encouraging figures.

Our sub-branch library, Lowedges, which shares a space with the Terminus Initiative in the Meeting Place continues to operate although our opening hours have reduced to 10 hours per week (down from 12.5 hours per week), due in part to Catherine Samengo-Turner, our lead at Lowedges, taking maternity leave from 23 March 2024, returning in January 2025.

Our Summer Reading Challenge for children run at Greenhill Library in 2024 was a

success. Co-ordinated by Clive Opie and in addition managed by a range of volunteers, the challenge attracted similar numbers to last year though with less completers at the time of writing. The table shows data for the last four years.

Year	Signed up			Completed		
	Boys	Girls	Total	Boys	Girls	Total
2021	39	75	114	16	35	51
2022	56	81	137	17	31	48
2023	64	102	166	22	49	71
2024	61	97	158	15	35	50

We continue to expand our selection of books both through donations and the purchase of new titles. We are grateful for the £1,000 book grant from Sheffield City Council and for an award of £1,000 from the Freshgate Trust which is being used to buy audio and large print books. Donated books we cannot add to our catalogue ensure our ever-popular bookshop remains well stocked. We continue to sell books to World of Books. This ensures books get the best possible chance of being used or recycled. We really appreciate people's donations as book sales provide us with steady income. However, during the year Revival Books stopped accepting damaged or unusable books for pulping. To avoid a storage crisis, we have been forced to be more selective in the donations we will accept. Recently we have started taking some donated books to book sales tables at local supermarkets, and to Hardwick Hall.

B) Community Outreach & New Activities.

Our **strategic objective** is to grow outreach into our community and new activities. These would be to fulfil our mission "to work with local residents, groups and organisations to promote other educational, cultural, recreational and social activities that respond to their needs and contribute to community cohesion and development".

Our activities program continues at a similar level to last year. Our offer over the last year has included:

Greenhill

- We continue to enjoy a range of **one-off events** at the library including a music day for children provided by violin and cello duo Jonny and Lucy, a wreath-making workshop provided by local florist Cheryl Hartley and a spectacular "Seuss Day" themed around the stories and characters of Dr Seuss.
- Our **monthly film program** for both adults and children continues to attract a good audience with many showings enjoying a full house.
- Our regular **evening talks** continue to be popular, and this year have included a talk on the history juggling (with lots of demonstrations) by Matthew Tiffany, an evening of Yorkshire dialects with Rod Dimpleby and a talk by Steve Porter, head of gardens and landscape at Chatsworth. We thank Vera Dyer who has stepped down from the task of speaker finder after many years. Lynne Brown has taken over the role.

- Our weekly **coffee mornings** are consistently extremely popular and now include a monthly visit to a local pub, The White Swan, for a lunch club, and occasional organised coach trips.
- Our two **book clubs** continue to operate; they both meet once a month
- **Story time** continues to be popular (to the extent of forcing us to take steps to reduce overcrowding in the children's library!) Our thanks to Lyn Clayton for taking the lead on this.
- Our annual **open Gardens event** (now in its 7th year) included 14 gardens. It attracted a significant number of people from outside the local area and raised an above-average total of £2036. we are very grateful to all those who opened their gardens and made contributions
- The **Scarecrow Competition** in August 2024 attracted 21 entries (two more than last year). We have particularly encouraged participation from the local shops (8 scarecrows) in support of the "Growing Greenhill" initiative.
- Our **poetry group** headed up by Louise Dore, continues to operate, albeit with modest audience sizes.
- The **Greener Greenhill** group have funded and organised the planting of three multi-stemmed hazels on the library lawn, with associated planting in surrounding flower beds, and on the roundabout.
- We ran three **artisan market events** during the year. These continue to be busy community events and a significant source of income. Our thanks to Jenny and Keith Wilson, and to Jackie and Rob Goodrum (amongst many others) for their hard work organising these.
- The **Greenhill Events Group** who are part of Friends of Greenhill library organized a Christmas Extravaganza, which ran alongside our December market. The group has subsequently disbanded as its four members find themselves with less free time.
- Our **Lego Club** for children aged 8+ continues to be popular with sessions booked to capacity. Our thanks to Richard Biddulph for leading on these.
- Our **Coder Dojo** (an after-school coding club for 8-13 year olds) enjoys regular attendance
- We ran two **readathon** events (a mixture of storytelling and crafts) during the year.
- Our **Knit and Natter** group meets twice a month and continues to be both popular and productive. They welcome donations of any spare/ unwanted wool.
- The children's library continues to enjoy **fantastic displays** throughout the year which catch visitors' attention and no doubt help spark children's imaginations. Notable mentions go to the Christmas and Dr Seuss displays! A huge thanks to Lynne Brown for all her work on these
- We no longer provide regular drop-in computer support sessions on a Friday

morning but offer help on a “by appointment” service.

Lowedges

Overall, activity at the Lowedges library is at a lower level than last year. However, a range of onsite activities continues:

- Breakfast group Monday and Wednesday morning very popular with a regular group. Magazines (donated) are provided to read at breakfast and newspapers are occasionally available.
- Craft group on Wednesday morning remains very popular with a regular group making a variety of items for personal use, using different crafts forms. Paper craft items are made for our themed displays throughout the year.
- Reading group Monday mornings used by a small group who are now on their second book of short stories, which are used to stimulate discussion.
- Patrons attending morning sessions on both days is stable and good; however, afternoon sessions are not well patronised.
- Library book loans are significantly down on last year. This is due to a declining senior citizen population attending the library, only 1 regular patron takes books out regularly. Also, the loss of the children’s after-school group is due largely to more attractive after-school provision in the area.
- Free adult and children’s books are put outside the library each day and the public make use of this, often taking books and sometimes returning them as well.
- Board game after school group no longer runs, again due to more attractive provision in the area and lack of an afternoon session leader needed due to Maternity leave.
- Children’s Holiday Craft group numbers has declined each school holiday, culminating in no children attending during the recent August holiday.
- Staffing remains an issue particularly for Wednesday afternoon and will be an issue shortly on a Monday afternoon when the session leader has major surgery.

Lowedges Community Links

- Lowedges Primary Academy have brought both reception classes to visit the library as part of their literacy and community cohesion curriculum. Also, we were due to give free books away in June, however this was not possible due to stormy weather.
- At Lowedges Fire Station Open Day we had a table of Free books to give away which was very popular.
- Energy Action continues to come every month to offer advice and help with energy costs. This is well attended during Autumn and Winter, but also used in reduced numbers in Spring and Summer.
- There are uncertainties around the future of the Lowedges library location, primarily due to the Terminus initiative (with whom we share the space)

considering options around the premises. We are working with them to minimise disruption. These questions are preventing us making firm plans for the future. Until this is resolved we feel that we cannot fully resolve our staffing problems or book loans or consider new initiatives to enhance the service.

- We acknowledge the consistent hard work put in by key volunteers to operate the service at Lowedges, notably Jan Williams, Carolyn Kirby and Michael Gormanly.

Communications (Greenhill)

Our website continues to be the most definitive source of information particularly for our events program.

Our 8-page printed **newsletter** continues to be distributed every 4 months alongside a digital newsletter sent out monthly to just over 600 recipients (up from 500 last year) making it one of our most effective publicity channels.

We continue to maintain a significant presence on Facebook; Greenhill now has 1823 followers (up from 1609 last year) and Lowedges has 298 followers (up from 233 last year).

Plans to create a web site specifically for Lowedges have been abandoned.

C) Organisation & People.

Our **strategic objective** is to maintain a workforce of volunteers with the skills, capacity and motivation to operate the library to the same standard as those operated professionally, and to provide a high-quality offering of community events.

At present we have 160 members, of whom 129 are registered as volunteers, 1 is an employee (Catherine Samengo-Turner) and 30 are Friends contributing at least £20 p.a. Around 75 people regularly volunteer.

At the time of this report, we have six Meadowhead School students (three boys and three girls aged 16-18) volunteering at the library as part of their **Duke of Edinburgh award**. They are assisting at the Craft, Coding and Lego Clubs for youngsters from our community. One is helping the Library carry out a survey of our customers' needs and attitudes with a view to helping us determine our future.

Trustees

Chris Brown
Michael Corbishley
Lyndon Henard
Dawn Davis
Ann Hartley
Lynne Raven
Wendy Crookes
Janet Crowther
Kirsty Atkin
Lindy Stone

Chair
Vice Chair
Secretary
Treasurer
Operations Manager
Volunteer Coordinator

We were greatly saddened by the death of Laurence Coates in February 2024. Laurence was a staunch supporter of the library since 2014, having been, at various

times, session leader, secretary and treasurer. His meticulous attention to all he did, his gracious demeanor and his prodigious memory, were a tremendous asset to the library and are greatly missed. The position of treasurer has passed to Dawn Davis who has worked hard to get up to speed in the role.

Chris Brown will be standing down as chair and as a trustee, having served the maximum term allowed by our constitution.

Trustees are elected, usually for a period of 3 years, by the membership of the Friends of Greenhill Library. They meet monthly and review FROGL's policies and procedures on a regular basis.

Volunteers can access the minutes, policies and procedures on the Three Rings website. Members and library users may also consult them in the library on request. Additionally, Lyndon Henard has organized the collation of handover documents for key roles in the library to shore up our succession planning, these are also available on Three Rings.

