



Trustees' Annual Report for the period

Period start date		Period end date	
Day	Month	Day	Month
1	April	31	March
Year	2020	Year	2021

Section A Reference and administration details

Charity name

SQUARE PEG

Other names charity is known by

Registered charity number (if any) 1158547

Charity's principal address

c/o Myplace@ Westfield Folkhouse
Westfield Lane
Mansfield, Nottinghamshire
Postcode NG18 1TL

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Raymond Kinsey	Chair	
2	Julie Mills	Vice Chair	
3	Andrea Spink	Secretary	
4	Margaret Clement	Treasurer	
5	Valerie Fisher		
6	Nigel Attwood		
7	Darrell Johnson		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Summary of the objects of the charity set out in its governing document

The object of the CIO is to act as a resource for young disabled people aged 13-30, living in Nottinghamshire or surrounding areas by providing advice and assistance and organising programmes of physical, educational, and social activity.

The aim of providing these activities is to support young people to develop their skills, capacities, and capabilities to enable them to participate in society as independent, mature and responsible adults.

Section C Objectives and activities

- You may choose to include additional information, where relevant, about:
- policies and procedures adopted for the induction and training of trustees;
 - the charity's organisational structure and any wider network with which the charity works;
 - relationship with any related parties;
 - trustees' consideration of major risks and the system and procedures to manage them.

Square Peg has a small Management Group that takes care of the day to day running of the CIO and any Fundraising activities. This group consists of Andrea Spink (Trustee) Margaret Clement (Trustee) and Rachael Peat (Volunteer)

The Policy and Procedures Committee includes the Management Group and the current Chair of the Board of Trustees.

The Transport Group consists of one Trustee and two Volunteers and reports to the Management Group.

Square Peg has an ongoing relationship with Inspire Youth Arts, Culture and Libraries and the Youth Service, plus local special schools, and can provide accessible transport to support various activities.

Additional governance issues (Optional information)

Type of governing document
(eg. trust deed, constitution)

How the charity is constituted
(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

Expression of interest and appointed by existing Trustees

Charitable Incorporated Organisation (CIO)

Constitution – adopted on 9th April 2014

Description of the charity's trusts

Section B Structure, governance and management

Name of chief executive or names of senior staff members (Optional information)

Type of adviser	Name	Address

Names and addresses of advisers (Optional information)

Summary of the main achievements of the charity during the year

Square Peg became a Registered Charity in 2014 and has continued to look for funding opportunities to support its activities. The Management Group and Trustees continue to work together to review and update Policies and Procedures to ensure the safe and efficient running of the Charity.

Achievements and performance

- You may choose to include further statements, where relevant, about:
- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Square Peg does not make grants to individuals or groups. Our service is run entirely by the dedication and goodwill of our volunteers. Square Peg currently has ten volunteers who provide support to the charity alongside the Trustees. Our volunteers are involved in numerous activities ranging from fundraising to driving and maintenance of the mini bus fleet plus the organising and supervision of activities. The Trustees wish to record their thanks to all volunteers for their continued support and hard work.

Additional details of objectives and activities (Optional information)

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

During the period 1st April 2020 and 31st March 2021, Square Peg undertook a much smaller number of activities for public benefit due to the restrictions during the COVID-19 pandemic. However, Square Peg was able to provide online support through its Facebook Page in the form of dance tutorials/workshops. Square Peg was able to provide accessible transport to Nottinghamshire County Council Youth Service, Inspire Learning, and the Nottinghamshire Photo Hub.

The COVID-19 pandemic impacted on the amount and type of activities that it was able to provide as well as the availability of accessible transport.

The Two Left Feet Walking Group is aimed at young people aged 18-30 and provides accessible transport and supervised walks once a month. They met for an organised walk in March 2020, but unfortunately, all activities were suspended after that due to COVID restrictions.

