

Frecheville Library and Learning Centre



Smalldale Road
Frecheville
Sheffield
S12 4YD

Tel: 0114 2037817

E-Mail: frechevillelibrary@gmail.com

Reg'd Charity No: 1158647

FLLC TRUSTEES ANNUAL REPORT 2022

Charity Name	Frecheville Library and Learning Centre
Registered Charity No.	1158647
Charity's Principle Address	83 Smalldale Road Frecheville Sheffield S12 4YD

Trustees

Miss Liz Katharyn Grant	Chair
Mr. Stephen Burgin	Treasurer
Miss Christine Williamson	Volunteer

Management of the Charity

The Charity has three appointed trustees.

The affairs of the Charity are managed by a team of seven volunteers from which members are appointed to the positions of Chairman, Treasurer, Secretary, Library Manager, Fundraising Officer and Publicity officer.

Fortunately, the seven members of the committee have been together for a number of years and so they provide a wealth of experience and continuity in the running of the Charity.

The committee holds bi-monthly review meetings to consider and resolve the ongoing issues and make plans for the future.

Volunteer Recruitment

The number of volunteers has remained fairly consistent throughout the year. The numbers are down on pre-covid levels but are sufficient to cover the reduced opening hours. Despite all covid restrictions being removed, the number of visitors to the library and activities run in the library are still around 30% down on pre-covid levels and as such, the committee decided to retain the reduced hours of opening at 15 hours per week.

At the start of the year we had 18 active working volunteers and 2 occasional workers. Advertising for volunteers on the library website, on Facebook, in the library and by word of mouth created a slow but steady flow of new volunteers and by the year end we had 25 active working volunteers and 2 occasional workers. As a consequence we were able to achieve a 100% success rate for being open on every open time slot.

Throughout the year, the volunteers have done brilliantly to provide a community library service, to smile and to welcome all visitors.

No volunteer group meetings were held except for the AGM and no new plans for the future were prepared except for those for the Community garden.

Applications from the public to become a volunteer in the Library are most welcome.

Activities & Objectives

The primary activities are

- Loaning Books etc
- Offering support and information
- A Photo copy service
- Public access to Computers, printing and the internet
- Supporting an Adult Learning Class

Other activities are

- Yoga class restarted in September
- All the below activities are still to restart after covid
- Reading group.
- Mother and Toddler group
- Knit and Natter group
- Craft and Chat group
- Children groups for Lego & Duplo
- Writing group

The Charity has now been running the Library for over eight years. The financial support from the local council remains vital to our sustainability simply because with fewer visitor sales, activities and fundraising events, our income was 50% down on pre-Covid levels

Achievements and Performance

New PVC double glazed windows and a garden access door were installed in January and as such the library is warmer and quieter than before. The new door provides entry into the community garden.

Throughout the year a small team of volunteers have been ordering new books on a monthly or bi-monthly basis. They use a variety of resources to select and order the books that they hope will appeal to our regular library users. £100 a month is spent on average to purchase between 15 and 20 books and so this year, they have added over 200 new books to our collection.

During the early part of 2022, we successfully applied for funding from Sheffield City Council for new books and a new IT initiative. We were awarded £1500 for new books and £2750 to support an IT package of new computers and tablets to be used in the Library that should be received sometime in the new financial year.

At the year end, the immediate future is a little more positive and plans were developing for all activities to restart sometime over the next few months.

The committee remain optimistic about the future and will seek every opportunity to apply for funding to help improve the range of activities in the library or to improve the building.

It is hoped that visitor numbers will increase sometime soon and when they do, we will extend the open hours to suit.

Financial Review

A full detailed account is supplied separately. A summary is given below

Receipts

The total receipts were	£13547
Of which the main items were	
SCC Grant Funding	£6252
SCC Book Grant	£1500
SCC IT Support Grant	£2750
Library Fundraising	£2281
Donations	£764

Payments

The total payments were	£22459
Of which the main items were	
New PVC Windows Grant	£10000
Repairs & Refurb's	£3938
Community Garden Grant	£3161
Book Grant	£419
Heating, Lighting & Water	£1458
Insurance	£961
New Books	£791
Sundries and Stationery	£486
System Rental & Refuse	£318
Wifi	£315
Cleaning materials & Safety	£256
Equipment	£220
Council tax	£117

The bank and cash reduced by	£8912
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Bank & cash Balance	£52850
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The monies retained are to cover any unexpected maintenance and necessary improvements to the building which is over 60 years old. At the year-end there were no outstanding debt and no funds were held by a custodian trustee



S. Burgin
Trustee & FLLC Treasurer
12.10.2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

FRECHEVILLE LIBRARY and LEARNING CENTRE

No (if any)

Receipts and payments accounts

CC16a

For the period
from

Period start date
1st April 2021

To

Period end date
31st March 2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
SCC Library Funding Grant	-	6,252	-	6,252	6,971
SCC Buildings Grant	-	-	-	-	10,000
SCC Community Garden Grant	-	-	-	-	10,000
SCC Non Fiction Book Grant	-	-	-	-	2,000
SCC Book Grant	-	1,500	-	1,500	-
SCC IT Equipment Support Grant	-	2,750	-	2,750	-
General Sales and Activities	3,045	-	-	3,045	1,310
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	3,045	10,502	-	13,547	30,281
A2 Asset and investment sales, (see table).					
Opening Balances	39,762	22,000	-	61,762	39,776
	-	-	-	-	-
Sub total	39,762	22,000	-	61,762	39,776
Total receipts	42,807	32,502	-	75,309	70,057
A3 Payments					
Council Tax And Wifi	-	442	-	442	432
Heating, lighting and water	-	1,458	-	1,458	1,561
Repairs & Refurbishments	2,627	1,311	-	3,938	449
Insurance	-	961	-	961	1,179
New Books & Equipment	-	1,011	-	1,011	3,613
Sundries	-	1,069	-	1,069	1,061
	-	-	-	-	-
SCC Building Grant	-	10,000	-	10,000	-
SCC Garden Grant	-	3,161	-	3,161	-
SCC Books Grant	-	419	-	419	-
Sub total	2,627	19,832	-	22,459	8,295
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	2,627	19,832	-	22,459	8,295
Net of receipts/(payments)	40,180	12,670	-	52,850	61,762
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	40,180	12,670	-	52,850	61,762

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in Bank and in Hand	40,180	-	-
	Grants	-	12,670	-
		-	-	-
	Total cash funds	40,180	12,670	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	5 Network computers & Printers		1,000	-
	Book Cases		1,200	-
	New Books		4,000	-
	4 Storage Cupboards		1,200	-
	Tables and Chairs		500	-
	Garden Equipment & Furniture		700	-
	Perimeter Fencing		2,500	-
	CCTV security system		1,450	-
Lego & Duplo		1,200	-	
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	<i>S. Burgin</i>	S.BURGIN	10.10.2022	

Restricted Fund Account Balances

<u>Fund Title</u>	<u>Value</u>	<u>Expenditure</u>	<u>Balance</u>
SCC Library Grant Funding	6,252	6252	0
SCC Buildings Grant	10,000	10000	0
SCC Book Grant 2021	2,000	0	2000
SCC Garden Grant	10,000	3161	6839
SCC Book Grant 2022	1,500	419	1081
SCC IT Support Grant	2,750	0	2750
Totals	32,502	19832	12670