

**DAUXWOOD PRE-SCHOOL GROUP
CHARITABLE INCORPORATED ORGANISATION
(Registered Charity 1158619)**

Trustees' Report and Accounts

For the year ended 31st December 2021

**Natts Lane,
Billingshurst,
West Sussex,
RH14 9EY
www.dauxwood.co.uk
Tel: 01403 785212**

Independent examiner's Report to the Trustees of Dauxwood Pre-School Group CIO

I report on the accounts of the charity for the year to 31 December 2021, which are set out on pages 7 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;-
- to follow the procedures laid down in the general Directions given by the commission (under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison on the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that, in any material respect, the requirements:
 - To keep accounting records in accordance with section 130 of the 2011 Act; and

- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Anthony K Webb FCCA

Anthony K Webb Limited

Date: 22 September 2022

Trustees' Report **For the year ended 31st December 2021**

Trustees:

Gina Cooksley	Chair (from June 2020)
Alexandra Nicholas	Secretary (to July 2021)
Samantha Moulard	Secretary (from July 2021)
Lucie Baxter	Treasurer (to October 2021)
Loreen Brown	Treasurer (from October 2021)
Kelly Charman	Trustee (to July 2021)
Samantha Moulard	Trustee (from April 2021 to July 2021)
Loreen Brown	Trustee (from April 2021 to
Lucy Williams	Trustee (from June 2021)
Emma Breden-Smith	Trustee (from June 2021)
Natalie Higham	Trustee (from June 2021)

Staff:

Debra Summerfield	Manager
Lucy Sexton	Office Assistant
Shona Crawford	Deputy Manager
Julie Phillips	Practitioner
Resty Rogers	Practitioner
Lucy Hurst	Practitioner
Katie Bullivant	Assistant
Alexandra Nicholas	Bank staff (from September 2021)
Donna Reddin	Cleaner

The committee is responsible for appointing the Chair.

Dauxwood Pre-School Group (CIO) was formed after it was resolved at an Extraordinary General Meeting of Dauxwood Pre-School Group (Registered Charity 1158619) on 13th January 2015 that the charity be dissolved and the entire undertaking of the charity transferred into the new charitable incorporated organisation (CIO).

Structure, Governance and Management

Dauxwood is a Pre-School and is a body in membership of the Pre-School Learning Alliance. Dauxwood Pre-School Group is governed by a constitution, which follows the model of the Pre-School Learning Alliance.

Early years education is provided for the community of Billingshurst and surrounding areas and admission is open to all children. Although spaces are limited to 24 children per session, there is flexibility within that limitation.

There is a Child Protection policy in place. Disclosure and Barring Security checks are carried out upon appointment of the trustees and committee members with Ofsted EY2 completion and submission. Staff DBS checks are the responsibility of the Pre-School Manager.

Objectives and Activities

The objectives of Dauxwood Pre-School Group are to deliver the Revised Early Years Foundation Stage (2021) to children between the ages of 2 years and 5 years by providing a safe, secure, caring and stimulating learning environment. The school works in partnership with the parents to support a child's learning and development. It also offers a service that promotes equality and values diversity and where every child is valued as an individual. In planning, activities follow a child's individual interests in parallel with their next steps, whilst developing self-esteem, problem-solving, empathy and independence skills. The Trustees appreciate the efforts of all the staff involved at the setting.

Achievements

Premises

The perimeter fence had a fresh coat of paint during the February half term costing a total of £153.50.

During the Easter break the Pre-school had a gardening day where the staff, committee and parents helped to tidy and spruce up the garden ready for the children to play in upon their return.

Staff

In September 2021 the pre-school gained a new bank member of staff Alexandra Nicholas as Alex resigned her position as Secretary on the committee.

Equipment

During 2021 there were a few small items purchased, with the most expensive being £200 which was a play kitchen. The rest of the £890 spent throughout the year was simply on classroom top ups of stationary, paints, pens etc.

The equipment that was stored due to the pandemic the previous year was brought back out.

Financial review

Receipts for 2021 totalled **£102,451**. The main source of regular funds is the provision of the Flexible Free Entitlement paid by the Local Authority to fund 15 hours childcare starting from the term after they are three years old.

Payments for 2021 totalled £**83,592** and the majority of this arose from salaries and staff costs (£68,301).

Cash was held at the bank at 31st December 2021 as follows:

Current account:	£ 41,385
Capital reserve:	£ 43,285
Operational reserve:	£ 20,104
Fundraising account:	£ 3,474
Total:	£ 108,248

Fundraising

Due to the pandemic and in line with government restrictions, the committee was limited as to what they could do again this year. They managed to collect some fundraising in July by way of an online Raffle, raising a tremendous £635. They were able to hold a Christmas fair raising £551, then throughout the year further amounts were raised with kind donations and the sale of Dauxwood jumpers. A total of £2,274 was raised throughout the year.

The Trustees declare that they have approved the Trustees' Report above and the Accounts set out on pages 7 to 9.

Signed on behalf of the Trustees



Loreen Brown
Treasurer

Date:

Dauxwood Pre-School Group
Statement of Assets and Liabilities
As at 31st December 2021

	2021	2020
	£	£
Assets		
Cash funds		
Current Account	41,385	24,620
Operational Reserve	20,104	20,102
Premises Reserve	43,285	43,281
Fundraising Reserve	3,474	1,386
Cash Account	-	-
	<u>108,248</u>	<u>89,389</u>
Other monetary assets		
Debtors	-	-
Assets retained for the charity's own use		
Pre-School building	98,000	105,000
Liabilities		
None	-	-

Dauxwood Pre-School Group
Receipts and Payments Account
For the year ended 31st December 2021

	2021	2020
	£	£
Receipts		
Funding and Fees	99,920	79,716
Fundraising Activities	2,274	679
Bank Interest	6	61
Sundry Income	251	5,000
Incident – Receipts	-	-
Total	<u>102,451</u>	<u>85,456</u>
Payments		
Salaries & Staff Costs	68,301	63,214
Staff Training	222	654
Property Maintenance	1,137	1,135
Cleaning	1,215	883
Garden Maintenance	1,105	11,014
Equipment	898	462
Fundraising Expenses	252	447
Insurance	2,261	2,259
Heating & Lighting	1,049	829
Rent & Rates	1,436	1,104
Telephone & Internet	608	1,363
Consumables & Admin Expenses	1,102	938
Fuel	-	-
Milk & Refreshments	10	202
Professional Fees	2,363	5,088
Refund of Fees	342	530
Social Enrichment	1,291	1,686
Sundry Expenditure	-	-
Total	<u>83,592</u>	<u>91,808</u>
Surplus/(Deficit) for the year	<u>18,859</u>	<u>(6,352)</u>
Cash funds last year end	89,389	95,741
Surplus/(Deficit) for the year	18,859	(6,352)
Cash fund this year end	<u>108,248</u>	<u>89,389</u>

**Dauxwood Pre-School Group
Accounting Policies and Notes
For the year ended 31st December 2021**

The receipts and payments account has been drawn up as a summary of the receipts and payments made during the year by the charity. Amounts are included as received by the charity or as cheques are drawn.

The Receipts and Payments Account and Statement of Assets and Liabilities have been prepared following the guidance for smaller charities issued by the Charity Commission.

Fixed assets recognised in the Statement of Assets and Liabilities represent the Pre-School building completed in October 2010 at a cost of £175,000, which is depreciated using the straight-line formula over 25 years.