D) Finance for the year ending 31/3/2023.

Our strategic objective is to maintain financial sustainability with multiple diverse funding streams.

Receipts in 2023-24 were £70,833 (2022-23: £76,645) and Payments £63,461 (2022-23: £143,484 – this large figure was due to building improvements) giving a surplus on the year of £7,371 (2022-23 deficit £66,860)

We are grateful to Sheffield City Council for their annual grant as well as for the support of their libraries staff. Fundraising and earned income for the year were £20554, comparable to £22,231 the previous year. We continue to maintain multiple diverse income streams including library hire, photocopying and printing, book sales, village markets, coffee morning, and the open gardens weekend, among others.

Reserves Policy. On 31/3/23 we carried forward funds of £166,339, of which most were unrestricted reserves. The trustees' policy is to designate as Reserves an unrestricted sum equal to 5 years gap between expected unrestricted receipts and payments (i.e. circa £27,000) but also to designate funds for significant matters. The fund for major repairs is now £28,500. £16,513 is designated to fund community events over the years. During the year some reserves were invested in interest-bearing accounts with the Charity Bank and the Hampshire Trust Bank.

E) Building.

Our **strategic objective** is to have a fit for purpose and developing building.

No building development took place during the period of this report. However, we are actively pursuing plans to modernise the main front office (which got "left behind" during last year's building work). This includes the replacement of the remaining single-glazed windows (3 in the office and some smaller windows in rooms further back).

We are also hopeful of a grant from the Royal Foundation to fund the building of a community room which has long been on our wish-list. There are several hurdles to

clear for this to become a reality, but it remains a tantalising prospect.

Greenhill and Lowedges Library both joined the wider Sheffield 'welcoming space' network providing a warm space during the colder months again demonstrating how we meet a myriad of needs in the local community.

Signed on behalf of the charity's trustees

A handwritten signature in blue ink that reads "Chris Brown". The signature is written in a cursive style with a large initial 'C' and 'B'.

Chris Brown (Chair of Trustees) Date: Sept. 2024

Friends of Greenhill Library Charity No 1158656

Receipts and Payments Accounts for the year ended 31st March 2024

	Notes General		Designated		Total		Total		Total		Previous Year
	1 Unrestricted Funds	2	Unrestricted Funds	Unrestricted Funds	Unrestricted Funds	Restricted Funds	All Funds	All Funds	Year		
	£		£	£	£	£	£	£	£	£	
Receipts											
Grants		2									
Donations/gift aid		5820		543		6363		37773		37773	41831
Fundraising/earned income		20252		0		20252		3047		9410	8304
Other receipts		2922		0		2922		302		20554	22231
Total Receipts		28994		543		29537		41296		70833	76625
Payments											
Staff Costs		451		6		457		10456		10913	9897
Buildig Development		14958		0		14958		4444		19402	92374
Building maintenance		0		0		0		4637		4637	3929
Utilities		0		0		0		3194		3194	9154
Licencing/tax/insurance		0		0		0		1979		2479	3460
Equipment costs		500		0		500		3320		3758	436
Printing/office/telephone		438		0		438		4060		7718	4295
Library services costs		3654		4		3658		6368		10690	6237
Fundraising expenses		3903		419		4322		319		670	12841
Other Costs		351		0		351		38777		63461	862
All payments		24255		429		24684		0		0	143485
Surplus/deficit		4740		112		4852		2519		7371	-66860
Transfer between funds		-27405		-1		-27406		27406		0	0
Funds last year end		98021		45994		144015		14953		158968	225828
Funds this year end		75354		46107		121461		44878		166339	158968

These accounts including the notes were approved by the trustees on
Signed for the trustees

Friends of Greenhill Library Charity No 1158656

Receipts & Payments Accounts for the Year Ending 31st March 2024

All figures to nearest £

Notes to the Accounts

1. These notes are considrd to meet Charity Commission requirements for Receipts & Payemnts Accounts

The trustees comments on the accounts and all administrative details are contained in their annual report for 2023-2024

2. Restricted Grants

Funder	Purpose of grant/donation	Amount	Notes
Sheffield City Council	Associate Libraries Grant	17069	Annual Grant
Sheffield City Council	Book Grant	1000	One of award
Sheffield City Council	HAF	1911	Lowedges Holiday activities
National Lottery	Reaching Communities Grant	16188	Lowedges Library
Sheffield City Council	Ward Pot Grant	500	Lowedges
Sheffield City Council	Ward Pot Grant	900	Greenhill Equipment
Community Foundation	Funds for a music day	205	Music Day
		37773	

3. Earned Income

	Receipts	Expenses	Net
	£	£	£
Library Hire	1317		1317
Photocopies & printing	1339		1339
Book Sales	4704		4704
Card sales	116	135	-19
Farmers Market	3085	140	2945
Cinema	1289	657	632

Friday talks/events	4836	2466	2370
Coffee morning	1147		1147
Knit & natter	111		111
Open Gardens	1704	143	1561
Other events	604	265	339

Total 20252 3806 16446

Restricted funds excluded

4. Details of payments for the SCC Associate Libraries grant
All figures to nearest £

Repair & Maintenance	2174		
Security	180		
Cleaning	391		
Electricity	4218		
Waste collection	166		
Water	253		
Licencing/compliance	274		
Council tax	597		
Insurance	2323		
Equipment purchase & repair	981		
Printing & copying	878		
Stationery & consumables	1032		
Internet	281		
Telephone	354		
IT support	422		
	14524		

Surplus to be carried forward
Total

2545
17069

£

5. Distribution of funds at year end

	£
Petty Cash & cash floats	298
Virgin Money	58264
Unity Trust	24257
Charity Bank	58268
Hampshire Trust	25252
	166339

Amended 26.06.24



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name Friends of Greenhill Library

On accounts for the year ended

31 March 2024

Charity no (if any)

1158656

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Woodhead

Date:

29 October 2023

Name:

Christopher John Woodhead

Relevant professional qualification(s) or body (if any):

BA (Hons), FCA, ICAEW

Address:

158 Hemper Lane, Sheffield, S8 7FE

FRIENDS OF GREENHILL LIBRARY

England & Wales - Charity number 1158656

Accounts



Friends of Greenhill Library

Registered Charity Number
1158656 Greenhill Library,
Hemper Lane
Sheffield S8 7FE
Telephone: 0114 2377657
email: admin@greenhill-library.org
www.greenhill-library.org

ANNUAL REPORT TO THE 2023 AGM

This report covers activities from October 2022 to September 2023 and the finances for the year ending 31st March 2023.

Foreword

What a fantastic year this has been for Friends of Greenhill Library, one of change, growth and celebration across both of our locations in Greenhill and Lowedges. The library continues to recruit new volunteers and find new ways to meet the needs and wants of local residents. Our Greenhill buildings utilities have been modernised and the space in the children's section was extended just in time to celebrate our 60th Anniversary. Whilst we still face some challenges, the library's future feels secure and in good hands – our volunteer celebration event in July was testament to that. Next year marks our 10th anniversary as a community run library, a brilliant milestone to look forward to and what should be a proud achievement for all those who have and continue to be involved in Friends of Greenhill Library. Well done.

Main Achievements During the Year.

A) Library Service.

Following much hard work from our library assistants, session leaders and our operational lead Ann Hartley we have returned to our pre-pandemic opening hours of 26 hours per week. We continue to welcome around 3000 visitors each month and total book loans continue to grow. Interestingly yellow sticker book loans, those not on the wider library catalogue, now make up 61% of our book issues. Additionally, this year has seen our highest number of yellow sticker book issues compared to the previous five years, 14608 book issues this year up from 10586 last year.

Our sub-branch library, Lowedges, which shares a space with the Terminus Initiative in the Meeting Place continues to go from strength to strength. As was our aim, the recruitment of more volunteers means there is a reduced dependence on

Catherine Samengo-Turner, our Events and Engagement Coordinator in order to offer a library service. In turn, this has meant Catherine has more time to engage the local community and find new ways to connect them to the library such as regular class visits to the library from Lowedges Academy.

Lowedges library is open 12.5 hours per week. Engagement in the library continues to grow through increased footfall and library membership. Book issues continue to grow and book 'give aways' remain a proven means of engaging local people in the library.

Our Summer Reading Challenge for children run at Greenhill Library in 2023 was a success. Co-ordinated by Clive Opie and in addition managed by a range of volunteers a total of 166 children (102 girls, 64 boys) registered and, at time of going to press, 43% had completed the challenge. The total registering was up on 2022 figures although still down on the 2019 registration figures of 186 but obviously a continuing improvement pattern.. Encouragingly, the Lowedges library registered 15 children (9 girls, 6 boys) with a 20% completion rate, another continuing improvement pattern.

We continue to expand our selection of books both through donations and the purchase of new titles. We remain grateful for the £1,500 book grant from Sheffield City Council in this regard. Books we cannot add to our catalogue ensure our ever popular book shop remains well stocked. We continue to sell books, including those not fit for use, to a range of online buyers and platforms including Ziffit, Revival Books and We Buy Any Books. This ensures books get the best possible chance of being used or recycled. We really appreciate peoples donations as the above outlets collectively provide us with steady income.

This last year saw the return of our user survey with the results published in April 2023. The outcome was overwhelmingly positive with a significant number of comments on how fantastic our volunteers are and what a fantastic community asset the library is. Other comments on how we can improve have been taken forwards.

