

# BOTLEY MARKET HALL

England & Wales · Charity number 1158635

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2014-09-23

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 80 Winchester Street  
Botley  
Southampton  
SO30 2AA

**Phone** 07802536962

**Email** [malcfreemantle@gmail.com](mailto:malcfreemantle@gmail.com)

**Website** <https://www.botleymarkethall.org.uk/>

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE TO ESTABLISH AND RUN A VILLAGE HALL AND TO PROMOTE FOR THE BENEFIT OF THE INHABITANTS OF THE PARISH OF BOTLEY ("AREA OF BENEFIT") WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, AGE, DISABILITY, NATIONALITY, RACE OR POLITICAL, RELIGIOUS OR OTHER OPINIONS THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES OR FOR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF THE SAID INHABITANTS.

**Activities:** Provision and management of Hall for local community of Botley for leisure, recreation and education. Organisation of events in year.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

- Hampshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-10-30	£50,063	£30,804	-	-
2023-10-30	£34,733	£30,848	-	-
2022-10-30	£27,153	£21,697	-	-
2021-10-30	£3,580	£3,890	-	-
2020-10-30	£12,054	£22,988	-	-

## Trustees

Name	Role	Appointed
David John	Chair	2025-04-03
ANDREA CHAMPION		2014-09-23
Jean Sutton		2020-01-01
Jonathan Arthur Appleby		2023-09-01
Jonathan Plumley		2026-04-08
Julie Cumner		2026-04-08
PAULINE FRANCES BOWER		2014-09-23
ROSEMARY ALISON NIMMO		2014-09-23
Russel Kitching		2026-04-08
Sarah Plumley		2026-04-08
Stephen Cooper		2026-04-08
Vanessa Rachel Bord		2020-01-01

**BOTLEY MARKET HALL**

England & Wales - Charity number 1158635

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# Accounts

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# BOTLEY MARKET HALL TRUSTEES

## ANNUAL GENERAL MEETING

Thursday 3rd April 2025 at 7.30

The meeting opened at 7.30pm. Steve Harris, Co-Chair welcomed all attendees and thanked them for taking the time to attend the evening's AGM.

Steve said "Before starting this evening's meeting, I would like to express my heartfelt condolences to Pauline and her family on the sad loss of Godfrey, her husband." Steve then read out a card of thanks from Pauline addressed to her Botley Market Hall Friends/fellow trustees who had all sent their condolences. Godfrey was always supportive to Pauline in her trustee role (booking secretary and much more) and he often helped out in various capacities at the hall.

Steve gave a personal 'thank you' to all of the Trustees, Volunteers and sponsors for their support and commitment over the last year with a special thanks to Sue. He also thanked Dorothy and her team for maintaining the Hall's flowerbeds.

Andy spoke on behalf of all the trustees to thank Steve for his tremendous tireless contribution as Co-Chair – *applause*.

**Present:** *Trustees:* Steve Harris (Co Chair), Sue Taylor (Co Chair and Co Treasurer), Andrea Champion, Vanessa Bord, Jonathan Appleby, David John, Jean Sutton. *Vol:* Linda Ettie (Minutes)

*Other:* Rod Taylor, Derek Oswald, Dorothy Wrigley.

**Apologies:** *Trustees:* Rosemary Nimmo, Bob Nimmo, Corin Ball, Malcolm Freemantle (Vice Chairman), Pauline Bower (Secretary), Kelly Law, David Buckley, Lorna Harton (Co Treasurer). *Other:* Louise Evans, Andrew Gillman (Vol). Chris Cooper & Lisa Andrews (both BPC)

### 1. Minutes of the last AGM Meeting.

The minutes of the previous AGM held on 29 April 2024 were agreed as accepted by the Trustees. Proposed: Jonathan Appleby Seconded: Andrea Champion

**2. Matters arising. Point 7 Confirmation of the Ownership of the Market Hall** Steve Harris advised that he had contacted the Land Registry and received acknowledgement that no other claim had been received. **ACTION:** to be contacted again in 2025/2026

### 3. Chairman's annual report.

This year the Botley Market Hall has been good in terms of increased revenues and nett contribution, this combined once again with prudent cash management of general costs and Utilities we are in good shape for the challenges ahead.

We continue to enjoy increased hirer and event income. Donations and most importantly grants will enable us to complete the long-awaited Ladies toilet refurbishment, work is due to commence late April.

Grants received:

BPC £1200

HCC £4000  
 Co-op Cause- Yet to be determined.

In the Financial year ending October 2024, we have:

Installed a replacement heater/ air - con unit in the main hall.

Added new electrical sockets to the main hall.

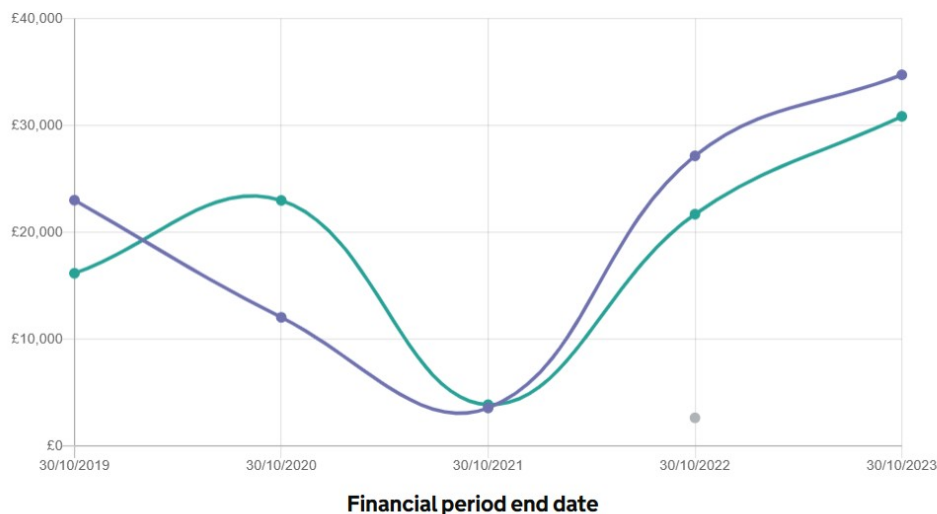
Upgraded the external lighting controller.

Updated paintwork throughout the building.

The year ahead we will continue to apply for funding/grants. The next project to be viewed is the replacement of the kitchens.

The new bookings system continues to pay dividends over the method we previously had. This all-in-one software package specifically designed for community venues will allow us to manage our website, process booking requests and ultimately receive online payments, sell tickets for events and much more. A big thank you to Sue and Pauline for all of their time they continue to devote to this project.

Bookings from existing and new hirers continue to grow in line with the new housing developments within our catchment area, the graph below indicates our post pandemic recovery.



