

Trustees' Annual Report for the period

Period start date		Period end date	
From	1 Nov 2010 2020	To	31 Oct 2020 2021

Section A Reference and administration details

Charity name	Bedale Community Minibus		
Other names charity is known by	none		
Registered charity number (if any)	1158623		
Charity's principal address	Oak House, 35 Market Place		
	Bedale		
	North Yorkshire		
	Postcode	DL8 1AQ	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Emison	Chairman		
2	Wanda Reynolds			
3	James Wilson			
4	Malcolm Bloor			
5	Anthony Wood			
6	John Knopp	Secretary		
7				
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12				
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14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Elected by Trustees confirmed at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We have a Safeguarding Policy which will be reviewed annually at the AGM

We continue to be aware of CC26 and are monitoring any impact it may have on our operations

We are a part of Hambleton Community Association, Community Minibus Network

We are members of NCVO and the trustees consider their guidance and adopt their procedures and templates where appropriate.

We continue to be members of the NYCC Go Local Steering Group for the provision of community transport

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide affordable transport for those with disabilities, the elderly, local community groups and those in danger of becoming socially isolated.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activities are:

Provision of transport driven by volunteers

- to weekly markets
- to local community groups on outings
- social outings for the elderly and socially isolated

In addition

- the facility for other entitled organisations to hire our minibuses
- training our own and other organisations' drivers to the MIDAS standard

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We do not make grants to other organisations

The charity is run by six volunteer trustees who each have areas of responsibility for the management of the minibus: Chairman, Secretary, Administration, Operations, Media and Volunteer Matters and Finance.

All of the trustees are in addition either drivers or escorts.

We rent an office in Bedale Market Place and it is open each weekday from 9am – 12noon. Our office is run entirely by volunteers, one of whom acts as office manager. They cover four mornings with the trustees covering the fifth morning.

Summary of the main achievements of the charity during the year

This has been a difficult couple of years for BCM. The COVID crisis has meant that our activities and subsequent income has been severely reduced due to lockdown restrictions. Whilst there is a slow but gradual realisation that a form of normality has returned to society in general it has not yet manifest itself in increased bookings to the pre Covid level. We are fortunate in having reserves available to cover our costs but we are hoping for an increase in bookings from 2022 onwards. The Trustees are actively reviewing the situation.

Appreciation for our service has been expressed by service users and confirmed by local grant-making bodies.

We have continued to support **Mobility Matters** a campaign group that has been formed to lobby the DfT to reconsider the proposed changes to Section 19 and Section 22 Permit legislation (GB). We continue to monitor developments.

We continue to monitor and assess the social value of the services we provide. To better appreciate this value we obtained a licence from Ealing Community Transport to use a computer program in order to enable the social value of our activities to be calculated. The Social Value across all of the BCM transport activities for FY 20/21 has been calculated to be £26000

During the Pandemic the BCM undertook the delivery of prescriptions at the request of a local pharmacy, who were inundated with requests for home deliveries due to lockdown regulations. BCM volunteers provided a service of 6 months duration, in which 760 prescriptions were delivered, 760 miles covered in mainly rural locations at an input of 228 volunteer hours, resulting in a social value of £5500.

We were presented with an award by Hambleton District Council as Hambleton Heroes for delivering prescriptions in 2021. For this work we were also nominated as Finalists for the Northern Echo Community Awards, but alas did not win!

Section E

Financial review

Brief statement of the charity's policy on reserves

A financial reserve is maintained to support the running of the minibus with the main emphasis for the use of the funds ensuring the periodic replacement of our vehicles. The main component of this reserve is the residue of a legacy received in 2009. Any excess income in the trading account is placed in the reserve on an annual basis. Our reserves policy is kept under constant review.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main sources of income are:

- hire of vehicles
- donations and fundraising
- DfT fuel rebate.

Our expenditure is fully committed to maintaining the minibuses in a roadworthy condition and providing support to the volunteers who drive them.

Our only investment is our account with the Skipton Building Society which form the basis of our financial reserve

The accounts for FY 2020/21 were independently examined and approved. However since the income is below the £25000 as required to be forwarded to the Charity Commission, they are not included in this report but will be submitted.

Section F

Other optional information

Recognising the impact of the COVID crisis on patterns of community life, the trustees are undertaking a thorough review of the services we provide.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

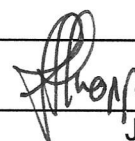
Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

David Emison



John Knopp

Position (eg Secretary, Chair,
etc)

Chairman

Secretary

Date

7th

June 2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Bedale community Minius

No (if any)

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01/11/2020		31/10/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
2616	2,616	-	-	2,616	2,745
Midas fees	1,340	-	-	1,340	1,575
Donations and Fund raising	6,186	-	-	6,186	2,766
Grants received	3,000	-	-	3,000	500
Rector and Four and twenty	-	-	-	-	488
Fuel rebate	292	-	-	292	163
Bank interest	28	-	-	28	330
	-	-	-	-	5
Sub total (Gross income for AR)	13,462	-	-	13,462	8,572
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	13,462	-	-	13,462	8,572
A3 Payments					
Volunteer mileage and medicals	339	-	-	339	540
Office rent	1,233	-	-	1,233	840
Administrative and office costs.	1,707	-	-	1,707	5,098
Midas operating costs	423	-	-	423	675
Fuel costs	360	-	-	360	2,053
Vehicle Maintenance and insurances	4,041	-	-	4,041	4,915
Fund raising	60	-	-	60	352
Prescriptions Expenditure	2,162	-	-	2,162	-
Independent Examiners fees	-	-	-	-	570
Minibus options new vehicle	-	-	-	-	-
	10,325	-	-	10,325	15,043
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	10,325	-	-	10,325	13,461
Net of receipts/(payments)	13,462	-	-	13,462	- 4,889
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	3,137	-	-	3,137	- 4,889

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Bank	5,258	-	-
	Skipton Building Society	56,852	-	-
		-	-	-
	Total cash funds	62,110	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

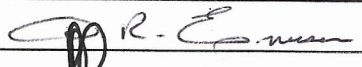

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Minibus Vehicles		-	27,136
	Computer Equipment		-	373
	Office Furniture & Equipment		-	367
	Storage Container		-	1,095
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	DAVID R. EMISON	24/01/22
	JOHN KNORR	24/01/22

Bedale Community Minibus

From: Malcolm Bloor <m.bloor@btinternet.com>
Sent: 18 January 2022 06:12
To: Bedale Community Minibus
Subject: Fwd: Bedale Community minibus

----- Original Message -----

From: "Graham Lilley" <gandklilley@icloud.com>
To: m.bloor@btinternet.com
Sent: Tuesday, 18 Jan, 22 At 05:44
Subject: Bedale Community minibus

Good morning Malcolm

I confirm that I have inspected the accounts and from the information provided to me the income and expenditure report as submitted reflects these documents.

Hope all goes well

Graham Lilley ACIB
Sent from my iPad