

The Parochial Church Council of the Ecclesiastical Parish of Billingham

Financial Statements

For the year ended 31st December 2021

The Parochial Church Council of the Ecclesiastical Parish of Billingham

Index

Annual Report	1 - 3
Report of the Independent Examiner	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7 - 11

The Parochial Church Council of the Ecclesiastical Parish of Billingham
Annual Report
For the year ended 31st December 2021

The Parochial Church Council present their report and financial statements for the year ended 31st December 2021.

Reference and Administration Information

Principal address	Billingham Parish Office St. Aidans Church Tintern Avenue Billingham TS23 2DF
Status	Registered Charity No: 1158588
Chairpersons	Rev. R. Radley
Treasurer	Mrs M Myerscough
Members	Rev. R. Radley Mr. D. Stockton Mrs. E. Grey Mr. H. T. Beckwith Mr. J. E. Shiel Mrs. J. Fishburn <i>(resigned 1 April 2021)</i> Mrs. M. Myerscough Mrs. M. Leckonby Mr. P. J. Jones Mr. E. Hall Mrs. E. Hollifield Mr. G. Thirlaway Mrs. N. English Mrs. M. W. Wardell Mr. C. Wellington <i>(appointed 1 April 2021)</i>
Independent Examiners	Lynne Dickson FCA JBC Accountants Limited 3B Lockheed Court Preston Farm Stockton-on-Tees TS18 3SH
Bankers	National Westminster Bank plc 123 High Street Stockton-on-Tees TS18 1AY

The Parochial Church Council of the Ecclesiastical Parish of Billingham
Annual Report
For the year ended 31st December 2021

The primary object of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.

The PCC of Billingham Parish has the responsibility of co-operating with the clergy team in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is committed to enabling as many people as possible to worship at the Churches in the Parish and become part of the Billingham Parish community. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish.

When planning our activities for the year, the incumbent and the PCC have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel and developing their knowledge and trust in Jesus;
- Provision of pastoral care for people living in the parish;
- Missionary and outreach work.

Achievements and Performance

The Parish of Billingham has had a funny year once again brought on by COVID and there has been greater reliance on the laity with the help that they have received from the Lay Development Workers, Ruth and Hilary. At the end of December, the contract for Reverend Paul Johnson, the associate priest, came to an end. This once again leaves myself, Reverend Richard Radley, being the only stipend clergy in the parish. The parish and its people have pulled together once again and ministry has been able to continue.

2021 saw the PCC and the whole parish enter into a time of change with the introduction of the Prioritisation Process as the parish once again begins the process to find a Team/Change Rector. This has not been easy work and it continues as we look at major areas of the parish, mission, buildings, finance and governance. The laity of the PCC have taken a lead on this and have been doing some sterling work. There is still a long way to go and we are sure 2022 will bring some trials.

Many of the usual ministries in schools and in the community haven't happened a great deal this year due to the COVID restrictions that have been in place but schools and the community have continued to be supported in any way possible, even some new initiatives have been launched.

The mission of the parish began to be a hot topic in 2021 with discussion starting in the area of The Clarendons and we pray that 2022 will bring new movement with this ministry/mission as well as other ministries/mission around the parish.

Worship in the parish has also been strange this year. Online worship continued for some time and then a phased return to some form of Sunday worship in the buildings again, though some building issues remain. There is still a great deal of caution in the parish and numbers of worshippers have not returned to pre-COVID figures which inevitably is having an effect on the finances.

We are all praying for a better 2022.

Financial Review

Total incoming resources on unrestricted funds were £105,258 (2020: £102,013), of which £40,643 (2020: £41,632) were planned voluntary donations and £28,837 (2020: £32,160) were fees from weddings and funerals.

Restricted donations of £5,551 (2020: £5,358) were received to meet the professional services involved with the repairs to St Cuthberts Church roof.

Our Diocesan Quota paid for 2021 was £30,000 (2020: £15,623).

A property has been bequeathed to the PCC by the Anne Saxelby Estate; this has been included as a donation and included in an Endowment fund at a value of £140,000.