	Income / Expenditure	30/10/2019	30/10/2020	30/10/2021	30/10/2022	30/10/2023
<input checked="" type="checkbox"/>	Total gross income	£23.01k	£12.05k	£3.58k	£27.15k	£34.73k
<input checked="" type="checkbox"/>	Total expenditure	£16.17k	£22.99k	£3.89k	£21.70k	£30.85k

We have had a very good year in terms of events, all have been sold out quickly and have made a significant contribution to our funds, special thanks to Jean for organising the Goodwood Ladies Day event which was a tremendous success. Whilst we continue to see a lot of new faces at these events It was good to see so many local people returning to the hall as a community hub.

#### 4. Secretary's Report.

It has been a good year for our regular hires and one-off events. Dance classes, Irish Dance and Line dancing are particularly popular with the instructors booking additional slots throughout the year. The hall is extremely popular for children's parties with several repeat bookings and positive feedback from our hirers. Our small room, The Hub, is now being frequently booked. The hall has two good selling points: The stage and a car park.

It is an eclectic list, and our lovely hall does its best to make everyone feel as welcome and comfortable as possible. In addition, we have hosted village fund raising events, the annual Horticultural Show, and our own popular fund-raising live events.

Our hirers welcome the continuous maintenance improvements we make with particular feedback relating to the level of cleanliness of the hall, the current company used is Foxes and the main cleaner is Michelle. Hirers are asked to play their part and leave the hall clean and tidy after their events. They also appreciate our flexible approach, for example, not charging for cancellations and trying to accommodate some of their additional requests.

Finally, the support from the Trustees and Volunteers have made the magic happen, without them the Market Hall would not be the fantastic community facility that it is today.

## **5. Treasurer' Report.**

Our accounts have been examined and approved. In the financial year to 31<sup>st</sup> October 2024, we made a profit of £14,268.91. Booking revenue increased in the region of £8.5K and Fundraising Events in the region of net £2K. We were able to reduce Hall maintenance costs by approximately £3K. And although our electricity and gas costs reduced, our water rates increased. Other costs were generally at the level expected for the running and maintenance of the hall.

We are pleased to be able to hold the Hire Rates of 2024 through 2025.

Our bank account is looking healthy. We have been awarded grants to the amount of £5,200, our thanks to Botley Parish Council and Hampshire County Council, for the refurbishment of the Ladies Toilets. We are also one of the Co-op local causes so if you haven't linked your Co-op card to your chosen cause this year, please do so and nominate us. This is again to fund the refurbishment of the Ladies Toilets.

The long-awaited refurbishment begins on 28<sup>th</sup> April 2025 and will take approximately 2 weeks to complete. We also hope to improve the floor in the main hall in the coming year.

## **6. Election of Officers.**

Chair	David John
Treasurer	Sue Taylor
Vice Chairman	Malcolm Freemantle (currently on a six-month sabbatical)
Booking Secretary	Pauline Bower

Nominated by Jonathan – Vote: ALL in favour.

## **7. Election of other Trustees.**

Standing down: Steve Harris (Co-Chair) and David Buckley.

Kim Herbert remains on a period of leave.

All current trustees indicated they were willing to stand again, they are:

Andy Champion, Rosemary Nimmo, Bob Nimmo, Corin Ball, Vanessa Bord, Kelly Law, Jonathan Appleby, Jean Sutton, Lorna Harton.

## 8. A.O.B.

**David:** Confirmed he had read the Hall's 'Constitutional' documents and looked forward to being Chair and working with all the trustees and volunteers. He said the hall was an accessible, fun, important hub for the local community.

**Vanessa:** To contact David Buckley and thank him for his years of service as a trustee.

**Derek:** Thanked Linda for continuing to send agendas and take minutes.

**Dorothy:** Asked if the clock in the tower was ever going to be repaired. It was explained this is the responsibility of Botley Parish Council – **Lisa** to be asked to report back as this has been an ongoing issue for a long while.

**Chris Cooper:** had emailed two items: (1) BPC Meeting 8<sup>th</sup> April Boorley Green Community Centre at 1845 (2) Who is the BMH lead for the 'Revels on the Rec' event. Vanessa volunteered to liaise with BPC.

**Rod** from the floor thanked the Chair, all the Trustees and volunteers for their continued hard work and support for the hall and the local community.

Steve thanked everyone for attending and their continued support, he wished David good luck as the new Chair and thanked Rod for all his help.

**Meeting closed at 8.15pm**

LJE/7April/2025

botleymarkethall@gmail.com

BOTLEY MARKET HALL  
ACCOUNTANTS REPORT  
FOR THE YEAR ENDED 31st OCTOBER 2024

**Independent examiner's report to the trustees of Botley Market Hall**

I report to the trustees on my examination of the accounts of Botley Market Hall for the year ended 31st October 2024.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the *Charities Act 2011* ('the Act').

I report in respect of my examination of the Trust's accounts carried out under s. 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under s. 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

(1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or

(2) the accounts do not accord with those records; or

(3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the *Charities (Accounts and Reports) Regulations 2008* other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



G R Stone  
21st March 2025

BOTLEY MARKET HALL  
INCOME & EXPENDITURE  
FOR THE YEAR ENDED 31st OCTOBER 2024

	2024		2023	
	£	£	£	£
<b>INCOME</b>				
Lettings		38,743		30,177
Damage Charges		175		50
Services		2,190		2,200
Charitable activities		7,248		2,307
Donations		1,153		3,220
Just Giving		-		29
Other		-		396
Non-profit income		-		-
Unclaimed deposits		125		600
Interest income		429		141
<b>GROSS PROFIT</b>		<u>50,063</u>		<u>39,120</u>
<b>EXPENSES</b>				
Cleaning	9,793		8,654	
Equipment purchases	218		473	
Admin. Expenses	434		257	
Software	355		338	
Consumables	649		675	
Events	(100)		100	
Insurance	1,540		1,412	
Telephone	503		274	
Licenses	255		164	
Printing, postage and stationery	232		240	
Website	321		240	
Window cleaning	100		78	
Fund raising	4,238		1,336	
Repairs and maintenance	1,225		532	
Gardening	120		321	
Hall maintenance	3,339		6,247	
Servicing	441		753	
Weekly maintenance	920		1,680	
Broadband	202		405	
Electricity	3,955		5,095	
Gas	646		957	
Refuse	567		513	
Water	851		104	
		<u>(30,804)</u>		<u>(30,848)</u>
Depreciation of Fixed Assets		(4,990)		(3,305)
<b>NET SURPLUS FOR YEAR</b>		<u><u>14,269</u></u>		<u><u>4,967</u></u>

BOTLEY MARKET HALL  
ACCOUNTANTS REPORT  
FOR THE YEAR ENDED 31st OCTOBER 2024

**Independent examiner's report to the trustees of Botley Market Hall**

I report to the trustees on my examination of the accounts of Botley Market Hall for the year ended 31st October 2024.