The Square Peg Inclusive Dance group is aimed at young disabled people aged 13-25. They usually meet on Saturday afternoons during term time and are supported by volunteers and professional dance tutors. The group were due to perform at Episodes in March 2020, but this event was cancelled due to COVID.

The Dance Tutor was able to post several videos on the Square Peg Facebook Page for young people to join in with. This was a great success with young people and helped them to feel less isolated. The young people also started to post videos of themselves copying the dance moves.

The dance group was able to re-start in September 2020, but with strict COVID guidelines in place. The Young People were very excited to be able to meet up again with their peers.

Parents and carers were also very grateful that the sessions had reopened. It was noted that the online sessions had been very helpful in supporting the mental health of young disabled people during lockdown. The Inclusive Dance Group created a performance piece around their thoughts and feelings about lockdown and the effect it had on them. Young People from Inspire Youth Arts Rock School worked with the group via the internet to create some music for the performance piece. This was then showcased on the Square Peg Facebook page.

We have been unable to undertake any fundraising activities during this financial year due to COVID

PLANS FOR THE FUTURE:

It is hoped that the Walking Group will be able to meet up again for organised walks in July 2021.

The Inclusive Dance Group are working on a dance piece that will be performed at a local theatre in front of a socially distanced audience in August 2021

Square Peg will also collaborate the Nottinghamshire County Council Youth Service to provide a 4-day inclusive music and dance workshop.

Square Peg will continue to provide accessible transport and activities such as the Inclusive Dance Group and the Two Left Feet walking Group.

Section D

Achievements and performance

Section E

Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal sources of funding for 2020/21 were:

General Fund (this includes membership fees, fund raising activities, donations and any grants)

Income from loan of mini buses

Monies raised have been used to pay for insurance, tutors, materials and equipment for activities and for the general running and upkeep of the mini bus fleet.

The Trustees and Volunteers will continue to pursue grants/donations to continue the work of Square Peg.

Section F

Other optional information

Feedback from young disabled people, parents and carers is sought after each event through discussion, Facebook and email.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

1st November 2021

Chair

Raymond Kinsey

Secretary

Andrea Spink

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For the period from	01.04.2020	Period start date	To	31.03.2021	Period end date
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Section A Receipts and payments

A1 Receipts

A2 Asset and investment sales,

Total receipts

A3 Payments

A4 Asset and investment purchases. (see table)

Net of receipts/(payments)
A5 Transfers between funds
A6 Cash funds last year end
Cash funds this year end

Section B Statement of assets and liabilities at the end of the period

Categories

B1 Cash funds

Details

Unrestricted funds

Restricted funds

Endowment funds

Total cash funds

(agree balances with receipts and payments account(s))

Unrestricted

Restricted

Endowment

Details

B2 Other monetary assets

funds
to nearest £

funds
to nearest £

funds
to nearest £

Details

B3 Investment assets

Fund to which asset belongs

Cost (optional)

Current value (optional)

Details

B4 Assets retained for the charity's own use

Fund to which
asset belongs

Cost (optional)

Current value (optional)

Details

B5 Liabilities

Fund to which liability relates

Amount due (optional)

When due (optional)

Signature

Print Name _____

Date of

Signed by one or two trustees on behalf of all the trustees

ACCOUNTS FOR SQUARE PEG April 2020 – March 2021

INCOME		PAYMENTS	
Carried forward from 2020 / 2021	£ 48,930.67	Carried forward to 2021 / 2022	£ 44,930.30
General Fund	£ 503.62	General Fund	£ 1,395.05
Mini-bus Merc	£ 659.20	Mini-bus Merc	£ 2,257.10
Mini-bus TLF	£ 79.00	Mini-bus TLF	£ 1,934.58
Dance	£ 580.35	Dance	£ 235.81
Total	£ 50,752.84	Total	£ 50,752.84

Statement prepared by Margaret Clement Signed

M. Clement

Date

11/5/2021

Statement verified by Darrell Johnson (Trustee) Signed

Darrell Johnson

Date

21/6/2021