The Parochial Church Council of the Ecclesiastical Parish of Billingham
Annual Report
For the year ended 31st December 2021

Reserves policy

It is the intention of the PCC to maintain a balance on unrestricted funds, which equates to at least six months unrestricted payments, equivalent to £50,000, to cover significant loss of income in a particular year.
The balance held on unrestricted funds is in line with this policy.

Structure, Governance and Management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure (1956) as amended and Church representation rules that came into force on 1st April 2013. The PCC is required to register with the Charities Commission.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Appropriate induction and training procedures are in place, and PCC members are sent on relevant training courses when, and where necessary.

The PCC has a Standing Committee which meets regularly to discuss all areas of the strategies and activities of the PCC and to decide on all courses of action. Certain tasks are delegated where necessary and co-ordinators have been set up for areas that require close attention, for example, for Mission, Giving, Finance, Building and Communications.

The major risks to which the PCC is exposed, as identified by the PCC members, have been reviewed and systems or procedures have been established to manage those risks.

Looking forward into 2022

2022 will see challenges in developing our mission work and encouraging our parishioners back to our Church buildings. We continue to look forward with confidence, hope and faith in God.

Finally

I would like to thank all those who have continued to help with all financial matters during this year.
Particular thanks go to the following:

Revd Richard Radley
Mrs Norma English
Mrs Murielle Wardell
Miss Bev Burton
Mr Peter Jones
Mr Charles Wellington

Lastly, and most importantly, heart felt gratitude must go to each and every person who has contributed to the Lord's work by prayer and/or financial giving. Prayer underpins everything we do and our finances enable it to happen. Please continue to pray for His provision and protection as we endeavour to fulfill the calling of His Church, to Worship Him, proclaim the Gospel and reach out to those in need.

Approved by the PCC on 8-3-22 and signed on their behalf by:

Mrs. M. Myercough - Treasurer



The Parochial Church Council of the Ecclesiastical Parish of Billingham
Report of the Independent Examiner
For the year ended 31st December 2021

I report on the accounts of the PCC for the year ended 31st December 2021, which are set out on pages 5 to 11.

Responsibilities and basis of report

As the members of the PCC, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination on the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Lynne Dickson FCA

Firm: JBC Accountants Limited

Address: 3B Lockheed Court
Preston Farm
Stockton-on-Tees
TS18 3SH

Date: 22 March 2022

The Parochial Church Council of the Ecclesiastical Parish of Billingham
Statement of Financial Activities
For the year ended 31st December 2021

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Fund £	Total 2021 £	Total 2020 £
Income and endowments from:						
<i>Donations and legacies</i>	2a	61,503	5,550	140,000	207,053	69,092
<i>Church activities</i>	2b	40,472	-	-	40,472	37,405
<i>Other trading activities</i>	2c	2,521	-	-	2,521	180
<i>Investments</i>	2d	763	-	-	763	779
<i>Other</i>	2e	-	-	-	0	-
Total		<u>105,258</u>	<u>5,550</u>	<u>140,000</u>	<u>250,808</u>	<u>107,456</u>
Expenditure on:						
<i>Raising funds</i>	3a	-	-	-	-	-
<i>Mission giving & donations</i>	3b	750	-	-	750	955
<i>Church activities</i>	3c	83,628	5,550	-	89,178	81,094
Total		<u>84,378</u>	<u>5,550</u>	<u>-</u>	<u>89,928</u>	<u>82,049</u>
Net income/(expenditure) before investment gains		20,880	-	140,000	160,880	25,407
Net losses/gains on investments	5	13,924	600	-	14,524	1,325
Net income/(expenditure)		<u>34,804</u>	<u>600</u>	<u>140,000</u>	<u>175,404</u>	<u>26,732</u>
Transfer between funds		39,130	(39,130)	-	-	-
Net movement in funds		<u>73,934</u>	<u>(38,530)</u>	<u>140,000</u>	<u>175,404</u>	<u>26,732</u>
Total funds brought forward	9,10&11	105,956	51,763	-	157,719	130,987
Total funds carried forward	9,10&11	<u>179,890</u>	<u>13,233</u>	<u>140,000</u>	<u>333,123</u>	<u>157,719</u>

The notes on pages 7 to 11 form part of these accounts.

