



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month APRIL	Year 2023		Day 31	Month MARCH	Year 2024

Section A Reference and administration details

Charity name Hitchin Partnership C.I.O

Other names charity is known by n/a

Registered charity number (if any) 1158637

Charity's principal address The Cabin, c/o Wilshire-Dacre Junior Academy

Fishponds Road, Hitchin

Hertfordshire

Postcode SG5 1NS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sue Dury	Chair	End Date: July 2023	
2	Lisa Hayes			
3	Geraint Edwards	Treasurer		
4	Elizabeth Pollard			
5	Fergal Moane		End Date: June 2022	
6	Mary Driver		End Date: July 2023	
7	Helen Avey		End Date: April 2023	
8	Rachel Peddie			
9	Tony Plunkett			
10	Lisa Clayton		Start Date: Oct 2023	
11	Tim Bennett		Start Date: May 2024	
12	Angharad Patterson		Start Date: September 2023	
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Chris Maylin	27a Wymondley Road, Hitchin SG4 9PN

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation (C.I.O)

Trustee selection methods
(eg. appointed by, elected by)

Charity Trustees are appointed from the CIO members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The role of the **CIO Board of Trustees: to provide leadership and management** to ensure the objectives of the CIO are met:

- 1) the advancement of education in the United Kingdom in particular but not exclusively by:
 - a) the provision of services, facilities and activities to develop the capacity and skills of parents and carers of children and young people to enable them to engage more with the education of, and to identify and help meet the needs of, the children and young people in their care; and
 - b) the provision of training to individuals in the education of children and young people in order to equip them with the skills required to deliver such education; and

- c) promoting co-operation and collaboration between schools and other educational bodies;
- 2) the relief of poverty in particular but not exclusively by the provision of information about other organisations which provide activities, services and facilities and which are established for the relief of need of children and young people and their parents and carers;
- 3) the provision of facilities for recreation or other leisure time occupation for children and young people resident in Hitchin and the surrounding area who have need of such facilities by reason of their youth, infirmity or disablement, financial hardship or social and economic circumstances in the interests of social welfare and with the object of improving the condition of life of such children and young people; and
- 4) the promotion of the efficiency and effectiveness of schools and other educational bodies which have charitable purposes and the effective use of charitable resources by providing services for schools and other educational bodies to promote good practice and enhance and improve their procurement activities.

Support for Families

Families are referred to our services through needs identified with their child/children. Our work will involve learning more about the family and where additional support is needed. This may be financial and or emotional/mental health needs. We work closely with families on a regular basis working on the needs of the family.

Food Poverty

As Hitchin Partnership CIO we work collaboratively with a group of local organisations and groups as Hitchin Food Provision. We have raised funds through grants and donations in order to provide supermarket vouchers. Vouchers are provided on a referral basis and can be accessed quickly to help with emergency situations. We also use the other local provisions such as Foodbank, Food Rescue and Social Supermarkets. In addition to this we work with families to help them to help themselves going forward.

Household Items

We have provided essential items for the home including ovens, fridges, vacuum cleaners, beds and furniture. This has been through local funding and organisations providing pre-loved items.

School Uniform and Shoes

Funding has helped us provide access to new uniforms, shoes and coats for families. We have signposted to local initiatives for preloved uniform and coats. We help families complete bursary forms for secondary school uniform.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Breakdown of the number of referrals to Hitchin Partnership CIO.

Summer Term – April 2023 to August 2023

Primary 23

Secondary 10

Autumn Term – September 2023 to December 2023

Primary 31

Secondary 12

Spring Term – January 2024 to March 2024

Primary 18

Secondary 16

Christmas

At Christmas we work alongside other groups to come together to provide for local families in need. These will be families who are receiving support and need some additional help during the school holidays, especially at Christmas which can be a financial and emotional strain on families. Supermarket vouchers are provided to help with food and household items over the Christmas period. All children 0-18 years are given gifts/gift voucher, selection box, stationery items and families are given the wrapping paper and sticky tape for the gifts.

Practical Help

This year we are working with a local Church and their new initiative engaging volunteers with practical help. This may be decorating a room, clearing and tidying a garden or some DIY items. This is through a referral basis and we look forward to this continued support within our community. Zeo Church and their team held 6 of our families with decorating and gardening.

Enrichment

We were able to provide families with funding for much needed enrichment activities over the school summer holidays with the help of a grant. During the summer we provided:

Cinema vouchers to 10 families

Hollywood Bowling vouchers to 10 families

Gravity Trampolining vouchers to 5 families

Train journeys for days out to 2 families

Tickets for Sandalone Farm to 2 families

Shepreth / Paradise Wildlife Park to 3 families

Swimming tickets and Crazy Golf

Big days out to 3 families

Feedback from families

Trip to the Sealife Centre: "The kids had a really enjoyable day out at the sealife centre, something that my daughters were wanting to do the previous year but was unable to so they were especially excited, it enable us to make more special memories whilst on holiday which we were very grateful for"

Trip to Paradise Wildlife Park "she enjoyed herself. loved seeing the animals"

Having the trampoline vouchers was a massive help during the summer holidays. I was able to keep my little girl entertained without the stress of

Section D

Achievements and performance

worrying about money. We both enjoyed our days to the trampoline park very much.

