

HITCHIN PARTNERSHIP CIO

England & Wales · Charity number 1158637

Details

Status Registered

Legal form CIO

Registered 2014-09-23

Register [View on the Charity Commission register](#)

Contact

Address Mary Exton Primary School
St. Michaels Road
Hitchin
Hertfordshire
SG4 0QA

Phone 01462 456997

Email head@maryexton.herts.sch.uk

Website www.hitchinpartnership.org

Activities

Objects: THE OBJECTS OF THE CIO ARE, FOR THE PUBLIC BENEFIT: (1) THE ADVANCEMENT OF EDUCATION IN THE UNITED KINGDOM IN PARTICULAR BUT NOT EXCLUSIVELY BY: (A) THE PROVISION OF SERVICES, FACILITIES AND ACTIVITIES TO DEVELOP THE CAPACITY AND SKILLS OF PARENTS AND CARERS OF CHILDREN AND YOUNG PEOPLE TO ENABLE THEM TO ENGAGE MORE WITH THE EDUCATION OF, AND TO IDENTIFY AND HELP MEET THE NEEDS OF, THE CHILDREN AND YOUNG PEOPLE IN THEIR CARE; AND (B) THE PROVISION OF TRAINING TO INDIVIDUALS INVOLVED IN THE EDUCATION OF CHILDREN AND YOUNG PEOPLE IN ORDER TO EQUIP THEM WITH THE SKILLS REQUIRED TO DELIVER SUCH EDUCATION; AND (C) PROMOTING CO-OPERATION AND COLLABORATION BETWEEN SCHOOLS AND OTHER EDUCATIONAL BODIES; (2) THE RELIEF OF POVERTY IN PARTICULAR BUT NOT EXCLUSIVELY BY THE PROVISION OF INFORMATION ABOUT OTHER ORGANISATIONS WHICH PROVIDE ACTIVITIES, SERVICES AND FACILITIES AND WHICH ARE ESTABLISHED FOR THE RELIEF OF NEED OF CHILDREN AND YOUNG PEOPLE AND THEIR PARENTS AND CARERS; (3) THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION FOR CHILDREN AND YOUNG PEOPLE RESIDENT IN HITCHIN AND THE SURROUNDING AREA WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITION OF LIFE OF SUCH CHILDREN AND YOUNG PEOPLE; AND (4) THE PROMOTION OF THE EFFICIENCY AND EFFECTIVENESS OF SCHOOLS AND OTHER EDUCATIONAL BODIES WHICH HAVE CHARITABLE PURPOSES AND THE EFFECTIVE USE OF CHARITABLE RESOURCES BY PROVIDING SERVICES FOR SCHOOLS AND OTHER EDUCATIONAL BODIES TO PROMOTE GOOD PRACTICE AND ENHANCE AND IMPROVE THEIR PROCUREMENT ACTIVITIES.

Activities: (1) the advancement of education in the united kingdom in particular but not exclusively by: (a) the provision of services, facilities and activities to develop the capacity and skills of parents and carers of children and young people to enable them to engage more with the education of, and to identify and help meet the needs of, the children and young people in their care; and

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, The Prevention Or Relief Of Poverty, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- Hertfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£95,052	£111,031	-	-
2024-03-31	£108,436	£113,387	-	-
2023-03-31	£103,075	£112,158	-	-
2022-03-31	£98,557	£107,821	-	-
2021-03-31	£101,260	£85,761	-	-

Trustees

Name	Role	Appointed
Angharad Paterson		2023-07-14
LISA HAYES BED HONS		2014-09-23
LIZ POLLARD		2014-09-23
Lisa Clayton		2023-09-01
Rachel Peddie		2016-04-01
Tim Bennett		2024-05-21
Tony Plunkett		2018-04-01

HITCHIN PARTNERSHIP CIO

England & Wales - Charity number 1158637

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month APRIL	Year 2024		Day 31	Month MARCH	Year 2025

Section A Reference and administration details

Charity name Hitchin Partnership C.I.O

Other names charity is known by n/a

Registered charity number (if any) 1158637

Charity's principal address The Cabin, c/o Wilshere-Dacre Junior Academy

Fishponds Road, Hitchin

Hertfordshire

Postcode

SG5 1NS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Angharad Patterson	Chair	Start Date: September 2023	
2	Lisa Hayes			
3	Geraint Edwards	Treasurer		
4	Elizabeth Pollard			
5	Rachel Peddie			
6	Tony Plunkett			
7	Lisa Clayton			
8	Tim Bennett		Start Date: May 2024	
9				
10				
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16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Chris Maylin	27a Wymondley Road, Hitchin SG4 9PN

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (C.I.O)
Trustee selection methods (eg. appointed by, elected by)	Charity Trustees are appointed from the CIO members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The role of the **CIO Board of Trustees: to provide leadership and management** to ensure the objectives of the CIO are met:

- 1) the advancement of education in the United Kingdom in particular but not exclusively by:
 - a) the provision of services, facilities and activities to develop the capacity and skills of parents and carers of children and young people to enable them to engage more with the education of, and to identify and help meet the needs of, the children and young people in their care; and

- b) the provision of training to individuals in the education of children and young people in order to equip them with the skills required to deliver such education; and
 - c) promoting co-operation and collaboration between schools and other educational bodies;
- 2) the relief of poverty in particular but not exclusively by the provision of information about other organisations which provide activities, services and facilities and which are established for the relief of need of children and young people and their parents and carers;
 - 3) the provision of facilities for recreation or other leisure time occupation for children and young people resident in Hitchin and the surrounding area who have need of such facilities by reason of their youth, infirmity or disablement, financial hardship or social and economic circumstances in the interests of social welfare and with the object of improving the condition of life of such children and young people; and
 - 4) the promotion of the efficiency and effectiveness of schools and other educational bodies which have charitable purposes and the effective use of charitable resources by providing services for schools and other educational bodies to promote good practice and enhance and improve their procurement activities.

Support for Families

Families are referred to our services through needs identified with their child/children. Our work will involve learning more about the family and where additional support is needed. This may be financial and or emotional/mental health needs. We work closely with families on a regular basis working on the needs of the family.

Food Poverty

As Hitchin Partnership CIO we work collaboratively with a group of local organisations and groups as Hitchin Food Provision. We have raised funds through grants and donations in order to provide supermarket vouchers. Vouchers are provided on a referral basis and can be accessed quickly to help with emergency situations. We also use the other local provisions such as Foodbank, Food Rescue and Social Supermarkets. In addition to this we work with families to help them to help themselves going forward.

Household Items

We have provided essential items for the home including ovens, fridges, vacuum cleaners, beds and furniture. This has been through local funding and organisations providing pre-loved items.