B) Community Outreach & New Activities.

Our **strategic objective** is to grow outreach into our community and new activities. These would be to fulfil our mission "to work with local residents, groups and organisations to promote other educational, cultural, recreational and social activities that respond to their needs and contribute to community cohesion and development".

Our activities are now back to business as usual with some new additions. Special thanks to Chris Brown who helps organise or oversee many activities at Greenhill Library. Our offer over the last year has included:

Greenhill

- Our **monthly film program** for both adults and children continues to be popular with many showings enjoying a full house

- We continue to enjoy a range of **one-off events** at the library including a performance by the Sheffield Ukelele Group and some interactive theatre for children by Cardboard Cosmos.
- Our regular **evening talks** continue to be popular and this year have included a Menopause talk by Karen Weir, Flower Arranging on a budget by Elizabeth Bishop, Demolished Sheffield by Mike Higginbottom, a history talk from Val Hewson, and a talk on Loxley by Peter Machan.
- The **Porter Valley Concert Band** held a brilliant concert in March at Greenhill Methodist church which raised £960 for the library. A big thankyou to both the band and attendees for such a great event
- The library celebrated two big occasions this year; it was our **60th anniversary** which saw some of the first ever Greenhill Library staff members and the Lord Mayor join us as VIPs. We also held a special **Coronation Celebration** Event which allowed attendees to watch the day unfold on our big screen whilst enjoying lots of delicious food!
- Sixteen local children were treated to a trip to the **Mayors Parlour** at the Town Hall where the Lord Mayor read some stories and treated everyone to some cake.
- Our weekly **coffee mornings** continue to grow in popularity and now include a monthly visit to a local pub, The White Swan, for a lunch club.
- The **book clubs** popularity has led to second group being developed which both meet once a month
- Janet Black and Laura White won the Montessori “Storyteller of the Year” award for their work on **Story Time**; despite both moving on, Story Time continues to be a popular offering
- A new addition to our offering has been **running courses** delivered by Tessa Bainbridge that are helping attendees build up their stamina to complete both 5 and 10-kilometre runs. These have proven incredibly popular and follows on from our user survey which asked for a physical health group.
- **Story walks** continue to go on display on the lawn in front of Greenhill and attract good levels of interest
- Our annual **open Gardens event** was once again successful; we are very grateful to all those who opened their gardens and made contributions
- The **Scarecrow Competition** in August 2023 had slightly more entries than the previous year and saw a fantastic outing of scarecrows. Well done to all those involved.
- A new **poetry group** has been launched, new poetry books purchased alongside some new poetry activities for children. Special thanks to Louise Dore for her efforts on this front.

- We have continued to provide support and space for **Greener Greenhill**, notably their Great Big Green Week in late September last year and a repeat of their popular bike maintenance offering in the library car park.
- The **Greenhill Events Group** who are part of Friends of Greenhill library organized another Christmas Extravaganza, which despite the rain, was a big success!
- We have returned to regular **market** events trialing different focuses, these continue to be popular and a good source of income for the library.
- A new **Lego Club** for children aged 8+ started in early summer and was quickly booked to capacity. Our local lego master Richard Biddulph is quickly becoming a local celebrity.
- Our **Coder Dojo** (essentially an afternoon coding club for 8-13 year olds) enjoys regular attendance
- Our **website** continues to be the most definitive source of information particularly for our events program
- We continue to organize **readathons** across the year.
- Our **Knit and Natter** group continues to be both popular and productive.
- The children's library continues to enjoy **fantastic displays** throughout the year which catch visitors attention and no doubt help spark children's imaginations. Notable mentions go to the Narnia and Winnie the Pooh displays! A huge thanks to Lynne Brown for all her work on these
- Our attempts to launch activities designed to combat **digital exclusion** have not been successful due to lack of perceived need within our community. Lack of customers has also led us to discontinue our Friday morning one-on-one computer support sessions.

Lowedges

- Our **Lowedges school holiday activities** have continued and we are now part of the **Healthy Holiday Scheme** in partnership with Sheffield City Council.
- Our relationship with **Lowedges Academy** continues to blossom. We have regular class visits to introduce children to the library and take membership forms away. Catherine also delivers assemblies including launching the summer reading challenge and getting children to write book reviews to display in the library.
- The offer at our Lowedges site continues to develop, we continue to host a **Breakfast Club**, **Adult Craft & Coffee Mornings** and a **Board Game Club** plus have recently launched a new **Adult Creative Reading Group** which has been well received and helped engage people in reading for the first time.

- We joined the campaign '**Letters against Loneliness**' with local children writing letters to those living in care homes with Dementia. The uptake was really positive and residents thrilled with their correspondence. We will repeat this again in the autumn.
- Alongside The Terminus Initiative we helped organise and deliver a green themed **Fun Palace**, a **Coronation Afternoon Tea**, a **Christmas Grotto** and a local **Covid Memorial Event**
- **Story Time** continues but has moved to the local community centre as part of the local toddler group and is thoroughly enjoyed.
- We have and will continue to host **National Energy Action** for drop in sessions at the library to offer advice and support to those struggling with their energy costs
- Our partnership with **Read Easy** continues to progress, albeit slowly, and we now have four trained reading coaches and one reading pair who are making good progress.

Communications

Our 8-page printed **newsletter** continues to be distributed every 4 months alongside a digital newsletter sent out monthly to 500 recipients with a fantastic 70% 'open rate' making it our most definitive communications outlet. Well done to those involved in putting this together.

We continue to maintain a significant presence on Facebook; Greenhill now has 1,609 followers and Lowedges has 233 followers (up from 132 last year).

Work continues on a Lowedges specific website which we hope will go live by the autumn. At Christmas we also completed our first leaflet drop specifically for Lowedges which led to new people coming to the library and numerous children attending to claim their free book!

C) Organisation & People.

Our **strategic objective** is to maintain a workforce of volunteers with the skills, capacity and motivation to operate the library to the same standard as those operated professionally, and to provide a high-quality offering of community events.

At present we have 166 members, of whom 135 are registered as volunteers, 1 is an employee, Catherine Samengo-Turner, who is funded via a grant from the National Lottery, and 30 are Friends contributing at least £20 p.a. Since the pandemic a number of volunteers have not returned to the library for a variety of reasons but we can still contact them to volunteer in the library should the need arise. Around 75 volunteers, plus Catherine, regularly volunteer.

Trustees

Michael Corbishley
Chris Brown
Lyndon Henard

Chair
Vice-Chair
Secretary

Dawn Davis
Ann Hartley
Lynne Raven
Wendy Crookes, Janet Crowther, Kirsty
Atkin, Laurence Coates

Treasurer
Operations Manager
Volunteer Coordinator

Ex-Trustees: Richard Brown

Unfortunately, Michael Corbishley will be stepping down as Chair of the board due to a change in his employment that will limit his ability to fulfill this role effectively. This will take place following our 2023 AGM.

Trustees are elected, usually for a period of 3 years, by the membership of the Friends of Greenhill Library. They meet monthly and review FROGL's policies and procedures on a regular basis.

Volunteers can access the minutes, policies and procedures on the Three Rings website. Members and library users may also consult them in the library on request. Additionally, Lyndon Henard has recently organized the collation of handover documents for key roles in the library to shore up our succession planning, these are also available on Three Rings.

D) Finance for the year ending 31/3/2023.

Our strategic objective is to maintain financial sustainability with multiple diverse funding streams.

Receipts in 2022-23 were £76,625 (2021-22 £62,501) and Payments £143,484 (2021-22 £40,410) giving a deficit on the year of £66,860 (2021-22 surplus £22,091). We are grateful to Sheffield City Council for their annual grant as well as for the support of their libraries staff. Fundraising and earned income have increased to £22,231 from £10,283 the previous year, close to pre-pandemic levels. Last year's deficit is entirely due to the cost of the new building developments.

Reserves Policy. On 31/3/23 we carried forward funds of £158,968, of which most were unrestricted reserves. The trustees' policy is designate as Reserves an unrestricted sum equal to 5 years gap between expected unrestricted receipts and payments (i.e. circa £27,000) but also to designate funds for significant matters. The fund for major repairs is now £28,500. £16,925 is designated to fund community events over the years. During the year some reserves were invested in interest-bearing accounts with the Charity Bank and the Hampshire Trust Bank.

E) Building.

Our **strategic objective** is to have a fit for purpose and developing building.

As always, we continue to be indebted to Rob Goodrum, buildings manager, and his team of handypersons and to Linda Stevenson and team of cleaners for their constant attention to maintenance, painting, cleaning and health and safety in the library. There are many volunteers who operate 'behind the scenes' but are integral to the successful running of our library. Thank you for your ongoing commitment and hard work.

Following the board agreement in April 2022 to revise our building development

plans, Burnell Briercliffe oversaw the tender process and our chosen contractor Sandersons commenced work in January 2023 and completed the works in April. The works included new toilets and kitchen facilities alongside an extension to the children's library area and a new storage room. These have been welcome additions with the new area in the children's library proving particularly popular (especially given the addition of new bean bag chairs). Thanks to the building works planning group (Kirsty Atkin, Wendy Crookes, Ann Hartley and Rob Goodrum) for their input on this work and for everyone's patience as the works were completed. The building works were completed under budget which was an additional bonus!

