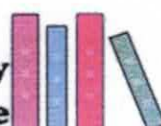


# **Frecheville Library and Learning Centre**



Smalldale Road

Frecheville

Sheffield

S12 4YD

Tel: 0114 2037817

E-Mail: [frechevillelibrary@gmail.com](mailto:frechevillelibrary@gmail.com)

Reg'd Charity No: 1158647

## Receipts and Payments account for year ended 31st March 2021

Opening Bank Balance	39711	
Opening cash	<u>65</u>	
		39776

### **Receipts**

SCC Grant Funding (Note 1)	6971	
Book Sales & Others (Note 2)	703	
Donations & Gifts	11	
Photocopying	39	
Other Grants (Note 3)	22042	
Room Hire (Note 4)	425	
Insurance Claim (Note 5)	<u>90</u>	
Total Receipts		<u>30281</u>
		70057

### **Payments**

Wi-fi	432	
Gas	895	
Electric	493	
Water	173	
Cleaning & Mat'ls (Note 6)	487	
Stationery, papers & crafts	206	
Sundries	202	
Insurance	1179	
Repairs & Renewals (Note 7)	449	
New Books	835	
Equipment (Note 8)	2778	
System & web Rental Charge (Note 9)	<u>166</u>	
		<u>8295</u>
		<u>61762</u>

### Closing Balances

Bank Balance	61730	
Cash in hand	<u>32</u>	
		61762

## Notes

(1) Sheffield City Council Grant Funding £6971

Includes £520 owed from the previous financial year

(2) Book sales £703.

A book fayre held on the car park during a break in the lock down raised £500

(3) Other grants £22042

Includes

£10000 from Sheffield City Council to create a Community garden

£2000 from Sheffield City Council for the purchase of new non fiction books

£10000 from Sheffield City Council to replace the old windows with new PVC

These grants are restricted funds and to date no expenditure has been made

(4) Room hire £425

Includes £400 rental payment for Adult education classes from Sept to Dec 2019

(5) Insurance claim £90

Money claimed back after the repair of 2 broken windows

(6) Cleaning materials £487

Covid PPE and additional Covid cleaning products

(7) Repairs and renewals £449

£414 repairs to the Car park

£35 repair of the Treasurer's PC

(8) Equipment £2778

£2553 new perimeter Fencing to improve security


£225 three new public network PC's

(9) System Rental Charge £166


£130 annual maintenance and support charge for the Koha Library system

£36 annual web site domain fee

Treasurer's Signature and Date

  
.....  
4.10.21

Trustee's Signature and Date

  
.....  
4.10.21

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### **FLLC TRUSTEES ANNUAL REPORT 2021**

Charity Name	Frecheville Library and Learning Centre
Registered Charity No.	1158647
Charity's Principle Address	83 Smalldale Road Frecheville Sheffield S12 4YD

#### **Trustees**

Miss Liz Katharyn Grant	Chair
Mr. Stephen Burgin	Treasurer
Miss Christine Williamson	Volunteer

#### **Management of the Charity**

The Charity has three appointed trustees.

The affairs of the Charity are managed by a team of seven volunteers from which members are appointed to the positions of Chairman, Treasurer, Secretary, Library manager, Fundraising Officer and Publicity officer.

Fortunately, the seven members of the committee have been together for a number of years and so they provide a wealth of experience and continuity in the running of the Charity.

The committee holds regular review meetings to consider and resolve the ongoing issues and make plans for the future. Unfortunately due to Covid, these meetings were far fewer than normal during the year and some were held outdoors.



## **Volunteer Recruitment**

Unfortunately due to the Covid pandemic, the number of volunteers reduced through the year. We began the year with around thirty volunteers but ended the year with twenty. Like many other businesses, we were forced to close by the local Council from April until August and this had a serious effect on the number of volunteers prepared to work in the library.

In August we were able to open again but with very strict covid measures in place. No activities, social distancing, regular cleaning, hand cleaning and only one member of the public was allowed in the library at a time. The loan and return of books was all that was allowed. On reopening there was a surge of members returning their loaned books but thereafter the attendances were very low. It took many months for the public confidence to improve and for attendances to begin to improve.

Pre Covid, the library opening hours were 23 hours per week. In August, the opening hours were reduced in line with the available numbers of volunteers and to manage the risks for them. We opened of only 10 hours per week. By December the opening hours had increased slightly to 12 hours per week. With low volunteer numbers we occasionally had to close at short notice if a volunteer became ill or was on holiday.

Sadly a second lockdown began in January and the Library remained closed until the end of the financial year.

Throughout these difficult times the volunteers have done their very best to provide a community library service, to smile and welcome our members.

No volunteer meetings were held and no new plans for the future were prepared.

The task of recruiting new volunteers would start all over again once the Covid restrictions were fully lifted and we would rely once again on the FLLC website page or word of mouth recommendations from existing volunteers.

Applications from members of the public to become a new volunteer in FLLC would be most welcome. Details for enrolling can be found on our Web site or by visiting the Library during opening hours.

## **Activities & Objectives**

The primary activities are

- Loaning Books etc
- Offering support and information
- A Photo copy service
- Public access to Computers, printing and the internet
- Supporting two Adult Learning Classes

Other activities are

- Reading group
- Mother and Toddler group
- Knit and Natter group
- Craft and Chat group
- Children groups for Lego, Duplo and Phonics Bear
- Yoga class
- Writing group

Due to Covid, no group activities were held.

The Charity has now been running the Library for over seven years. The financial support from the local council was vital this year. With no activities or fundraising events being held our usual sources of income were almost zero.

## **Achievements and Performance**

We were encouraged to apply for some Government covid funded council grants that were designed to support small businesses. We were successful with our applications for a £10K UPVC windows improvement grant and a £10K community garden project. Both projects will probably be completed in 2022

Visitors still comment on the nice relaxed atmosphere in the library and the welcome offered by the volunteers.

At the year end, the future is unclear but we hope that soon normality will return, activities in the library will restart and that visitor numbers will return back to pre covid levels. This may take six months or even a year but the committee remain optimistic about the future and that the new grants will help improve the library building for the benefit of the visitors and members of the Library.

## Financial Review

A full detailed account is supplied separately. A summary is given below

### Receipts

The total receipts were £30281

Of which the main items were

SCC Grant Funding	£6971
UPVc Windows Grant	£10000
Community garden Grant	£10000
Room Hire	£425
Library Fundraising	£753
Insurance claim	£90

### Payments

The total payments were £8295

Of which the main items were

Heating, Lighting & Water	£1561
New Books	£835
Equipment	£2778
Insurance	£1179
Covid cleaning mat'ls	£487
Repairs	£449
Wifi	£432
Stationery, Newspapers	£206
Sundries	£202

The bank and cash reserve grew by £21986

Bank & cash Balance **£61762**

The monies retained are to cover any unexpected maintenance and necessary improvements to the building which is over 60 years old.

At the year-end there were no outstanding debt and no funds were held by a custodian trustee



S. Burgin  
Trustee & FLLC Treasurer  
18.10.2021





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Frecheville Library and Learning Centre

On accounts for the year  
ended

31<sup>st</sup> March 2021

Charity no  
(if any)

1158647

Set out on pages

1 & 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31.03.2021

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

W. Rodgers.

Date:

4-12-21.

Name:

Wenry Rodgers.

Relevant professional  
qualification(s) or body  
(if any):

Admin Assistant.

Address:

28 Parsley Hay Gardens  
S13.8nn.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.