



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	October	2021		31	September	2022

Section A Reference and administration details

Charity name

Prince of Wales Alumni Association (POWAA -UK & I)

Other names charity is known by

N/A

Registered charity number (if any)

No. 1158526

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr. Norman Thompson	President		
2	Dr. Dilys Benjamin	Vice President & Assistant Treasurer		
3	Mr. Randolph Pratt	General Secretary		
4	Dr. Kayode Robbin-Coker	Assistant General Secretary		
5	Mr Ibrahim Jalloh	Membership Secretary		
6	Mr Remmie Akibo-Betts	Merchandise Director		
7	Mr Donald Asgill	Treasurer		
8	Mr Patrick Dixon	Director of Fundraising		
9	Mr Yves Thomas	Organising Secretary		
10	Mr Reginald Massaquoi	Organising Secretary		
11	Dr. Mohamed Kamara	Pastoral Officer (Muslim)		
12	Mrs Ruth Agu	Pastoral Officer (Christian)		
13	Mr. Davidson Sawyerr	E-Comms Officer		
14	Mr. Donald Ivan-Dixon	E-Comms Officer		
15				
16				
17				

18			
19			
20			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

How the charity is constituted
(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

POWAA-UK is governed by a constitution and by-laws inter alia.

POWAA-UK is a charitable Incorporated Organisation.

The trustees of POWAA UK are elected in the main with limited appointed members as trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

There are appropriate policies in place that contributes to the governance of our association e.g., safeguarding, scholarship, requirement for trustees' induction particularly new trustees etc. Our organisation has an organisational structure comprising of officers and committees manning the affairs of POWAA UK and collaborate with other diaspora chapters across the globe and Freetown Sierra Leone where The Prince of Wales School, Kingtom, which we represent is based. We also work with other organisations, school associations and institutions here in the UK in the furtherance of our objective. During our operations, we have considered both internal and external risk factors and ensure measures are in place to mitigate against such and apply risk assessment prior to staging our various fund-raising events. There are CRB checks in place for individuals and officers involved in events where children are participating, insurance certificates and health and safety measures put in place prior, during and after events.

Summary of the objects of the charity set out in its governing document

POWAA-UK core objective is:
 "The CIO is established for charitable purposes only, to advance the education of the pupils of the Prince of Wales School, Sierra Leone, in particular but not exclusively, by providing and assisting in the provision of facilities for education at the school."

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

During the year, we have stage our Summerfest which is an outdoor event for adults and children participation in games, music, food etc. raising funds in the process. We also have our dinner and dance and Skool daze activities both of which contributed to our fund raising and bringing alumni together in a social gathering. Monies raised from these activities were used in establishing the very first digital classroom at the school since its inception by providing a projector and internet connection to enhance teaching and learning. We also invested in refurbishing and equipping two computer classrooms with internet connection to enable learners to benefit from resources, develop IT skills and given access to twenty first (21st) century teaching and learning experience.

POWAA-UK is currently in the process of soliciting names of potential learners based on our criteria who will be eligible for scholarship in various discipline for the beginning of the new academic year in September.

The year 2022 saw us returning to normal after the challenging years we have had albeit with its own economic and political challenges, though expected in part. We begin the year with our own internal realignment of our existing functions to effectively enhance our operations. It has paid dividends though with our exiguous members particularly on managing our events. We effectively engage and seek to influence the operations and collaboration of the Global leadership council (GLC) and can report that we succeeded in restructuring the body to enable it to work in the interest of POWAA family although we believe more can be done. For example, we tabled the steering committee report which was discussed leading to the introduction of the by-laws governing the GLC which is being presently developed. We are communicating, collaborating, and engaging with all chapters and the board (by extension the Govt. of Sierra Leone) and stakeholders in the furtherance of our objectives though far-fetch and extremely challenging at times.

However, with the new administration of OPWA Freetown there is some semblance of hope and have had a face-to-face meeting with the current president in the presence of Patrick Dixon. We had wide ranging discussions from the board, school authorities and management, the activities and engagement of OPWA Freetown etc. I made it clear to him that trust between them and the chapters over the years had been broken (for reasons I believe known to most if not all of us), and that OPWA Freetown need to step up and seek to rebuild that trust. He agreed with me and intended to work to improve the status quo, hence my reason to be hopeful and continue our strive for improvement on

teaching and learning and a better Prince of Wales, School, Kingtom.

