



Trustees' Annual Report for the period

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|------|-------------------|----------------|--------------|----|-----------------|----------------|--------------|
| From | Period start date | | | To | Period end date | | |
| | Day 1 | Month April | Year 2023 | | Day 31 | Month March | Year 2024 |

Section A

Reference and administration details

Charity name

SQUARE PEG

Other names charity is known by

Registered charity number (if any)

1158547

Charity's principal address

c/o Myplace@ Westfield Folkhouse

Westfield Lane

Mansfield. Nottinghamshire

Postcode

NG18 1TL

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------|-----------------|-----------------------------------|---|
| 1 | Raymond Kinsey | Chair | Resigned 30/10/2023 | |
| 2 | Julie Mills | Vice Chair | | |
| 3 | Andrea Spink | Secretary | | |
| 4 | Margaret Clement | Treasurer | | |
| 5 | Wendy Kinsley | | | |
| 6 | Nigel Attwood | | | |
| 7 | Darrell Johnson | | | |
| 8 | Lyndsey Radford | | Appointed 12/05/2023 | |
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
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Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
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Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

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| Type of governing document (eg. trust deed, constitution) | Constitution – adopted on 9 th April 2014. Amended 27 th November 2023. |
| How the charity is constituted (eg. trust, association, company) | Charitable Incorporated Organisation (CIO) |
| Trustee selection methods (eg. appointed by, elected by) | Expression of interest and appointed by existing Trustees |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Square Peg has a small Management Group that takes care of the day to day running of the CIO and any Fundraising activities. This group consists of Margaret Clement (Trustee), Rachael Peat (non-voting member/Volunteer) and Darrell Johnson (Trustee)

The Policy and Procedures Committee includes the Management Group and the current Chair of the Board of Trustees.

The Transport Group consists of two Trustees (Margaret Clement & Darrell Johnson) and one non-voting member/Volunteer.

Square Peg has an ongoing relationship with Inspire Youth Arts, Culture and Libraries, special schools and the Youth Service, and provides accessible transport to support various activities.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the CIO is to act as a resource for young disabled people aged 13-29, living in Nottinghamshire or surrounding areas by providing advice and assistance and organising programmes of physical, educational, and social activity.

The aim of providing these activities is to support young people to develop their skills, capacities, and capabilities to enable them to participate in society as independent, mature and responsible adults.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

During the period 1st April 2023 and 31st March 2024, Square Peg has provided a programme of inclusive activities for public benefit.

Square Peg was also able to provide accessible transport to Nottinghamshire County Council Youth Service, Inspire Learning, Mansfield Town Ability Counts Football Team and local special schools.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Square Peg does not make grants to individuals or groups.

Our service is run entirely by the dedication and goodwill of our volunteers. Square Peg currently has ten volunteers who provide support to the charity alongside the Trustees.

Our volunteers are involved in numerous activities ranging from fundraising to the driving and maintenance of the minibus fleet plus the organising and supervision of activities.

The Trustees wish to formally record their thanks and appreciation to all our volunteers for their continued support and hard work.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Square Peg became a Registered Charity in 2014 and has continued to look for funding opportunities to support its activities.

The Management Group and Trustees continue to work together to review and update Policies and Procedures to ensure the safe and efficient running of the Charity.

The Two Left Feet Walking Group is aimed at young people aged 18-30 and provides accessible transport to enable them to undertake supervised walks on a monthly basis. The group was able to enjoy a walk followed by Christmas meal at a local cafe staffed by young disabled people.

The Square Peg Inclusive Dance group is aimed at young disabled people aged 13-25. The group meets on Saturday afternoons during term time and are supported by volunteers and professional dance tutors.

The dance sessions have also created opportunities for the group to take part in performances in a local theatre and put on their own performance to an invited guest audience.

A two-course meal was also provided for young people at Christmas

PLANS FOR THE FUTURE:

Square Peg will continue to provide accessible transport and activities such as the Inclusive Dance Group and the Two Left Feet walking Group.

Section E Financial review

Brief statement of the charity's policy on reserves

The Trustees of Square Peg do not have a reserves Policy

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal sources of funding for 2023/24 were:

General Fund (this includes membership fees, fund raising activities, donations and any grants)

Income from loan of minibuses

Monies raised have been used to pay for insurance, tutors, materials and equipment for activities and for the general running and upkeep of the minibus fleet.

The Trustees and Volunteers will continue to pursue grants/donations to continue the work of Square Peg.



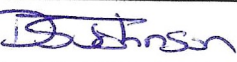
Section F Other optional information

Feedback from young disabled people, parents and carers is sought after each event through discussion, Facebook and email.

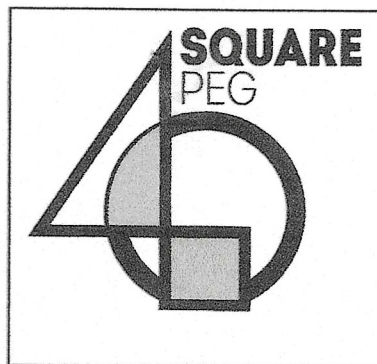
Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|---|---|
| Signature(s) |  |  |
| Full name(s) | Darrell Johnson | Rachael Peat |
| Position (eg Secretary, Chair, etc) | Chair  | Secretary |
| Date | 1 st November 2024 | |

End of Year Statement of Accounts 2023/2024



Registered Charity No: 1158547

| INCOME | PAYMENTS |
|---|---|
| Carried forward from 2023/ 2024 £45,067.45 | Carried forward to 2024/ 2025 £43,172.56 |
| General Fund £918.98 | General Fund £2,073.75 |
| Mini-buses £ 6,036.50 | Mini-bus £ 7,774.60 |
| Dance £1,257.00 | Dance £259.02 |
| Total £ 53 ,279.93 | Total £ 53,279.93 |

Statement prepared by Margaret Clement (Treasurer & Trustee)

Signed *M. Clement*

Date 24/4/2024

Statement verified by Darrell Johnson (Trustee)

Signed *Darrell Johnson*

Date *27th July 2024.*