**Responsibilities and basis of report**

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I report in respect of my examination of the Trust's accounts carried out under s. 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under s. 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

(1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or

(2) the accounts do not accord with those records; or

(3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the *Charities (Accounts and Reports) Regulations 2008* other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



G R Stone  
21st March 2025

**BOTLEY MARKET HALL**

England & Wales - Charity number 1158635

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# Accounts

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Section A Independent Examiner's Report

Report to the trustees

Charity Name

BOTLEY MARKET HALL

On accounts for the year ended

31/10/23

Charity no (if any)

1158635

Set out on pages

3-5

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/10/2023.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded ~~£250,000~~ and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. ~~Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~\*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

25/4/24

Name:

G. R. STONE

Relevant professional qualification(s) or body



Section A Independent Examiner's Report

Report to the trustees

Charity Name BOTLEY MARKET HALL

On accounts for the year ended

31/10/23 Charity no (if any) 1158635

Set out on pages

3-5 (remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/10/2023.

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I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

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\* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 25/4/24

Name: G. R. STONE

Relevant professional qualification(s) or body

[Empty box for professional qualification]

(if any):

Address:

MANOR LODGE, BROOK LANE,  
BOTLEY,  
SOUTHAMPTON, SO30 2ER.

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Section A Independent Examiner's Report

Report to the trustees

Charity Name BOTLEY MARKET HALL

On accounts for the year ended

31/10/23 Charity no (if any) 1158635

Set out on pages

3-5 (remember to include the page numbers of additional sheets)

Responsibilities and basis of report

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\* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 25/4/24

Name: G. R. STONE

Relevant professional qualification(s) or body

[Empty box for professional qualification]

(if any):

Address:

MANOR LODGE, BROOK LANE,  
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# Botley Market Hall

## Balance Sheet

As of October 31, 2023

	TOTAL
<b>Fixed Asset</b>	
Tangible assets	
Fixtures and Fittings Cost	22,618.99
Fixtures and Fittings Depreciation	-3,204.37
Office Equipment Cost	330.00
Office Equipment Depreciation	-100.87
<b>Total Tangible assets</b>	<b>£19,643.75</b>
<b>Total Fixed Asset</b>	<b>£19,643.75</b>
<b>Cash at bank and in hand</b>	
Cash on hand	0.00
Event Deposits	-1,424.00
Key Deposits	-250.85
Letting Deposits	-2,249.00
Letting Paid in Advance	-143.00
Lloyds Current Account	18,262.88
Lloyds Savings Account	20,681.69
<b>Total Cash at bank and in hand</b>	<b>£34,877.72</b>
<b>Debtors</b>	
Debtors	2,138.00
<b>Total Debtors</b>	<b>£2,138.00</b>
<b>Current Assets</b>	
Grants Received	0.00
John Sutton	0.00
<b>Total Current Assets</b>	<b>£0.00</b>
<b>NET CURRENT ASSETS</b>	<b>£37,015.72</b>
<b>Creditors: amounts falling due within one year</b>	
Trade Creditors	
Creditors	890.23
<b>Total Trade Creditors</b>	<b>£890.23</b>
<b>Total Creditors: amounts falling due within one year</b>	<b>£890.23</b>
<b>NET CURRENT ASSETS (LIABILITIES)</b>	<b>£36,125.49</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>£55,769.24</b>
<b>TOTAL NET ASSETS (LIABILITIES)</b>	<b>£55,769.24</b>
<b>Charity funds</b>	
Opening Balance Equity	37,328.37
Retained Earnings	13,474.29
Surplus/(Deficit)	4,966.58
<b>Total Charity funds</b>	<b>£55,769.24</b>



Section A Independent Examiner's Report

Report to the trustees

Charity Name BOTLEY MARKET HALL

On accounts for the year ended

31/10/23 Charity no (if any) 1158635

Set out on pages

3-5 (remember to include the page numbers of additional sheets)

Responsibilities and basis of report

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\* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

25/4/24

Name:

G. R. STONE

Relevant professional qualification(s) or body

[Empty box]

(if any):

Address:

MANOR LODGE, BROOK LANE,  
BOTLEY,  
SOUTHAMPTON, SO30 2ER.

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**Disclosure**

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# Botley Market Hall

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Office Equipment Depreciation	-100.87
<b>Total Tangible assets</b>	<b>£19,643.75</b>
<b>Total Fixed Asset</b>	<b>£19,643.75</b>
<b>Cash at bank and in hand</b>	
Cash on hand	0.00
Event Deposits	-1,424.00
Key Deposits	-250.85
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Letting Paid in Advance	-143.00
Lloyds Current Account	18,262.88
Lloyds Savings Account	20,681.69
<b>Total Cash at bank and in hand</b>	<b>£34,877.72</b>
<b>Debtors</b>	
Debtors	2,138.00
<b>Total Debtors</b>	<b>£2,138.00</b>
<b>Current Assets</b>	
Grants Received	0.00
John Sutton	0.00
<b>Total Current Assets</b>	<b>£0.00</b>
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<b>Creditors: amounts falling due within one year</b>	
Trade Creditors	
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Retained Earnings	13,474.29
Surplus/(Deficit)	4,966.58
<b>Total Charity funds</b>	<b>£55,769.24</b>

# Botley Market Hall

## Financial Activities

November 2022 - October 2023

	TOTAL
Income	
Charitable activities	2,307.22
Damage Charges	50.00
Lettings	30,176.68
Service	2,200.00
<b>Total Income</b>	<b>£34,733.90</b>
<b>TOTAL</b>	<b>£34,733.90</b>
Expenditures	
Hall Cleaning	7,578.00
Sanitary bins	1,076.27
<b>Total Hall Cleaning</b>	<b>8,654.27</b>
Hall Equipment Purchases	472.75
Office/General Administrative Expenditures	204.81
Accounting	338.40
Consumables	675.01
Events	100.00
Insurances	1,412.30
Mobile Booking Phone	234.00
Music License	164.28
Printing, Postage and Stationery	240.00
Website	239.98
Window Cleaning	78.00
<b>Total Office/General Administrative Expenditures</b>	<b>3,686.78</b>
Office/General Administrative Expenses	52.20
Raising funds	1,336.35
Repair and maintenance	531.75
Gardening	321.00
Hall Maintenance	6,247.90
Servicing	752.90
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<b>Total Repair and maintenance</b>	<b>9,533.55</b>
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Broadband	405.24
Electricity	5,094.33
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Phone Costs	39.59
Refuse	512.59
Water	104.23
<b>Total Utilities</b>	<b>7,112.39</b>
<b>Total Expenditures</b>	<b>£30,848.29</b>
<b>NET OPERATING INCOME</b>	<b>£3,885.61</b>



Section A Independent Examiner's Report

Report to the trustees

Charity Name BOTLEY MARKET HALL

On accounts for the year ended

31/10/23 Charity no (if any) 1158635

Set out on pages

3-5 (remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/10/2023.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded ~~£250,000~~ and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~\*) which gives me cause to believe that in, any material respect:

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 25/4/24

Name: G. R. STONE

Relevant professional qualification(s) or body

[Empty box for qualification]

(if any):

Address:

MANOR LODGE, BROOK LANE,  
BOTLEY,  
SOUTHAMPTON, SO30 2ER.

