



Trustees' Annual Report for the period

From

Period start date

Day
01

Month
October

Year
2022

To

Period end date

Day
30

Month
September

Year
2023

Section A

Reference and administration details

Charity name

Prince of Wales Alumni Association (POWAA - UK & I)

Other names charity is known by

No. 1158526

Charity's principal address

10 ST SWITHINS COTTAGES

HOWE GREEN

CHELMSFORD

Postcode

CM2 7TN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr. Norman Thompson	President		
2	Dr. Dilys Benjamin	Vice President & Assistant Treasurer		
3	Mr. Randolph Pratt	General Secretary		
4	Dr. Kayode Robbin-Coker	Assistant General Secretary		
5	Mr Ibrahim Jalloh	Membership Secretary		
6	Mr Remmie Akibo-Betts	Merchandise Director		
7	Mr Donald Asgill	Treasurer		
8	Mr Patrick Dixon	Director of Fundraising		
9	Mr Yves Thomas	Organising Secretary		
10	Mr Reginald Massaquoi	Organising Secretary		
11	Dr. Mohamed Kamara	Pastoral Officer (Muslim)		
12	Mrs Ruth Agu	Pastoral Officer (Christian)		
13	Mr. Davidson Sawyerr	E-Comms Officer		
14	Mr. Donald Ivan-Dixon	E-Comms Officer		
15				
16				

17
18
19
20

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	POWAA-UK is governed by a constitution and by-laws inter alia.
How the charity is constituted (eg. trust, association, company)	POWAA-UK is a charitable Incorporated Organisation.
Trustee selection methods (eg. appointed by, elected by)	The trustees of POWAA UK are elected in the main with limited appointed members as trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

There are appropriate policies in place that contributes to the governance of our association e.g., safeguarding, scholarship, requirement for trustees' induction particularly new trustees etc. Our organisation has an organisational structure comprising of officers and committees manning the affairs of POWAA UK and collaborate with other diaspora chapters across the globe and Freetown Sierra Leone where The Prince of Wales School, Kingtom, which we represent is based. We also work with other organisations, school associations and institutions here in the UK in the furtherance of our objective. During our operations, we have considered both internal and external risk factors and ensure measures are in place to mitigate against such and apply risk assessment prior to staging our various fund-raising events. There are CRB checks in place for individuals and officers involved in events where children are participating, insurance certificates and health and safety measures put in place prior, during and after events.

Summary of the objects of the charity set out in its governing document

POWAA-UK core objective is:

“The CIO is established for charitable purposes only, to advance the education of the pupils of the Prince of Wales School, Sierra Leone, in particular but not exclusively, by providing and assisting in the provision of facilities for education at the school.”

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We successfully staged all our events including our dinner and dance for the first time in 7 years, netting surpluses for our association and our financial statement will speak to that. There are challenges for us every time we stage these events especially having been out of a crowded market for such a long time, but we delivered and stand ready to again re-engage in the D&D market albeit with a different model. Summerfest proved to be our most successful event once again and we should continue to work assiduously to maintain and improve on it. We will not be able to do all of this without giving thanks to the Almighty God/Allah who we serve, therefore, having very good Thanksgiving Services with minor glitches and perhaps relatively lower than expected returns partly due to our oversight. As always all of these were done by our exiguous trustees and few members, therefore let me seize this opportunity to thank you all for what you continue to do for and on behalf of POWAA-UK and the Prince of Wales School, Kingtom. It is important that I place a call to our membership to please consider lending your hand when you can as it is increasingly challenging for trustees as our number continue to dwindle.

A reminder of our objective is “The CIO is established for charitable purposes only, to advance the education of the pupils of the Prince of Wales School, Sierra Leone, in particular but not exclusively, by providing and assisting in the provision of facilities for education at the school.”

Members will recall that last year we invested over £10,000 plus on equipment, furnishings, internet access etc. to the computer labs which were virtually dormant prior to our intervention for the benefit of learners. However, this year we have not yet expend on the school save for the payment

of stationeries shipment to Freetown for pupils at the school. The distribution of these items to the students is still outstanding and is an in-tray for the new administration. This is in addition to the Scholarships and Mentoring programme that we have reinstituted but awaiting the outcome of the BECCEE results and the actions of all stakeholders involved. We stand ready to invest and be hopeful for its success as in previous years.

