



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

BOTLEY MARKET HALL

On accounts for the year
ended

31/10/23.

Charity no
(if any)

1158635

Set out on pages

3 - 5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/10/2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded ~~£250,000~~ and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. ~~Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below *~~) which gives me cause to believe that in, any material respect:

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Signed:

Date:

25/4/24.

Name:

G. R. STONE

Relevant professional
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MANOR LODGE, BROOK LANE,
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SOUTHAMPTON, SO30 2ER.

Section B

Disclosure

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Botley Market Hall

Balance Sheet

As of October 31, 2023

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Fixed Asset	
Tangible assets	
Fixtures and Fittings Cost	22,618.99
Fixtures and Fittings Depreciation	-3,204.37
Office Equipment Cost	330.00
Office Equipment Depreciation	-100.87
Total Tangible assets	£19,643.75
Total Fixed Asset	£19,643.75
Cash at bank and in hand	
Cash on hand	0.00
Event Deposits	-1,424.00
Key Deposits	-250.85
Letting Deposits	-2,249.00
Letting Paid in Advance	-143.00
Lloyds Current Account	18,262.88
Lloyds Savings Account	20,681.69
Total Cash at bank and in hand	£34,877.72
Debtors	
Debtors	2,138.00
Total Debtors	£2,138.00
Current Assets	
Grants Received	0.00
John Sutton	0.00
Total Current Assets	£0.00
NET CURRENT ASSETS	£37,015.72
Creditors: amounts falling due within one year	
Trade Creditors	
Creditors	890.23
Total Trade Creditors	£890.23
Total Creditors: amounts falling due within one year	£890.23
NET CURRENT ASSETS (LIABILITIES)	£36,125.49
TOTAL ASSETS LESS CURRENT LIABILITIES	£55,769.24
TOTAL NET ASSETS (LIABILITIES)	£55,769.24
Charity funds	
Opening Balance Equity	37,328.37
Retained Earnings	13,474.29
Surplus/(Deficit)	4,966.58
Total Charity funds	£55,769.24



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Financial Activities

November 2022 - October 2023

	TOTAL
Income	
Charitable activities	2,307.22
Damage Charges	50.00
Lettings	30,176.68
Service	2,200.00
Total Income	£34,733.90
TOTAL	£34,733.90
Expenditures	
Hall Cleaning	7,578.00
Sanitary bins	1,076.27
Total Hall Cleaning	8,654.27
Hall Equipment Purchases	472.75
Office/General Administrative Expenditures	204.81
Accounting	338.40
Consumables	675.01
Events	100.00
Insurances	1,412.30
Mobile Booking Phone	234.00
Music License	164.28
Printing, Postage and Stationery	240.00
Website	239.98
Window Cleaning	78.00
Total Office/General Administrative Expenditures	3,686.78
Office/General Administrative Expenses	52.20
Raising funds	1,336.35
Repair and maintenance	531.75
Gardening	321.00
Hall Maintenance	6,247.90
Servicing	752.90
Weekly Maintenance	1,680.00
Total Repair and maintenance	9,533.55
Utilities	
Broadband	405.24
Electricity	5,094.33
Gas	956.41
Phone Costs	39.59
Refuse	512.59
Water	104.23
Total Utilities	7,112.39
Total Expenditures	£30,848.29
NET OPERATING INCOME	£3,885.61



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Total Expenditures	£30,848.29
NET OPERATING INCOME	£3,885.61

Botley Market Hall

Financial Activities

November 2022 - October 2023

	TOTAL
Other Income	
Donations and legacies	3,220.16
Hall Appeal	
Just Giving	29.23
Pat Blewett	395.56
Total Just Giving	424.79
Total Hall Appeal	424.79
Total Donations and legacies	3,644.95
Interest earned	141.26
Unclaimed deposits	600.00
Total Other Income	£4,386.21
Other Expenditures	
Asset Depreciation	3,305.24
Total Other Expenditures	£3,305.24
NET OTHER INCOME	£1,080.97
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Financial year to 31st October 2023

It has been a difficult year for us at Botley Market Hall in terms of increased general costs and the significant increases in all of our Utilities, however, thanks to prudent cash management we are in good shape for the challenges ahead.

This good cash management along with increased hirer income, events, donations and grants have enabled us to continue with our improvement, maintenance and carbon reduction program. This year we have achieved the following:

Destratification fans fitted in the main hall to transfer heat lost in the ceiling space back down into the hall.

