

# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day01	January	2020		31 <sup>st</sup>	December	2020

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Claremont Road	
Bexhill On Sea	
East Sussex	
Postcode	TN39 5BX

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Guy Partridge	Pastor		
2	Jenny Hall	Chair		
3	Heidi Belton	Secretary		
4	Philip Asselin	Treasurer		
5	Angie Young	Administrator		
6	Paul Farrow	Trustee		
7	Michael Andrew Hutchinson	Elder	To July 2020	
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Charitable Incorporated Organisation
How the charity is constituted (eg. trust, association, company)	As a CIO
Trustee selection methods (eg. appointed by, elected by)	The Church Members' Meeting shall appoint Elders, Deacons, a Church Secretary and a Church Treasurer to be responsible for the governance of the Church and where there is a Minister that person is also a Charity Trustee because of their role and responsibilities.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Pastor Guy Partridge reduced his hours to part time in November 2020 as he became their Debt Coach and Community Liaison Officer working for Christians Against Poverty ("CAP") also in a part time capacity. As CAP have offices in our church building and we are the Lead Church for CAP, this has worked out really well for both organisations. In addition, we have interviewed a trainee pastor (attending Spurgeons) who will be joining us in February 2021.

Due to the Coronavirus epidemic, several of the areas we have been involved in have necessarily been curtailed since February 2020, e.g. Street Pastors, Prayer Pastors, church meetings, children's club, hall hire outs.

We have signed up to Zoom, whereby we have managed to conduct our weekly church Sunday morning services; when allowed we have continued to meet in accordance with Government guidelines in church, continuing with Zoom for those who are unable for whatever reason to attend. We have discovered that with Zoom there are those who are housebound who are now able to attend via that medium and we shall therefore continue with it post-covid.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The advancement of the Christian faith in conformance with the Baptist declaration of principles.

Even in these challenging times of Covid, we are setting in place plans for the church once we are legally able. For instance, we shall be blessed with another part-time pastor next February and are also planning to employ a children's and family's worker.

We have used the talents of one of our trustees, Paul Farrow, who has been the project manager to plan and oversee the repairs, alterations and refurbishment so as to enable the disabled to access the church. (see Section D.)

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

We have been unable to achieve a lot of what we had planned because of the pandemic but we have found that many can attend on Zoom and where in the past we have not had an evening meeting on a Sunday, we have been holding a Zoom prayer meeting each week. This has been very fruitful and we have found that many people from outside the church have joined us and wish to come to our church once we are able to meet again.

Once again, we hope to be able to plan for Easter and Christmas when we are able.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance



**Summary of the main achievements of the charity during the year**

We have received certificates for those involved in various activities in the church:

All Trustees and those involved in the children's work have been DBS checked.

All those involved with the kitchen have received their Certificates of Achievement.

The Designated Safeguarding Persons have their Certificates.

With regard to the works done to the church this year, we have been blessed with several grants and gifts, and a percentage from the sale of a property that was bought several years ago in a joint enterprise with Beulah Baptist Church – we received the bulk of this last year but there was an amount left to give us on its winding up, thus what should have cost us a princely sum, merely cost us just under £3,000.

The works were:

Repair and redecoration of the sanctuary, church hall and offices.

New heating for offices.

Safety shutter for downstairs kitchen.

New entrance doors to allow for enabled access.

New downstairs toilet block with enabled access.

Repair and redecoration of the front of the building.

Work to the roof and parts of the walls that were leaking.

And other small works.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

3 months' total expenditure plus a further 3 months of salaries for the Pastor and Administrator.