In year and in collaboration with other chapters we invested over £10,000 in rehabilitating and equipping two computer labs and installing projector in one classroom. We are yet to receive payment from two chapters on the initial tranche of funds, but we proceed anyway in the firm belief that our action is in lockstep with our core objective. “The CIO is established for charitable purposes only, to advance the education of the pupils of the Prince of Wales School, Sierra Leone, in particular but not exclusively, by providing and assisting in the provision of facilities for education at the school.” Therefore, we have provided stationeries (pens, pencils, rulers etc.) to the school for distribution to the pupils. In addition, we are also paying the stipend of a chemistry teacher employed at the school on the recommendation of Dr Alex Blanshard and the OPWA Executive Secretary.

MEMBERSHIP

At the start of the reporting period, the confirmed membership list contained 127 members and was reflected in the handover documentation received from the previous Membership Secretary. This was used as the baseline for the members list for the year 2021/22, however, through the course of the year, collaboration with the Treasury has firmed up the actual number, which was (5) five members short. Thus, the confirmed membership number at the start of the reporting period normalized to 132.

The Membership Committee comprising Rennie, Ibrahim, Reginald and Randolph met earlier in the year to look at ways of boosting our membership. A few thoughts tabled around publicity, exposure, and ease for joining. A couple of actions were captured and still need to be progressed with other committees. The group set a target of 10% increase in membership numbers for the year. Thus, a projected year ending figure of 155 members was the target.

In the year, ten (10) new members have answered the call to “come swell the chorus” and have joined our ranks.

- 5 following intervention @ Skool Daze 2021
- 3 following intervention @ the Foundation Day event – 2022
- 2 following intervention @ the Thanksgiving Services

This means we fell short of the target and only achieved 7.6% increase to the base membership. That said, it is a good effort that we could build on in the coming year.

36(142) confirmed members have dues still outstanding for 2021/22 based on data captured on 31/10/2022. Members are being reminded to settle their subs – follow up emails will be dispatched again this coming week.

In summary:

- 142 confirmed members at the end of the reporting period.

- 10 joining members in the period. Effective interventions at events.
- Missed target for the year. However, 7.6% increase to base membership is a good effort. Good baseline for the upcoming year.

PASTORAL

The Pastoral officers and team effectively performed their role diligently and with compassion in the long-standing tradition of the Prince of Wales School, Kingtom. They have conducted several pastoral visits and representations when called upon to do so couple with support rendered pre- and post-Thanksgiving services.

FINANCE AND FUND-RAISING TO SUPPORT THE SCHOOL.

This is provided by the Treasurer in the attach financial statement.

MARKETING AND ORGANISING

We have been able to stage our regular events successfully with Summerfest been the most successful in-year. We are also leading and in collaboration with our E-Comms team to revamp our website to make it effectively work for us with vital functions in disseminating tickets for our events, recording membership payment and acknowledgement, limited accounting package and creating an App. Our membership is in full support of this project, and we should make every effort to make it work by leveraging the benefits of advanced technology.

MISSION POSSIBLE

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Section E Financial review

Brief statement of the charity's policy on reserves

Most of our income is applied to the award of scholarships and other assistance to the Prince of Wales School such as the maintenance of buildings and facilities, support for staff and school administrators to improve conditions of service, professional development, and teaching equipment.

We assign designated funds for specific projects and retain enough revenue for our fundraising events and sustainability.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *Norman Thompson*