The previous plans for lettable offices and a community room remain on hold but we still intend to modernise the main office space in the near future.

Greenhill and Lowedges Library both joined the wider Sheffield 'welcoming space' network providing a warm space during the colder months again demonstrating how we meet a myriad of needs in the local community.

Signed on behalf of the charity's trustees

Michael Corbishley (Chair of Trustees) Date: Sept. 2023



Section A Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Friends of Greenhill Library

On accounts for the year
ended

31 March 2023

Charity no
(if any)

1158656

Set out on pages

1-5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

2/10/2023

Name:

Matthew Howe

Relevant professional
qualification(s) or body
(if any):

Chartered Accountant (ICAEW)

Address:

212a Bocking Lane, Greenhill

FINAL

Friends of Greenhill Library, Charity No 1158656

Receipts and Payments Accounts for the Year Ending 31st March 2023

(All figures to the nearest £)

	Notes	General Fund	Designated Unrestricted Funds	Total Unrestricted Funds	Total Restricted Funds	Total All Funds	Previous Year
Receipts							
Grants	2	0	0	0	41,831	41,831	42,544
Donations/gift aid		6,498	531	7,029	1,274	8,304	7,161
Fundraising/earned income	3	19,267	38	19,305	2,926	22,231	10,283
Other Receipts		4,229	0	4,229	30	4,259	2,513
Total receipts		29,994	569	30,564	46,061	76,625	62,501
Payments							
Staff costs	4	350	0	350	9,547	9,897	8,259
Building development	5	25,749	50,000	75,749	16,625	92,374	3,976
Building maintenance		543	0	543	3,386	3,929	9,143
Utilities		0	0	0	9,154	9,154	2,547
Licensing/Tax/Insurance		93	40	133	3,326	3,460	2,427
Equipment costs		0	0	0	436	436	2,473
Printing/office/telephone		468	44	513	3,782	4,295	2,210
Library Service costs		3,594	238	3,832	2,406	6,237	4,437
Fundraising Expenses		1,453	1,588	3,041	9,800	12,841	3,838
Other costs		815	0	815	47	862	1,100
All payments		33,067	51,910	84,977	58,508	143,484	40,410
Surplus/(Deficit)		-3,072	-51,341	-54,413	-12,447	-66,860	22,091
Transfers between Funds	6	-3,400	3,500	100	-100	0	0
Funds last year end		104,493	93,835	198,328	27,500	225,828	203,736
Funds this year end	7	98,021	45,994	144,015	14,953	158,968	225,828

These accounts, including the notes, were approved by the trustees on
Signed for the trustees



Chairman

Dawn Davis
Treasurer

11/10/23

FINAL

Friends of Greenhill Library, Charity No 1158656

Receipts and Payments Accounts for the Year Ending 31st March 2023

(All figures to the nearest £)

Notes to the Accounts

1. These accounts are considered to meet Charity Commission requirements for Receipts and Payments accounts. The trustees comments on the accounts and all administrative details are contained in their annual report for 2022-23.

2. Restricted Grants.

Funder	Purpose of grant or donations	Amount	Notes
Sheffield City Council	Associate Libraries Grant	17,069	Annual Grant
Sheffield City Council	Book Grant	1,500	Another one-off award.
Sheffield City Council	Ward Pot Grant	1,000	For Lowedges library????
Sheffield City Council	Ward Pot Grant	999	For Greenhill Events Group Christmas event.
Sheffield City Council	Grant for event	500	For Greenhill Events Group Jubilee event.
Greenhill & Bradway TARA	Grant for event	600	For Greenhill Events Group Jubilee event.
National Lottery	Awards for All grant	4,478	For Greenhill Events Group Jubilee event.
National Lottery	Reaching Communities Grant	15,685	To consolidate the establishment of the Lowedges library
Total		41,831	

3. Earned Income

Fundraising.

	Expenses/net receipts
Library Hire	1,016
Photocopies & printing	920
Book Sales	4,480
Farmers' Markets	4,543
Cinema	1,205
Friday talks/events	2,224
Coffee Mornings	686
Knit & Natter	113
Open Gardens	2,123
Wizard of Oz event	1,733
Card Sales	138
Miscellaneous	124
Totals	19,305
Restricted funds excluded	1,957 so net receipts 17,348

FINAL

Friends of Greenhill Library, Charity No 1158656

Receipts and Payments Accounts for the Year Ending 31st March 2023

(All figures to the nearest £)

Notes to the Accounts

4. Details of Payments from the SCC Associate Libraries Grant.

Repair & Maintenance	403
Security-alarms & keyholder costs	680
Cleaning & sanitation	266
Total building costs	1,349
Electricity	8,774
Gas	53
Water	144
Waste Collection	183
Total utilities	9,154
Council:Tax	1,037
Insurance	2,289
Equipment purchase and repair	99
	1,664
Printing & photocopying costs	786
Stationery & Consumables	146
Internet	327
Telephone	
Total Printing/office/telephone	2,923
IT Support	218
All payments	17,069

5. Building Developments	Funds Used
Sheffield City Council grants	16,625
Library unrestricted reserves	75,749

6. Transfers.
The main transfer this year was £3,500 from General into the designated fund for Major Repairs.
The Greenhill Events Group transferred a £100 donation to the General Fund.

7. Distribution of Funds at year end.	
Petty cash and cash floats	154
Virgin Money Current Account	32,914
Unity Trust Bank Current Account	44,167
Charity Bank Easy Access Account	56,733
Hampshire Trust Bank 1-Year Accounts	25,000
Total	158,968

FINAL

Friends of Greenhill Library, Charity No 1158656
 Receipts and Payments Accounts for the Year Ending 31st March 2023
 (All figures to the nearest £)

Movement of Funds	Fund	Fund balances		Incoming		Outgoing		Transfers	Fund balances Carried forward
		brought forward		Resources	Resources	Resources	Resources		
	General - General Fund	104,493		29,994		-33,067		-3,400	98,021
	Lowedges General Fund	0		569					569
	Build - Building Development Fund	50,000				-50,000			0
	Events - Events To Re-Engage The Community.	18,835				-1,910			16,925
	Repair - Repair Fund	25,000						3,500	28,500
	Total Unrestricted Funds	198,328		30,564		-84,977		100	144,015
	LOW - Lowedges Outreach	6,356		15,685		-13,856			8,186
	WardLow - SCC Ward Pot Lowedges	186		1,000		-471			714
	Memorial donations	0		88		-26			62
	SCC22 - Sheffield City Council Associate Libraries Grant	0		17,069		-17,069			0
	2022-23								
	SCC21- Sheffield City Council Associate Libraries Grant 2020.								
	21	6,625		0		-6,625			0
	SCCBook - SCC Book Grant	1,362		1,500		-1,362			1,500
	SCCCap - SCC Capital Grant	10,000		0		-10,000			0
	SYMus - Funds for a Children's Music Day	40		1,104		0			1,144
	DEP-Library Hire deposits	180		30		-20			190
	GEG-Greenhill Events Group main fund	1,001		4,108		-3,527		-100	1,481
	GEG-Awards for All Jubilee Grant	0		4,478		-4,478			0
	GEG-Christmas event grant	0		999		-999			0
	SCC Devices-tablets for users	1,750		0		-74			1,676
	Total Restricted Funds	27,500		46,061		-58,508		-100	14,954
	All Funds	225,828		76,625		-143,484		0	158,968



Section A Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Friends of Greenhill Library

On accounts for the year
ended

31 March 2023

Charity no
(if any)

1158656

Set out on pages

1-5

(remember to include the page numbers of additional sheets)

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Responsibilities and
basis of report

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I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect:

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- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

2/10/2023

Name:

Matthew Howe

Relevant professional
qualification(s) or body
(if any):

Chartered Accountant (ICAEW)

Address:

212a Bocking Lane, Greenhill

FRIENDS OF GREENHILL LIBRARY

England & Wales - Charity number 1158656

Accounts



Friends of Greenhill Library

Registered Charity Number 1158656

Greenhill Library, Hemper Lane

Sheffield S8 7FE

Telephone: 0114 2377657

email: admin@greenhill-library.org

www.greenhill-library.org

ANNUAL REPORT TO THE 2022 AGM

This report covers activities from October 2021 to September 2022 and the finances for the year ending 31st March 2022. The Covid-19 pandemic continued to disrupt library activities over the last year but we are largely back to business as usual pre-pandemic.

Main Achievements During the Year.

A) Library Service.

We have worked hard to resume our library service to pre-pandemic levels and as a result have seen a steady increase in both people attending the library (averaging around 3000 per month) and via the lending of books. Pleasingly the last year has seen our highest number of yellow sticker book loans (10586) compared to any of the last four years, which includes the year prior to the pandemic. At present we are open for 19 hours per week, whilst this is not a full return to our previous opening of 26 hours per week is in line with demand for the library service and current capacity amongst volunteers.

Our sub-branch library, Lowedges, which shares a space with the Terminus Initiative in the Meeting Place has gone from strength to strength. The successful appointment of Catherine Samengo-Turner as our Engagement and Events Coordinator has provided the much needed resource, impetus and passion to embed Lowedges library into the local community and our successful application to "Reaching Communities" for circa £50,000 means the project is funded for a further 3 years. Special thanks to Margaret Davis and the rest of the fundraising team for their work on this application. Lowedges library is open 12.5 hours per week. Footfall, library membership, book loans and book 'give aways' at Lowedges library have all grown steadily since 2021; on average we now have nearly 3 times as many visitors each month as we did last year.