Members, let me also remind you that we were paying the stipend of a chemistry teacher employed at the school on the recommendation of Dr Alex Blanshard and the OPWA Executive Secretary. The teacher has completed his contractual term, after having successfully contributed to the outcomes of students at the school. My understanding is that he is leaving but school but can report that these programmes have also come to an end.

So Princewaleans and members we have had an eventful few years and I'm happy to report that the state of POWAA-UK is strong and we should strive in pursuit of enhancing its dominance and continuity.

MEMBERSHIP

The Membership Committee has been looking at ways to boost our membership and have considered publicity, exposure, ease for joining inter alia. Their thoughts were shared with other committees. They set a target of 10% increase in membership numbers for the year (as per the previous year). Thus, a projected year ending figure of 146 members was the target.

They have engaged Princewaleans at various events and through connections and networks, but only managed to convince 3 new members to join our ranks. Therefore, membership year closed with 137 active members. [This figure is aligned with the Treasury Team], adding 5 on the previous year which was 132 members. That said, the drive on increasing our membership continues and its a collective

effort by all especially with our centenary year fast approaching.

Their challenge and indeed all of us is to ensure that all membership dues and subscription are paid and on.

57(137) [42%] of confirmed members have dues still outstanding for 2022/223. Members are being reminded to settle their subscriptions.

In summary:

- 137 confirmed members at the end of the reporting period.
- 58 members yet to settle their subscriptions for the year.
- Only 3 joining members in the period. Interventions at events did not drive new membership uptake.
- Missed target for the year. Only 2% increase to base membership. This compared to 7.6% in 2021/22. Thus, need to build on this to swell the numbers in time for our Centenary.

PASTORAL

The Pastoral officers and team effectively performed their role diligently and with compassion in the long-standing tradition of the Prince of Wales School, Kingtom. We have conducted pastoral visits and representations when called upon to do so couple with the support rendered pre - and post-Thanksgiving services.

This year we lost the first President of POWAA-UK & I Mr Francis Galba Bright of blessed memory. Thank you to all who participated, and we delivered a fitting tribute and send off for a remarkable man. May he and the souls of all departed Princewaleans REST IN PEACE.

MARKETING AND ORGANISING

We have been able to stage our regular events successfully with Summerfest being the most successful in-year. While

the organising has been effective and continue to be so I think it is now time for us to activate the marketing arm of this committee, therefore I call on skilled members to lend their hand and can assure you workload is minimal. All meetings are via zoom.

Our e-comms team had been working on revamping our website making it fit for purpose in the 21st century, however initial cost was issue. This requires them to revisit their plan with a view to reduce its functionality. They presented another plan at a reduced cost but yet to receive the approval of trustees. This is also in the intray of the incoming administration if they deem it fit to pursue.

Nothing on the legal and constitutional front to report but they have been conducting their reviews.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Section E Financial review

Brief statement of the charity's policy on reserves

Most of our income is applied to the award of scholarships and other assistance to the Prince of Wales School such as the maintenance of buildings and facilities, support for staff and school administrators to improve conditions of service, professional development, and teaching equipment. We assign designated funds for specific projects and retain enough revenue for our fundraising events and sustainability.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *Dilys Benjamin*

