

Trustees' Annual Report for the period

Period start date

Period end date

01 01 2024

31 12 2024

From

To

Section A

Reference and administration details

Charity name

InTouch Foundation

Other names charity is known by

Registered charity number (if any)

1158532

Charity's principal address

173 Allerton Road

Bradford

Postcode

BD157AB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Zahir Ahmed			Zahir Ahmed (Treasurer)
2	Zafeer Mohammad			Zafeer Mohammad
3	M Khaqan Gondal			M Khaqan Gondal
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Mohammed Osman Gondal

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	CIO
Trustee selection methods	The existing trustees are responsible for the recruitment of new trustees. In selecting new trustees, we seek to identify people who have a firm belief in helping people in need, who regularly attend our events and functions organised by the charity and are willing to help in our broader community work.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Potential trustees are invited to attend trustees' meetings as observers and are given more details of the charities aims and objectives and, if all agree, they are then proposed as new trustees at the subsequent trustees' meeting. This process will allow due consideration of the persons eligibility, personal competence, specialist knowledge and skills.

Induction & Training of trustees

Following appointment, new trustees are introduced to their new role and given copies of the constitution and a guide to the policies and procedures adopted by the charity. A number of publications by the Charity Commission are also provided including the guidance on charities and public benefit. This ensures that new trustees' are aware of their responsibilities under the Charities act. Initially, new trustees work with an existing trustee assisting on particular activities and projects run by the charity.

Risk Management

The trustees have assessed the risks the charity faces and have drawn a risk matrix which identifies the major risks by area of activity, the nature of those risks, the likelihood of the risks happening and the measures taken to manage them. The trustees are satisfied that the systems are in place, or arrangements are in hand, to manage the risks that have been identified.

The structure

Governance guidance and strategic direction is all monitored and provided by the trustee board.

The operational activities are managed by our CEO Osman Gondal who report on activities directly to the board at monthly trustee meetings.

Referrals are made to InTouch Foundation by partner organisations via a referral scheme. InTouch Foundation will then provide a food voucher/ food packs sufficient to purchase food for an individual or family for approximately 5-7 days. Therefore, meeting our objective of relief of poverty.

Overseas

We continue to offer micro support economic support programmes and are currently in discussion with overseas partner organisations to develop a hospital for those living in poverty.

Additional details of objectives and activities (Optional information)

The organisation is managed by volunteers. The programmes are also delivered by volunteers.

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

We continue at our current location and are distributing hot food weekly as well as supplying food packs to families in need. The funds to sustain this project have been collected through a range of fundraising events along with regular donations by businesses and individuals. The sponsorship has ranged from a one of session to several weeks.

Our volunteer base remains steady with regular as well as ad-hoc volunteers supporting the projects. These volunteers have been involved in operational activities as well as being involved in fundraising activities.

InTouch Foundation this year focussed our overseas work in. In Pakistan we supported young people with Micro economic projects and, food distribution and marriage support.

Section E**Financial review**

Brief statement of the charity's policy on reserves

The trustees have reviewed the reserves of the charity. Our policy is to hold six months' operating costs for the mobile kitchen.

Details of any funds materially in deficit

Further financial review details (Optional information)

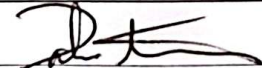

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Zahia Ahmed.	Muhammad Aude
Position (eg Secretary, Chair, etc)	Trustee / Trustee	Trustee
Date	25/10/25	

Intouch Foundation (1158532)
Statement of Financial Activities
for the year ended 31 December 2024

	Notes	2024 Unrestricted £	2024 Restricted £	2024 Total £	2023 Unrestricted £	2023 Restricted £	2023 Total Funds £
Incoming resources							
Incoming resources from generated funds:	1						
General donations (Site)		7,699	-	7,699	41,661	-	41,661
Overseas Projects		-	-	-	-	465	465
F J Legacy		-	-	-	-	-	-
Community Consultation		-	-	-	4,812	-	4,812
BMDC		-	28,502	28,502	-	-	-
Zakah		-	620	620	-	6,075	6,075
Hygiene		-	-	-	-	-	-
Total Income resources		7,699	29,122	36,821	46,473	6,540	53,013
Resources expended:							
Operational Costs		1,378	4,999	6,377	13,352	-	13,352
General donations		103	7,802	7,905	8,397	-	8,397
Crisis Award		-	500	500	-	-	-
Gardening Project		-	-	-	-	-	-
Overseas Projects		-	9,500	9,500	-	4,726	4,726
Overseas Emergency Suppliers		-	-	-	-	-	-
Morrisons - Project2		-	-	-	-	-	-
Food Response		-	-	-	-	-	-
UK Qurbani		-	-	-	-	-	-
Depreciation (Van & Mini Bus)		-	-	-	-	-	-
Zakah		-	-	-	-	2,200	2,200
Total resources expended		1,481	22,801	24,282	21,749	6,926	28,675
Net movement in funds		6,218	6,321	12,539	24,724	386	24,339
Total funds brought forward	3	63,581	47,512	111,093	38,857	47,897	86,754
Total funds carried forward		69,799	53,833	123,632	63,581	47,512	111,093

Intouch Foundation (1158532)
Balance Sheet as at 31 December 2023

		2024	2023
Fixed assets:			
Tangible asset: Mobile kitchen 2014 (Van)		7,361	7,361
Tangible asset: Mini Bus 2016		5,640	5,640
less depreciation to date (25%)	2	13,001	13,001
		- 0	- 0
Current assets:			
Debtors		-	-
Cash at Barclays Bank		123,632	111,093
Total current asset		123,632	111,093
Liabilities:			
Creditors falling due within one year		-	-
Net current assets		123,632	111,093
Net assets		123,632	111,093
The funds of the charity:			
Balance brought forward		111,093	86,754
Current years surplus		12,539	24,339
Total charity funds		123,632	111,093