The Parochial Church Council of the Ecclesiastical Parish of Billingham
Balance Sheet
As at 31st December 2021

	Note	2021 £	2020 £
Fixed Assets:			
Investments	5	<u>156,426</u>	<u>70,967</u>
		<u>156,426</u>	<u>70,967</u>
Current Assets:			
Debtors	6	7,000	7,000
Cash at bank and in hand		<u>174,605</u>	<u>154,537</u>
		181,605	161,537
Liabilities:			
Creditors: amounts falling due within one year	7	4,908	74,785
Total assets less current liabilities		<u>333,123</u>	<u>157,719</u>
Creditors: amounts falling due after more than one year	8	-	-
Total net assets		<u>333,123</u>	<u>157,719</u>
Parish funds:			
Unrestricted funds	9	179,890	105,956
Restricted funds	10	13,233	51,763
Endowment fund	11	140,000	-
	12	<u>333,123</u>	<u>157,719</u>

The notes on pages 7 to 11 form part of these accounts.

Approved by the Parochial Church Council on

Approved by:

Rev. R. Radley

Mrs. M. Myerscough



The Parochial Church Council of the Ecclesiastical Parish of Billingham
Notes to the Financial Statements
For the year ended 31st December 2021

1 ACCOUNTING POLICIES

Basis of preparation

The PCC constitutes a public benefit entity as defined by FRS 102.

The financial statements have been prepared under the Charities Act 2011, in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention, except for Investment Assets, which are shown at market value.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

The PCC has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102: - the requirements of Section 7 Statement of Cash Flows.

Funds

Unrestricted funds are income funds which are to be spent on the PCC's general purposes.

Designated funds are general funds set aside by the PCC for use in the future.

Restricted funds represent donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance for that fund.

Endowment funds hold capital assets retained by the PCC for investment.

Income and endowments

Donations and legacies

Planned giving, collections and similar donations are recognised when received. Income tax recoverable on Gift Aid donations are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered probable and the amounts due are reliably quantifiable.

Other trading activities

All incoming resources including funds raised by fayres, coffee mornings and similar events are accounted for gross.

Church activities

Rental income from the letting of church premises is recognised when the rental is due.

Investments

Dividends are accounted for when declared receivable, interest as and when accrued by the payer.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

The diocesan parish share is accounted for when paid. Any parish share unpaid at 31st December is provided in these accounts as an operational (though not a legal) liability and is shown as a creditor on the Balance Sheet.

All other expenditure is generally recognised as soon as there is a legal or constructive obligation committing the PCC to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis.

Fixed Assets

Consecrated property and moveable church furnishings:

Consecrated and beneficed property of any kind is excluded from the accounts by S.10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the Church's Inventory which can be inspected (at any reasonable time). For inalienable property acquired prior to 2014 there is insufficient cost information available and therefore such assets have not been valued in the accounts. All expenditure incurred since 2014 on consecrated and benefice buildings, on moveable church furnishings, or items with an immaterial purchase price is written off when the asset is acquired.

Other fixtures, fittings and office equipment:

Equipment used within the church premises is capitalised and depreciated on a straight line basis over the life of the asset. Individual items of equipment with an immaterial purchase price are written off when the asset is acquired.

Investments are valued at market value at 31st December.

The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

Current assets

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

The Parochial Church Council of the Ecclesiastical Parish of Billingham
Notes to the Financial Statements
For the year ended 31st December 2021