Full name(s) Norman Thompson

Position (eg Secretary, Chair, etc) **President**

Date



1158526		
Prince of Wales Alumni Association UK & Ireland		
Receipts and Payments Accounts		
For the period from	Period start date 10/1/2021	To Period end date 9/30/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
FUNDRAISING EVENTS & GRANTS				
Annual Dinner & Dance	-	-	-	-
Thanksgiving	2,039	-	-	2,039
Summerfest Fun Day	6,190	-	-	6,190
Summerfest Golf	-	-	-	-
Skool Daze (virtual event in current year)	6,004	-	-	6,004
Foundation Day Reunion	-	556	-	556
Gift Aid Returns	-	-	-	-
MEMBERSHIP, BENEVOLENCE & DONATIONS				
Members' subscriptions	2,050	-	-	2,050
Benevolent Box & Fund	3,271	-	-	3,271
Donations towards projects at the school	-	2,505	-	2,505
Donation from ASLEF	-	-	-	-
Science & Blind Teacher Donations	370	-	-	370
Other Alumini Events	338	-	-	338
Members' donations towards POW School Alumni Foundation	1,127	-	-	1,127
DIRECT SUPPORT TO THE SCHOOL				
Members scholarship donations	-	-	-	-
POWAA - US Chapters Contributions	2,331	-	-	2,331
MERCHANDISE				
Merchandise, Inc. Lapel pins	1,839	-	-	1,839
Miscellaneous	203	-	-	203
Sub total (Gross income for AR)	25,762	3,061	-	28,823
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	25,762	3,061	-	28,823
A3 Payments				
FUNDRAISING EVENTS				
Annual Dinner & Dance	500	-	-	500
Thanksgiving	2,451	-	-	2,451
Summerfest Fun Day	3,691	-	-	3,691
Skool Daze (virtual event in current year)	4,984	-	-	4,984
Foundation Day Reunion	593	-	-	593
MEMBERSHIP, BENEVOLENCE & DONATIONS				
Benevolence	700	-	-	700
Donation towards POW School Alumni Foundation	1,127	-	-	1,127
Other Alumini Events	975	-	-	975
DIRECT SUPPORT TO THE SCHOOL				
POW School staff stipends & Christmas bonus	700	-	-	700
STEM & Agricultural Science Curriculum Project	-	-	-	-
Association's Scholarships	-	-	-	-
Blind Teacher Appeal	300	-	-	300
Rehabilitation of Computer Labs & Qsci Project	13,923	-	-	13,923
MERCHANDISE				
Merchandise - inc. lapel pins & school colours	1,706	-	-	1,706
GOVERNANCE & ADMIN.				
Internet fees- website, Zoom, Paypal	399	-	-	399
Auditors fees	-	-	-	-
Meeting room hire	150	-	-	150
AGM Refreshments	315	-	-	315
Events Insurance	-	-	-	-
Rebranding	350	-	-	350
Miscellaneous	269	-	-	269
Sub total	33,132	-	-	33,132
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	33,132	-	-	33,132
Net of receipts/(payments)	- 7,370	3,061	-	- 4,309
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	65,060	12,128	-	77,188
Cash funds this year end	57,689	15,189	-	72,879

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Natwest Bank A/C	26,206	-
	Lloyd's Bank A/c	27,415	15,189
	PayPal funds (£)	4,069	-
			-
	Cash in hand		-
	Total cash funds	57,689	15,189
	(agree balances with receipts and payments account(s))	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
	Refundable Deposit (Skool Daze 2022)	500	-
	Benevolent Cash Box	18	-
	TOTAL:	518	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
			-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
			-
			-
			-
			-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)
			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name
Donald H Asgill	Donald Asgill

CC16a

Last year
to the nearest £

-
3735
3673
-
5584
-
-
-
5554
687
1582
549
-
-
748
-
100
-
-
1204
910
24,324

-
-

24,324

-
456
3054
61
-
-
400
2258
-
-
-
3941
100
-
-
-
2460
-
954
150
-
-
403
-
270
14508

-
-
-

14,508

9,816
-
67,372
77,188



**Endowment
funds**

to nearest £

-
-
-
-
-
-

OK

**Endowment
funds**

to nearest £

-
-
-

**Current
value
(optional)**

-
-
-
-
-

**Current
value
(optional)**

-
-
-
-
-
-
-
-
-
-

**When due
(optional)**

Date of
approval

5/25/2023

**Compatibility Report for POWAA UK Annual
Accounts 2019-20 cc16a charity commision
(Final).xls**

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Minor loss of fidelity

**# of
occurrences**

Version

Some cells or styles in this workbook contain formatting that is not supported by the selected file format. These formats will be converted to the closest format available.

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Excel 97-
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Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
PRINCE OF WALES ALUMNI ASSOCIATION UK & IRELAND

On accounts for the year
ended

30th September 2022

Charity no
(if any)

1158526

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30 / 09 / 2022**.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records;

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *F Robinson*

Date: 17th July 2023

Name: Florina Robinson

Relevant professional
qualification(s) or body
(if any):

Chartered Institute of Management Accountant

Address:

9 Eugenie Mews

Chislehurst

BR7 5NR

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Nothing to disclose.