

# **See Saw Pre-School CIO**

**Accounts for the year ended  
31st August 2023**

**Registered Charity Number: 1158614**

**See Saw Pre-School CIO**

**Accounts for the year ended 31 August 2023**

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<b>Trustees</b>	Joanne Brasher Deborah Hardingham Rev Stuart Wood Angela McCabe (appointed 23 November 2023) Suzanne Cooke (appointed 23 November 2023)
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<b>Address</b>	The Hub 15 Barnwell Road Cambridge CB5 8RG
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<b>Charity Registration Number</b>	1158614
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## **Accounts for the year ended 31 August 2023**

### **Report of the Trustees**

The trustees present their annual report and the accounts for the year ended 31 August 2023.

The accounts comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **Statement of Trustees Responsibilities**

Charity law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that year.

In preparing those accounts, the trustees are required to:

- (i) Select suitable accounting policies and apply them consistently.
- (ii) Make judgements and estimates that are reasonable and prudent.
- (iii) Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- (iv) Observe the methods and principles in the applicable Charities SORP.
- (v) State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the accounts.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the accounts comply with the Charities Act 2011.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Structure, Governance and Management**

#### **Governing Document**

East Barnwell & Abbey CIO was formed by a governing document and was registered as a charity on 18 September 2014.

On 1st November 2020, the assets and liabilities of East Barnwell Community Association relating to the activities of See Saw Pre-School were transferred into the East Barnwell & Abbey CIO. The trustees agreed to change the name and objects of the East Barnwell & Abbey CIO to reflect this, and the change to See Saw Pre-School CIO was granted by the Charity Commission in May 2021.

#### **Appointment of trustees**

New trustees are appointed by a majority of trustees in office at that time.

Angela McCabe and Suzanne Cooke were appointed as trustees on 23 November 2023 as the charity continues to work towards strengthening the trustee body. The current trustees are continuing to actively looking at recruiting new trustees.

#### **Trustee induction and training**

The trustees are currently reviewing the procedures in place for trustee induction and training by reference to guidance published by the Charity Commission.

Accounts for the year ended 31 August 2023

## Report of the Trustees

### Organisational structure

The charity has a board of trustees who are responsible for its strategic direction and policy.

### Objects and Activities

The Charity's objects are to advance the education and development of children under statutory school age, in particular in Abbey and the surrounding areas in the county of Cambridgeshire and in so doing A) Offer appropriate learning experiences and play facilities; B) Ensure the nursery offers opportunities for all children whatever their race, culture, religion, means or ability; C) Encourage parents to become involved in the activities of the nursery.

During the year, the trustees have continued to work with the Pre-school manager to embed good practice across the setting, including investment in Continuing Professional Development for staff. The Trustees remain committed to the Charity being a Real Living Wage employer, and have sought to continue to support the staff to provide the best environment for the children that attend the setting.

The conversations about a new physical space to continue to provide the Pre-School provision are ongoing, and at the time of signing these accounts, the Trustees were waiting on the outcome of a planning application submitted by Cambridge City Council, who have taken over the lead on the development from Cambridgeshire County Council. Continued use of the current temporary site has been agreed.

This report was approved by the board of trustees on 23rd May 2024 and signed on their behalf.



**Jo Brasher**  
Trustee

Accounts for the year ended 31 August 2023

Statement of Financial Activities

	<u>2023</u>	<u>2022</u>
	£	£
<b>Receipts</b>		
Fees & Grants	123,551	138,544
Income from Activities	703	3,587
Investment Income	488	30
Other Income (Suspense)	0	0
	<hr/> 124,742	<hr/> 142,161
<b>Payments</b>		
Accountancy, Bank Charges & Consultancy	444	77
Building & Grounds Maintenance	636	195
Cleaning and hygiene	1,517	1,531
Education, Play Equipment and Support	5,268	3,459
Insurances & Subscriptions	1,221	863
Office Expenditure	0	139
Photocopier costs	612	463
Postage, stationery and sundries	219	198
Rent	7,500	7,500
Repairs and maintenance	1,661	3,912
Staff Costs	93,285	87,395
Telephone	1,011	923
Training	1,123	1,150
Uniform	458	320
	<hr/> 114,955	<hr/> 108,125
	<hr/> 9,787	<hr/> 34,036
<b>Management charge from Abbey People</b> (Registered Charity Number: 1180560)	17,900	15,000
<b>Net Movement in the Period</b>	<hr/> -8,113	<hr/> 19,036
<b>Reserves Brought Forward</b>	135,051	116,015
<b>EBCA Reserves transferred to Abbey People</b> (Registered Charity Number: 1180560)	-38,973	0
<b>Reserves Carried Forward at 31st August 2023</b>	<hr/> £87,965	<hr/> £135,051

Accounts for the year ended 31 August 2023

Balance Sheet

	Notes	<u>2023</u> £	<u>2022</u> £
<b>Current Assets</b>			
Cash at bank and in hand	2	87,965	139,324
<b>Total Current Assets</b>		<u>87,965</u>	<u>139,324</u>
<b>Liabilities</b>			
<b>Creditors: amounts falling due within one year</b>	3	0	4,273
<b>Net Assets</b>		<u>£87,965</u>	<u>£135,051</u>
<b>The funds of the charity</b>			
Unrestricted Funds		87,965	135,051
<b>Total charity funds</b>		<u>£87,965</u>	<u>£135,051</u>

The accounts were approved by the trustees on 23rd May 2024 and signed on their behalf.



Jo Brasher  
Trustee

**Accounts for the year ended 31 August 2023**

**Notes to the Accounts**

**1 Accounting Policies**

**(a) Basis of Preparation of Accounts**

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Effective 1 January 2019) - (Charities SORP (FRS 102)), the financial reporting standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

See Saw Pre-School CIO meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

**(b) Income**

Incoming resources are recognised in the year in which the charity is entitled to the receipt, and the amount can be measured with reasonable certainty. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

**(c) Expenditure**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

**(d) Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**(e) Fund Accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

Accounts for the year ended 31 August 2023

Notes to the Accounts

2	<b>Cash at Bank and in Hand</b>	<b><u>2023</u></b>	<b><u>2022</u></b>
		£	£
	Lloyds Bank Account	0	37,353
	CAF Cash Account	47,542	61,947
	CAF Gold Account	40,423	40,024
		<hr/>	<hr/>
		£87,965	£139,324
		<hr/>	<hr/>

3	<b>Creditors: amounts falling due within one year</b>	<b><u>2023</u></b>	<b><u>2022</u></b>
		£	£
	Due to Abbey People	0	4,273
		<hr/>	<hr/>
		£0	£4,273
		<hr/>	<hr/>

4 **Trustee Remuneration and Expenses**

No remuneration was paid to any of the trustees in the year, nor were any expenses reimbursed to them.

5 **Related Party Transactions**

There were no related party transactions in the year that required disclosure.

**See Saw Pre -School CIO**

**Accounts for the year ended 31 August 2023**

**Independent Examiner's Report to the Board of Trustees of See Saw Pre-School CIO**

I report to the trustees on my examination of the accounts of the charity for the year ended 31 August 2023

**Responsibilities and Basis of Report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Acts 2011 ("the Act").

I report in respect of my examination of your charity's accounts carried out under section 145 of the Act, and in carrying out my examination I have followed the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

the accounting records were not kept in respect of the charity as required by section 130 of the Act; or

the accounts do not accord with those records; or

the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be brought in this report in order to enable a proper understanding of the accounts to be reached.

Geoff Mann FCIE  
Geoff Mann Limited  
Dee House  
Highworth Avenue  
Cambridge  
CB4 2BQ