**Section B**

**Disclosure**

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# Botley Market Hall

## Balance Sheet

As of October 31, 2023

	TOTAL
<b>Fixed Asset</b>	
Tangible assets	
Fixtures and Fittings Cost	22,618.99
Fixtures and Fittings Depreciation	-3,204.37
Office Equipment Cost	330.00
Office Equipment Depreciation	-100.87
<b>Total Tangible assets</b>	<b>£19,643.75</b>
<b>Total Fixed Asset</b>	<b>£19,643.75</b>
<b>Cash at bank and in hand</b>	
Cash on hand	0.00
Event Deposits	-1,424.00
Key Deposits	-250.85
Letting Deposits	-2,249.00
Letting Paid in Advance	-143.00
Lloyds Current Account	18,262.88
Lloyds Savings Account	20,681.69
<b>Total Cash at bank and in hand</b>	<b>£34,877.72</b>
<b>Debtors</b>	
Debtors	2,138.00
<b>Total Debtors</b>	<b>£2,138.00</b>
<b>Current Assets</b>	
Grants Received	0.00
John Sutton	0.00
<b>Total Current Assets</b>	<b>£0.00</b>
<b>NET CURRENT ASSETS</b>	<b>£37,015.72</b>
<b>Creditors: amounts falling due within one year</b>	
Trade Creditors	
Creditors	890.23
<b>Total Trade Creditors</b>	<b>£890.23</b>
<b>Total Creditors: amounts falling due within one year</b>	<b>£890.23</b>
<b>NET CURRENT ASSETS (LIABILITIES)</b>	<b>£36,125.49</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>£55,769.24</b>
<b>TOTAL NET ASSETS (LIABILITIES)</b>	<b>£55,769.24</b>
<b>Charity funds</b>	
Opening Balance Equity	37,328.37
Retained Earnings	13,474.29
Surplus/(Deficit)	4,966.58
<b>Total Charity funds</b>	<b>£55,769.24</b>

# Botley Market Hall

## Financial Activities

November 2022 - October 2023

	TOTAL
Income	
Charitable activities	2,307.22
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<b>Total Expenditures</b>	<b>£30,848.29</b>
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# Botley Market Hall

## Financial Activities

November 2022 - October 2023

	TOTAL
Other Income	
Donations and legacies	3,220.16
Hall Appeal	
Just Giving	29.23
Pat Blewett	395.56
<b>Total Just Giving</b>	<b>424.79</b>
<b>Total Hall Appeal</b>	<b>424.79</b>
<b>Total Donations and legacies</b>	<b>3,644.95</b>
Interest earned	141.26
Unclaimed deposits	600.00
<b>Total Other Income</b>	<b>£4,386.21</b>
Other Expenditures	
Asset Depreciation	3,305.24
<b>Total Other Expenditures</b>	<b>£3,305.24</b>
NET OTHER INCOME	£1,080.97
NET INCOME/(EXPENDITURE)	£4,966.58

(5)



Section A Independent Examiner's Report

Report to the trustees

Charity Name BOTLEY MARKET HALL

On accounts for the year ended

31/10/23 Charity no (if any) 1158635

Set out on pages

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Responsibilities and basis of report

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Independent examiner's statement

[The charity's gross income exceeded ~~£250,000~~ and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

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\* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

25/4/24

Name:

G. R. STONE

Relevant professional qualification(s) or body

[Empty box]

(if any):

--

Address:

MANOR LODGE, BROOK LANE,
BOTLEY,
SOUTHAMPTON, SO30 2ER.

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# Botley Market Hall

## Balance Sheet

As of October 31, 2023

	TOTAL
<b>Fixed Asset</b>	
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Retained Earnings	13,474.29
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# Botley Market Hall

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<b>Total Utilities</b>	<b>7,112.39</b>
<b>Total Expenditures</b>	<b>£30,848.29</b>
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# Botley Market Hall

## Financial Activities

November 2022 - October 2023

	TOTAL
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Hall Appeal	
Just Giving	29.23
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<b>Total Just Giving</b>	<b>424.79</b>
<b>Total Hall Appeal</b>	<b>424.79</b>
<b>Total Donations and legacies</b>	<b>3,644.95</b>
Interest earned	141.26
Unclaimed deposits	600.00
<b>Total Other Income</b>	<b>£4,386.21</b>
Other Expenditures	
Asset Depreciation	3,305.24
<b>Total Other Expenditures</b>	<b>£3,305.24</b>
NET OTHER INCOME	£1,080.97
NET INCOME/(EXPENDITURE)	£4,966.58

## Financial year to 31<sup>st</sup> October 2023

It has been a difficult year for us at Botley Market Hall in terms of increased general costs and the significant increases in all of our Utilities, however, thanks to prudent cash management we are in good shape for the challenges ahead.

This good cash management along with increased hirer income, events, donations and grants have enabled us to continue with our improvement, maintenance and carbon reduction program. This year we have achieved the following:

De-stratification fans fitted in the main hall to transfer heat lost in the ceiling space back down into the hall.

New lighting and hand dryers in the Ladies Toilet

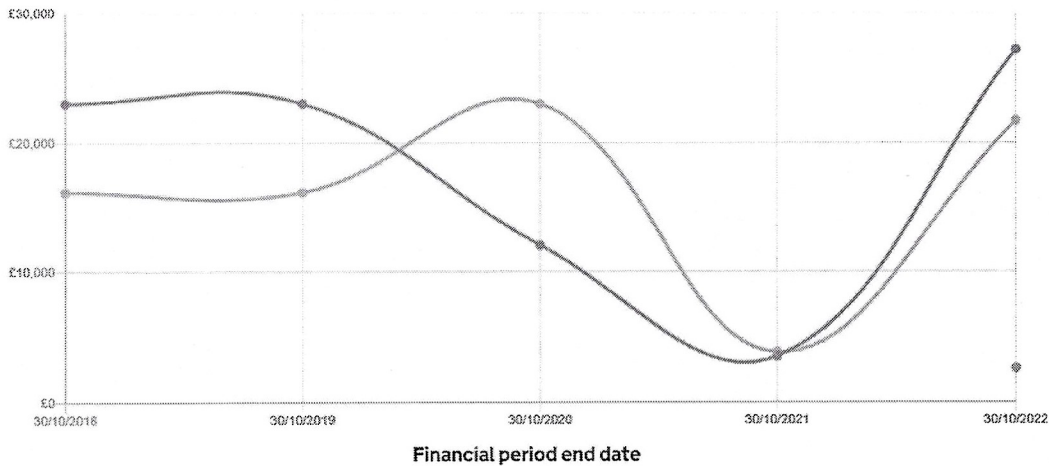
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We continue to apply for funding/grants to completely refurbish the Ladies toilets and hopefully we will be in a position to move forward this coming year.