Our Summer Reading Challenge for children in 2022 was a success, led by Clive Opie a total of 122 children (72 girls, 50 boys) registered and 38% completed the challenge. These figures are similar to 2021, although still well down on the 2019 figures but obviously a continuing improvement from 2020. Encouragingly, the Lowedges library registered 15 children (9 girls, 6 boys) with a 20% completion rate.

All our provision of library services is led by Ann Hartley, who works tirelessly with session leaders, library assistants and volunteers handling book donations. We are keen to provide Ann with greater support via the recruitment of Duty Managers/Day Leads, we hope if successful this will reduce Ann's considerable workload but also mitigate the risk of library services suffering if Ann was unable to fulfill her duties.

Donations continue to be added to our shelves and Ann has continued to buy new books; for this we are grateful for a £1,500 book grant from Sheffield City Council. We are continuing to sell the books we cannot add to the library catalogue via the library bookshop and online via World of Books. All the other books which are not fit for use go to a company called Revival books, who try to find a second life for as many books as possible; they also work with a recycling partner to recycle any books they cannot use, and these books are pulped for ongoing use. Collectively these outlets bring us in a steady income.

B) Community Outreach & New Activities.

Our **strategic objective** is to grow outreach into our community and new activities. These would be to fulfil our mission "to work with local residents, groups and organisations to promote other educational, cultural, recreational and social activities that respond to their needs and contribute to community cohesion and development".

Activities have largely resumed over the last year and long awaited events, such as the Wizard of Oz day have taken place.

- Our events program began to restart in earnest from August 2021 onwards, beginning with a cinema showing of "My Fair Lady" and a subsequent **monthly film program** for both adults and children.
- Two professional entertainment groups were brought in (Sophia Hatfield of Stute Theatre, and Polly Ives of Concerteenies) and a flower arranging demo by Elizabeth Bishop at the end of November 2021 marked the resumption of **evening talks**. We have had regular talks through 2022, notably including a visit from the Duke of Devonshire.
- Our **Wizard of Oz Day** was a huge success and special thanks to Lynne Brown for her tireless work in organizing the event and fundraising to ensure it had no cost to the library. In total the event raised in excess of £2,500! Lynne also spearheaded the creation of an incredible Wizard of Oz themed quilt that was the 1st prize in the raffle drawn on the day
- Our weekly **coffee mornings** continue to be well attended and much enjoyed and have even involved two visits from the Lord Mayor of Sheffield
- The **book club** goes from strength to strength and is so popular it now operates a waiting list!
- **Storytime** has resumed and particular thanks to Laura Alston for her years of service in this regard. Laura is sadly relocating but has successfully recruited new volunteers to keep Storytime going and possibly see a return of **Chatterbooks**.

- 2022 has seen the arrival of our **Adventure Story Walk**, a community wide endeavor promoting literacy, local green spaces and some amazing local organisations.
- **Story walks** have been set up on the lawn in front of Greenhill in the past year
- Our **open Gardens event** in July 2022 was successful; we are very grateful to all opening their gardens and to the visitors, whose contributions are highly appreciated.
- The **Scarecrow Competition** in August 2022 has slightly less entries than previous years, likely linked to many flocking abroad for the first time in years but nonetheless was a success.
- We were successful in our application to Sheffield City Council for 7 tablets which we are planning to use as part of a new **Digital Inclusion** offer, we have also secured sim cards to go with these devices to ensure users have access to internet
- The library has provided space at Greenhill for the newly formed **Greener Greenhill group** to run environmentally focused activities, this includes energy saving tips and a popular bicycle maintenance workshop. On the 24th September the library is supporting Greener Greenhill in a similar vein for the National Big Green week
- December 2021 saw a local group of mums organize a community wide Christmas event. Now more commonly recognized as the **Greenhill Events Group**, they asked and have been incorporated into Friends of Greenhill library as volunteers and oversaw another community celebration for the Queens Jubilee
- We held **producers and artisan market** in April and we are hosting a refocused market event in September prioritising Art, Crafts and Collectibles
- March saw the long awaited return of our **Music Day** which was enjoyed by all who attended.
- Our **Coder Dojo** (essentially an afternoon coding club for 8-13 year olds) began in mid April 2022 and meets weekly, offering opportunities to program in scratch, and build some simple hardware projects using the BBC Micro:bit. We have a regular attendance of 6 children.
- Other notable events include "**readathons**" in February and May noted above.
- Our **Knit and Natter** group continues to be both popular and productive.
- Our expanded events program has also seen a return to our four-monthly cycle of 8-page printed **newsletter** with editions in January and June 2022.
- In October 2021 the board agreed to fund a new partnership with the national adult literacy charity, **Read Easy**. We have recently recruited a volunteer coordinator and already have a small pool of potential volunteer tutors and

students, whilst primarily aimed at Lowedges volunteer tutors and learners are welcome from Greenhill as well. Very generously Gavin Leverett, Managing Director at Fletchers Waste Management, has offered to fully fund this activity for its first year.

- We jointly delivered a **Lowedges Jubilee Celebration Event** with over 300 attendees, this was the first big community event in the area for a long time
- Our **Lowedges school holiday activities** are now established and include crafts, story telling sessions and STEM activities.
- The offer at our Lowedges site continues to develop and now includes a **Breakfast Club, Storytime, Coffee Mornings** and a hugely successful **Board Game Club**

We continue to maintain a significant presence on Facebook, and now have 1,400 followers. We also distribute a monthly E-newsletter with news of upcoming events; it currently goes to almost 400 recipients.

Our Lowedges presence on Facebook has grown significantly, from 52 followers to 132 in the last year. We recently registered the domain lowedges-library.org so Lowedges can have its own website and we are planning our first leaflet drop specifically for Lowedges for the Autumn.

C) Organisation & People.

Our **strategic objective** is to maintain a workforce of volunteers with the skills, capacity and motivation to operate the library to the same standard as those operated professionally, and to provide a high-quality offering of community events.

At present we have 166 members, of whom 135 are registered as volunteers, 1 is an employee, Catherine Samengo-Turner, and 30 are Friends contributing at least £20 p.a. In practice only Catherine and around 50 volunteers, including the trustees, are active. Loss of volunteers, particularly session leaders (either due to concerns over covid risks or simply due to “moving on”) continues to be a challenge.

Trustees

Michael Corbishley
Chris Brown
Lyndon Henard
Laurence Coates

Chair
Vice-Chair
Secretary (from Oct.21)
Secretary and Acting Treasurer from
March 2021 until Oct. 21, Treasurer
from Oct. 21
Operations Manager
Volunteer Coordinator

Ann Hartley
Mick Black
Richard Brown, Wendy Crookes, Janet
Crowther, Kirsty Atkin

Ex-Trustees: Peter Atkin (October 2020 to March 2022)

Trustees are elected, usually for a period of 3 years, by the membership of the Friends of Greenhill Library. They meet monthly and review FROGL’s policies and procedures on a regular basis. Special thanks to Chris Brown who has stepped

down as chair, but not as a trustee, after several years of dedicated service. Also to Peter Atkin, who remains a committed volunteer with the library.

Volunteers can access the minutes, policies and procedures on the Three Rings website. Members and library users may also consult them in the library on request.

D) Finance for the year ending 31/3/2021.

Our strategic objective is to maintain financial sustainability with multiple diverse funding streams.

This objective is being achieved; details are in the annual accounts. Receipts in 2021-22 were £62,501 (2020-21 £104,361) and Payments £40,410 (2020-21 £30,854) giving a surplus on the year of £22,091 (2020-21 £73,507). We are grateful to Sheffield City Council for their annual grant as well as for the support of their libraries staff. Fundraising and earned income have increased to £10,283 from £2,410 the previous year but are still much lower than pre-pandemic. However, we received a government business support grant of £12,000 through Sheffield City Council.

Reserves Policy. On 31/3/22 we carried forward funds of £225,828, of which most are unrestricted reserves. The trustees' policy is to keep unrestricted reserves of between 3 to 6 months of normal unrestricted expenditure (i.e. between about £7,000 and £14,000) but also to designate funds for significant matters. The fund for major repairs is now £25,000. £50,000 has been designated for our Building Development plans (see E below). £18,835 is designated to fund community events over the years. During the year some reserves were invested in interest-bearing accounts with the Charity Bank and the Hampshire Trust Bank.

E) Building.

Our **strategic objective** is to have a fit for purpose and developing building.

We continue to be indebted to Rob Goodrum, buildings manager, and his team of handypersons and to Linda Stevenson and team of cleaners for their constant attention to maintenance, painting, cleaning and health and safety in the library during this most difficult of years.

The board came to an agreement in April 2022 to revise our building development plans. This decision was taken so that some of the long-awaited works could commence, and hopefully complete, before our current planning permission expired in June 2023. Our financial reserves allows us to fund part of this work and the board wanted to avoid likely further delays to commencing the work linked to grant funding applications in which there were no guarantees funds would be received.

We continue to work with Burnell Briercliffe who have helped us tender out the revised building development works and secure a reputable contractor, Sandersons. The building improvements now include works to the toilets and kitchen facilities, an extended area for very young children and a storage room. The previous plans for lettable offices and a community room have been put on hold for the time being.

