



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	01	04	2021		01	04	2022

## Section A Reference and administration details

<b>Charity name</b>	Illuminated
<b>Other names charity is known by</b>	N/A
<b>Registered charity number (if any)</b>	1158527
<b>Charity's principal address</b>	6 Hertford road
	Kettering
	Northants
<b>Postcode</b>	<b>NN15 6LG</b>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sandra Robinson	Chairman		
2	Samantha Walton	Treasurer		
3	Cameron Walton	Trustee		
4	Cayti Hazeldine	Trustee		
5	Christopher Bossingham	Trustee		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				

20	<b>Names of the trustees for the charity, if any, (for example, any custodian trustees)</b>			
	<b>Name</b>			
		<b>Dates acted if not for whole year</b>		

#### **Names and addresses of advisers (Optional information)**

<b>Type of adviser</b>	<b>Name</b>	<b>Address</b>

#### **Name of chief executive or names of senior staff members (Optional information)**

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## **Section B Structure, governance and management**

#### **Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution adapted 28 <sup>th</sup> of August 2014
How the charity is constituted (eg. trust, association, company)	Charity incorporated organisation
Trustee selection methods (eg. appointed by, elected by)	Founding members to nominate and appoint

#### **Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

We have a child protection policy in place, all current trustees must have a current and clean DBS check which is updated every three years following statutory requirements.

All trustees give their time voluntarily and receive no remuneration for their time. A £4.50 lunch bursary is provided if out all day with illuminated.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

Fundraise within the community and apply for disabled grants in which are obtainable when working with disabled people. Most of our funds will go to creating a mobile sensory unit, supplying it with the latest sensory equipment, and the general running of the mobile unit.

Make sensory equipment and the sensory experience available to all disabled children and adults, including people who have emotional and behavioural needs.

To use the mobile unit to make sensory therapy more accessible for those of ill health as it has been proven that sensory therapy helps with improving the mental state of the person and in some cases, help aid recovery.

To be charitable in our actions and spending of funding, allowing a decided number of hours to go uncharged, which will be funded by the charity. These hours will be of use to people who could not otherwise afford the therapy we offer. All of this will be done across the Two -Shires

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

We have a wonderful team of volunteers who work tirelessly promoting and supporting illuminated both virtually and physically at stalls and collections.  
Unfortunately, this year has had a massive impact on the service we have been able to deliver due to lockdowns and covid.

We are still supporting families through virtual phone calls which is not the same as real time contact.

We have obviously not been able to do any fundraising this year either.

We have helped several families successfully in achieving P.I.P and D.L.A through supporting them to fill out their paperwork and evidence of pre covid sensory sessions.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

We have supported families through meetings in schools and with Doctors appointments.

We are in the process of setting up a parents and baby session for the coming months.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

**Details of any funds materially in deficit**

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

All of our funding comes from generous donations off of members of the public and local businesses.

## Section F Other optional information

## Section G Declaration

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>	S. Robinson	
<b>Full name(s)</b>	Sandra Robinson	
<b>Position (eg Secretary, Chair, etc)</b>	Chair person	
<b>Date</b>	26/03/2021	

# Annual Accounts

## for the period

From (start date)

0

1

0

4

2

1

to (end date)

0

1

0

4

2

2

Charity Name

illuminated

Charity No (if any)

1

1

5

8

5

2

7

Section A

Statement of Financial Activities

Recommended categories by activity	Details of own analysis	Note
Incoming resources (Note 3)		
Incoming resources from generated funds	Fundraising events	S01
Voluntary income	Donations	S02
Activities for generating funds	Fundraising	S03
Investment income	Dividends	
Incoming resources from charitable activities	N/A	S04
Other incoming resources	N/A	S05
Total incoming resources		S06

Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
£0	£0	£0	£0	
£0	£0	£0	£0	
£0	£0	£0	£0	
£0	£0	£0	£0	
£0	£0	£0	£0	
£0	£0	£0	£0	