Further financial review details:

1. Sunday offerings; regular giving by standing order (due to Covid, Sunday offerings have decreased but most people have set up standing orders, so there is really no difference in the offerings).
2. We received income from the rental of the downstairs hall for the first two months of the year.
3. The manse was sold in March and some of the proceeds were used to defray upgrade and renovation costs of the Church and Hall. The rest is held in a Manse Trust Fund (closing balance at year end of £185,294), overseen by the Baptist Union, to cover further renovation costs.
4. We received £4,232 from the final winding up of the Bethany Trust.
5. All income is used for the purpose of supporting our work in the community and beyond, as previously indicated.
6. Surplus funds are on deposit in our bank account.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

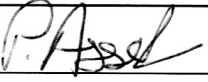
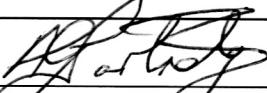
You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signature(s)		
Full name(s)	PHILIP GEORGE ASSELIN	ANDREW GUY PARTRIDGE
Position (eg Secretary, Chair, etc)	Treasurer	Pastor
Date	23 <sup>rd</sup> May 2021	



## Receipts and payments accounts

CC16a

For the period from	Period start date 01/01/20	To	Period end date 31/12/20
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## Section A Receipts and payments

Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £

## A1 Receipts

Donations and Gifts from individuals	48,048	970	-	49,019	31,163
Gift Aid Reclaimed	3,864	-	-	3,864	4,330
Letting of property for charitable purposes	1,090	-	-	1,090	3,095
Investment Income-Manse Trust Fund	-	235,326	-	235,326	6,162
Other Income	44	-	-	44	106
BMS Birthday Fund	-	-	-	-	160
Coffee Morning Fund Raising & Savings Funds	-	-	-	-	3,429
Grant Fund Income-Including Bethany Trust	23,482	-	-	23,482	25,000
<b>Sub total(Gross income for A1)</b>	<b>76,529</b>	<b>236,297</b>	<b>-</b>	<b>312,825</b>	<b>73,445</b>

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A2 Asset and investment sales,  
(see table).

-	-	-	-	-	-
-	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Total receipts** **76,529****236,297****-****312,825****73,445**

## A3 Payments

Employment Costs	32,508	-	-	32,508	22,510
Training and volunteers	120	-	-	120	653
Expenditure on Charitable Activities-Direct	6,483	-	-	6,483	9,448
Spending	6,356	551	-	6,907	10,766
Expenditure on Charitable Activities-Grant	40,107	-	-	40,107	34,991
Premises Expenses	4,431	-	-	4,431	4,621
Administrative Overheads	2,027	-	-	2,027	1,478
Professional Fees	378	-	-	378	572
Financial Costs	-	3,808	-	3,808	787
Fellowship Fund Gifts	-	-	-	-	3,385
Coffee Morning Fund Raising & Savings Funds	-	-	-	-	175
BMS Birthday Fund	-	-	-	-	-
<b>Sub total</b>	<b>92,409</b>	<b>4,359</b>	<b>-</b>	<b>96,768</b>	<b>89,387</b>

A4 Asset and investment  
purchases, (see table)

-	-	-	-	-	-
-	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Total payments** **92,409****4,359****-****96,768****89,387**


<b>Net of receipts/(payments)</b>	-	15,881				-	15,942
A5 Transfers between funds		50,032	231,938				
A6 Cash funds last year end		45,985	50,032				
<i>Cash funds this year end</i>		80,136	30,014			75,999	
			211,920			292,056	
						-	
						-	



**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
PAYE & NI Month 9 (Dec 2020)	General	119	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Mr Philip Aselin	22/6/2021
	Rev Andrew Guy Partridge	22/6/2021



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

Sidley Baptist Church CIO

On accounts for the year  
ended

31st December 2020

Charity no  
(if any)

1158651

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **DD**31/12/2020**YY**.

Responsibilities and  
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

08 September 2021

Name:

Alan Staples

Relevant professional  
qualification(s) or body  
(if any):

FCA Institute of Chartered Accountants in England and Wales



<b>Address:</b>	8 High Street
	Heathfield
	East Sussex, TN21 8LS

**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here details of any items that the examiner wishes to disclose.**