Our gas burner has been replaced by air-source heat pumps; with the work entirely funded by an award of £27,000 from Viridor. Again, special thanks to Margaret and the fundraising team for their work on this application. This change has allowed us to create a cool environment during the unusually hot summer period (although this weather is likely to become more commonplace) and helped the library largely avoid the financial perils of the current global energy crisis. The board are in discussions on how we can utilise the space at Greenhill as a 'warm bank' during the coming winter months and in this regard the change to a heat pump system has been vital in maintaining the library as a financially sustainable community resource.

Written on behalf of the charity's trustees

Michael Corbishley (Chair of Trustees) Date: Sept. 2022

Friends of Greenhill Library, Charity No 1158656

Receipts and Payments Accounts for the Year Ending 31st March 2022

(All figures to the nearest £)

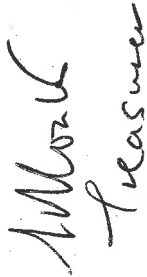
	Notes	General		Designated		Total		Total		Previous Year
		Unrestricted Fund	Unrestricted Funds	Unrestricted Funds	Unrestricted Funds	Restricted Funds	All Funds			
Receipts										
Grants	2	12,000	0	12,000	30,544	42,544	93,640			
Donations/gift aid		7,161	0	7,161	0	7,161	6,526			
Fundraising/earned income	3	10,283	0	10,283	0	10,283	2,410			
Other Receipts		1,493	0	1,493	1,021	2,513	1,785			
Total receipts		30,937	0	30,937	31,565	62,501	104,361			
Payments										
Staff costs	4	274	0	274	7,986	8,259	9,325			
Building costs		17	0	17	13,102	13,119	8,820			
Utilities		0	0	0	2,547	2,547	3,886			
Marketing (Shared Grant)		0	0	0	0	0	192			
Licensing/Tax/insurance		0	0	0	2,427	2,427	2,281			
Equipment costs		0	0	0	2,473	2,473	2,047			
Printing/office/telephone		384	61	444	1,766	2,210	1,318			
Library Service costs		583	23	606	3,832	4,437	2,747			
Fundraising Expenses		898	582	1,479	2,358	3,838	0			
Other costs		389	500	889	211	1,100	238			
All payments		2,544	1,165	3,709	36,701	40,410	30,854			
Surplus/(Deficit)		28,393	(1,165)	27,228	(5,137)	22,091	73,507			
Transfers between Funds	5	(3,868)	3,400	(468)	468	0	0			
Funds last year end		79,968	91,600	171,568	32,168	203,736	130,229			
Funds this year end	6	104,493	93,835	198,328	27,500	225,828	203,736			

These accounts, including the notes, were approved by the trustees on 10th August 2022.

Signed for the trustees



Chair



Treasurer



M Howe
Independent Examiner

Friends of Greenhill Library, Charity No 1158656

Receipts and Payments Accounts for the Year Ending 31st March 2022

(All figures to the nearest £)

Notes to the Accounts

1. These accounts are considered to meet Charity Commission requirements for Receipts and Payments accounts. The trustees comments on the accounts and all administrative details are contained in their annual report for 2021-22.

2. Grants.

The Unrestricted grant was paid from central government funds as a business support grant. It recognised the limitations on charity fundraising during the Covid pandemic.

Restricted Grants Funder	Purpose of grant or donations	Amount	Notes
Sheffield City Council	Associate Libraries Grant	17,069	Annual Grant
Sheffield City Council	Book Grant	1,500	Another one-off award.
Sheffield City Council	Devices Grant	1,750	To support users of tablets provided by the Council.
Sheffield City Council	Ward Pot for library equipment	880	For gazebos for Farmers' Market.
Sheffield City Council	Ward Pot for library equipment	935	For computer and printer for Lowedges library users.
National Lottery	Awards for All grant	8,410	To continue the work of establishing a sub-library on Lowedges.
Total		30,544	

Expenses/net receipts

3. Earned Income	Library Hire	554	Refund of £42 given so net 512
Fundraising.	Photocopies & printing	627	25 so net 602
	Book Sales	3,484	
	Farmers' Markets	1,766	399 so net 1,367
	Cinema	134	460 so net -326, paid from Events fund
	Friday talks/events	814	208 so net 606
	Coffee Mornings	361	91 so net 270
	Knit & Natter	65	
	Open Gardens	2,280	119 so net 2,161
	Bric & Brac sales	127	
	Card Sales	71	135 so net -64 on year.
	Totals	10,283	1,479 so net receipts 8,804

Friends of Greenhill Library, Charity No 1158656

Receipts and Payments Accounts for the Year Ending 31st March 2022

(All figures to the nearest £)

Notes to the Accounts

4. Details of Payments from the SCC Associate Libraries Grant.

DBS Checks	12
Repair & Maintenance (including 4750 underspend from 2020-21)	6,268
Security-alarms & keyholder costs	636
Cleaning & sanitation	242
Total building costs	7,146
Electricity	1,456
Gas	921
Waste Collection	170
	2,547
Total utilities	44
Council:Tax	555
Licencing & Compliance	1,827
Insurance	1,070
Equipment purchase and repair	276
Printing & photocopying costs	723
Stationery & Consumables	86
Internet	487
Telephone	1,573
Total Printing/office/telephone	420
IT Support	15,194
All payments	6,625
Carry-forward	

5. Transfers.

The main transfer this year was £3,400 from General into the designated fund for Major Repairs. Two smaller transfers from General into Restricted funds were for Music Day expenses and for Deposits for keys from groups hiring the library.

6. Distribution of Funds at year end.

Petty cash and cash floats	230
Virgin Money Current Account	36,952
Unity Trust Bank Current Account	47,547
Charity Bank Easy Access Account	56,098
Hampshire Trust Bank 1-Year Accounts	85,000
Total	225,828

Friends of Greenhill Library, Charity No 1158656
 Receipts and Payments Accounts for the Year Ending 31st March 2022
 (All figures to the nearest £)

Movement of Funds	Fund	Fund		Outgoing		Transfers	Fund balances Carried forward
		balances brought forward	Incoming Resources	Resources	Resources		
	General - General Fund	79,978	30,927	(2,544)	(3,868)		104,493
	Build - Building Development Fund	50,000	-				50,000
	Events - Events To Re-Engage The Community.	20,000	-	(1,165)			18,835
	Repair - Repair Fund	21,600	-		3,400		25,000
	Total Unrestricted Funds	171,578	30,927	(3,709)	(468)		198,328
	A4A - National Lottery Awards For All	4,300		(4,300)			0
	LOW - Lowedges Outreach	8,561	8,410	(10,614)			6,356
	Mark - SCC Marketing Fund For All Associate Libraries	308		(308)			0
	Patrick Coghlan Memorial donations	637		(637)			0
	SCC20 - Sheffield City Council Associate Libraries Grant	4,750		(4,750)			0
	SCC21- Sheffield City Council Associate Libraries Grant	0	17,069	(10,444)			6,625
	SCCBook - SCC Book Grant	2,000	1,500	(2,138)			1,362
	SCCCap - SCC Capital Grant	10,000					10,000
	SCCWard - SCC Ward Pot Equipment	188	880	(1,068)			0
	SYMus - S. Yorks Community Foundation Grant	1,240		(1,458)	258		40
	DEP-Library Hire deposits	0	20	(50)		210	180
	GEG-Greenhill Events Group	0	1,001				1,001
	SCC Devices-tablets for users	0	1,750				1,750
	WardLow - SCC Ward Pot Lowedges	184	935	(933)			186
	Total Restricted Funds	32,168	31,565	(36,701)	468		27,500
	All Funds	203,746	62,491	(40,410)	0		225,828

**Independent Examiner's Report to the Trustees of
Friends of Greenhill Library**

Independent examiner's report to the trustees of Friends of Greenhill Library

I report to the charity trustees on my examination of the accounts of Friends of Greenhill Library for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Matthew Howe FCA
Wilson Howe Limited
Chartered Accountants and Business Advisers
212A Bocking Lane
Greenhill
Sheffield
Yorkshire
S8 7BP

Date: 10/8/2022

Friends of Greenhill Library, Charity No 1158656

Receipts and Payments Accounts for the Year Ending 31st March 2022

(All figures to the nearest £)

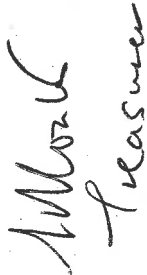
	Notes	General		Designated		Total		Total		Previous Year
		Unrestricted Fund	Unrestricted Funds	Unrestricted Funds	Unrestricted Funds	Restricted Funds	All Funds			
Receipts										
Grants	2	12,000	0	12,000	30,544	42,544	93,640			
Donations/gift aid		7,161	0	7,161	0	7,161	6,526			
Fundraising/earned income	3	10,283	0	10,283	0	10,283	2,410			
Other Receipts		1,493	0	1,493	1,021	2,513	1,785			
Total receipts		30,937	0	30,937	31,565	62,501	104,361			
Payments										
Staff costs	4	274	0	274	7,986	8,259	9,325			
Building costs		17	0	17	13,102	13,119	8,820			
Utilities		0	0	0	2,547	2,547	3,886			
Marketing (Shared Grant)		0	0	0	0	0	192			
Licensing/Tax/insurance		0	0	0	2,427	2,427	2,281			
Equipment costs		0	0	0	2,473	2,473	2,047			
Printing/office/telephone		384	61	444	1,766	2,210	1,318			
Library Service costs		583	23	606	3,832	4,437	2,747			
Fundraising Expenses		898	582	1,479	2,358	3,838	0			
Other costs		389	500	889	211	1,100	238			
All payments		2,544	1,165	3,709	36,701	40,410	30,854			
Surplus/(Deficit)		28,393	(1,165)	27,228	(5,137)	22,091	73,507			
Transfers between Funds	5	(3,868)	3,400	(468)	468	0	0			
Funds last year end		79,968	91,600	171,568	32,168	203,736	130,229			
Funds this year end	6	104,493	93,835	198,328	27,500	225,828	203,736			

These accounts, including the notes, were approved by the trustees on 10th August 2022.

