

Charity number: 1158590

Deal Area Emergency Foodbank

Trustees' report and unaudited financial statements

for the year ended 31 March 2023

Deal Area Emergency Foodbank

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Reference and administrative details

Trustees

A Doggett

P Green

C Stringer (appointed 21 November 2022)

J Thompson (appointed 21 November 2022)

G Beechey (resigned 26 May 2023)

J Hutchinson (resigned 30 November 2022)

L Mills (resigned 26 May 2023)

M Parks (resigned 21 July 2022)

Charity registered number

1158590

Principal office

Unit C4, Enterprise Business Centre

Western Road

Deal

Kent

CT14 6PJ

Independent examiner

S N Miles FCCA

Kreston Reeves LLP

Chartered Accountants

37 St Margaret's Street

Canterbury

CT1 2TU

Bankers

HSBC

41 Sandgate Road

Folkestone

CT20 1SA

Trustees' report

for the year ended 31 March 2023

The Trustees present their annual report together with the financial statements of the Charity for the year from 1 April 2022 to 31 March 2023.

Policies and objectives

The objects of the Charity are the prevention and relief of poverty in the Deal area in particular, but not exclusively, by providing emergency food supplies to individuals in need and/or charities or other organisations working to prevent or relieve poverty.

Activities for achieving objectives

The Charity achieves its objectives through operating foodbank outlets throughout the Deal, Aylesham and Sandwich areas. In setting our objectives and planning our activities for the period, the Trustees have ensured that they have complied with the duty in s17 of the Charities Act 2011 and kept in mind the Charity Commission's guidance on public benefit.

Achievements and performance - review of activities

The year under review has been dominated by the effects of the rising cost of living, in particular of rising energy and food prices. This has led to a substantial increase in the demand for food vouchers.

Following the pandemic, we now distribute food parcels in three different ways - through distribution centres in Deal, through a mobile foodbank van in Aylesham and Elvington, and by home delivery to other parts of our area.

Since January 2022, Dover District Council has been providing grants to enable local charities to make household support grants, recognising that we are in contact with people who need such support. £40,000 was received in the previous year and £82,000 in the current year, with £32,266 not yet spent being carried forward as a restricted fund at 31 March 2023. This has changed the dynamic of our work, enabling us to be more holistic in the way that we support people.

The other major development is that we have partnered with Citizens Advice Dover and Deal for them to provide an adviser at each session of our distribution centres in Deal, funded by a grant from Trussell Trust. This has also changed the dynamics of our work, meaning that support to tackle the root causes of people's food crisis is readily accessible.

During the year, we have provided 1,268 parcels of food (2022: 791) supporting 3,676 individuals (2022: 2,326), these figures being 27% higher than in any other year since we started in 2012. We received food donations totalling 40,721 kg (2022: 29,914 kg) and distributed 39,657 kg (2022: 31,088) either directly to beneficiaries or to other organisations providing food support.

Food collections have continued in supermarkets and other essential shops, with a limited number resuming in churches, schools and community centres.

The work is carried out by a small central staff team supported by a large team of volunteers in the warehouse, distribution outlets and driving vehicles. We thank the staff and volunteer teams for all their hard work which enables us to deliver the support which our beneficiaries need so much, and for their flexibility in ever-changing circumstances.

Financial review

Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis of accounting in preparing the financial statements.

Reserves policy

The Trustees aim to have unrestricted reserves at a minimum level of 6 months' unrestricted expenditure. This level was achieved and maintained during the year.

The Trustees have been advised by our landlord that we will need to move out of our warehouse and office premises. Possible alternative premises previously identified are no longer available, and the Trustees continue to explore alternatives; they have designated £100,000 of the unrestricted reserves for the likely costs of fitting out the premises and moving.

The Trustees have also designated £15,000 of the unrestricted reserves for the expected costs of running the new mobile food van for three years.

The Trustees are exploring opening a pantry which is likely to use some of the free reserves.

Structure, governance and management

Constitution

The Charity was registered as a Charitable Incorporated Organisation (CIO) with the Charity Commission with a new constitution on 16 September 2014.

Methods of appointment or election of Trustees

The Charity is managed by a committee of Trustees who are appointed at Trustee meetings.