School Uniform and Shoes

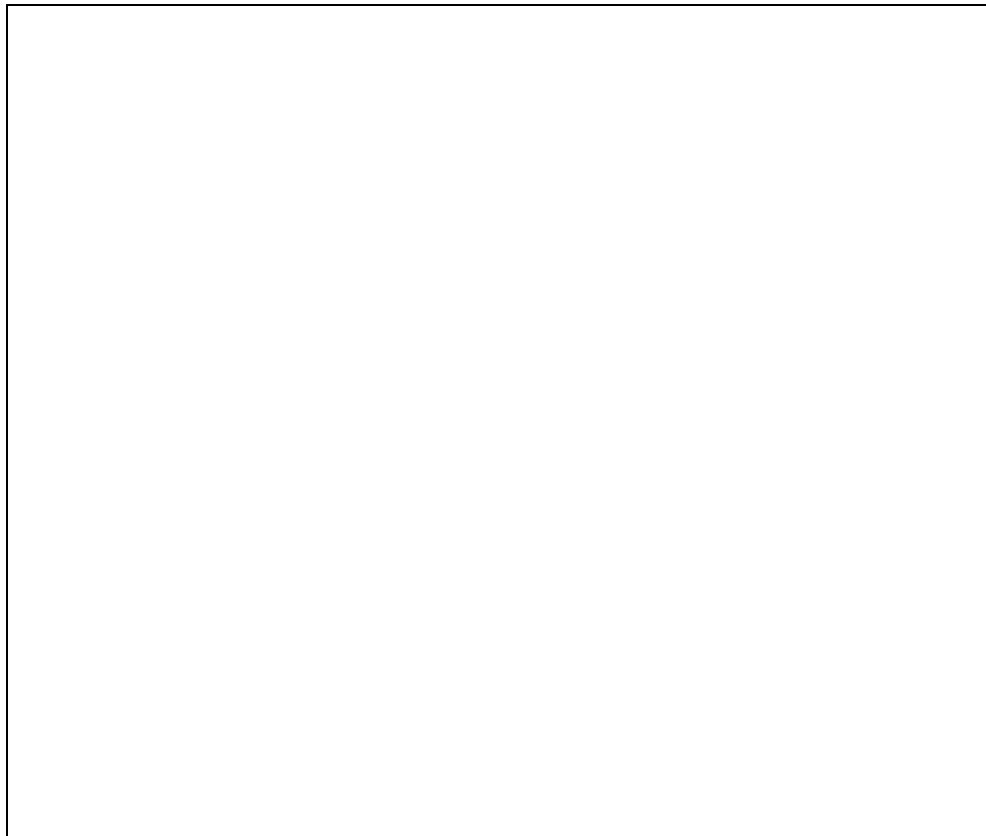
Funding has helped us provide access to new uniforms, shoes and coats for families. We have signposted to local initiatives for preloved uniform and coats. We help families complete bursary forms for secondary school uniform.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Breakdown of the number of referrals to Hitchin Partnership CIO.

Summer Term – April 2024 to August 2024

Primary 22

Secondary 14

Autumn Term – September 2024 to December 2024

Primary 28

Secondary 10

Spring Term – January 2025 to March 2025

Primary 18

Secondary 10

Christmas

At Christmas we work alongside other groups to come together to provide for local families in need. These will be families who are receiving support and need some additional help during the school holidays, especially at Christmas which can be a financial and emotional strain on families. Supermarket vouchers are provided to help with food and household items over the Christmas period. All children 0-18 years are given gifts/gift voucher, selection box, stationery items and families are given the wrapping paper and sticky tape for the gifts. In 2024 we helped 331 children in 130 households.

Practical Help

Working with a local Church and their initiative engaging volunteers with practical help. This may be decorating a room, clearing and tidying a garden or some DIY items. This is through a referral basis and we look forward to this continued support within our community.

Enrichment

We were able to provide families with funding for much needed enrichment activities over the school summer holidays with the help of a grant. During the summer we provided:

Cinema vouchers to 10 families

Gravity Trampolining vouchers to 2 families

Tickets for Sandalone Farm to 2 families

Shepreth Park to 3 families

Theme Park to 2 families

Outdoor Adventure Park to 1 family

Meals out and icecream vouchers for over 20 families.

Teddy Bear Concert

We are very grateful to a local church who gave us free tickets for families to see the Teddy Concert in December 2022. Held at Hitchin Town Hall, a Kings Chamber Orchestra daytime concert for children and young

Pantomime Tickets

Going to the Pantomime near Christmas is a special and memorable event for both children and their parent/carers. A local Church kindly provided us with some funding. This enable the team to arrange tickets for families they were supporting to see the Pantomime at The Gordon

Craig Theatre, Stevenage. This gave 6 families the opportunity to go. The families were very grateful and enjoyed the experience.

Coffee Mornings

We attended parent coffee mornings at some schools to offer guidance and signposting.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity does not believe in holding high reserves that have been raised to support the welfare of the families we support.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funding is provided from the CIO members (schools) commitment to pooling their Local Authority School Family Worker Funding to enable the primary function and therefore meet the aims of the charity's objectives.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Angharad Patterson	
Position (eg Secretary, Chair, etc)	Chair	
Date		



CHARITY COMMISSION
FOR ENGLAND AND WALES

HITCHIN PARTNERSHIP CIO

1158637

Receipts and payments accounts

CC16a

For the period from	01-Apr-24	To	31-Mar-25
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Accommodation Grant	-	-	-	-	-
Donations / Other Income	624	-	-	624	2,250
DSPL Income	10,555	-	-	10,555	11,152
Hardship	2,908	-	-	2,908	2,769
HCC Income	38,996	-	-	38,996	41,453
Schools Income	41,969	-	-	41,969	50,812
	-	-	-	-	-
Sub total (Gross income for AR)	95,052	-	-	95,052	108,436
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	95,052	-	-	95,052	108,436
A3 Payments					
Accommodation Rental	-	-	-	-	5,000
Accountancy	600	-	-	600	600
App Levy	236	-	-	236	135
Bank Charges	55	-	-	55	65
Bank School	763	-	-	763	-
Christmas Appeal	500	-	-	500	2,250
FSW Support Costs	5,936	-	-	5,936	2,429
Hardship Support	2,887	-	-	2,887	2,974
Office Costs	220	-	-	220	195
Payroll Services	-	-	-	-	148
Phone	1,193	-	-	1,193	1,044
Salaries	98,421	-	-	98,421	97,373
Supervision & Training	220	-	-	220	428
Website & IT	-	-	-	-	746
	-	-	-	-	-
Sub total	111,031	-	-	111,031	113,387
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	111,031	-	-	111,031	113,387
Net of receipts/(payments)	- 15,979	-	-	- 15,979	- 4,951
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	12,958	-	-	12,958	17,909
Cash funds this year end	3,021	-	-	3,021	12,958

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash At Bank	16,054	-	-
	Creditors		-	-
	Income received in Advance	19,075	-	-
	Total cash funds	3,021	-	-
	(agree balances with receipts and payments account(s))			

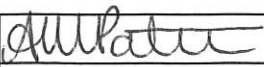
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	ANGHARAD PATERSON	03/02/2026



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
HITCHIN PARTNERSHIP CIO

**On accounts for the year
ended**

31 MARCH 2025

**Charity no
(if any)**

1158637

Set out on pages

ONE TO TWO

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: *C D Maylin*

Date: 3 February 2026

Name: C D Maylin

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

11 The Ridgeway, Hitchin, Herts, SG5 2BT

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

HITCHIN PARTNERSHIP CIO

England & Wales - Charity number 1158637

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month APRIL	Year 2023		Day 31	Month MARCH	Year 2024

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sue Dury	Chair	End Date: July 2023	
2	Lisa Hayes			
3	Geraint Edwards	Treasurer		
4	Elizabeth Pollard			
5	Fergal Moane		End Date: June 2022	
6	Mary Driver		End Date: July 2023	
7	Helen Avey		End Date: April 2023	
8	Rachel Peddie			
9	Tony Plunkett			
10	Lisa Clayton		Start Date: Oct 2023	
11	Tim Bennett		Start Date: May 2024	
12	Angharad Patterson		Start Date: September 2023	
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Chris Maylin	27a Wymondley Road, Hitchin SG4 9PN

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation (C.I.O)

Trustee selection methods
(eg. appointed by, elected by)

Charity Trustees are appointed from the CIO members

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The role of the **CIO Board of Trustees: to provide leadership and management** to ensure the objectives of the CIO are met:

- 1) the advancement of education in the United Kingdom in particular but not exclusively by:
 - a) the provision of services, facilities and activities to develop the capacity and skills of parents and carers of children and young people to enable them to engage more with the education of, and to identify and help meet the needs of, the children and young people in their care; and
 - b) the provision of training to individuals in the education of children and young people in order to equip them with the skills required to deliver such education; and

- c) promoting co-operation and collaboration between schools and other educational bodies;
- 2) the relief of poverty in particular but not exclusively by the provision of information about other organisations which provide activities, services and facilities and which are established for the relief of need of children and young people and their parents and carers;
- 3) the provision of facilities for recreation or other leisure time occupation for children and young people resident in Hitchin and the surrounding area who have need of such facilities by reason of their youth, infirmity or disablement, financial hardship or social and economic circumstances in the interests of social welfare and with the object of improving the condition of life of such children and young people; and
- 4) the promotion of the efficiency and effectiveness of schools and other educational bodies which have charitable purposes and the effective use of charitable resources by providing services for schools and other educational bodies to promote good practice and enhance and improve their procurement activities.

Support for Families

Families are referred to our services through needs identified with their child/children. Our work will involve learning more about the family and where additional support is needed. This may be financial and or emotional/mental health needs. We work closely with families on a regular basis working on the needs of the family.

Food Poverty

As Hitchin Partnership CIO we work collaboratively with a group of local organisations and groups as Hitchin Food Provision. We have raised funds through grants and donations in order to provide supermarket vouchers. Vouchers are provided on a referral basis and can be accessed quickly to help with emergency situations. We also use the other local provisions such as Foodbank, Food Rescue and Social Supermarkets. In addition to this we work with families to help them to help themselves going forward.

Household Items

We have provided essential items for the home including ovens, fridges, vacuum cleaners, beds and furniture. This has been through local funding and organisations providing pre-loved items.

School Uniform and Shoes

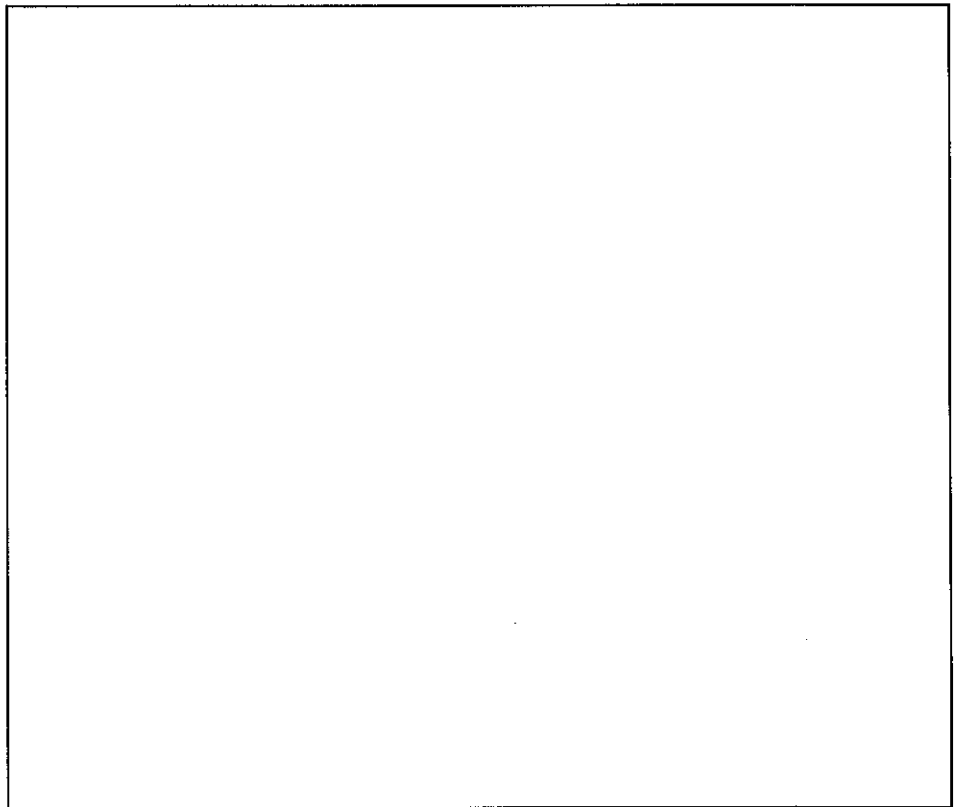
Funding has helped us provide access to new uniforms, shoes and coats for families. We have signposted to local initiatives for preloved uniform and coats. We help families complete bursary forms for secondary school uniform.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D Achievements and performance

Summary of the main achievements of the charity during the year

Breakdown of the number of referrals to Hitchin Partnership CIO.

Summer Term – April 2023 to August 2023

Primary 23

Secondary 10

Autumn Term – September 2023 to December 2023

Primary 31

Secondary 12

Spring Term – January 2024 to March 2024

Primary 18

Secondary 16

Christmas

At Christmas we work alongside other groups to come together to provide for local families in need. These will be families who are receiving support and need some additional help during the school holidays, especially at Christmas which can be a financial and emotional strain on families. Supermarket vouchers are provided to help with food and household items over the Christmas period. All children 0-18 years are given gifts/gift voucher, selection box, stationery items and families are given the wrapping paper and sticky tape for the gifts.

Practical Help

This year we are working with a local Church and their new initiative engaging volunteers with practical help. This may be decorating a room, clearing and tidying a garden or some DIY items. This is through a referral basis and we look forward to this continued support within our community. Zeo Church and their team held 6 of our families with decorating and gardening.

Enrichment

We were able to provide families with funding for much needed enrichment activities over the school summer holidays with the help of a grant. During the summer we provided:

Cinema vouchers to 10 families

Hollywood Bowling vouchers to 10 families

Gravity Trampolining vouchers to 5 families

Train journeys for days out to 2 families

Tickets for Sandalone Farm to 2 families

Shepreth / Paradise Wildlife Park to 3 families

Swimming tickets and Crazy Golf

Big days out to 3 families

Feedback from families

Trip to the Sealife Centre: "The kids had a really enjoyable day out at the sealife centre, something that my daughters were wanting to do the previous year but was unable to so they were especially excited, it enable us to make more special memories whilst on holiday which we were very grateful for"

Trip to Paradise Wildlife Park "she enjoyed herself. loved seeing the animals"

Having the trampoline vouchers was a massive help during the summer holidays. I was able to keep my little girl entertained without the stress of

worrying about money. We both enjoyed our days to the trampoline park very much.

Thank you so much for the shopping vouchers, they've done me a huge favour which meant I was able to do more with my son in the holidays we had a lovely day out at Shepreth Park. My son and myself thoroughly enjoyed it thank you we really appreciate it xx

We enjoyed the benefits of the Standalone Farm pass over the summer. The farm has a lot to offer, yet is still small and intimate that allows our son to have some independence while at the same time being safe and enclosed. It has a nice balance between a great play park and activities as well as a lovely selection of animals. Always an effort to get him to leave. Really great that its so close to home and an option to choose if we are needing a stress free, yet familiar activity for our son who struggles going to new places. We really appreciate the support of being offered the pass given the amount of financial pressure on my family at the moment.