New lighting and hand dryers in the Ladies Toilet

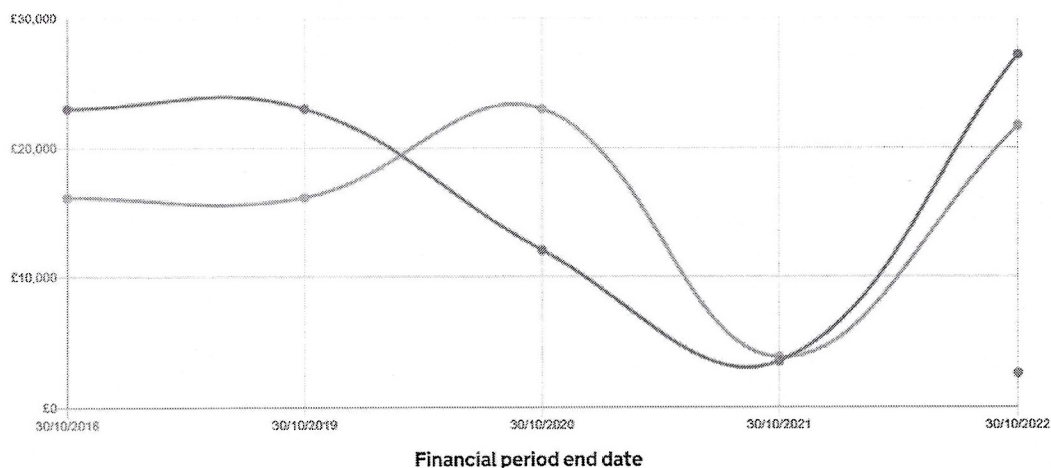
Redecoration of the chair room including new curtains

New heating in The Hub

We continue to apply for funding/grants to completely refurbish the Ladies toilets and hopefully we will be in a position to move forward this coming year.

Last in terms of improvements but certainly not the least, we have invested in a completely new booking system which also incorporates a new website to replace the static site we previously had. This all-in-one software package specifically designed for community venues will allow us to manage our website, process booking requests and ultimately receive online payments, sell tickets for events and much more. A big thank you to Sue and Pauline for all of their time they have devoted to this project.

Bookings from existing and new hirers continue to grow inline with the new housing developments within our catchment area, the graph below indicates our post pandemic recovery.



We have had a very good year in terms of events, all have been sold out quickly and have made a significant contribution to our funds, special thanks to Jean for organising the Goodwood Ladies Day event which was a tremendous success. Whilst we continue to see a lot of new faces at these events It was good to see so many local people returning to the hall as a community hub. We have many more events planned for the year ahead.

Finally, the support from the Trustees and Volunteers have made the magic happen, without them the Market Hall would not be the fantastic community facility that it is today.



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basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded ~~£250,000~~ and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. ~~Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below *~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

25/4/24.

Name:

G. R. STONE

Relevant professional
qualification(s) or body

(if any):

Address:

MANOR LODGE, BROOK LANE,
BOTLEY,
SOUTHAMPTON, SO30 2ER.

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Botley Market Hall

Balance Sheet

As of October 31, 2023

	TOTAL
Fixed Asset	
Tangible assets	
Fixtures and Fittings Cost	22,618.99
Fixtures and Fittings Depreciation	-3,204.37
Office Equipment Cost	330.00
Office Equipment Depreciation	-100.87
Total Tangible assets	£19,643.75
Total Fixed Asset	£19,643.75
Cash at bank and in hand	
Cash on hand	0.00
Event Deposits	-1,424.00
Key Deposits	-250.85
Letting Deposits	-2,249.00
Letting Paid in Advance	-143.00
Lloyds Current Account	18,262.88
Lloyds Savings Account	20,681.69
Total Cash at bank and in hand	£34,877.72
Debtors	
Debtors	2,138.00
Total Debtors	£2,138.00
Current Assets	
Grants Received	0.00
John Sutton	0.00
Total Current Assets	£0.00
NET CURRENT ASSETS	£37,015.72
Creditors: amounts falling due within one year	
Trade Creditors	
Creditors	890.23
Total Trade Creditors	£890.23
Total Creditors: amounts falling due within one year	£890.23
NET CURRENT ASSETS (LIABILITIES)	£36,125.49
TOTAL ASSETS LESS CURRENT LIABILITIES	£55,769.24
TOTAL NET ASSETS (LIABILITIES)	£55,769.24
Charity funds	
Opening Balance Equity	37,328.37
Retained Earnings	13,474.29
Surplus/(Deficit)	4,966.58
Total Charity funds	£55,769.24

Botley Market Hall

Financial Activities

November 2022 - October 2023

	TOTAL
Income	
Charitable activities	2,307.22
Damage Charges	50.00
Lettings	30,176.68
Service	2,200.00
Total Income	£34,733.90
TOTAL	£34,733.90
Expenditures	
Hall Cleaning	7,578.00
Sanitary bins	1,076.27
Total Hall Cleaning	8,654.27
Hall Equipment Purchases	472.75
Office/General Administrative Expenditures	204.81
Accounting	338.40
Consumables	675.01
Events	100.00
Insurances	1,412.30
Mobile Booking Phone	234.00
Music License	164.28
Printing, Postage and Stationery	240.00
Website	239.98
Window Cleaning	78.00
Total Office/General Administrative Expenditures	3,686.78
Office/General Administrative Expenses	52.20
Raising funds	1,336.35
Repair and maintenance	531.75
Gardening	321.00
Hall Maintenance	6,247.90
Servicing	752.90
Weekly Maintenance	1,680.00
Total Repair and maintenance	9,533.55
Utilities	
Broadband	405.24
Electricity	5,094.33
Gas	956.41
Phone Costs	39.59
Refuse	512.59
Water	104.23
Total Utilities	7,112.39
Total Expenditures	£30,848.29
NET OPERATING INCOME	£3,885.61

