

Frecheville Library and Learning Centre



Smalldale Road
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S12 4YD

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Reg'd Charity No: 1158647

FLLC TRUSTEES ANNUAL REPORT 2023

Charity Name	Frecheville Library and Learning Centre
Registered Charity No.	1158647
Charity's Principle Address	83 Smalldale Road Frecheville Sheffield S12 4YD

Trustees

Miss Liz Katharyn Grant	Chair
Mr. Stephen Burgin	Treasurer
Miss Christine Williamson	Volunteer

Management of the Charity

The Charity has three appointed trustees and has now been running the Library for over nine years.

The affairs of the Charity are managed by a team of seven volunteers from which members are appointed to the positions of Chairman, Treasurer, Secretary, Library Manager, Fundraising Officer and Publicity officer.

Fortunately, the seven members of the committee have been together for a number of years and so they provide a wealth of experience and continuity in the running of the Charity.

The committee holds bi-monthly review meetings to consider and resolve the ongoing issues and make plans for the future.

Volunteer Recruitment

The number of volunteers has remained fairly consistent throughout the year. The 25 active volunteers have done brilliantly to ensure the Library has been open 100% of its open hours.

Advertising for volunteers is on the library website, on Facebook, in the library and by word of mouth and has created a slow but steady flow of new volunteers. By the year end we had 28 active working volunteers.

Applications from the public to become a volunteer in Frecheville Library and Learning Centre are most welcome. Details for volunteering can be found on our Website, on Facebook or in the Library.

No volunteer meetings were held except for the AGM.

Activities & Objectives

The primary activities are

- Loaning Books etc
- Offering support and information
- A Photo copy service
- Public access to Computers, printing and the internet
- Supporting an Adult Learning Class
- Fundraising from the sales of donated books, jigsaws, plants, CD's and knitted items
- Organising events such as book sales, fayres, quiz nights, meet the author and entertainment to encourage greater connection with members of the public

Other activities are

- Yoga classes - restarted in September
- Knit and Natter group - restarted in April
- Mother and Toddler group - restarted in April
- Reading group - restarted in May.
- Children Lego group - restarted in August
- Writing group - restarted in September
- Craft and Chat group was still to restart

The financial support from the local council remains vital to our sustainability after the Covid pandemic simply because visitor numbers are fewer, sales are less and activities/ fundraising events are much lower than before Covid. Revenue and attendance is 30-40% down on pre-Covid levels. New activities and events will be reintroduced in the new financial year to encourage more visitors.

Achievements and Performance

Community Garden

Work on converting the grounds of the library from a large area of grassland into a community garden was the main focus and continued throughout the year. A locally appointed Garden contractor assisted by 4-6 volunteers worked one day a week throughout the year planting and landscaping. The team have planted fruit trees, created landscaped areas, a scented garden, a rockery, a bug hotel, a wild flower area, put up a hammock, installed two seats and erected a 10ft trampoline for children up to the age of 10 years.

The rockery that is sited near to the main entrance, was very well received by both visitors and the local residents with its bright colours, contoured design and variety of plants.

In September, the Sheffield Lord Mayor visited the Library to officially open the garden and plant a commemorative tree.

The garden was completed with the laying of a hard core path from the library access door to the trampoline and seat.

At the year end the garden is looking good, it's springing into life and is a credit to all the hard work put in by the local contractor and the volunteers. The garden will continue to develop and plans are being drafted by the volunteers to improve it some more.

Extended Opening Hours

In February a group of volunteers agreed to form a new shift to work on Saturday afternoon, 2-4pm. The committee approved the request initially on a trial basis. The new shift started in March and the hope is that it will be well supported by members of the public and that in time these hours could become permanent.

Book Grant and Labour Ward Pot Grant

In December we were successful with our application for Labour Ward funding and were awarded £1000 to fund IT support. Plans are being drafted to start a 10 -20 week computer tuition classes sometime in the new financial year.