Last in terms of improvements but certainly not the least, we have invested in a completely new booking system which also incorporates a new website to replace the static site we previously had. This all-in-one software package specifically designed for community venues will allow us to manage our website, process booking requests and ultimately receive online payments, sell tickets for events and much more. A big thank you to Sue and Pauline for all of their time they have devoted to this project.

Bookings from existing and new hirers continue to grow inline with the new housing developments within our catchment area, the graph below indicates our post pandemic recovery.



We have had a very good year in terms of events, all have been sold out quickly and have made a significant contribution to our funds, special thanks to Jean for organising the Goodwood Ladies Day event which was a tremendous success. Whilst we continue to see a lot of new faces at these events it was good to see so many local people returning to the hall as a community hub. We have many more events planned for the year ahead.

Finally, the support from the Trustees and Volunteers have made the magic happen, without them the Market Hall would not be the fantastic community facility that it is today.



Section A Independent Examiner's Report

Report to the trustees

Charity Name BOTLEY MARKET HALL

On accounts for the year ended

31/10/23 Charity no (if any) 1158635

Set out on pages

3-5 (remember to include the page numbers of additional sheets)

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Signed:

[Signature]

Date:

25/4/24

Name:

G. R. STONE

Relevant professional qualification(s) or body

[Empty box]

(if any):

Address: *MANOR LODGE, BROOK LANE,  
BOTLEY,  
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# Botley Market Hall

## Balance Sheet

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# Botley Market Hall

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# Botley Market Hall

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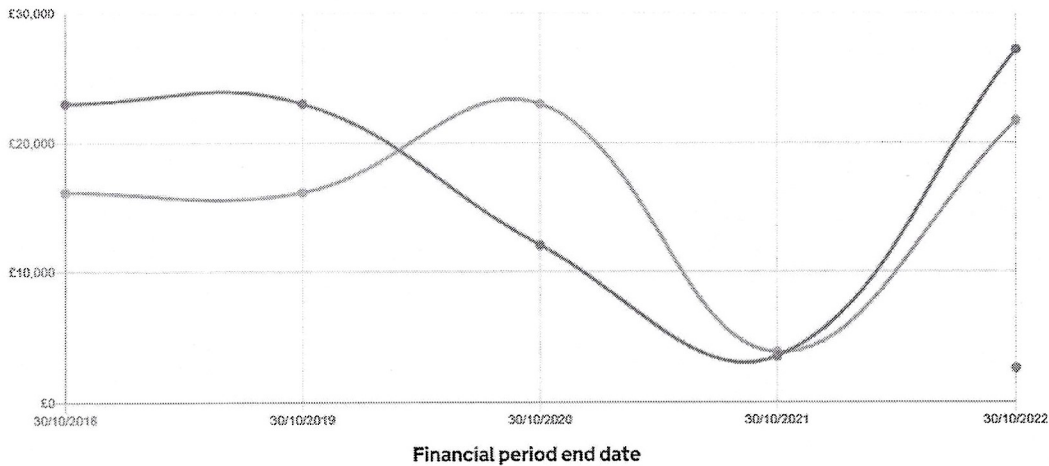
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Finally, the support from the Trustees and Volunteers have made the magic happen, without them the Market Hall would not be the fantastic community facility that it is today.

## **Treasurers Report AGM 29<sup>th</sup> April 2024**

Financial Report – our accounts have been examined and approved. In the financial year to 31<sup>st</sup> October 2023, we made a profit of £4,966.58. The increase in utility prices, electricity and gas, did impact us in this financial year, as we expected as our fixed price charges ended in December 2022. The costs in electricity and gas increased significantly. Other costs were generally at the level expected for the running and maintenance of the hall.

A significant amount was spent on the refurbishment of the disabled and gents toilets. A decision was reached by the Trustees to itemise these costs as Fixed Assets along with other items bought to enhance the hall. This will be a change in our accounting procedures going forward.

Our income increased and this was due to the increase in our hall letting rates and events as a Hall we organised.

**BOTLEY MARKET HALL**

England & Wales - Charity number 1158635

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# Accounts

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# Botley Market Hall

## Balance Sheet

As of October 31, 2022

	TOTAL	
	AS OF OCT 31, 2022	AS OF OCT 31, 2021 (PY)
Fixed Asset		
<b>Total Fixed Asset</b>		
Cash at bank and in hand		
Cash on hand	0.00	0.00
Event Deposits	0.00	0.00
Key Deposits	-220.85	-220.85
Letting Deposits	-2,300.00	-1,300.00
Letting Paid in Advance	-80.00	-363.40
Lloyds Current Account	33,399.48	37,221.67
Lloyds Savings Account	20,540.43	20,536.47
<b>Total Cash at bank and in hand</b>	<b>£51,339.06</b>	<b>£55,873.89</b>
Debtors		
Debtors	1,308.75	1,451.64
<b>Total Debtors</b>	<b>£1,308.75</b>	<b>£1,451.64</b>
Current Assets		
Grants Received	-988.94	-11,059.47
John Sutton	0.00	0.00
<b>Total Current Assets</b>	<b>£ -988.94</b>	<b>£ -11,059.47</b>
<b>NET CURRENT ASSETS</b>	<b>£51,658.87</b>	<b>£46,266.06</b>
Creditors: amounts falling due within one year		
Trade Creditors		
Creditors	856.21	3,580.84
<b>Total Trade Creditors</b>	<b>£856.21</b>	<b>£3,580.84</b>
<b>Total Creditors: amounts falling due within one year</b>	<b>£856.21</b>	<b>£3,580.84</b>
<b>NET CURRENT ASSETS (LIABILITIES)</b>	<b>£50,802.66</b>	<b>£42,685.22</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>£50,802.66</b>	<b>£42,685.22</b>
<b>TOTAL NET ASSETS (LIABILITIES)</b>	<b>£50,802.66</b>	<b>£42,685.22</b>
Charity funds		
Opening Balance Equity	37,328.37	37,328.37
Retained Earnings	5,356.85	5,667.27
Surplus/(Deficit)	8,117.44	-310.42
<b>Total Charity funds</b>	<b>£50,802.66</b>	<b>£42,685.22</b>

I HAVE EXAMINED THE ATTACHED ACCOUNTS & CERTIFY THEY ARE IN ACCORDANCE WITH BOOKS, FILES, & INFORMATION PROVIDED BY THE TREASURER.

R. Johnson. 04/03/2023  
ROGER JOHNSON

**BOTLEY MARKET HALL**

England & Wales - Charity number 1158635

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# Accounts

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## BOTLEY MARKET HALL

### Minutes of Annual General Meeting, 6 April 2022 7pm

The meeting opened at 7pm and the chairman welcomed all attendees.

#### **Present:**

Trustees: Craig Lissaman (Chair), Malcolm Freemantle (Vice Chairman), Sue Taylor (Treasurer), Pauline Bower (Secretary), Andy Champion, June Edwards, Dorothy Wrigley, Rosemary Nimmo, Bob Nimmo, Corin Ball, Vanessa Bord.