Thank you so much for the shopping vouchers, they've done me a huge favour which meant I was able to do more with my son in the holidays we had a lovely day out at Shepreth Park. My son and myself thoroughly enjoyed it thank you we really appreciate it xx

We enjoyed the benefits of the Standalone Farm pass over the summer. The farm has a lot to offer, yet is still small and intimate that allows our son to have some independence while at the same time being safe and enclosed. It has a nice balance between a great play park and activities as well as a lovely selection of animals. Always an effort to get him to leave. Really great that its so close to home and an option to choose if we are needing a stress free, yet familiar activity for our son who struggles going to new places. We really appreciate the support of being offered the pass given the amount of financial pressure on my family at the moment.

Teddy Bear Concert

We are very grateful to a local church who gave us 18 tickets for families to see the Teddy Concert in December 2022. Held at Hitchin Town Hall, a Kings Chamber Orchestra daytime concert for children and young

Pantomime Tickets

Going to the Pantomime near Christmas is a special and memorable event for both children and their parent/carers. A local Church kindly provided us with some funding. This enable the team to arrange tickets for families they were supporting to see the Pantomime at The Gordon Craig Theatre, Stevenage. This gave 19 children the opportunity to go. The families were very grateful and enjoyed the experience, especially one child who had never been before.

Practical Help

This year we are working with a local Church and their new initiative engaging volunteers with practical help. This may be decorating a room, clearing and tidying a garden or some DIY items. This is through a referral basis and we look forward to this continued support within our community. Zeo Church and their team held 6 of our families with decorating and gardening.

Holiday

A huge thanks also to Herts Convalescence Trust – The team were granted holidays for 4 families. This time spent together can be so valuable and we are very grateful to the Trust for their generosity.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity does not believe in holding high reserves that have been raised to support the welfare of the families we support.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funding is provided from the CIO members (schools) commitment to pooling their Local Authority School Family Worker Funding to enable the primary function and therefore meet the aims of the charity's objectives.

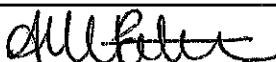
Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Angharad Patterson

Position (eg Secretary, Chair, etc)

Chair

Date

25/11/2024.



CHARITY COMMISSION
FOR ENGLAND AND WALES

HITCHIN PARTNERSHIP CIO

1158637

Receipts and payments accounts

CC16a

For the period
from

01/04/202

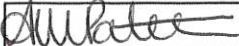
To

31-Mar-24

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Accommodation Grant	-	-	-	-	-
Donations / Other Income	2,250	-	-	2,250	2,989
DSPL Income	11,152	-	-	11,152	7,040
Hardship	2,769	-	-	2,769	3,593
HCC Income	41,453	-	-	41,453	44,332
Schools Income	50,812	-	-	50,812	45,121
	-	-	-	-	-
Sub total (Gross income for AR)	108,436	-	-	108,436	103,075
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	108,436	-	-	108,436	103,075
A3 Payments					
Accommodation Rental	6,000	-	-	6,000	-
Accountancy	600	-	-	600	600
App Levy	135	-	-	135	399
Bank Charges	65	-	-	65	72
Christmas Appeal	2,250	-	-	2,250	2,691
FSW Support Costs	2,429	-	-	2,429	280
Hardship Support	2,974	-	-	2,974	4,741
Office Costs	195	-	-	195	506
Payroll Servies	148	-	-	148	232
Phone	1,044	-	-	1,044	1,244
Salaries	97,373	-	-	97,373	101,201
Supervision & Training	428	-	-	428	192
Travel	-	-	-	-	-
Website & IT	746	-	-	746	-
	-	-	-	-	-
Sub total	113,387	-	-	113,387	112,158
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	113,387	-	-	113,387	112,158
Net of receipts/(payments)	- 4,951	-	-	- 4,951	- 9,083
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	17,909	-	-	17,909	26,992
Cash funds this year end	12,958	-	-	12,958	17,909

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash At Bank	32,879	-	-
	Creditors		-	-
	Income received in Advance	19,921	-	-
	Total cash funds	12,958	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		ANGHARAD PATERSON	25/11/24	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
HITCHIN PARTNERSHIP CIO

**On accounts for the year
ended**

31 MARCH 2024

**Charity no
(if any)**

1158637

Set out on pages

ONE TO TWO

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: *C D Maylin*

Date: 28 June 2024

Name: C D Maylin

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address: 11 The Ridgeway, Hitchin, Herts, SG5 2BT

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Section A

Independent Examiner's Report

Report to the trustees/
members of

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HITCHIN PARTNERSHIP CIO

On accounts for the year
ended

31 MARCH 2024

Charity no
(if any)

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Set out on pages

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* Please delete the words in the brackets if they do not apply.

Signed: C D Maylin

Date: 28 June 2024

Name: C D Maylin

Relevant professional
qualification(s) or body
(if any):

FCA

Address:

11 The Ridgeway, Hitchin, Herts, SG5 2BT

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.