In March we were awarded a £1500 grant from Sheffield City Council to buy new books.

Savings account

In January the bank balance was very healthy but was not earning any interest. With attractive interest rates on offer the committee agreed to open a new savings account and invest a considerable sum to earn over £800 a year in interest for two years. This was completed in March.

The committee is optimistic about the future and will seek every opportunity to improve the range of activities in the library, to improve the fabric of the building and to seek funding to make these improvements.

Financial Review

A full detailed account is supplied separately. A summary is given below

Receipts

The total receipts were £12791

The itemised receipts were

SCC Grant Funding	£6252
SCC Book Grant 2023	£1500
Labour Ward Pot Grant	£1000
Library Fundraising	£3181
Donations and gifts	£858

Payments

The total payments were £13735

The itemised payments were

SCC Garden Grant	£6320
SCC Book Grant 2022	£1073
Repairs & Refurb's	£1057
Heating, Lighting & Water	£1754
Insurance	£984
Sundries and Stationery	£736
Council Tax	£461
Wifi	£409
Equipment	£347
System Rental & Refuse	£329
Cleaning materials & Safety	£186
Bank charges	£79

The bank and cash reduced by £994

Bank & cash Balance £51906

The monies retained are to cover any unexpected maintenance and necessary improvements to the building which is over 65 years old. At the year-end there were no outstanding debt and no funds were held by a custodian trustee.

S. Burgin
Trustee & FLLC Treasurer
17.08.2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Frecheville Library and Learning Centre

115867

Receipts and payments accounts

CC16a

For the period
from

Period start date
1st April 2022

To

Period end date
31st March 2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
SCC Library Funding Grant	-	6,252	-	6,252	6,252
SCC Book Grant 2023	-	1,500	-	1,500	-
Labour Ward Pot Grant 2023	-	1,000	-	1,000	-
SCC Community Garden Grant 2022	-	-	-	-	6,839
SCC Book Grant 2022	-	-	-	-	1,081
SCC IT Equipm't support Grant 2022	-	-	-	-	2,750
SCC Book Grant 2021	-	-	-	-	2,000
General Sales & Fundraising	4,039	-	-	4,039	3,045
Sub total (Gross income for AR)	4,039	8,752	-	12,791	21,967
A2 Asset and investment sales, (see table).					
Opening balances	40,180	12,670	-	52,850	61,762
	-	-	-	-	-
Sub total	40,180	12,670	-	52,850	61,762
Total receipts	44,219	21,422	-	65,641	83,729
A3 Payments					
Council Tax & Wi fi	-	870	-	870	442
Heating, Lighting and Water	-	1,754	-	1,754	1,458
Equipment, Repairs & Refurbishments	-	1,404	-	1,404	4,154
Insurance	-	984	-	984	961
Refuse, System & bank Charges	-	408	-	408	337
Sundries, H&S and Cleaning mat'ls	90	495	-	585	410
Stationery, Books & Crafts	-	337	-	337	1,117
SCC Garden Grant	-	6,320	-	6,320	3,161
SCC Book Grant 2022	-	1,073	-	1,073	419
Sub total	90	13,645	-	13,735	12,459
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	90	13,645	-	13,735	12,459
Net of receipts/(payments)	44,129	7,777	-	51,906	71,270
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	44,129	7,777	-	51,906	71,270

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in Bank and in hand	44,129	-	-
	Grants	-	7,777	-
		-	-	-
	Total cash funds	44,129	7,777	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	New Books		5,000	-
	Perimeter Fencing		3,500	-
	Computers and Tablets		2,000	-
	Book Cases		1,300	-
	Storage Cupboards, Tables & Chairs		1,700	-
	Garden Equipment & Furniture		1,250	-
	CCTV Security System		1,450	-
	Lego, Duplo		1,200	-
	Provisions and Stationery		300	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	<i>S. Burgin</i>	S. Burgin	02.08.23	