Teddy Bear Concert

We are very grateful to a local church who gave us 18 tickets for families to see the Teddy Concert in December 2022. Held at Hitchin Town Hall, a Kings Chamber Orchestra daytime concert for children and young

Pantomime Tickets

Going to the Pantomime near Christmas is a special and memorable event for both children and their parent/carers. A local Church kindly provided us with some funding. This enable the team to arrange tickets for families they were supporting to see the Pantomime at The Gordon Craig Theatre, Stevenage. This gave 19 children the opportunity to go. The families were very grateful and enjoyed the experience, especially one child who had never been before.

Practical Help

This year we are working with a local Church and their new initiative engaging volunteers with practical help. This may be decorating a room, clearing and tidying a garden or some DIY items. This is through a referral basis and we look forward to this continued support within our community. Zeo Church and their team held 6 of our families with decorating and gardening.

Holiday

A huge thanks also to Herts Convalescence Trust – The team were granted holidays for 4 families. This time spent together can be so valuable and we are very grateful to the Trust for their generosity.

Brief statement of the charity's policy on reserves

The charity does not believe in holding high reserves that have been raised to support the welfare of the families we support.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.


The charity's principal source of funding is provided from the CIO members (schools) commitment to pooling their Local Authority School Family Worker Funding to enable the primary function and therefore meet the aims of the charity's objectives.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Angharad Patterson	
Position (eg Secretary, Chair, etc)	Chair	
Date	25/11/2024.	



CHARITY COMMISSION
FOR ENGLAND AND WALES

HITCHIN PARTNERSHIP CIO

1158637

Receipts and payments accounts

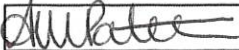
CC16a

For the period from	01/04/202	To	31-Mar-24
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Accommodation Grant	-	-	-	-	-
Donations / Other Income	2,250	-	-	2,250	2,989
DSPL Income	11,152	-	-	11,152	7,040
Hardship	2,769	-	-	2,769	3,593
HCC Income	41,453	-	-	41,453	44,332
Schools Income	50,812	-	-	50,812	45,121
	-	-	-	-	-
Sub total (Gross income for AR)	108,436	-	-	108,436	103,075
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	108,436	-	-	108,436	103,075
A3 Payments					
Accommodation Rental	6,000	-	-	6,000	-
Accountancy	600	-	-	600	600
App Levy	135	-	-	135	399
Bank Charges	65	-	-	65	72
Christmas Appeal	2,250	-	-	2,250	2,691
FSW Support Costs	2,429	-	-	2,429	280
Hardship Support	2,974	-	-	2,974	4,741
Office Costs	195	-	-	195	506
Payroll Servies	148	-	-	148	232
Phone	1,044	-	-	1,044	1,244
Salaries	97,373	-	-	97,373	101,201
Supervision & Training	428	-	-	428	192
Travel	-	-	-	-	-
Website & IT	746	-	-	746	-
	-	-	-	-	-
Sub total	113,387	-	-	113,387	112,158
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	113,387	-	-	113,387	112,158
Net of receipts/(payments)	- 4,951	-	-	- 4,951	- 9,083
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	17,909	-	-	17,909	26,992
Cash funds this year end	12,958	-	-	12,958	17,909

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash At Bank	32,879	-	-
	Creditors		-	-
	Income received in Advance	19,921	-	-
	Total cash funds	12,958	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B4 Assets retained for the charity's own use	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B5 Liabilities	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		ANGHARAD PATERSON	25/11/24	



Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
HITCHIN PARTNERSHIP CIO

**On accounts for the year
ended**

31 MARCH 2024	Charity no (if any)	1158637
---------------	--------------------------------	---------

Set out on pages

ONE TO TWO

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: *C D Maylin*

Date: 28 June 2024

Name: C D Maylin

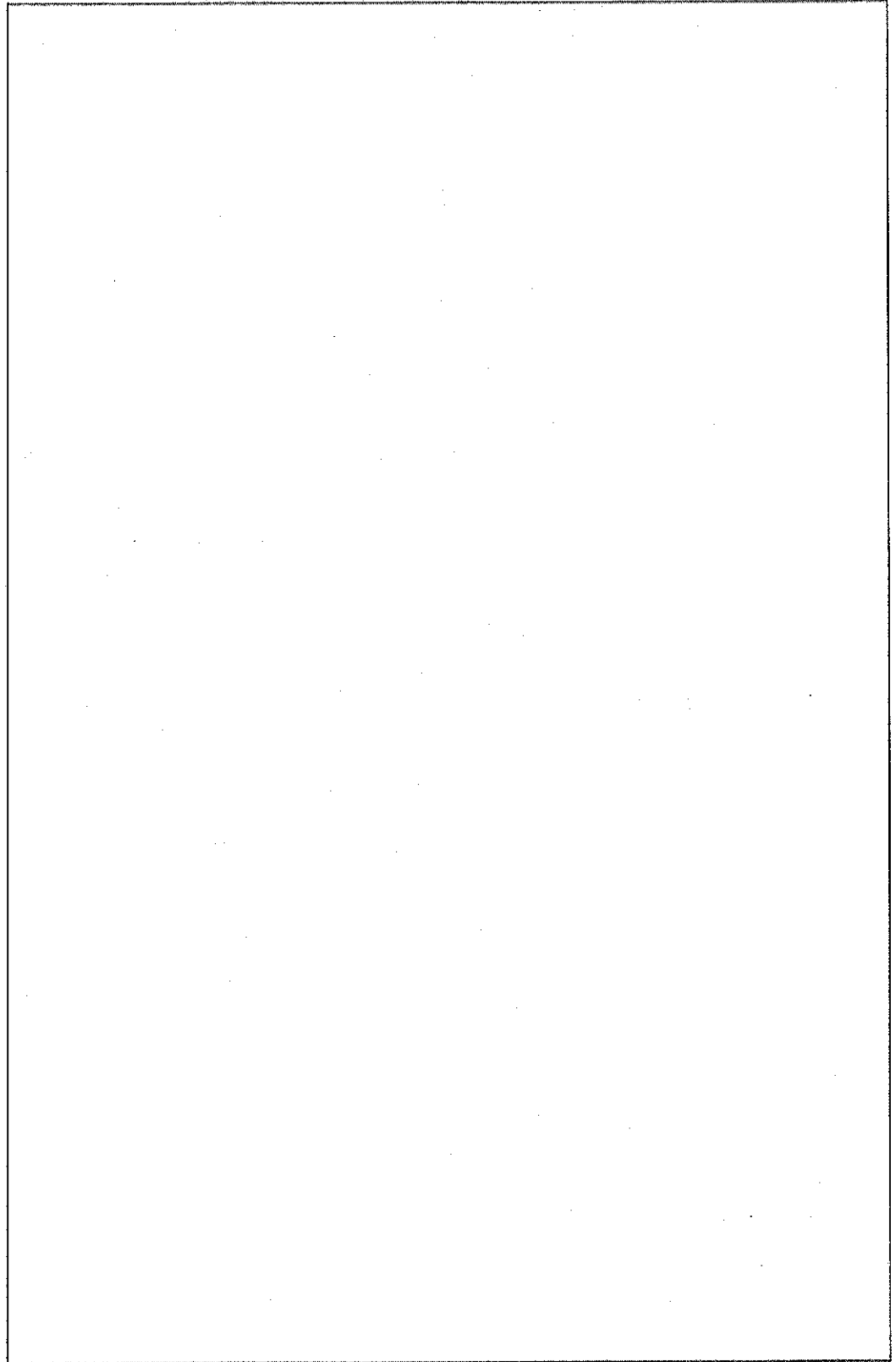
**Relevant professional
qualification(s) or body
(if any):**

FCA

Address: 11 The Ridgeway, Hitchin, Herts, SG5 2BT

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.





Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
HITCHIN PARTNERSHIP CIO

**On accounts for the year
ended**

31 MARCH 2024

**Charity no
(if any)**

1158637

Set out on pages

ONE TO TWO

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: *C D Maylin*

Date: 28 June 2024

Name: C D Maylin

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

11 The Ridgeway, Hitchin, Herts, SG5 2BT

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

HITCHIN PARTNERSHIP CIO

England & Wales - Charity number 1158637

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month APRIL	Year 2022		Day 31	Month MARCH	Year 2023

Section A Reference and administration details

Charity name Hitchin Partnership C.I.O

Other names charity is known by n/a

Registered charity number (if any) 1158637

Charity's principal address The Cabin, c/o Wilshere-Dacre Junior Academy

Fishponds Road, Hitchin

Hertfordshire

Postcode

SG5 1NS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sue Dury	Chair		
2	Lisa Hayes			
3	Geraint Edwards	Treasurer		
4	Elizabeth Pollard			
5	Fergal Moane		June 2022	
6	Mary Driver			
7	Helen Avey			
8	Rachel Peddie			
9	Tony Plunkett			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Chris Maylin	27a Wymondley Road, Hitchin SG4 9PN

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation (C.I.O)

Trustee selection methods
(eg. appointed by, elected by)

Charity Trustees are appointed from the CIO members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The role of the **CIO Board of Trustees: to provide leadership and management** to ensure the objectives of the CIO are met:

- 1) the advancement of education in the United Kingdom in particular but not exclusively by:
 - a) the provision of services, facilities and activities to develop the capacity and skills of parents and carers of children and young people to enable them to engage more with the education of, and to identify and help meet the needs of, the children and young people in their care; and
 - b) the provision of training to individuals in the education of

- children and young people in order to equip them with the skills required to deliver such education; and
- c) promoting co-operation and collaboration between schools and other educational bodies;
- 2) the relief of poverty in particular but not exclusively by the provision of information about other organisations which provide activities, services and facilities and which are established for the relief of need of children and young people and their parents and carers;
- 3) the provision of facilities for recreation or other leisure time occupation for children and young people resident in Hitchin and the surrounding area who have need of such facilities by reason of their youth, infirmity or disablement, financial hardship or social and economic circumstances in the interests of social welfare and with the object of improving the condition of life of such children and young people; and
- 4) the promotion of the efficiency and effectiveness of schools and other educational bodies which have charitable purposes and the effective use of charitable resources by providing services for schools and other educational bodies to promote good practice and enhance and improve their procurement activities.

Support for Families

We provide a family support service via referrals. We have supported an average of 39 families each term, split between Secondary Schools (11) and Primary (28) approximately. Reasons for support include; SEND, Behaviour, Financial Issues, Mental Health CYP/Adult, School Attendance, Parenting, Housing.

Food Provision

Hitchin Partnership CIO are working collaboratively with local community groups to help families. Being part of Hitchin Food Provision allows us to provide supermarket vouchers to families. Families have to be professionally referred for the support, it is an emergency provision and not long term. We provide signposting information to the many local initiatives providing free/low cost food provision. Our team will also work with families to help with long term solutions/strategies.

Household Items

Links with local organisations and groups has enabled us to help families with practical support. This has included providing essential items for the home including ovens, fridges, beds and furniture.

School Uniform and Shoes

Funding has helped us provide access to new uniforms, shoes and coats for families. We helped 21 families with vouchers for high street shops to purchase quality items for their children. We help families complete bursary forms for secondary school uniform.

Enrichment

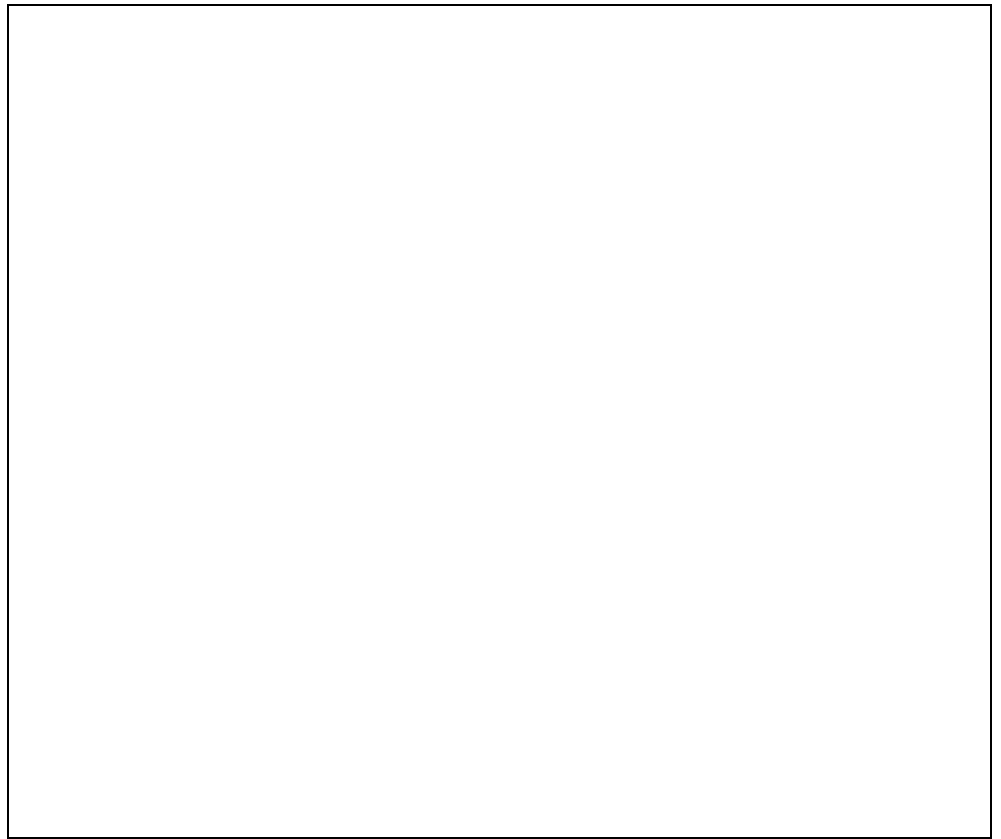
We were able to provide families with funding for much needed enrichment activities over the school summer holidays. Helping 19 families with a variety of activities; days out, farm/zoo visits, cinema tickets, bus tour.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Breakdown of the number of referrals to Hitchin Partnership CIO.

Summer Term – April 2022 to August 2022

Primary 28

Secondary 11

Autumn Term – September 2022 to December 2022

Primary 27

Secondary 17

Spring Term – January 2023 to March 2023

Primary 35

Secondary 13

Our collaborative work with local organisations, charities and groups enables to help with hardship and practical items for disadvantaged families.

- Shoes Vouchers to help with the cost of high quality school shoes.
- School Uniform
- Household items; beds, furniture, electrical goods.
- Funding for children to attend activities term time and during the school holidays.

Christmas Hampers

As part of the Hitchin Christmas Community Team we provided 'hampers' to 175 families. We moved away from providing food hampers and now provide a supermarket voucher enabling our families to purchase food suitable for their homes and requirements. Gifts were given to all children 18 years and under, we gave out gifts to over 400 children.

Food Provision

We are part of the Hitchin Food Provision Team providing emergency supermarket vouchers to families in need. Families referred through professionals and receive a supermarket voucher with a very quick turnaround. We make enquiries about the support they are receive and signpost to more long term resources and solutions.

