

THE NEW GLEADLESS LIBRARY AND COMMUNITY HUB

Trustee Annual Report for March 2020 to 31 March 2021

Our Library closed due to Covid 19 on 20 March 2020 and as at the year end had not re-opened.

Finance and Fund Raising

Although we have continued to receive a Sheffield Council Grant of £2,824.25 per quarter we have still had the usual monthly and annual expenses.

During the year we have not undertaken any fund raising schemes and have had no income from that avenue.

At the year end, we have a grant underspend of circa £6,000. We decided to spend this improving some of the Library's infra structure and Covid 19 safety features.

Also, post year end, we received a £10,000 capital grant from Sheffield Council which we decided to spend on other improvements as can be seen from the current state of the Library.

Another grant from SCC post year end of £2,000 towards new books has been returned to the council for them to purchase new books on our behalf and to be available for any registered SCC Library member. These post year end grants and last year's underspend will be shown in next year's accounts.

We have also entered into an annual maintenance agreement which covers many of the routine maintenance items associated with the upkeep of our premises.

We are pleased to announce that the Library is financially stable and our financial commitments are up to date.

Volunteers and Operation

During the latter part of shut down and recently, we have continued to hold management meetings to prepare for re-opening the library.

We are pleased to announce that the Library reopened on 13 September on a reduced time scale.

At present, we are opening on Mondays 10am – 1pm, Wednesdays and Fridays from 9:30 am until 1:00 pm each day. Also, we still have one session each week for a Ladies Coffee morning held on Tuesday mornings. These opening times will be reviewed when we have a better understanding of Volunteer availability.

We have recently lost the services of Ann and Pete Bradbury who have been Trustees and Volunteers since the Library became self governing. We thank them for their valuable assistance and service during their time with the Library.

Also, Michael Earnshaw, our Chairman, has resigned for personal reasons and similarly we thank him for his service.

Since our last AGM, we have three new Trustees. Gary Edwards, David Miller and Angela Mattinson, David Miller has recently kindly agreed to be our new Chairman.

The Lease

We are pleased to announce that post year end we have signed a five year lease on the Library with Sheffield City Council.

A copy of this lease is available on the Notice Board should you wish to examine it.

Summary

Although the future still remains unsure, due to Covid, we are now becoming more certain how we can progress in the immediate future.

One of our main problems is still Volunteer recruitment. As you are fully aware, we rely upon our volunteers to an enormous amount and if you know of anyone who you think would be a suitable candidate and who would be prepared to offer their services please let us know so that we can contact them.

We thank you for your continued service.

The Trustees



The New Gleadless Library & Community Hub			1158599	CC16a
Receipts and payments accounts				
For the period from	01-Apr-20	To	31-Mar-21	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Sheffield City Council Grant		11,315	-	11,315	11,292
Sheffield Capital & Book Grant		12,000	-	12,000	-
Q1 - March to June 2020 Fundraising		-	-	-	1,144
Q2 - July to September 2020 Fundraising		-	-	-	357
Q3 October to December 2020 Fundraising		-	-	-	748
Q4 January to March 2021 Fundraising		-	-	-	1,045
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	-	23,315	-	23,315	14,586
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	23,315	-	23,315	14,586
A3 Payments					
Annual Insurances		520	-	520	520
Business & Water Rates		858	-	858	310
Light Heat & Power		1,658	-	1,658	2,312
Equipment Maintenance		240	-	240	635
General Services		953	-	953	1,077
Stationery & Printing		-	-	-	-
Sundry & Petty Cash		437	-	437	2,528
Legal & Professional		-	-	-	-
Other & Accruals		600	-	600	500
Sub total	-	5,266	-	5,266	7,882
A4 Asset and investment purchases, (see table)					
New Book Shelving		-	-	-	-
New Ceiling Lighting		-	-	-	2,519
New Child Furniture		-	-	-	-
Outside Storage Steps to Outside Storage		-	-	-	-
New Books		-	-	-	486
Sub total	-	-	-	-	3,005
Total payments	-	5,266	-	5,266	10,887
Net of receipts/(payments)	-	18,050	-	18,050	3,699
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	58,190	-	-	58,190	54,491
Cash funds this year end	58,190	18,050	-	76,240	58,190

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Natwest Current Account 60-40-09/41085868	58,190	18,050	-
	Petty Cash	268	-	-
			-	-
	Total cash funds	58,458	18,050	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Laptops & Printer	General	1,645	1,234
	Lounge Furniture Tables & Chairs	General	639	479
	Office & Cleaning Equipment	General	84	63
	Outside Storage Unit	General	909	682
	New Books	General	2,186	1,639
	Office Chair	General	70	53
	Book Shelving	General	3,184	235
	New Ceiling Lights	General	2,519	1,260
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
S Killip	S. Killip	25/05/2021