



## Trustees' Annual Report for the period

Period start date		Period end date	
From	1 Nov 2021	To	31 Oct 2022

### Section A Reference and administration details

Charity name **Bedale Community Minibus**

Other names charity is known by **none**

Registered charity number (if any) **1158623**

Charity's principal address **Oak House, 35 Market Place**

**Bedale**

**North Yorkshire**

**Postcode**

**DL8 1AQ**

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Emison	Chairman		
2	Wanda Reynolds			
3	James Wilson			
4	Malcolm Bloor			
5	Anthony Wood			
6	John Knopp	Secretary		
7				
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20				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Elected by Trustees confirmed at AGM

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We have adopted a new Safeguarding Policy which will be reviewed annually at the AGM

We continue to be aware of CC26 and are monitoring any impact it may have on our operations

We are a part of Hambleton Community Association, Community Minibus Network

We are members of NCVO and the trustees consider their guidance and adopt their procedures and templates where appropriate.

We continue to be members of the NYCC Go Local Steering Group for the provision of community transport

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To provide affordable transport for those with disabilities, the elderly, local community groups and those in danger of becoming socially isolated.



**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The main activities are:

Provision of transport driven by volunteers

- to weekly markets
- to local community groups on outings
- social outings for the elderly and socially isolated

In addition

- the facility for other entitled organisations to hire our minibuses
- training our own and other organisations' drivers to the MIDAS standard

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We do not make grants to other organisations

The charity is run by six volunteer trustees who each have areas of responsibility for the management of the minibus: Chairman, Secretary, Administration, Operations, Media and Volunteer Matters and Finance.

All of the trustees are in addition either drivers or escorts.

We rent an office in Bedale Market Place and it is open each weekday from 9am – 12noon. Our office is run entirely by volunteers, one of whom acts as office manager. Ideally, we aim to cover four mornings with the volunteers (The Office Team) and one morning with Trustee, if one of the volunteers is unavailable the office is closed on a Wednesday.

**Summary of the main achievements of the charity during the year**

There was an anticipation that after several difficult years caused by COVID a return to a busier pattern of use for the minibuses was in the offing, this has not transpired. A continuing lack of demand coupled with the increased cost of fuel has meant that the running costs have increased dramatically

- Cost per passenger carried in the year 2021/22 is £24.82 compared to £14.79 in 2018/19.
- Cost per mile for 20/21 is £2.75 and for 2018/19 was £1.92

This is clearly unsustainable.

Demand for MIDAS training continues, which has a small financial value but helps to maintain our visibility in the community and does attract some useful vehicle hires.

We continue to monitor and assess the social value of the services we provide. The Social Value across all of the BCM transport activities for FY 21/22 has been calculated to be £116892

Appreciation for our service has been expressed by service users and confirmed by local grant-making bodies.



**Brief statement of the charity's policy on reserves**

A financial reserve is maintained to support the running of the minibus with the main emphasis for the use of the funds ensuring the periodic replacement of our vehicles. The main component of this reserve is the residue of a legacy received in 2009. Any excess income in the trading account is placed in the reserve on an annual basis. Our reserves policy is kept under constant review.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main sources of income are:

- hire of vehicles
- donations and fundraising
- DfT fuel rebate.

Our expenditure is fully committed to maintaining the minibuses in a roadworthy condition and providing support to the volunteers who drive them.

Our only investment is our account with the Skipton Building Society which form the basis of our financial reserve

The accounts for FY 2020/21 were independently examined and approved. However since the income is below the £25000 as required to be forwarded to the Charity Commission, they are not included in this report but will be submitted.

**Section F**

**Other optional information**

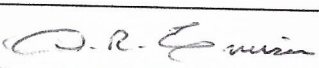
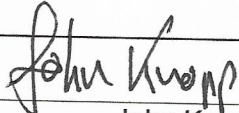
Recognising the impact of the COVID crisis on patterns of community life, the trustees are undertaking a thorough review of the services we provide by actively monitoring the situation. The current level of demand on our services is not sufficient to sustain our income requirements. The review will consider our current modus operandi: do we continue to operate 2 minibuses, maintain the current office, offer MIDAS training, do we restructure or even potentially consider winding up the charity if it's service is no longer supported by the wider community?

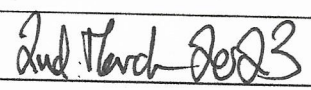
**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Emison	John Knopp
Position (eg Secretary, Chair, etc)	Chairman	Secretary

Date 



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**Bedale community Minius**

No (if any)

## Receipts and payments accounts

CC16a

For the period from	Period start date 31/10/2021	To	Period end date 01/11/2022
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hire Income	5,887	-	-	5,887	2,616
Midas fees	2,006	-	-	2,006	1,340
Donations and Fund raising	626	-	-	626	6,186
Grants received	3,039	-	-	3,039	3,000
Rector and Four and twenty	-	-	-	-	-
Fuel rebate	488	-	-	488	292
Bank interest	321	-	-	321	28
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>12,367</b>	<b>-</b>	<b>-</b>	<b>12,367</b>	<b>13,462</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>12,367</b>	<b>-</b>	<b>-</b>	<b>12,367</b>	<b>13,462</b>
<b>A3 Payments</b>					
Volunteer mileage and medicals	1,274	-	-	1,274	339
Office rent	1,064	-	-	1,064	1,233
Administrative and office costs.	2,511	-	-	2,511	1,707
Midas operating costs	2,071	-	-	2,071	423
Fuel costs	1,021	-	-	1,021	360
Vehicle Maintenance and insurances	2,343	-	-	2,343	4,041
Fund raising	87	-	-	87	60
Deposit Refund	25	-	-	25	2,162
Independent Examiners fees	-	-	-	-	-
Minibus options new vehicle	-	-	-	-	-
	10,396	-	-	10,396	10,325
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>10,396</b>	<b>-</b>	<b>-</b>	<b>10,396</b>	<b>13,461</b>
<b>Net of receipts/(payments)</b>	<b>1,971</b>	<b>-</b>	<b>-</b>	<b>13,462</b>	<b>1</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>3,137</b>	<b>-</b>	<b>-</b>	<b>3,137</b>	<b>1</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Bank	6,908	-	-
	Skipton Building Society	57,173	-	-
		-	-	-
	<b>Total cash funds</b>	<b>64,081</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

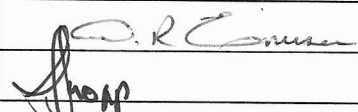
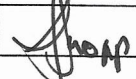
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Minibus Vehicles		-	24,496
	Computer Equipment		-	985
	Office Furniture & Equipment		-	405
	Storage Container, etc.		-	1,539
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	D.R. EMERSON	28/2/23
	J.P. KNOWLTON	28/2/23