2 Income and endowments from:	Unrestricted Funds £	Restricted Funds £	Endowment Fund £	Total 2021 £	Total 2020 £
2a Donations and legacies					
Planned: Standing Orders	30,937	-	-	30,937	27,248
Envelopes	9,706	-	-	9,706	14,384
Income Tax Recoverable	9,421	-	-	9,421	8,635
Open collections	5,642	-	-	5,642	3,731
Sundry donations	5,797	5,550	-	11,347	15,094
Legacy (property)	-	-	140,000	140,000	-
	<u>61,503</u>	<u>5,550</u>	<u>140,000</u>	<u>207,053</u>	<u>69,092</u>
2b Church activities					
Fees for weddings and funerals	28,837	-	-	28,837	32,160
Church hall lettings	11,635	-	-	11,635	5,245
Messy and Sensory Play	-	-	-	-	-
	<u>40,472</u>	<u>-</u>	<u>-</u>	<u>40,472</u>	<u>37,405</u>
2c Other trading activities					
Fundraising including summer and Christmas fayre and coffee mornings	2,521	-	-	2,521	180
	<u>2,521</u>	<u>-</u>	<u>-</u>	<u>2,521</u>	<u>180</u>
2d Investments					
Dividends and interest received	763	-	-	764	779
2e Other	-	-	-	-	-
Total	<u>105,258</u>	<u>5,550</u>	<u>140,000</u>	<u>250,808</u>	<u>107,456</u>

Property has been bequeathed to the PCC by the Anne Saxelby Estate and this has been included at its current value of £140,000.

The Parochial Church Council of the Ecclesiastical Parish of Billingham

Notes to the Financial Statements

For the year ended 31st December 2021

3 Analysis of expenditure

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
3a Raising funds	-	-	-	-
3b Mission Giving & Donations	750	-	750	955
3c Church activities				
Parish Share	30,000	-	30,000	15,623
Deanery and other Quotas	-	-	-	-
DBF fees	8,505	-	8,505	8,478
Vicars and Curates expenses	618	-	618	508
Other Ministry costs	1,272	-	1,272	-
Repairs and maintenance	5,396	5,550	10,946	11,013
Heat, light, water & insurance	20,039	-	20,039	27,639
Church Servants	4,691	-	4,691	4,780
Upkeep of Services	550	-	550	59
Administration costs	3,571	-	3,571	3,899
St Cuthberts Cottage costs	938	-	938	2,034
Costs re the Anne Saxelby Estate	6,849	-	6,849	6,069
Sundry expenses	778	-	778	573
Employee costs	-	-	-	-
Independent Examiner's fee	420	-	420	420
	<u>83,628</u>	<u>5,550</u>	<u>89,178</u>	<u>81,094</u>
Total	<u>84,378</u>	<u>5,550</u>	<u>89,928</u>	<u>82,049</u>

4 Employee Costs

	2021	2020
	£	£
Wages and salaries	-	-
Social security costs	-	-
Pension costs	-	-
	<u>-</u>	<u>-</u>
The average number of staff employed during the year was (all administrative):	<u>-</u>	<u>-</u>

No employee earned more than £60,000 during the year.

The vicar's and curate's expenses are included within the detail of Note 3c.

No other members have had expenses reimbursed.

The Parochial Church Council of the Ecclesiastical Parish of Billingham
Notes to the Financial Statements
For the year ended 31st December 2021

5 INVESTMENTS

		2021 £	2020 £
Market value at 1st January 2021	Unrestricted	67,082	66,008
	Restricted	3,885	3,634
Disposals at carrying value	Unrestricted	(52,740)	-
	Restricted	(3,885)	-
Investment Property introduced at valuation	Unrestricted	140,000	-
Net gain on revaluation	Unrestricted	2,084	1,074
	Restricted	-	251
Market value at 31st December 2021		<u>156,426</u>	<u>70,967</u>
	Unrestricted	<u>16,426</u>	<u>67,082</u>
	Restricted	<u>-</u>	<u>3,885</u>
	Endowment	<u>140,000</u>	<u>-</u>

	Historical cost £	Market Value 31/12/2021 £	Market Value 31/12/2020 £
Unrestricted funds			
Investment property	unknown	-	50,000
St Cuthberts Trust fund; 134 C.B.F Income shares	113	-	2,740
St Cuthberts Trust fund; 701.43 C.B.F Income shares	110	<u>16,426</u>	<u>14,342</u>
		<u>16,426</u>	<u>67,082</u>
Restricted funds			
St Cuthberts Trotter Trust fund; 190 C.B.F. Income shares	<u>160</u>	<u>-</u>	<u>3,885</u>
Endowment fund - investment property	unknown	<u>140,000</u>	<u>-</u>

Investment property brought forward of £50,000 was sold for £61,413 (net of costs), creating a gain on sale of £11,413. Shares held in trust funds have also been sold during the year generating gains of £1,027 (unrestricted £427; restricted £600).