## Resources expended (Notes 4-8)

<b>Costs of generating funds</b>	£0	S07	£0				
Costs of generating voluntary income		S08	£0				
Fundraising trading costs- Bought Goods		S09	£0				
		S10	£0				
Investment management costs		S11	£0				
		S12	n/a				
<b>Charitable activities</b>		S13	n/a				
<b>Governance costs</b>		S14					
<b>Other resources expended</b>		S15					
<b>Total resources expended</b>		S16					
<b>Net incoming/(outgoing) resources before transfers</b>		S17	£0				
<b>Gross transfers between funds</b>		S18	£0				
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>		S19	n/a				
<b>Other recognised gains/(losses)</b>		S20	n/a				
Gains and losses on revaluation of fixed assets for the charity's own use		S21	n/a				
Gains and losses on investment assets			n/a				
<b>Net movement in funds</b>			n/a				
<b>Total funds brought forward</b>			n/a				
<b>Total funds carried forward</b>			£656				
			£736				



	Note
<b>Fixed assets</b>	
<b>Tangible assets</b>	<b>(Note 9)</b> B01
	B02
<b>Investments</b>	<b>(Note 10)</b> B03
<b><i>Total fixed assets</i></b>	B04
<b>Current assets</b>	
<b>Stock and work in progress</b>	B05
<b>Debtors</b>	<b>(Note 11)</b> B06
<b>(Short term) investments</b>	B07
<b>Cash at bank and in hand</b>	B08
<b><i>Total current assets</i></b>	B09
<b>Creditors: amounts falling due within one year</b>	<b>(Note 12)</b> B10
<b><i>Net current assets/ (liabilities)</i></b>	B11
<b><i>Total assets less current liabilities</i></b>	B12
<b>Creditors: amounts falling due after one year</b>	<b>(Note 12)</b> B13
<b>Provisions for liabilities and charges</b>	B14
<b><i>Net assets</i></b>	B15
<b>Funds of the charity</b>	
<b>Unrestricted funds</b>	B16
	B17

Unrestricted funds  
£  
F01

Restricted income funds  
£  
F02

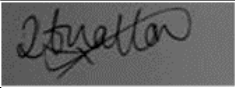
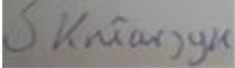
Endowment funds  
£  
F03

Total this year  
£  
F04

Total last year  
£  
F05




<b>Restricted income funds</b>	<b>(Note 13)</b>	B18		
<b>Endowment funds</b>	<b>(Note 13)</b>	B19		
	<b>Total funds</b>	B20		

Signed by one or two trustees on behalf of all the trustees	Signature	Print name	Date of approval
		Samantha Walton	26-03-21
		Sandra Kniazzyk	26-03-21

## Note 1 Basis of preparation

***This section should be completed by all charities***

### 1.1 Basis of accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with\* 

<input type="checkbox"/>
<input type="checkbox"/>

 Accounting standards;  
Financial Reporting Standards for Smaller Enterprises (FRSSE);
- or
- and with the Charities Act

[\*\* except for the following].

***Give details in this box if a different standard has been followed.***

\* – Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick “Accounting Standards”;
- if disclosures completed in these accounts have been restricted to those required by the FRSSE, then please tick “Financial Reporting Standards for Smaller Enterprises (FRSSE)”.

\* – If no departures from the chosen standards have been made then delete these words; otherwise give details of any changes in the boxes.

### 1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year [§ except for the following].

***Give details in this box of any material changes that have been made.***

§ if no changes have been made to accounting policies then delete these words.

### 1.3 Changes to previous accounts

No changes have been made to accounts for previous years

[§§ except for the following].

***Give details in this box of any material changes that have been made.***

§§ if no changes have been made to accounts for previous periods then delete these words.