Parish Council: Jonathan Appleby: Linda Ettie, Rod Taylor, Louise Evans, Derek Oswald, Godfrey Bower, Wendy Bassom.

**1. Apologies:** Jean Sutton, Ken Marsden, Gwyneth Lester.

#### **2. Minutes of last AGM Meeting.**

The minutes of the AGM held on 28 January 2021 via Zoom were agreed as accepted by the Trustees. Proposed: CL Seconded: MF

**3. There were no matters arising.**

#### **4. Chairman's annual report.**

A very warm welcome to everyone on behalf of the Trustees and a Thank You from me for take the time attend this evening's AGM.

I took over as Chair of the Trustees in December 2021, having joined as a Trustee in October 2021. Previously, Derek Oswald was the Chair, who made a significant contribution to the Market Hall over the last 20 years. Much of the success of the hall and how everyone works together can be contributed to Derek's leadership, commitment, and hard work.

Over the last 6 months I have been incredibly amazed at the difference the Market Hall makes to the community and am constantly reminded of the importance of the charity commissions charter that Trustees are required to adhere towards in our voluntary role. In a nutshell, the function of a Trustee is to ensure that the hall can continue to provide a suitable place for the community to utilise as a community facility, ensuring that we are not biased in any way. I am very passionate about ensuring that hall is accessible and suitable to everyone, and that everyone is welcome.

#### **Trustees**

Firstly, I would like to say a massive **Thank You** to each and every one of our Trustees, that along with myself, invest a lot of their own time to ensure that Botley Market Hall continues to function efficiently and effectively. Sue does an amazing job as treasurer and another unsung hero is Pauline as hirings would be dramatically reduced without her input. (applause).

*Malcolm Freemantle, Sue Taylor, Pauline Bower, Andy Champion, June Edwards, Rosemary Nimmo, Bob Nimmo, Jonathan Appleby, Vanessa Bord, Jenny Little, Jean Sutton, David Buckley, Kelly Law, Corin Ball.*

Secondly, I would like to say a massive Thank You to all our volunteers, that each do essential tasks behind the scenes. Roles include fire alarm checks, routine maintenance, marking support and minute taking at our meetings.

Whilst we have many volunteers that have offered their valuable time, the following are examples of those that donate time of a weekly basis.

## **Reflection**

After what has been an incredibly couple of years, I'm delighted to confirm that hiring hours have now returned to pre-pandemic levels. Whilst some of our regular groups have been disbanded over this period, we have had plenty of interest from new groups and hirers.

We were able to re-open in May 2022, but until recently have had many restrictions in place, which has had an impact on our recovery and did raise concerns around our longer-term financial viability. However, following an increase in our hire rates and a focus on our marketing activities, we are now feeling confident about the coming 12 months.

It's fantastic to see that the hall is being used to benefit so many people in the community, in so many ways. We have groups for babies, through to comedy nights for adults, and everything in between. There is no limit to how the building can be used, but children's parties and regular group hiring for various weekly classes are the main users.

## **Successes**

There are so many successes or little wins as I like to call them, and so often these go unnoticed. I feel it's important to stress that every task, change, improvement, or booking enquiry is a success.

- **Botley Market** – After many years, I'm delighted to confirm that a monthly market will be returning to Botley featuring craft, gifts, gin, vegan, and food stalls.
- **LED Lighting** – We have continued with the upgrading of our lighting to LED bulbs and wherever possible sensors to ensure that lighting is only used when movement is detected.
- **Activity Room** – We have redecorated this room, replaced the lighting, repaired the windows, upgraded the heating, and installed an air-extraction system.
- **Big Clear Out** – We took the opportunity to review all the items and equipment stored at the hall and made some difficult decisions about what was really needed. This has provided us with a little more space and substantially less clutter!
- **Branding** – We have agreed our approach to branding and are in the process of updating all our signages, webpages and social media channels. The first of these signs can be seen on the entrance to the car park.
- **Donations** – The generosity of the local community has been outstanding and has enabled us to invest further in the market hall. We have received donations from individuals such as Loraine Carver and Mrs Ellis, as well as businesses such as The Dolphin, Crackle Rock Brewery, Jackson Bailey, Snowdrop Place and Clarke Mews Estate Agents. Every penny is hugely appreciated and makes a huge difference to us.

## **2022 Focus Areas**

To ensure the Market Hall is continually maintained, improved, and upgraded, our intention is to use the remainder of our covid-19 grants and the donations we have received to make further positive changes for the benefit of our hirers and the wider community.

**Toilets** – Whilst our toilets are functional, they are beginning to present us with some challenges in terms of maintenance, through items wearing and coming to the end of their life. We have therefore

made the decision that all toilets will be upgraded this year and we are currently in the process of obtaining quotations for the works.

**Portico** – We have some moisture related damage to the front of the front of the building. We believe this is caused by ground level moisture penetrating the sandstone pillars. However, we are in the process of getting this assessed and will be making the repairs necessary.

**Stage Curtains** – If funds allow, we will also replace the curtains around the stage. Whilst not essential, these will improve the overall appearance of the hall. We are in the process of gain quotations.

**Parking** – Like many businesses in the village we are also impacted by parking, predominantly, people parking within our private car park. We are hopefully that increased signage will reduce the impact to ensure our hirers can use our car park (and not use other car parks), but if that fails, we will need to review other options.

## **Summary**

Finally, I would like to repeat my appreciation to the support from the Trustees and Volunteers that really do make the magic happen, without them the Market Hall would not be the fantastic community facility that it is today. I'd also extend my appreciation to the contractors that have also supported us other the last 12 months, either through exceptional work and/or discounted rates, but of which are very much needed and appreciated.

If anyone is interested in becoming a Volunteer or Trustee, please just get in touch. Equally, if anyone would like any more information about the hall and/or would like to hire the hall, please also do get in touch – we would love to hear from you.

## **5. Booking Secretary's Report.**

We continue to receive regular enquiries with many of them resulting in bookings, most popular continue to be children's parties, with several repeat bookings even though we increased our rates at the beginning of Feb.

We've lost a few of our hirers recently, 2 of our bands and a Yoga group have left but on the plus side, we have a regular Saturday market starting on 30 April, and another Yoga group due to start at the beginning of April. We continue to have a variety of regular users: children's groups, dance groups, scrabble, heraldry, gardening club, Zumba class etc.

Thank you to those of you who agree to open up the hall for weekend hirers. Unfortunately, it always seems to fall to the same very few willing people and we could do with more of the trustees being prepared to take a turn. I think going forward, we will have to rely on hirers using the keysafe and letting themselves in.

I've also arranged for an additional Market Hall phone, hopefully we can set up a rota for all trustees to take a turn holding the phone.