Full name(s) Dilys Benjamin

Position (eg Secretary, Chair, etc) Trustee

Date 1 July 2024



1158526 Prince of Wales Alumni Association UK & Ireland			
Receipts and Payments Accounts			
For the period from	Period start date 10/1/2022	To	Period end date 9/30/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
FUNDRAISING EVENTS & GRANTS					
Annual Dinner & Dance	18,236	-	-	18,236	-
Thanksgiving	3,762	-	-	3,762	2,039
Summerfest Fun Day	6,781	-	-	6,781	6,190
Summerfest Golf	-	-	-	-	-
Skool Daze (virtual event in current year)	8,449	-	-	8,449	6,004
Foundation Day Reunion	-	-	-	-	556
Gift Aid Returns	-	-	-	-	-
MEMBERSHIP, BENEVOLENCE & DONATIONS					
Members' subscriptions	2,085	-	-	2,085	2,050
Benevolent Box & Fund	2,735	-	-	2,735	3,271
Donations towards projects at the school	810	-	-	810	2,505
Donation from ASLEF	-	-	-	-	-
Science & Blind Teacher Donations	-	-	-	-	370
Other Alumini Events	505	-	-	505	338
Members' donations towards POW School Alumni Foundation	-	-	-	-	1,127
DIRECT SUPPORT TO THE SCHOOL					
Members scholarship donations	-	-	-	-	-
POWAA - US Chapters Contributions	1,621	-	-	1,621	2,331
MERCHANDISE					
Merchandise, Inc. Lapel pins	2,826	-	-	2,826	1,839
Miscellaneous	308	-	-	308	203
Sub total (Gross income for AR)	48,117	-	-	48,117	28,823
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	48,117	-	-	48,117	28,823
A3 Payments					
FUNDRAISING EVENTS					
Annual Dinner & Dance	14,532	-	-	14,532	500
Thanksgiving	5,009	-	-	5,009	2451
Summerfest Fun Day	5,183	-	-	5,183	3691
Skool Daze (virtual event in current year)	5,921	-	-	5,921	4984
Foundation Day Reunion	-	-	-	-	593
MEMBERSHIP, BENEVOLENCE & DONATIONS					
Benevolence	270	-	-	270	700
Donation towards POW School Alumni Foundation	-	-	-	-	1127
Other Alumini Events	520	-	-	520	975
DIRECT SUPPORT TO THE SCHOOL					
POW School staff stipends & Christmas bonus	-	-	-	-	700
STEM & Agricultural Science Curriculum Project	-	-	-	-	-
Association's Scholarships	-	-	-	-	-
Blind Teacher Appeal	-	-	-	-	300
Rehabilitation of Computer Labs & Qsci Project	-	-	-	-	13,923
MERCHANDISE					
Merchandise - inc. lapel pins & school colours	1,258	-	-	1,258	1706
GOVERNANCE & ADMIN.					
Internet fees- website, Zoom, Paypal	402	-	-	402	399
Auditors fees	-	-	-	-	-
Meeting room hire	150	-	-	150	150
AGM Refreshments	355	-	-	355	315
Events Insurance	403	-	-	403	0
Rebranding	-	-	-	-	350
Miscellaneous	713	-	-	713	269
Sub total	34,716	-	-	34,716	33,132
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	34,716	-	-	34,716	33,132
Net of receipts/(payments)	13,401	-	-	13,401	4,309
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	57,689	15,189	-	72,878	77,188
Cash funds this year end	71,090	15,189	-	86,279	72,879

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Natwest Bank A/C	2,408	-	-
	Lloyd's Bank A/c	64,945	15,189	-
	PayPal funds (£)	3,737	-	-
			-	-
	Cash in hand		-	-
	Total cash funds	71,090	15,189	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Refundable Deposit (Skool Daze 2023)	500	-	-
	Benevolent Cash Box		-	-
	TOTAL:	500	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Donald H Asgill	Donald Asgill	5/25/2023	

**Compatibility Report for POWAA UK Annual
Accounts 2019-20 cc16a charity commision
(Final).xls**

Run on 17/11/2020 17:30

If the workbook is saved in an earlier file format or
opened in an earlier version of Microsoft Excel, the
listed features will not be available.

Minor loss of fidelity	# of occurrences	Version
-------------------------------	-----------------------------	----------------

Some cells or styles in this workbook contain formatting that is not supported by the selected file format. These formats will be converted to the closest format available.	28	Excel 97- 2003
---	----	-------------------



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

PRINCE OF WALES ALUMNI ASSOCIATION UK & IRELAND

On accounts for the year
ended

30th September 2023

Charity no
(if any)

1158526

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity for the year ended **30 /09/2023**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the above charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *FRobinson*

Date: 24th June 2024

Name: Florina Robinson

Relevant professional
qualification(s) or body
(if any):

Chartered Institute of Management Accountant

Address:

12 Stoneleigh Road

Bromley

BR1 2FW

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.