Botley Market Hall

Financial Activities

November 2022 - October 2023

	TOTAL
Other Income	
Donations and legacies	3,220.16
Hall Appeal	
Just Giving	29.23
Pat Blewett	395.56
Total Just Giving	424.79
Total Hall Appeal	424.79
Total Donations and legacies	3,644.95
Interest earned	141.26
Unclaimed deposits	600.00
Total Other Income	£4,386.21
Other Expenditures	
Asset Depreciation	3,305.24
Total Other Expenditures	£3,305.24
NET OTHER INCOME	£1,080.97
NET INCOME/(EXPENDITURE)	£4,966.58

Financial year to 31st October 2023

It has been a difficult year for us at Botley Market Hall in terms of increased general costs and the significant increases in all of our Utilities, however, thanks to prudent cash management we are in good shape for the challenges ahead.

This good cash management along with increased hirer income, events, donations and grants have enabled us to continue with our improvement, maintenance and carbon reduction program. This year we have achieved the following:

Destratification fans fitted in the main hall to transfer heat lost in the ceiling space back down into the hall.

New lighting and hand dryers in the Ladies Toilet

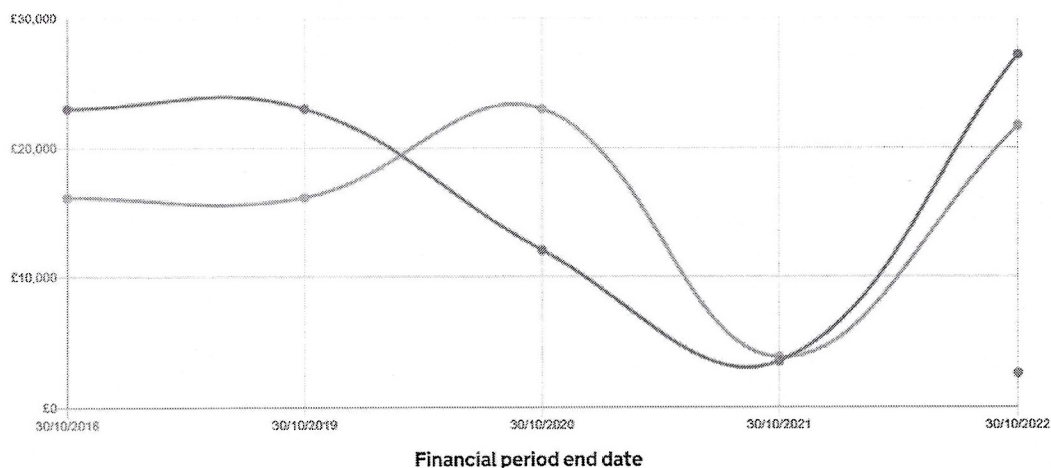
Redecoration of the chair room including new curtains

New heating in The Hub

We continue to apply for funding/grants to completely refurbish the Ladies toilets and hopefully we will be in a position to move forward this coming year.

Last in terms of improvements but certainly not the least, we have invested in a completely new booking system which also incorporates a new website to replace the static site we previously had. This all-in-one software package specifically designed for community venues will allow us to manage our website, process booking requests and ultimately receive online payments, sell tickets for events and much more. A big thank you to Sue and Pauline for all of their time they have devoted to this project.

Bookings from existing and new hirers continue to grow inline with the new housing developments within our catchment area, the graph below indicates our post pandemic recovery.



We have had a very good year in terms of events, all have been sold out quickly and have made a significant contribution to our funds, special thanks to Jean for organising the Goodwood Ladies Day event which was a tremendous success. Whilst we continue to see a lot of new faces at these events It was good to see so many local people returning to the hall as a community hub. We have many more events planned for the year ahead.

Finally, the support from the Trustees and Volunteers have made the magic happen, without them the Market Hall would not be the fantastic community facility that it is today.

Treasurers Report AGM 29th April 2024

Financial Report – our accounts have been examined and approved. In the financial year to 31st October 2023, we made a profit of £4,966.58. The increase in utility prices, electricity and gas, did impact us in this financial year, as we expected as our fixed price charges ended in December 2022. The costs in electricity and gas increased significantly. Other costs were generally at the level expected for the running and maintenance of the hall.

A significant amount was spent on the refurbishment of the disabled and gents toilets. A decision was reached by the Trustees to itemise these costs as Fixed Assets along with other items bought to enhance the hall. This will be a change in our accounting procedures going forward.

Our income increased and this was due to the increase in our hall letting rates and events as a Hall we organised.