Hitchin Mental Health Recovery Team

A number of organisations and charities have come together to provide a recovery programme for schools; teachers, pupils and parents. Hitchin Partnership are part of the team and help with school liaison and providing information to parents.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity does not believe in holding high reserves that have been raised to support the welfare of the families we support.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funding is provided from the CIO members (schools) commitment to pooling their Local Authority School Family Worker Funding to enable the primary function and therefore meet the aims of the charity's objectives.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Sue Dury	
Position (eg Secretary, Chair, etc)	Chair	
Date		



Receipts and payments accounts

CC16a

For the period
from

01-Apr-22

To

31-Mar-23

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Accommodation Grant	-	-	-	-	2,000
Donations / Other Income	2,989	-	-	2,989	21
DSPL Income	7,040	-	-	7,040	8,240
Hardship	3,593	-	-	3,593	8,185
HCC Income	44,332	-	-	44,332	40,754
Schools Income	45,121	-	-	45,121	39,357
	-	-	-	-	-
Sub total (Gross income for AR)	103,075	-	-	103,075	98,557
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	103,075	-	-	103,075	98,557
A3 Payments					
Accommodation Rental	-	-	-	-	5,000
Accountancy	600	-	-	600	600
App Levy	399	-	-	399	425
Bank Charges	72	-	-	72	96
Christmas Appeal	2,691	-	-	2,691	4,370
FSW Support Costs	280	-	-	280	1,749
Hardship Support	4,741	-	-	4,741	4,257
Office Costs	506	-	-	506	936
Payroll Servies	232	-	-	232	506
Phone	1,244	-	-	1,244	1,767
Salaries	101,201	-	-	101,201	87,102
Supervision & Training	192	-	-	192	480
Travel	-	-	-	-	-
Website & IT	-	-	-	-	533
	-	-	-	-	-
Sub total	112,158	-	-	112,158	107,821
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	112,158	-	-	112,158	107,821
Net of receipts/(payments)	- 9,083	-	-	- 9,083	- 9,264
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	26,992	-	-	26,992	36,256
Cash funds this year end	17,909	-	-	17,909	26,992

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash At Bank	17,968	-	-
	Creditors	59	-	-
	Income received in Advance	-	-	-
	Total cash funds	17,909	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
HITCHIN PARTNERSHIP CIO

**On accounts for the year
ended**

31 MARCH 2023

**Charity no
(if any)**

1158637

Set out on pages

ONE TO TWO

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: *C D Maylin*

Date: 11 July 2023

Name: C D Maylin

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

11 The Ridgeway, Hitchin, Herts, SG5 2BT

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

HITCHIN PARTNERSHIP CIO

England & Wales - Charity number 1158637

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month APRIL	Year 2021		Day 31	Month MARCH	Year 2022

Section A Reference and administration details

Charity name Hitchin Partnership C.I.O

Other names charity is known by n/a

Registered charity number (if any) 1158637

Charity's principal address The Cabin, c/o Wilshere-Dacre Junior Academy

Fishponds Road, Hitchin

Hertfordshire

Postcode

SG5 1NS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sue Dury	Chair		
2	Lisa Hayes			
3	Geraint Edwards	Treasurer		
4	Elizabeth Pollard			
5	Fergal Moane		June 2022	
6	Mary Driver			
7	Helen Avey			
8	Rachel Peddie			
9	Tony Plunkett			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Chris Maylin	27a Wymondley Road, Hitchin SG4 9PN

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (C.I.O)
Trustee selection methods (eg. appointed by, elected by)	Charity Trustees are appointed from the CIO members

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The role of the **CIO Board of Trustees: to provide leadership and management** to ensure the objectives of the CIO are met:

- 1) the advancement of education in the United Kingdom in particular but not exclusively by:
 - a) the provision of services, facilities and activities to develop the capacity and skills of parents and carers of children and young people to enable them to engage more with the education of, and to identify and help meet the needs of, the children and young people in their care; and
 - b) the provision of training to individuals in the education of

- children and young people in order to equip them with the skills required to deliver such education; and
- c) promoting co-operation and collaboration between schools and other educational bodies;
 - 2) the relief of poverty in particular but not exclusively by the provision of information about other organisations which provide activities, services and facilities and which are established for the relief of need of children and young people and their parents and carers;
 - 3) the provision of facilities for recreation or other leisure time occupation for children and young people resident in Hitchin and the surrounding area who have need of such facilities by reason of their youth, infirmity or disablement, financial hardship or social and economic circumstances in the interests of social welfare and with the object of improving the condition of life of such children and young people; and
 - 4) the promotion of the efficiency and effectiveness of schools and other educational bodies which have charitable purposes and the effective use of charitable resources by providing services for schools and other educational bodies to promote good practice and enhance and improve their procurement activities.

Support for Families

Food and household items

Hitchin Partnership CIO are working collaboratively with local community groups to help families. The impact of restrictions due to Covid has increased the number of people needing support. With raised funds we have provided supermarket vouchers and have had 286 families referred within during this time period. The vouchers have been one offs or provided regularly to help with budgeting. We also ensure families are aware of the local provisions for help.

Household Items

We have provided essential items for the home including ovens, fridges, vacuum cleaners, beds and furniture. This has been through local funding and organisations providing pre-loved items.

School Uniform and Shoes

We have provided Shoe Vouchers to families in excess of £400 enabling parents and carers to purchase good quality school shoes. We provide £30 or £40 as a Shoe Voucher and families can then contribute towards the cost. We help families complete bursary forms for secondary school uniform and work closely with a local organisation to source good quality second hand uniform and winter coats for primary aged children.

Enrichment

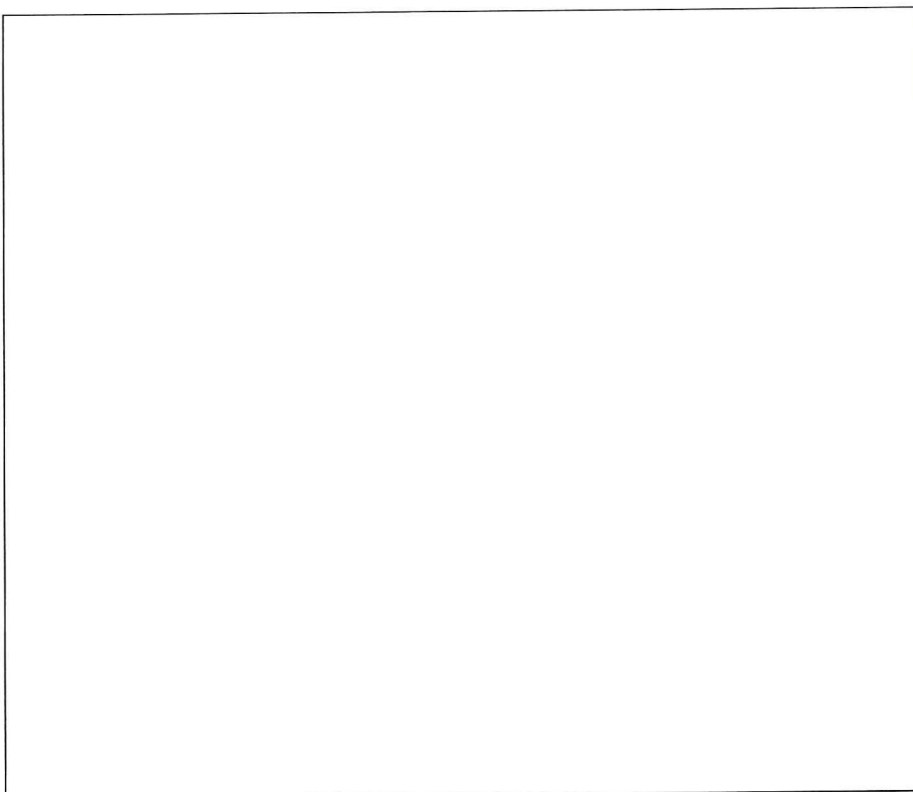
A holiday activity summary is produced and disseminated to all schools prior to each holiday period. The CIO has developed a Holiday Voucher Scheme which enables disadvantaged pupils to participate in local holiday activities. We received some additional funding to pay for nominated families to have a day out at a local wildlife park, entry, travel and food costs were all included. At Christmas we were able to provide pantomime tickets to families through funding received. The feedback from all these activities was really positive and gave families quality time together. Through our work with families we have identified the need to help with in their home, this is has been facilitated through bulk waste collections, particularly helpful where families do not have a car.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Breakdown of the number of referrals to Hitchin Partnership CIO.