Signed for the trustees



Chair



Treasurer



M Howe
Independent Examiner

Friends of Greenhill Library, Charity No 1158656

Receipts and Payments Accounts for the Year Ending 31st March 2022

(All figures to the nearest £)

Notes to the Accounts

1. These accounts are considered to meet Charity Commission requirements for Receipts and Payments accounts. The trustees comments on the accounts and all administrative details are contained in their annual report for 2021-22.

2. Grants.

The Unrestricted grant was paid from central government funds as a business support grant. It recognised the limitations on charity fundraising during the Covid pandemic.

Restricted Grants Funder	Purpose of grant or donations	Amount	Notes
Sheffield City Council	Associate Libraries Grant	17,069	Annual Grant
Sheffield City Council	Book Grant	1,500	Another one-off award.
Sheffield City Council	Devices Grant	1,750	To support users of tablets provided by the Council.
Sheffield City Council	Ward Pot for library equipment	880	For gazebos for Farmers' Market.
Sheffield City Council	Ward Pot for library equipment	935	For computer and printer for Lowedges library users.
National Lottery	Awards for All grant	8,410	To continue the work of establishing a sub-library on Lowedges.
Total		30,544	

Expenses/net receipts

3. Earned Income	Library Hire	554	Refund of £42 given so net 512	
Fundraising.	Photocopies & printing	627	25 so net 602	
	Book Sales	3,484		
	Farmers' Markets	1,766	399 so net 1,367	
	Cinema	134	460 so net -326, paid from Events fund	
	Friday talks/events	814	208 so net 606	
	Coffee Mornings	361	91 so net 270	
	Knit & Natter	65		
	Open Gardens	2,280	119 so net 2,161	
	Bric & Brac sales	127		
	Card Sales	71	135 so net -64 on year.	
	Totals		10,283	1,479 so net receipts 8,804

Friends of Greenhill Library, Charity No 1158656

Receipts and Payments Accounts for the Year Ending 31st March 2022

(All figures to the nearest £)

Notes to the Accounts

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Repair & Maintenance (including 4750 underspend from 2020-21)	6,268
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**Independent Examiner's Report to the Trustees of
Friends of Greenhill Library**

Independent examiner's report to the trustees of Friends of Greenhill Library

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Responsibilities and basis of report

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I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

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Matthew Howe FCA
Wilson Howe Limited
Chartered Accountants and Business Advisers
212A Bocking Lane
Greenhill
Sheffield
Yorkshire
S8 7BP

Date: 10/8/2022

FRIENDS OF GREENHILL LIBRARY

England & Wales - Charity number 1158656

Accounts



Friends of Greenhill Library

Registered Charity Number 1158656

Greenhill Library, Hemper Lane

Sheffield S8 7FE

Telephone: 0114 2377657

email: admin@greenhill-library.org

www.greenhill-library.org

ANNUAL REPORT TO THE 2021 AGM

This report covers activities to Sept. 2021 and the finances for the year ending 31st March 2021. The period from April 2020 saw a drastic reduction in our activities because of the Covid-19 pandemic. We are currently (Sept. 2021) seeing a slow return to "normality".

Main Achievements During the Year.

A) Library Service.

Since the first national lockdown the library layout has prioritised safety of staff and customers, when admission was possible, i.e a one-way system, screens, quarantining books, masks etc. For large parts of this period only a Click & Collect system could operate, and even that had to be closed at times. From 12/4/21 limited browsing and computer use have resumed; booked sessions for individual families started very successfully. A more normal provision is slowly being restored but a return to opening for 26 hours p.w. is some way off; at present we open for 12 hours p.w. As a stark indicator of the impact of the pandemic on library operation throughout the 2020-2021 year, book issues for our "yellow sticker" stock were just 1,938 compared to 11,110 for the previous year.

Disruption was particularly frustrating in respect of our sub-branch library in the Lowedges Community Centre, which had started very well on 12th February 2020 only to close again as the pandemic hit five weeks later. Re-opening there was not possible but the opportunity was taken in March 2021 to enter into a Partnership Agreement with the Terminus Initiative to move the library into the better located Meeting Place (formerly the "Terminus Café"). After our volunteers helped with redecoration, we opened on 19/5/21 for two days a week; again we had an encouraging start with 27 new library registrations by early July. Funding is being sought from "Reaching Communities" to support the project for a further 3 years.

There was no Summer Reading Challenge for children in 2020 but Clive Opie led our involvement in the local Sheffield scheme this summer. A total of 114 children (75 girls, 35 boys) registered and 45% completed the challenge. These are well down on the 2019 figures but obviously a big improvement from 2020. Encouragingly, the Lowedges library registered 15 children with a 67% completion rate.

All our provision of library services is led by Ann Hartley, who works tirelessly with session leaders, library assistants and volunteers handling book donations. Some have been added to our shelves and Ann has continued to buy new books; for this we are grateful for a £2,000 book grant from Sheffield City Council and for gifts in memory of volunteers, John Jeffcock and Patrick Coghlan. We are still continuing to sell the books we cannot add to the library catalogue via the library bookshop and online via World of Books. All the other books which are not fit for use go to a company called Revival books, who try to find a second life for as many books as possible; they also work with a recycling partner to recycle any books they cannot use and these books are pulped for ongoing use. All of these outlets bring us in a steady income.

B) Community Outreach & New Activities.

Our **strategic objective** is to grow outreach into our community and new activities. These would be to fulfil our mission “to work with local residents, groups and organisations to promote other educational, cultural, recreational and social activities that respond to their needs and contribute to community cohesion and development”.

Activities have been limited to outdoors or on-line in the last year. Planned events, such as another children’s Music Day and a Wizard of Oz day have been postponed.

- Whilst it has not been possible to continue with **Chatterbooks, Story Time and Fun Time** sessions in the library, some story walks have been set up in Greenhill and Lowedges – pages of children’s books on boards on a number of nearby streets. Booked story-telling sessions on the library lawn have been very popular.
- Some monthly evening talks have been given on Zoom, with volunteers from the other Associate Libraries also invited.
- A play-reading group continued on-line for part of the year; it is hoped to resume, when meetings in the library are possible.
- Open Gardens events in Sept. 2020 and July 2021 have been very successful; we are very grateful to all opening their gardens and to the visitors, whose contributions were our main fundraising this year.
- Scarecrow Competitions in August 2020 and 2021 also gave good cheer at an otherwise sombre time.

We continue to post on Facebook, our page is followed by over 1100 people. Due to the severely restricted events program our usual tri-annual printed newsletter has not been published, although shorter newsletters were distributed to around 4,000 people in August 2020 and September 2021. The monthly e-newsletter continues to go out to a slowly growing number of people, currently just over 300.

To show our determination to resume community outreach, we bought a new PA system for story-telling and other events, acquired a card-reader for debit card bookings and have set up an on-line booking system. The trustees have also

designated £20,000 of our reserves as an Events Fund to subsidise events through which to re-engage the community.

C) Organisation & People.

Our **strategic objective** is to maintain a workforce of volunteers with the skills, capacity and motivation to operate the library to the same standard as those operated professionally, and to provide a high-quality offering of community events.

At present we have 166 members, of whom 135 are registered as volunteers, 1 is an employee, Lucy Booth, and 30 are Friends contributing at least £20 p.a. In practice only Lucy and around 50 volunteers, including the trustees, are active. Loss of volunteers, particularly session leaders (either due to concerns over covid risks or simply due to “moving on”) continues to be a challenge, as does the retraining of those who have returned after a long absence. It is not yet known how many will ultimately return to volunteering for us.

Trustees

Chris Brown:	Chair
Laurence Coates:	Secretary; also Acting Treasurer from March 2021
Mick Black:	Volunteer Coordinator
Ann Hartley:	Operations Manager
Richard Brown, Wendy Crookes, Janet Crowther.	
Kirsty and Peter Atkin (both from Oct. 2020).	

Ex-Trustees: David Wildgoose (Treasurer to Oct. 2020)

David Billington (Treasurer from Oct. 2020 to March 2021).

Trustees are elected, usually for a period of 3 years, by the membership of the Friends of Greenhill Library. They meet monthly and review FROGL’s policies and procedures on a regular basis. We are highly indebted to David Wildgoose for his work as Treasurer from 2014. It was very sad that ill health led to David Billington’s early resignation.

Volunteers can access the minutes, policies and procedures on the Three Rings website. Members and library users may also consult them in the library on request.

D) Finance for the year ending 31/3/2021.

Our **strategic objective** is to maintain financial sustainability with multiple diverse funding streams.