Future developments

The plan for the future is constantly under review in response to changing circumstances and the availability of other forms of support for those in need. The Trustees anticipate that the future will assume a hybrid model of food distribution through our fixed foodbank outlets, through our mobile van, and through home delivery to those for whom those methods are inaccessible, and will explore further methods of distribution. The Trustees are also considering opening a pantry. The Trustees will continue to work with other organisations and charities in the Deal area who provide wider support for those in need.

Statement of Trustees' responsibilities

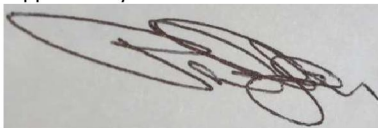
The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS102);
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Charity's constitution. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the Board of Trustees on 19 October 2023



P Green
Trustee

Independent examiner's report

for the year ended 31 March 2023

Independent examiner's report to the Trustees of Deal Area Emergency Foodbank ("the Charity")

I report to the Charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2023.

Responsibilities and basis of report

As the Trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act, and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed:



Date: 19 October 2023

S N Miles FCCA

Kreston Reeves LLP

Canterbury

Statement of financial activities

for the year ended 31 March 2023

	Note	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Income from:							
Donations and legacies:							
Donations - groceries	1(c)	101,605	-	101,605	52,477	-	52,477
Donations - financial		91,831	-	91,831	87,783	-	87,783
Grants		1,000	100,899	101,899	847	60,000	60,847
Investments - bank interest		768	-	768	24	-	24
Total income		195,204	100,899	296,103	141,131	60,000	201,131
Expenditure on:							
Charitable activities	3	161,772	77,720	239,492	107,881	17,457	125,338
Total expenditure		161,772	77,720	239,492	107,881	17,457	125,338
Transfers between funds	7	8,175	(8,175)	-	30,007	(30,007)	-
Net income/(expenditure) before other recognised gains and losses	2	41,607	15,004	56,611	63,257	12,536	75,793
Reconciliation of funds							
Total funds at start of year		261,505	27,956	289,461	198,248	15,420	213,668
Net movement in funds		41,607	15,004	56,611	63,257	12,536	75,793
Total funds at end of year		303,112	42,960	346,072	261,505	27,956	289,461

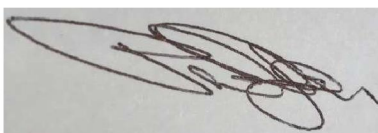
Balance sheet

as at 31 March 2023

	Note	2023 £	2023 £	2022 £	2022 £
Fixed assets					
Tangible assets	4		44,366		50,074
			44,366		50,074
Current assets					
Stocks		21,886		14,010	
Debtors	5	5,200		5,215	
Cash at bank and in hand		277,390		222,083	
		304,476		241,308	
Creditors: amounts falling due within one year	6	(2,770)		(1,921)	
Net current assets			301,706		239,387
Total net assets			346,072		289,461
Charity funds					
Restricted funds	7		42,960		27,956
Unrestricted funds	7		303,112		261,505
			346,072		289,461

The notes of pages 6 to 10 form part of these financial statements.

The financial statements were approved and authorised for issue by the Trustees on 19 October 2023 and signed on their behalf by:



P Green
Trustee

Notes to the financial statements

for the year ended 31 March 2023

1 Accounting policies

(a) *Basis of preparation of financial statements*

The financial statements have been prepared in accordance with the Charities SORP (FRS102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Charities Act 2011.

The financial statements have been prepared to give a true and fair view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Charities SORP (FRS102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Deal Area Emergency Foodbank meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

(b) *Going concern*

The Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis of accounting in preparing the financial statements.

(c) *Income*

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of the income can be measured reliably.

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and it is included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are received. The value of donated groceries is based on guidelines published by Tesco. Donated facilities are included at the value to the charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity. This is normally upon notification of the interest received or receivable from the institution with whom the funds are deposited.

(d) *Expenditure*

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefits to a third party, it is probable that a transfer of economic benefits will be required and the amount of the obligation can be measured reliably.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives as well as any associated support costs.

All expenditure is inclusive of any irrecoverable VAT.

(e) *Tangible fixed assets and depreciation*

Tangible fixed assets are initially recognised at cost, including the cost of bringing them into their intended working condition. After recognition, they are measured at cost less accumulated depreciation and any accumulated impairment losses.

Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Motor vehicles	20% or 25% straight line
Fixtures and equipment	25% straight line

(f) *Stocks*

Stocks are valued at the lower of cost or value on donation and net realisable value after making due allowance for stocks that can no longer be used.

(g) Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

(h) Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of opening of the deposit or similar account.

(i) Liabilities and provisions

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the settlement can be estimated reliably. They are recognised at the amount that the Charity anticipates it will pay to settle the debt.

(j) Financial instruments

The Charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

(k) Operating leases

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

(l) Funds

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds are unrestricted funds which have been set aside by the Trustees for specific future purposes or which are tied up in illiquid assets. The aim and use of each designated fund is set out in notes to the financial statements.

Restricted funds are funds which are required to be used in accordance with specific restrictions imposed by the donor or which have been raised by the Charity for a particular purpose. The aim and use of each restricted fund is set out in the notes to the financial statements.

2 Net income/(expenditure)

Net income/(expenditure) is stated after charging:

	2023	2022
	£	£
Depreciation of tangible fixed assets	14,697	7,122
Independent examiner's fees	1,400	1,200

During the year, no Trustees received any remuneration or benefits in kind (2022: none).

During the year, 1 Trustee received reimbursement of costs incurred on behalf of the Charity totalling £1,203 (2022: £2,262).

Staff costs were as follows:

	2023	2022
	£	£
Wages and salaries	39,814	28,592
Pension costs	74	-
	39,888	28,592

The average number of people employed by the Charity during the year was 3 (2022:3).

The Trustees consider Sheila Ward, the Project Coordinator, to be the only person who meets the definition of Key Management Personnel. Her remuneration during the year was £17,199 (2022: £16,380).

No employee received remuneration amounting to more than £60,000 in either year.

3 Expenditure on charitable activities

	Unrestricted funds	Restricted funds	Total funds	Unrestricted funds	Restricted funds	Total funds
	2023	2023	2023	2022	2022	2022
	£	£	£	£	£	£
Distribution of donated food (note 1(c))	93,729	-	93,729	55,724	-	55,724
Staff costs	35,140	4,748	39,888	27,792	800	28,592
Food purchases	-	2,633	2,633	-	2,421	2,421
Household support grants made	-	69,980	69,980	-	14,236	14,236
Motor vehicle costs	8,807	-	8,807	8,206	-	8,206
Warehouse and premises costs	1,455	-	1,455	1,284	-	1,284
Office costs	3,222	359	3,581	1,616	-	1,616
Utilities costs	891	-	891	2,069	-	2,069
Legal and professional costs	2,456	-	2,456	1,289	-	1,289
Volunteer and training costs	208	-	208	2,112	-	2,112
Depreciation	14,697	-	14,697	7,122	-	7,122
Loss on disposal of fixed assets	-	-	-	540	-	540
Other costs	1,167	-	1,167	127	-	127
	161,772	77,720	239,492	107,881	17,457	125,338

4 Tangible fixed assets

	Motor vehicles	Fixtures & equipment	Total
	£	£	£
Cost			
At start of year	59,315	13,381	72,696
Additions	-	8,989	8,989
Disposals	-	(350)	(350)
At end of year	59,315	22,020	81,335
Depreciation			
At start of year	10,194	12,428	22,622
Depreciation charge for the year	12,815	1,882	14,697
Disposals	-	(350)	(350)
At end of year	23,009	13,960	36,969
Net book value			
At end of year	36,306	8,060	44,366
At start of year	49,121	953	50,074

5 Debtors

	2023	2022
	£	£
Gift Aid tax recoverable	686	1,482
Other debtors	289	386
Prepayments and accrued income	4,225	3,347
	5,200	5,215

All debtors fall due within one year.