## **6. Treasurer's Report.**

Our accounts have been examined and approved and again this year we have made a loss. However, our loss is not as great as it was for the year ending 31st October 2020. This year our loss is £310.12. The COVID grants we received from the Government are being spent in continuing to keep the hall safe for our users. We have increased our cleaning from 3 days a week to 5 days a week and we supply our users with hand cleansing liquids and cleaning materials. In the now called

Activities Room, where we are today, we have installed at considerable expense an air exchange unit to keep fresh air circulating. We are acutely aware that costs for utilities have increased as of 1<sup>st</sup> April 2022. The increase in gas and electrics will not impact us immediately as our contract tariffs are fixed until December of this year. Our rates for hiring the hall increased in February 2022 and will be reviewed on an annual basis. We believe we continue to offer value for money. Sue displayed the hall's Balance Sheet and Financial Activities Reports using an overhead projector. (Full reports attached).

## **7. Election of Trustees.**

Current trustees willing to stand again:

Officers: Craig Lissaman (Chairman), Malcolm Freemantle (Vice Chairman), Sue Taylor (Treasurer), Pauline Bower (Booking Secretary).

Andy Champion, David Buckley, Dorothy Wrigley, Rosemary Nimmo, Bob Nimmo, Corin Ball, Vanessa Bord, Gwyneth Lester, Jenny Little, Kelly Law.

Standing down: June Edwards

Proposed: DO Seconded: LE

Derek Oswald asked to say a few words of thanks to June for all her years of service as a trustee (in excess of 30 years!) – applause.

## **8. AOB**

Louise asked if hiring rates will increase to cover the high rise in utility costs – Sue stated this may be a possibility.

No other questions.

Malcolm 'thanked' Craig for all his hard work and efforts in the role of Chair – applause.

The meeting closed at 7.32pm

LJE/10Apr/2022

botleymarkethall@gmail.com

# Independent examiner's report on the accounts

CHARITY COMMISSION  
FOR ENGLAND AND WALES



## Section A Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
BOTLEY MARKET HALL

On accounts for the year  
ended

31st OCTOBER 2021

Charity no  
(if any)

1158635

Set out on pages

1&2

(permission to include the page number of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended 31/10/2021

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the  
accounts in accordance with the requirements of the Charities Act 2011  
("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed all the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to  
undertake the examination by being a qualified member of [insert name of  
applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have  
come to my attention in connection with the examination (other than that  
discussed below \*) which gives me cause to believe that in any material  
respect:

- the accounting records were not kept in accordance with section 130  
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements  
concerning the form and content of accounts set out in the Charities  
(Accounts and Reports) Regulations 2008 other than any requirement  
that the accounts give a 'true and fair' view which is not a matter  
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in this report in  
order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

31/01/2022

Name:

ROGER JOHNSON

Relevant professional  
qualification(s) or body

IER

1

Oct 2018

**BOTLEY MARKET HALL**

England & Wales - Charity number 1158635

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# Accounts

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## BOTLEY MARKET HALL

### Minutes of Annual General Meeting

Thursday 28 January 2021 7pm via Zoom

The Chairman opened the meeting at 7.02pm and welcomed new attendees and introduced the trustees.

#### Present:

Trustees: Derek Oswald (Chairman), Malcolm Freemantle (Vice Chairman), Sue Taylor (Treasurer), Pauline Bower (Secretary), Sue Bailey, Kelly Law, Andrea Champion, Jenny Little, Rosemary Nimmo, Bob Nimmo, June Edwards.

Louise Oswald, Ian and Lesley Cresdee, Wendy Bassom, Sara (The Bugle), Jacquie Rolls, Linda Ettie.

1. **Apologies:** Gwyneth Lester, David Buckley.
2. **Minutes of last AGM Meeting:** dated 29 March 2019 as no AGM was held in 2020 due to Covid19 restrictions.
3. **Matters arising:** None. Approved: Malcolm Freemantle Seconded: Wendy Bassom.
4. **Chairman's Annual Report:** COVID – on-off open and close has meant a disrupted year. However, all Trustees have worked hard and well as a team to ensure compliance with COVID regs and when open the Hall has been COVID secure.  
TRUSTEES – an excellent team. We have welcomed one new Trustee but sadly lost another – Peter Line died in December. Andrew Dickson moved away and we missed his skills.  
ACHIEVEMENTS – despite COVID we have achieved much – a new cleaning company has started – so far so good. New website and move into Social Media with Facebook. Front external redecoration. Volunteers have helped maintain and repair as required and help carry out regular system checks.  
VOLUNTEERS – new volunteers have come forward to help with many aspects of running the hall  
GRANTS AND FUNDRAISING – grants from Eastleigh Borough Council, Botley Parish Council and County Council have helped cover loss due to COVID closure and also cost of external redecoration. Fundraising initiative by Trustees raised over £4000.  
OFFICERS – lucky to have superb key officers – Treasurer and Bookings Secretary – who have been key to our success. The Chairman stood down due to other commitments but remained as a Trustee and Vice Chairman. The former Chairman took his place. Volunteer minutes/agenda secretary helps with the good running of meetings.  
LOOKING AHEAD – new Trustees will be appointed. Hope for re-opening of Hall in Summer 2021. External lighting on front of Hall will be installed, Further development of social media presence. Look into feasibility of solar panels. Promoting Hall to possible new uses and new markets eg traders, commercial, education, whilst maintaining focus on community benefit.  
THANKYOU – to Trustees, volunteers, Local Authorities (Botley, Eastleigh, Hampshire), users, the Botley community, website designers.
5. **Secretary's Annual Report:**  
At the beginning of 2020, Hall bookings were buoyant and we were doing very well offering a variety of classes including Yoga, Pilates, Zumba, Badminton and Bridge. In addition, we had toddler groups: Tumble Tots, Music Bugs and various children's dance groups plus several repeat children's party bookings throughout the year. There were also our regular users: WI, Scrabble, Bingo, Heraldry, Neighbourcare, Swing Dance, Band Practice, Gardening Club, Bereavement Counselling and the monthly Card Fayre.  
Unfortunately, with the arrival of Covid-19 and the subsequent temporary closure of the hall, we had to cancel all groups and imminent bookings for children and adult parties.  
When we were allowed to reopen the hall, some groups returned, we worked closely with our user groups providing a clean and safe environment for them to operate within the Covid-19 guidelines. However, with all the uncertainty and restrictions on capacity, it wasn't viable for

some groups to continue and many suspended their bookings hoping to return when restrictions are lifted. At the same time, we had many new enquiries but as far as possible, we are trying to hold the slots available for our returning regulars.

We're in lockdown again and the hall is closed until further notice but we're optimistic and look forward to welcoming back our regular hall users and anticipate several new enquiries.

#### **6. Treasurer's Annual Report:**

Our accounts have been examined and approved and I am sure that it will not come as a surprise to hear that we have made a loss of £6748 this year. Our loss would have been greater if not for the generosity of donations made by our villagers and users of the hall. We had 2 projects planned during this financial year which we continued with, both necessary projects to keep the Hall in a good running order. These were the replacement of our gas boiler and the repainting of the front of the hall. Both these projects contributed towards our loss although we had received some grants to help with the cost of repainting the front of the hall which again helped to reduce our loss.