6 DEBTORS

	2021 £	2020 £
Income tax recoverable	7,000	7,000
Prepayments and accrued interest	-	-
Other debtors	-	-
	<u>7,000</u>	<u>7,000</u>

7 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade creditors	1,387	1,507
Other creditors	<u>3,521</u>	<u>73,278</u>
	<u>4,908</u>	<u>74,785</u>

8 LIABILITIES: AMOUNTS FALLING DUE AFTER ONE YEAR

	2020 £	2020 £
Other creditors	-	-
	<u>-</u>	<u>-</u>

The Parochial Church Council of the Ecclesiastical Parish of Billingham
Notes to the Financial Statements
For the year ended 31st December 2021

9 UNRESTRICTED FUNDS

	2021 £	2020 £
Brought forward at 1st January 2021	105,956	79,330
Incoming resources	105,258	102,013
Resources expended	84,378	76,461
Gains/(losses) on revaluation of investments	13,924	1,074
Transfers	39,130	-
Carried forward at 31st December 2021	<u>179,890</u>	<u>105,956</u>
Made up of:		
General unrestricted funds	176,790	54,856
Revaluation reserve	-	50,000
Designated funds - Williams Legacy	2,000	-
Designated funds - St. Aidan's Heating fund	<u>1,100</u>	<u>1,100</u>
	<u>179,890</u>	<u>105,956</u>

10 RESTRICTED FUNDS

2021:	At 1st January £	Incoming resources £	Resources expended £	Profit on realisation of Investment £	Transfers £	At 31st December £
St. Peters Churchyard Fund	8,663	-	-	-	-	8,663
St. Cuthbert's Trotter Trust fund	3,885	-	-	600	(4,485)	-
St. Cuthbert's Deposit funds	34,645	-	-	-	(34,645)	-
Amos Hinton Fund	4,570	-	-	-	-	4,570
Billingham United Charities - Architects costs	-	5,550	5,550	-	-	-
	<u>51,763</u>	<u>5,550</u>	<u>5,550</u>	<u>600</u>	<u>(39,130)</u>	<u>13,233</u>

St. Peters Churchyard Fund represents grants and donations received in the past to contribute to future maintenance costs. £5,000 was received from the Amos Hinton Fund to meet costs associated with the 'Get Along Group'. £4,570 was brought forward at the beginning of the year and all will be carried forward to meet future costs. Funds from deposit and trust funds have been transferred to unrestricted following the closure of these accounts.

2020:	At 1st January £	Incoming resources £	Resources expended £	Profit on revaluation of Investment £	Transfers £	At 31st December £
St. Peters Churchyard Fund	8,663	-	-	-	-	8,663
St. Cuthbert's Trotter Trust fund	3,634	-	-	251	-	3,885
St. Cuthbert's Deposit funds	34,560	85	-	-	-	34,645
Amos Hinton Fund	4,800	-	230	-	-	4,570
Billingham United Charities - Architects costs	-	5,358	5,358	-	-	-
	<u>51,657</u>	<u>5,443</u>	<u>5,588</u>	<u>251</u>	<u>-</u>	<u>51,763</u>

11 ENDOWMENT FUND

	2021 £	2020 £
Legacy received - investment property	<u>140,000</u>	<u>-</u>

12 ANALYSIS OF FUNDS

	Unrestricted Funds £	Restricted Funds £	Endowment Fund £	2021 Total £	2020 Total £
Fixed assets	16,426	-	140,000	156,426	70,967
Current assets	168,372	13,233	-	181,605	161,537
Liabilities: amounts falling due within one year	(4,908)	-	-	(4,908)	(74,785)
	<u>179,890</u>	<u>13,233</u>	<u>140,000</u>	<u>333,123</u>	<u>157,719</u>

13 RELATED PARTY DISCLOSURES

There have been no transactions involving related parties in 2021.