This objective is being achieved; details are in our Plan, which was recently updated, and in the annual accounts. Receipts in 2020-21 were £104,361 (2019-20 £71,767) and Payments £30,854 (2019-20 £49,269) giving a surplus on the year of £73,507 (2019-20 £22,498). We are grateful to Sheffield City Council for their annual grant as well as for the support of their libraries staff. Since the first lockdown fundraising has been mainly limited to book sales on the grass, sales of some donated books and proceeds from the Open Gardens event. The total raised was £2,410 compared to

£27,452 the previous year. However, whilst there have been new costs for equipment and sanitiser to reduce infection risks, no Council tax was payable, running costs were reduced and we received government business support grants of £39,143 through Sheffield City Council.

Reserves Policy. On 31/3/21 we carried forward funds of £203,736, of which most are unrestricted reserves. The trustees' policy is to keep unrestricted reserves of between 3 to 6 months of normal unrestricted expenditure (i.e. between about £7,000 and £14,000) but also to designate funds for significant matters. The fund for major repairs is now £21,600. £50,000 has been designated for our Building Development plans (see E below). £20,000 has been designated to fund community events over the years. During the year some reserves were invested in interest-bearing accounts with the Charity Bank and the Hampshire Trust Bank.

E) Building.

Our **strategic objective** is to have a fit for purpose and developing building.

We continue to be indebted to Rob Goodrum, buildings manager, and his team of handypersons and to Linda Stevenson and team of cleaners for their constant attention to maintenance, painting, cleaning and health and safety in the library during this most difficult of years. Graffiti was a problem but has recently mysteriously disappeared!

We continue to move forward slowly with our plans for building development and our architects, Burnell Briercliffe, helped us gain Planning Permission and Building Regulations approval last year for improvements to toilet and kitchen facilities, a new community room, lettable offices, an extended area for very young children and a storage room. The ancient gas burner is to be replaced by air-source heat pumps; this work is entirely funded by an award from Viridor and has now started after a long delay in obtaining Landlord's consent. All the changes are important to create a financially sustainable community resource. Fundraising for the remaining developments is very much a work in progress.

Signed on behalf of the charity's trustees



Chris Brown (Chair of Trustees) Date: Sept. 2021

Friends of Greenhill Library, Charity No 1158656

Receipts and Payments Accounts for the Year Ending 31st March 2021

(All figures to the nearest £)

	Notes	General	Designated	Total	Total	Total	Previous
	1	Unrestricted	Unrestricted	Unrestricted	Restricted	All	Year
		Fund	Funds	Funds	Funds	Funds	
Receipts							
Grants	2	39,143		39,143	54,497	93,640	35,839
Donations/gift aid		4,506		4,506	2,020	6,526	6,181
Fundraising	3	2,410		2,410	0	2,410	27,452
Other Receipts		1,785		1,785	0	1,785	2,295
Total receipts		47,844	0	47,844	56,517	104,361	71,767
Payments							
	4						
Staff costs		50		50	9,275	9,325	5,746
Building costs		239		239	8,581	8,820	15,176
Utilities		0		0	3,886	3,886	4,769
Marketing (Shared Grant)					192	192	4,439
Licensing & Compliance				0	0	0	2,892
Council tax				0	485	485	1,971
Insurance				0	1,796	1,796	1,748
Equipment costs		10		10	2,037	2,047	1,352
Printing/office/telephone		64		64	1,254	1,318	3,795
Library Service costs		684		684	2,063	2,747	966
Fundraising Expenses		0		0	0	0	3,385
Other costs		225		225	13	238	3,030
All payments		1,273	0	1,273	29,581	30,854	49,269
Surplus/(Deficit)		46,571	0	46,571	26,936	73,507	22,498
Transfers between Funds	5	-73,300	73,300	0	0	0	0
Funds last year end		106,697	18,300	124,997	5,232	130,229	107,731
Funds this year end	6	79,968	91,600	171,568	32,168	203,736	130,229

These accounts, including the notes, were approved by the trustees on 11th August 2021.

Signed for the trustees



C. R. Brown
Chair of Trustees

L N Coates

L. N. Coates
Secretary of Trustees

Friends of Greenhill Library, Charity No 1158656

Receipts and Payments Accounts for the Year Ending 31st March 2021

(All figures to the nearest £)

Notes to the Accounts

1. These accounts are in a format different from previous years because of the use of new software and the need for more transparency about restricted and designated funds. They are considered to meet Charity Commission requirements for Receipts and Payments accounts. The trustees comments on the accounts and all administrative details are contained in their annual report for 2020-21.

2. Grants.

The **Unrestricted grants** consist of 4 amounts paid from central government funds as business support grants. They recognised the limitations on charity fundraising during lockdowns.

Restricted Grants and Donations

Funder	Purpose of grant or donations	Amount	Notes
Sheffield City Council	Associate Libraries Grant	17,069	Annual Grant
Sheffield City Council	Book Grant	2,000	A one-off award.
Sheffield City Council	Capital Grant	10,000	For use in developing the library buildings.
Sheffield City Council	Ward Pot for library equipment	591	For the Children's Library
National Lottery	Buildings Development.	9,556	An Awards for All grant.
National Lottery	Community Outreach	14,041	Part of a 2-year grant to establish a sub-library on Lowedges.
S. Yorks. Community Foundation	To provide a music day for children.	1,240	A musical story event with instruments to try out.
Bequest	To provide a bookcase and books.	850	In memory of John Jeffcock, a library volunteer.
Various donors.	To provide a memorial bench and books.	1,170	In memory of Patrick Coghlan, first chair of the library trustees.
Total		56,517	

3. Fundraising.

Book Sales	1,148
Photocopies & printing	19
Coffee Mornings	20
Knit & Natter	10
Open Gardens	1,213
Total	2,410

Friends of Greenhill Library, Charity No 1158656

Receipts and Payments Accounts for the Year Ending 31st March 2021

(All figures to the nearest £)

Notes to the Accounts

4. Details of Payments from the SCC Associate Libraries Grant.

Repair & Maintenance	1,813
Security-alarms & keyholder costs	522
Cleaning & sanitation	990
Total building costs	3,325
Electricity	2,497
Gas	1,389
Total utilities	3,886
Council:Tax	485
Insurance	1,796
Equipment purchase and repair	931
Printing & photocopying costs	208
Stationery & Consumables	133
Internet	216
Telephone	459
Total Printing/office/telephone	1,016
Books	579
IT Support	300
Total Library Service costs	879
All payments	12,319
Carry-forward	4,750

5. Designated Funds.

For a number of years the trustees have budgeted to transfer at least £3,000 into a fund designated to meet major repairs, as reported in their annual reports. This year £3,300 was transferred, taking the fund to £21,600. The trustees decided to transfer a further £70,000 unrestricted funds into designated funds as at 31/3/21. £50,000 has been put into a Building Developments Designated Fund, in line with earlier decisions to set aside at least £45,000 for that purpose. £20,000 has now been put in an Events Designated Fund, using some of the business support grants. The trustees have always run some events for community benefit that have not been fundraising. It is recognised that much needs to be done to re-engage with the community in Greenhill and Lowedges to restore confidence in coming to the libraries. Whilst the government grants were primarily to cover a huge loss of fundraising, they provide the opportunity to have this new fund.

6. Distribution of Funds at year end.

Petty cash and cash floats	129
Virgin Money Current Account	69,835
Unity Trust Bank Current Account	27,435
Charity Bank Easy Access Account	55,898
Hampshire Trust Bank 1-Year Accounts	50,439
Total	203,736

Friends of Greenhill Library, Charity No 1158656

Receipts and Payments Accounts for the Year Ending 31st March 2021

(All figures to the nearest £)

Movement of Funds

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Fund balances Carried forward
General - General Fund	106,697	47,844	1,273	-73,300	79,968
Build - Building Development Fund	-	-	-	50,000	50,000
Events - Events To Re-Engage The Community.	-	-	-	20,000	20,000
Repair - Repair Fund	18,300	-	-	3,300	21,600
Total Unrestricted Funds	124,997	47,844	1,273	0	171,568
A4A - National Lottery Awards For All	-	9,556	-	-	4,300
LOW - Lowedges Outreach	4,032	14,041	-	-	8,561
Mark - SCC Marketing Fund For All Associate Libraries	500	-	192	-	308
John Jeffcock Bequest	-	850	850	-	0
Patrick Coghlan Memorial donations	-	1,170	533	-	637
SCC20 - Sheffield City Council Associate Libraries Grant	-	17,069	12,319	-	4,750
SCCBook - SCC Book Grant	-	2,000	-	-	2,000
SCCCap - SCC Capital Grant	-	10,000	-	-	10,000
SCCWard - SCC Ward Pot Equipment	-	591	403	-	188
SYMus - S. Yorks Community Foundation Grant	-	1,240	-	-	1,240
WardLow - SCC Ward Pot Lowedges Books	700	-	516	-	184
Total Restricted Funds	5,232	56,517	29,581	0	32,168
All Funds	130,229	104,361	30,854	0	203,736



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name Friends of Greenhill Library

On accounts for the year ended

31st March 2021

Charity no (if any)

1158656

Set out on pages

1-8

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

13/07/21

Name:

David Ludlam

Relevant professional qualification(s) or body (if any):

CIPFA (Retired)

Address:

66 Laverdene Avenue

Sheffield

S17 4HF