6 Creditors: amounts falling due within one year

	2023	2022
	£	£
Taxation and Social Security	387	559
Accruals and deferred income	2,383	1,362
	2,770	1,921

7 Movement in funds

	Balance at 1 April 2022	Income	Expenditure	Transfers	Balance at 31 March 2023
	£	£	£	£	£
Movements for current year					
<i>Restricted funds</i>					
Household support fund	24,964	82,000	(66,523)	(8,175)	32,266
Winter warmth fund	-	5,000	(3,169)	-	1,831
Citizens Advice support fund	-	13,899	(5,036)	-	8,863
Coronavirus funds	2,992	-	(2,992)	-	-
	<u>27,956</u>	<u>100,899</u>	<u>(77,720)</u>	<u>(8,175)</u>	<u>42,960</u>
<i>Unrestricted designated funds</i>					
New premises fund	100,000	-	-	-	100,000
Mobile van running costs fund	15,000	-	-	-	15,000
Fixed assets fund	50,074	-	(14,697)	8,175	43,552
	<u>165,074</u>	<u>-</u>	<u>(14,697)</u>	<u>8,175</u>	<u>158,552</u>
<i>Unrestricted general fund</i>	<u>96,431</u>	<u>195,204</u>	<u>(147,075)</u>	<u>-</u>	<u>144,560</u>
<i>Total unrestricted funds</i>	<u>261,505</u>	<u>195,204</u>	<u>(161,772)</u>	<u>8,175</u>	<u>303,112</u>
<i>Total funds</i>	<u>289,461</u>	<u>296,103</u>	<u>(239,492)</u>	<u>-</u>	<u>346,072</u>
	Balance at 1 April 2021	Income	Expenditure	Transfers	Balance at 31 March 2022
	£	£	£	£	£
Movements for previous year					
<i>Restricted funds</i>					
Mobile foodbank van fund	-	20,000	-	(20,000)	-
Other fixed assets funds	10,007	-	-	(10,007)	-
Household support fund	-	40,000	(15,036)	-	24,964
Coronavirus funds	5,413	-	(2,421)	-	2,992
	<u>15,420</u>	<u>60,000</u>	<u>(17,457)</u>	<u>(30,007)</u>	<u>27,956</u>
<i>Unrestricted designated funds</i>					
New premises fund	-	-	-	100,000	100,000
Mobile van running costs fund	-	-	-	15,000	15,000
Fixed assets fund	-	-	(7,662)	57,736	50,074
	<u>-</u>	<u>-</u>	<u>(7,662)</u>	<u>172,736</u>	<u>165,074</u>
<i>Unrestricted general fund</i>	<u>198,248</u>	<u>141,131</u>	<u>(100,219)</u>	<u>(142,729)</u>	<u>96,431</u>
<i>Total unrestricted funds</i>	<u>198,248</u>	<u>141,131</u>	<u>(107,881)</u>	<u>30,007</u>	<u>261,505</u>
<i>Total funds</i>	<u>213,668</u>	<u>201,131</u>	<u>(125,338)</u>	<u>-</u>	<u>289,461</u>

The Household Support Fund represents grants received from Dover District Council to provide household support grants for people who are struggling financially.

The Winter Warmth Fund represents a grant received from Trussell Trust to provide grants to help people to keep warm during winter.

The Citizens Advice Support Fund represents a grant received from Trussell Trust to enable us to pay for an adviser from Citizens Advice to be available at our distribution centres.

The Coronavirus Fund represent grants received from Dover District Council and Trussell Trust to cover additional costs related to the Coronavirus pandemic.

The new premises fund represents funds set aside to cover the likely costs of fitting out and moving to new premises when the current warehouse and office lease expires. The lease has been extended because the provision of alternative premises has fallen through, but the need remains.

The mobile foodbank running costs fund represents funds set aside to cover the expected costs of running the new mobile foodbank van for three years.

The fixed assets fund represents the book value of fixed assets which are not available as general reserves without damaging the operational viability of the Charity.

The mobile foodbank van fund represented grants received from Trussell Trust and Aylesham & District towards the purchase, conversion and running costs of a mobile foodbank van for the Charity. These are no longer restricted since the funds have been spent on the purpose for which they were given, and were transferred in the previous year to the designated fixed assets fund.

The other fixed assets fund represented grants received towards the purchase of other fixed assets. These are no longer restricted since the funds have been spent on the purpose for which they were given, and were transferred in the previous year to the designated fixed assets fund.

8 Analysis of net assets between funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	44,366	-	44,366	50,074	-	50,074
Current assets	261,516	42,960	304,476	213,352	27,956	241,308
Creditors due within one year	(2,770)	-	(2,770)	(1,921)	-	(1,921)
	303,112	42,960	346,072	261,505	27,956	289,461

9 Related party transactions

The Charity has not entered into any related party transactions during the year, nor are there any outstanding balances owing between related parties and the Charity at the balance sheet date.