## **Note 2 Accounting policies**

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

### **INCOMING RESOURCES**

**Recognition of  
incoming resources**

**POLICIES ADOPTED  
ADDITIONAL TO OR  
DIFFERENT FROM  
THOSE ABOVE**

**Incoming resources  
with related  
expenditure**

**Grants and donations**

**Tax reclaims on  
donations and gifts**

**Contractual income  
and performance  
related grants**

**Gifts in kind**

**Donated services and  
facilities**

**Volunteer help**

**Investment income**

**Investment gains and  
losses**

### **EXPENDITURE AND**

**LIABILITIES Liability  
recognition**

**Governance costs**

**Grants with  
performance  
conditions**

**Grants payable  
without  
performance  
conditions**

**Support costs**

### **ASSETS**

**Tangible fixed assets  
for use by charity**

**Investments**

**Stocks and work in  
progress**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

This is only included in the SoFA once the related goods or services have been delivered.

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

This is included in the accounts when receivable.

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Investments quoted on a recognised stock exchange are valued at market value at the year end.

Other investment assets are included at trustees' best estimate of market value.

These are valued at the lower of cost or market value.

### Note 3 Analysis of incoming resources

***Incoming resources may be further analysed if this would help the reader of the accounts.***

	Analysis	This year £	Last year £
Voluntary income			
	Total		
Activities for generating funds			
	Total		
Investment income			
	Total		
Incoming resources from charitable activities			
	Total		





**Note 4 Analysis of resources expended**

*Resources expended may be further analysed if this would help the reader of the accounts.*

	Analysis	This year £	Last year £
Costs of generating voluntary income			
	Total		
Fundraising trading costs			
	Total		
Investment management costs			
	Total		
Charitable activities			
	Total		
Governance costs			
	Total		



## Note 5 Support costs

*Please complete this note if the charity has analysed its expenses using activity categories and has support costs.*

Support cost type	Fundraising activity £	Charitable activity £	Governance activity £	Total cost £

**Total**

## Note 6 Details of certain items of expenditure

### 6.1 Trustee expenses

*Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).*

	This year	Last year
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Number of trustees who were paid expenses

Nature of the expenses

Total amount paid	£	£
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### 6.2 Fees for examination or audit of the accounts

*Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).*

This year £	Last year £
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Independent examiner's or auditor's fees for reporting on the accounts

Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor



**Note 7 Paid employees**

*Please complete this note if the charity has any paid employees.*

**7.1 Staff costs**

	This year £	Last year £
Gross wages, salaries and benefits in kind		
Employer’s national insurance costs		
Pension costs		
Total staff costs		

**7.2 Average number of full-time equivalent employees in the year**

	This year Number	Last year Number
The parts of the charity in which the employees work		
Fundraising		
Charitable Activities		
Governance		
Other		
Total		

**7.3 Defined contribution pension scheme**

*Please complete if a defined contribution pension scheme is operated.*

**Brief details of the scheme**

	This year £	Last year £
The costs of the scheme to the charity for the year		
The amount of any contributions outstanding at the year end		
The amount of any contributions prepaid at the year end		



**Note 8 Grantmaking**

*Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.*

**8.1 Total value of grants**

Purpose for which grants made	Grants to institutions Total amount £	Grants to individuals Total amount £

**Total**

**8.2 Grantmaking costs**

*If the charity's accounts are prepared on the "activity basis" please give details of any support cost associated with grantmaking. Please enter "Nil" if the charity does not identify and/or allocate support costs.*

Support costs of grantmaking

£

**8.3 Grants made to institutions**

*If the charity has made grants to particular institutions that are material in the context of its grantmaking please give details of the institution supported, purpose of the grant and total paid to each institution listed. Sufficient information should be given to provide a reasonable understanding of the range of institutions supported.*

Names of institutions	Purpose	Total amount of grants paid £

**Total grants to institutions**





## Note 9 Tangible fixed assets

*Please complete this note if the charity has any tangible fixed assets.*

### 9.1 Cost or valuation

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	£
Balance brought forward						
Additions						
Revaluations						
Disposals						
Transfers *						
Balance carried forward						

### 9.2 Accumulated depreciation and impairment provisions

**Basis	SL or RB	SL or RB	SL or RB	SL or RB	SL or RB
** Rate					
Balance brought forward					
Depreciation charge for year					
Impairment provisions					
Revaluations					
Disposals					
Transfers**					
Balance carried forward					

### 9.3 Net book value

Brought forward

Carried forward

### 9.4 Revaluation

*If any fixed assets have been revalued please give details of the valuer and method of valuation.*

\* The "Transfers" row is for movements between fixed asset categories.

\* Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.



**Note 10 Investment assets**

*Please complete this note if the charity has any investments assets.*

**10.1 Fixed assets investments**

£

Carrying (market) value at beginning of year  
Add: additions to investments at cost  
Less: disposals at carrying value  
Add/(deduct): net gain/(loss) on revaluation  
Carrying (market) value at end of year

*Please provide below:*

**10.2 A breakdown of the market values of investments shown above agreeing with balance sheet row B03.**

**10.3 A breakdown of the income from investments agreeing with SoFA row S03.**

**Analysis of investments**

<b>10.2</b> <b>Market</b> <b>value</b>  <b>at year end</b>  <b>£</b>	<b>10.3</b>  <b>Income from</b> <b>investments</b> <b>for</b> <b>the year</b> <b>£</b>
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**Investment properties**  
**Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes.**  
**Investments in subsidiary or connected undertakings and companies Securities not listed on a recognised stock exchange**  
**Cash held as part of the investment portfolio**  
**Other investments**

**Total**

**10.4 Material investment holdings**

*If any single investment is material in terms of its value (for example represents more than 5 per cent of the value of the charity’s total investments) please provide details.*

**Investment held**  
  
**Market value**



**Note 11 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**Analysis of debtors**

- Trade debtors**
- Amounts due from subsidiary and associated undertakings**
- Other debtors**
- Prepayments and accrued income**
- Total**

Amounts falling due within one year		Amounts falling due after more than one year	
This year £	Last year £	This year £	Last year £

## Note 12 Creditors and accruals

*Please complete this note if the charity has any creditors or accruals.*

### 12.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Loans and overdrafts				
Trade creditors				
Amounts due to subsidiary and associated undertakings				
Other creditors				
Accruals and deferred income				
Total				

### 12.2 Security over assets

*If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.*

## Note 13 Endowment and restricted income funds

*Please complete this note if the charity has any endowment or restricted income funds.*

### 13.1 Funds held

*Please give a brief description of any of the following type of funds held by the charity:*

- *permanent endowment funds (PE);*
- *expendable endowment funds (EE); and*
- *restricted income funds, including special trusts, of the charity (R).*

Fund name	Type (PE, EE or R)	Purpose and restrictions

### 13.2 Movement of major funds

*Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.*

Fund names	Fund balances brought forward £	Incoming resources £	Outgoing resources £	Transfers £	Gains and losses £	Fund balances carried forward £

**Total funds**

### 13.3 Transfers between funds

*Please give details of any transfers between funds.*

From fund (name)	To fund (name)	Reason	Amount



## Note 14 Transactions with related parties

*If the charity has any transactions with related parties (other than the trustee expenses explained in note 6) details of such transactions should be provided in this note. If there are no transactions to report, please enter "None" in the relevant boxes.*

### 14.1 Remuneration and benefits

*Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution or company connected with it.*

Name of trustee or related party	Legal authority (eg order, governing document)	Amounts paid or benefit value	
		This year £	Last year £

### 14.2 Loans

*Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.*

Name of trustee or connected party	Legal authority	Amount owing	
		This year £	Last year £
Due to trustees and related parties			
Due from trustees and related parties			

### 14.3 Other transaction(s) with trustees or related parties

*Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or other related party has a material interest.*

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	This year £	Last year £



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**Note 15 Additional disclosures**

*Please give details of any other significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.*