Summer Term – April 2021 to August 2021

Primary 26

Secondary 18

Autumn Term – September 2021 to December 2021

Primary 26

Secondary 18

Spring Term – January 2022 to March 2022

Primary 35

Secondary 13

We continue to collaborate with a number of local charities and agencies. This has enabled the CIO to have an established hardship fund to supported the most disadvantaged families at very short notice.

- Shoes (vouchers are issued to ensure only shoes can be purchased). Holiday Activity Scheme
- Funding for children to attend activities
- We facilitated holidays for families through a local organisation.
- Uniform
- Household items.

Christmas Hampers

At Christmas, the CIO worked collaboratively to provide food hampers to the most disadvantaged families in Hitchin and the surrounding areas. Due to Covid-19 we issued supermarket vouchers instead of food parcels at Christmas. This was a joint effort and involved fundraising and grants. We provided 163 families with a supermarket voucher and gifts for the children. This provided support to 635 individuals of which 375 children. Vouchers were emailed (posted where needed) and gifts were delivered by volunteers. A total of 126 of these hampers were referred through Hitchin Partnership and Schools.

Covid-19 – Food Provision

We worked collaboratively with the members of the Christmas Hamper Team to provide support to families impacted by the lockdowns and restrictions. The support evolved over the time as Government support was implemented. We supported families in need identified by professionals and developed criteria to support those who had had their employment impacted and not in receipt of other benefits; significantly reduced hours, loss of employment, waiting for benefits to start. The group continue to provide supermarket vouchers to families referred through professionals.

Hitchin Mental Health Recover Team

A number of organisations and charities have come together to provide a recovery programme for schools; teachers, pupils and parents. Hitchin Partnership are part of the team and help with school liaison and providing information to parents.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity does not believe in holding high reserves that have been raised to support the welfare of the families we support.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funding is provided from the CIO members (schools) commitment to pooling their Local Authority School Family Worker Funding to enable the primary function and therefore meet the aims of the charity's objectives.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>S.E. Dury</i>	
Full name(s)	Sue Dury	
Position (eg Secretary, Chair, etc)	Chair	

Date *15 / 11 / 2022*



Receipts and payments accounts

CC16a

For the period
from

01-Apr-21

To

31-Mar-22

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Accommodation Grant	2,000	-	-	2,000	-
Donations / Other Income	21	-	-	21	844
DSPL Income	8,240	-	-	8,240	10,276
Hardship	8,185	-	-	8,185	9,985
HCC Income	40,754	-	-	40,754	38,875
Schools Income	39,357	-	-	39,357	41,280
	-	-	-	-	-
Sub total (Gross income for AR)	98,557	-	-	98,557	101,260
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	98,557	-	-	98,557	101,260
A3 Payments					
Accommodation Rental	5,000	-	-	5,000	5,000
Accountancy	600	-	-	600	600
App Levy	425	-	-	425	478
Bank Charges	96	-	-	96	69
Christmas Appeal	4,370	-	-	4,370	2,334
FSW Support Costs	1,749	-	-	1,749	1,500
Hardship Support	4,257	-	-	4,257	10,187
Office Costs	936	-	-	936	908
Payroll Servies	506	-	-	506	606
Phone	1,767	-	-	1,767	2,139
Salaries	87,102	-	-	87,102	87,976
Supervision & Training	480	-	-	480	292
Travel	-	-	-	-	930
Website & IT	533	-	-	533	1,746
	-	-	-	-	-
Sub total	107,821	-	-	107,821	114,765
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	107,821	-	-	107,821	114,765
Net of receipts/(payments)	- 9,264	-	-	- 9,264	- 13,505
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	36,256	-	-	36,256	49,761
Cash funds this year end	26,992	-	-	26,992	36,256

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash At Bank	71,356	-	-
	Creditors	- 23,949	-	-
	Income received in Advance	- 20,415	-	-
	Total cash funds	26,992	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name
HITCHIN PARTNERSHIP CIO

On accounts for the year ended

31 MARCH 2022 Charity no (if any) 1158637

Set out on pages

ONE TO TWO

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: C D Maylin

Date: 26 September 2022

Name: C D Maylin

Relevant professional qualification(s) or body (if any):

FCA

Address:

11 The Ridgeway, Hitchin, Herts, SG5 2BT

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

HITCHIN PARTNERSHIP CIO

England & Wales - Charity number 1158637

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month APRIL	Year 2020		Day 31	Month MARCH	Year 2021

Section A Reference and administration details

Charity name Hitchin Partnership C.I.O

Other names charity is known by n/a

Registered charity number (if any) 1158637

Charity's principal address

The Cabin, c/o Wilshere-Dacre Junior Academy
 Fishponds Road, Hitchin
 Hertfordshire
Postcode SG5 1NS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sue Dury	Chair		
2	Lisa Hayes			
3	Geraint Edwards	Treasurer		
4	Elizabeth Pollard			
5	Martin Brown		1/4/2019 to 31/08/2020	
6	Mary Driver			
7	Helen Avey			
8	Rachel Peddie			
9	Tony Plunkett			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Chris Maylin	27a Wymondley Road, Hitchin SG4 9PN

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

Constitution

How the charity is constituted

Charitable Incorporated Organisation (C.I.O)

Trustee selection methods

Charity Trustees are appointed from the CIO members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The role of the CIO Board of Trustees: to provide leadership and management to ensure the objectives of the CIO are met:

- 1) the advancement of education in the United Kingdom in particular but not exclusively by:
 - a) the provision of services, facilities and activities to develop the capacity and skills of parents and carers of children and young people to enable them to engage more with the education of, and to identify and help meet the needs of, the children and young people in their care; and
 - b) the provision of training to individuals in the education of

- children and young people in order to equip them with the skills required to deliver such education; and
- c) promoting co-operation and collaboration between schools and other educational bodies;
 - 2) the relief of poverty in particular but not exclusively by the provision of information about other organisations which provide activities, services and facilities and which are established for the relief of need of children and young people and their parents and carers;
 - 3) the provision of facilities for recreation or other leisure time occupation for children and young people resident in Hitchin and the surrounding area who have need of such facilities by reason of their youth, infirmity or disablement, financial hardship or social and economic circumstances in the interests of social welfare and with the object of improving the condition of life of such children and young people; and
 - 4) the promotion of the efficiency and effectiveness of schools and other educational bodies which have charitable purposes and the effective use of charitable resources by providing services for schools and other educational bodies to promote good practice and enhance and improve their procurement activities.

The collaborative approach to transition has resulted in the development of a number of projects including a very successful “transition conference” run by the students for the students. This programme certainly promotes good working relationships between the schools and supports the transition path for young people, relieving anxiety and concerns and enabling early support to be implemented where necessary for both students and parents.