We made our hall COVID secure and able to reopen but this in itself came at a cost. We applied for and were successful in our application for COVID grants from the Government and have used and will continue to use the grant money to pay for the additional and enhanced cleaning we have adopted and for the sanitation products we supply to our hirers. Our plan is to maintain our hiring rates for our Users and not to pass our additional costs on to them for as long as we are able to even though this means that for the moment we will continue to run at a loss and use our reserves to cover this. However, our vision is that as we come out of this pandemic the hall will be used as it has been in the past and we will begin to run at a profit again.

#### **7. Election of Officers:**

Derek Oswald elected as Chairman; Malcolm Freemantle elected as Vice-Chairman.  
Current Booking Secretary Pauline Bower and Treasurer Sue Taylor agreed to remain in post.  
Proposed: Wendy Bassom, Seconded: Andy Champion

#### **8. Election of other Trustees:** Current trustees willing to stand again are: June Edwards, Andy Champion, Sue Bailey, Gwyneth Lester, Bob Nimmo, Rosemary Nimmo, Jenny Little, David Buckley, Kelly Law. **New** Trustee: Les Chandler. Proposed by Malcolm and all voted in favour.

Derek thanked **all** his trustees for their tireless efforts and support, with a special thank you to Malcolm, Sue Taylor and Pauline Bower. Jean Sutton would like to join later in the year once she has moved house. Derek announced a new volunteer member, Sara Underwood, and thanked his band of volunteers who carry out so many helpful activities and functions.

#### **9. AOB:** Jacquie Rolls advised there is free training available to new trustees – Derek to liaise. He asked her when the new Boorley Park Community Centre might become available, this is unknown as EBC has not yet handed it over to the Botley Parish Council for interior completion. Pauline asked about possible re-opening dates. Derek did not expect the hall to open before the Summer and would continue to monitor government guidelines. The hall is prepared for re-opening and is Covid secure. Andy stated she would like to see a market in Botley, everyone agreed. Rosemary said this might be able to be considered after the Botley Bypass/Relief road has been built.

Derek thanked everyone for attending and their continued support, he said financial accounts were available for viewing if required and the hall is well advertised on several different medias including its own new website for which he thanked Kelly Law and her professional helpers who had been invaluable.

**Meeting closed at 7.35pm**



CHARITY COMMISSION FOR ENGLAND AND WALES

# Independent examiner's report on accounts

## Section A Independent Examiner's Report

On accounts for the year ended 31<sup>st</sup> OCTOBER 2020 Charity no (if any) 1158635

Set out on pages

Report to the trustees/ members of

### Responsibilities and basis of report

### Independent examiner's statement

BOTLEY MARKET HALL

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trusts accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed-body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations

2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

R Johnson.

Date: 12/12/2020

Signed:

ROGER JOHNSON.

Name:

Relevant qualification(s) or

professional body

IER

1

Oct 2018

(if any):

Address:

47, BURNT HOUSE LANE  
FAREHAM.  
PO14 2LS

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, independent examination of charity accounts: directions and guidance for examiners).

2

Oct 2018

# Botley Market Hall

## BALANCE SHEET

As of October 31, 2020

Fixed Asset		
TotalFixedAsset		
Cash on hand	0.00	102.00
Event Deposits	0.00	150.00
Key Deposits	-150.85	-1 10.85
Letting Deposits	-550.00	-1 ,050.00
Letting Paid in Advance	0.00	0.00
Lloyds Current Account	34,192.50	29,630.30
Lloyds Savings Account	20,534.42	20,525.65
Total Cash atbank and inhand )ebtors	254026-07	249247=10

### TOTAL

	AS OF OCT 31, 2020	AS OF OCT 31, 2019 (PY)
Debtors	629.73	913.83
Total DebtQÆ	262973	29103
Current Assets		
Grants Received	-9,705.99	0.00
John Sutton	-1 ,082.55	
Total CurrentAssets	2-10,788.54	EtOO
NET CURRENT ASSETS	2486726	250+16C93
Creditors: amounts falling due within one year		
Trade Creditors		
Creditors	871.62	417.00
Total Trade Creditors	2871=62	2417=00
Total Creditors: ænounts falling due WRhin one year	2871.62	2417=00
NET CURRENT ASSETS (LIABILITIES)	24@995.64	249.743-93
TOTAL ASSETS LESS CURRENT LIABILITIES		249+743.93
DTAL NET ASSETS (LIABILITIES)		
Charity funds		
Opening Balance Equity	37,328.37	37,328.37
Retained Earnings	12,415.56	4,391.75
	-6,748.29	8,023.81
	242,995.64	249+743.93

# Botley Market Hall

## BALANCE SHEET

As of October 31, 2020

	TOTAL	
	AS OF OCT 31, 2020	AS OF OCT 31, 2019 (PY)
Fixed Asset		
<b>Total Fixed Asset</b>		
Cash at bank and in hand		
Cash on hand	0.00	102.00
Event Deposits	0.00	150.00
Key Deposits	-150.85	-110.85
Letting Deposits	-550.00	-1,050.00
Letting Paid in Advance	0.00	0.00
Lloyds Current Account	34,192.50	29,630.30
Lloyds Savings Account	20,534.42	20,525.65
<b>Total Cash at bank and in hand</b>	<b>£54,026.07</b>	<b>£49,247.10</b>
Debtors		
Debtors	629.73	913.83
<b>Total Debtors</b>	<b>£629.73</b>	<b>£913.83</b>
Current Assets		
Grants Received	-9,705.99	0.00
John Sutton	-1,082.55	
<b>Total Current Assets</b>	<b>£-10,788.54</b>	<b>£0.00</b>
NET CURRENT ASSETS	<b>£43,867.26</b>	<b>£50,160.93</b>
Creditors: amounts falling due within one year		
Trade Creditors		
Creditors	871.62	417.00
<b>Total Trade Creditors</b>	<b>£871.62</b>	<b>£417.00</b>
<b>Total Creditors: amounts falling due within one year</b>	<b>£871.62</b>	<b>£417.00</b>
NET CURRENT ASSETS (LIABILITIES)	<b>£42,995.64</b>	<b>£49,743.93</b>
TOTAL ASSETS LESS CURRENT LIABILITIES	<b>£42,995.64</b>	<b>£49,743.93</b>
TOTAL NET ASSETS (LIABILITIES)	<b>£42,995.64</b>	<b>£49,743.93</b>
Charity funds		
Opening Balance Equity	37,328.37	37,328.37
Retained Earnings	12,415.56	4,391.75
Surplus/(Deficit)	-6,748.29	8,023.81
<b>Total Charity funds</b>	<b>£42,995.64</b>	<b>£49,743.93</b>

I HAVE EXAMINED THE ATTACHED ACCOUNTS & CERTIFY  
 THEY ARE IN ACCORDANCE WITH BOOKS, FILES &  
 INFORMATION PROVIDED BY THE TREASURER.

R. Johnson 12/12/2020.  
 ROGER JOHNSON