A holiday activity summary is produced and disseminated to all schools prior to each holiday period. The CIO has developed a Holiday Voucher Scheme which enables disadvantaged pupils to participate in local holiday activities. Family support workers have also been successful in accessing grants for families to have a family summer holiday which has been life changing for many.

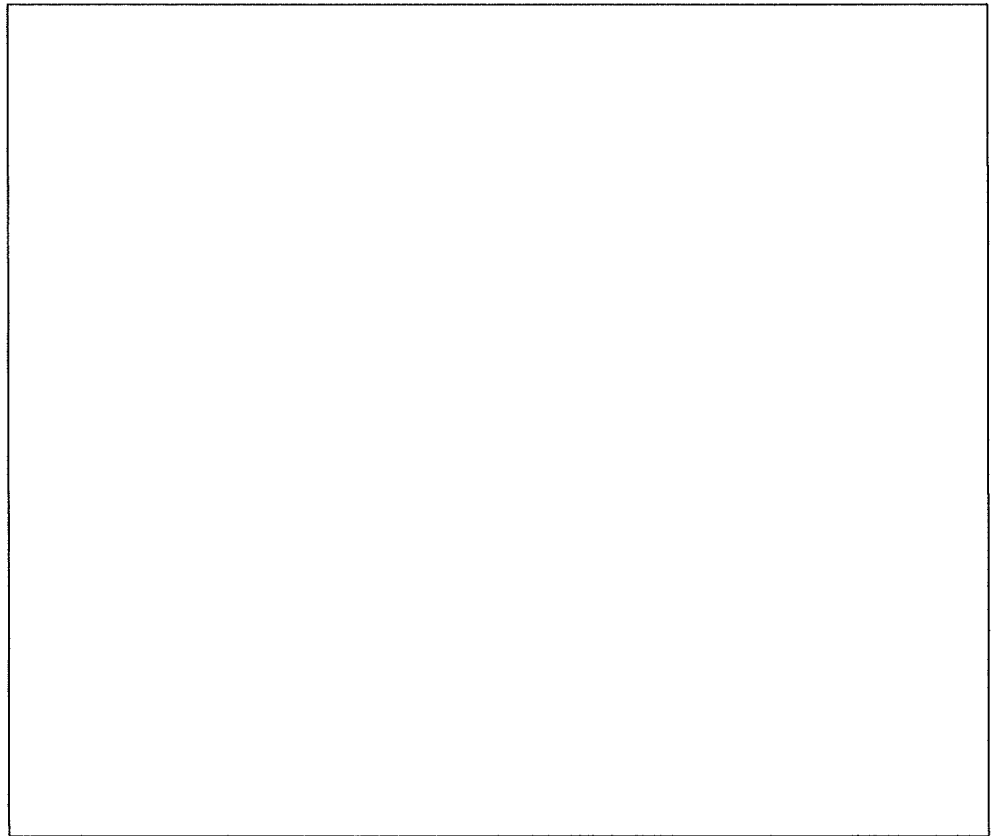
Increased collaborative working with local community groups to help with food poverty.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Breakdown of the number of referrals to Hitchin Partnership CIO.

Summer Term – April 2020 to August 2020

Primary 23

Secondary 22

Autumn Term – September 2020 to December 2020

Primary 25

Secondary 19

Spring Term – January 2021 to March 2021

Primary 24

Secondary 15

We continue to collaborate with a number of local charities and agencies. This has enabled the CIO to have an established hardship fund to supported the most disadvantaged families at very short notice.

- Shoes (vouchers are issued to ensure only shoes can be purchased). We have two options available for families to choose from. We issued 10 x £30 Shoe Vouchers (less than previous years due to school closures)
- Holiday Activity Scheme
- Funding for 2 children to attend activities
- We facilitated holidays for 2 families through a local organisation.
- Uniform
- Household items; cookers, freezer, mattress

Christmas Hampers

At Christmas, the CIO worked collaboratively to provide food hampers to the most disadvantaged families in Hitchin and the surrounding areas. Due to Covid-19 we issued supermarket vouchers instead of food parcels at Christmas. This was a joint effort and involved fundraising and grants. We provided 158 families with a supermarket voucher and gifts for the children. This provided support to 607 individuals of which 361 children. Vouchers were emailed (posted where needed) and gifts were delivered by volunteers. A total of 108 of these hampers were referred through Hitchin Partnership and Schools.

Covid-19 – Food Provision

We worked collaboratively with the members of the Christmas Hamper Team to provide support to families impacted by the lockdowns and restrictions. The support evolved over the time as Government support was implemented. We supported families in need identified by professionals and developed criteria to support those who had had their employment impacted and not in receipt of other benefits; significantly reduced hours, loss of employment, waiting for benefits to start. During the period March 2020 to January 2021 we supported 125 families with e-vouchers for local supermarkets.

Hitchin Mental Health Recover Team

A number of organisations and charities have come together to provide a recovery programme for schools; teachers, pupils and parents. Hitchin Partnership are part of the team and help with school liaison and providing information to parents.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity does not believe in holding high reserves that have been raised to support the welfare of the families we support.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funding is provided from the CIO members (schools) commitment to pooling their Local Authority School Family Worker Funding to enable the primary function and therefore meet the aims of the charity's objectives.

Section F

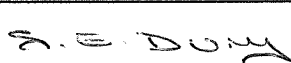
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Sue Dury	
Position (eg Secretary, Chair, etc)	Chair	
Date	14 / 01 / 2022	



Receipts and payments accounts

CC16a

For the period from	01-Apr-20	To	31-Mar-21
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Accommodation Grant	-	-	-	-	2,000
Donations / Other Income	844	-	-	844	2,216
DSPL Income	10,276	-	-	10,276	7,716
Hardship	9,985	-	-	9,985	4,263
HCC Income	38,875	-	-	38,875	30,782
Schools Income	41,280	-	-	41,280	38,784
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	101,260	-	-	101,260	85,761
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	101,260	-	-	101,260	85,761
A3 Payments					
Accommodation Rental	5,000	-	-	5,000	5,000
Accountancy	600	-	-	600	720
App Levy	478	-	-	478	-
Bank Charges	69	-	-	69	55
Christmas Appeal	2,334	-	-	2,334	1,014
FSW Support Costs	1,500	-	-	1,500	3,248
Hardship Support	10,187	-	-	10,187	2,967
Office Costs	908	-	-	908	1,362
Payroll Services	606	-	-	606	-
Phone	2,139	-	-	2,139	951
Salaries	87,976	-	-	87,976	90,622
Supervision & Training	292	-	-	292	240
Travel	930	-	-	930	-
Website & IT	1,746	-	-	1,746	112
	-	-	-	-	-
Sub total	114,765	-	-	114,765	106,290
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	114,765	-	-	114,765	106,290
Net of receipts/(payments)	- 13,505	-	-	- 13,505	- 20,530
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	49,761	-	-	49,761	70,291
Cash funds this year end	36,256	-	-	36,256	49,761

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash At Bank	53,850	-	-
	Debtors	2,745	-	-
	Income received in Advance	- 20,339	-	-
	Total cash funds	36,256	-	-
(agree balances with receipts and payments account(s))				

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>S.E. DURY</i>	SOE DURY	14/01/2022



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
HITCHIN PARTNERSHIP CIO

**On accounts for the year
ended**

31 MARCH 2021	Charity no (if any)	1158637
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Set out on pages

ONE TO TWO

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: *C D Maylin*

Date: 25 November 2020

Name: C D Maylin

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address: 11 The Ridgeway, Hitchin, Herts, SG5 2BT

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.