



# Trustees' Annual Report for the period

From	Period start date		To	Period end date		
	1st	October	2019	30th	September	2020

## Section A Reference and administration details

**Charity name** PRINCE OF WALES ALUMNI ASSOCIATION UK & IRELAND

**Other names charity is known by** THE OLD PRINCEWALEANS ASSOCIATION

**Registered charity number (if any)** 1158526

**Charity's principal address** 10 ST. SWITHINS COTTAGES

HOWE GREEN

CHELMSFORD

**Postcode**

CM2 7TN

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	EUGENE BENJAMIN	PRESIDENT & CHAIR OF TRUSTEES		
2	NORMAN THOMPSON	VICE PRESIDENT & ASSIST. TREASURER		
3	RUTH AGU	GENERAL SECRETARY		
4	EDMOND BASCHO-GEORGE	ASST. GEN. SECRETARY		
5	DILYS BENJAMIN	TREASURER		
6	DENNIS BABIN	ORGANISING SECRETARY		
7	NANCY BOLAJI	ORGANISING SECRETARY		
8	HAZELL THOMPSON	MEMBERSHIP SECRETARY		
9	REMMIE AKIBO-BETTS	MEMBERSHIP SECRETARY		
10	KHADIRU MAHDI	DIRECTOR OF FUNDRAISING		
11	SYLVIA WACHUKU-KING	PASTORAL OFFICER		
12	OLA ASGILL	E-COMMS OFFICER		
13	EDMUND PRATT	E-COMMS OFFICER		
14	ROWLAND DAVIES	EX OFFICIO		
15	PATRICK DIXON	EX OFFICIO		
16	KAYODE ROBBIN-COKER	EX OFFICIO		
17	IVOR CUMMINGS-JOHN	EX OFFICIO		
18	DUDLEY HANCILES	EX OFFICIO		
19	IAN LUKE-MACAULEY	EX OFFICIO		
20	WILFRED MACFOY	EX OFFICIO		

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	CHARITY INCORPORATED ORGANISATION (ASSOCIATION)
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or re-appointed at the Annual General Meeting.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

<p>Our policies include Code of Conduct, Equal Opportunity and Diversity, Safeguarding and Volunteering. POWAA UK is volunteer led and do not employ staff but carries out suitable checks for trustees. All trustees give their time voluntarily and receive no remuneration or other benefits.</p> <p>POWAA UK is a member of the National Council for Voluntary Organisations (NCVO).</p> <p>POWAA UK works in partnership with other alumni branches in Sierra Leone and the United States, and it is represented on the global Princewaleans umbrella committee which has a rotating chairmanship among the constituent branches/chapters.</p>
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**Summary of the objects of the charity set out in its governing document**

The CIO is established for charitable purposes only, to advance the education of the pupils of the Prince of Wales School, Sierra Leone, but not exclusively, by providing and assisting in the provision of facilities for education at the school.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The principal activities of POWAA UK are the provision of educational support to the pupils and staff of the Prince of Wales School; working collaboratively as a member of the global partnership of Prince of Wales Alumni associations to improve educational outcomes of the pupils of the school; leading the development of SLEDEF to improve the educational provision for the people of Sierra Leone.

The trustees and executive committee take account of the guidance contained in the Charity Commission's general guidance on the public benefit when planning the activities of POWAA UK.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

### Summary of the main achievements of the charity during the year

#### PRESIDENT'S REPORT: 2019 – 2020

This report is a review of the past year: and I am sure for most of you, that feels like a different world. I am very much aware of the impact of Covid-19 on our operations as a charity and individual communities and want to commend our Pastoral Officers for the support provided to members during the year as follows:

- A message of solidarity and courage to adopt guidelines that could lead to positive outcomes.
- A wellbeing discussion session titled "Pandemic BUG - could POWAA still do something?" which was presented at the General Meeting held on 26th July where members shared their experiences with Coronavirus.
- Three virtual pastoral visits; two for Christian families and one for a Muslim family. Welfare telephone calls to various members, especially the senior members.

What will we remember the past year for?

We could not celebrate the 95<sup>th</sup> year anniversary of our school due to the impact of the pandemic. It was a remarkable year for our membership. The first Away Day held in February demonstrated that improved relationship with our key stakeholders was required i.e. with our members, Old Princewaleans Association (OPWA) Freetown, other alumni chapter, the Board of Governors at the school and the Government of Sierra Leone (GOSL).

#### Membership

POWAA UK had 108 Members in September 2020. This means membership has grown by 35%; up from 80 members in 2019! A big thank you to all who helped to pull in new members. This is a big step in the right direction in line with my pledge a year ago. With a strong and much bigger membership, I sincerely hope and look forward to us celebrating the 100<sup>th</sup> year anniversary in 2025.

A Members WhatsApp Forum has been set-up for communicating with members in addition to email. I want to say thank you to Trustees and members who suggested we set it up and ensure that it is running effectively. In addition, a "Welcome Pack" has been developed and is distributed to new and returning members

At the request of Trustees, a proposal for "Affiliate (Associate) Membership was drafted, discussed and is being put to the membership for a vote.

#### Pastoral Team

Throughout the year the Pastoral Team was guided by the agreed team role in the discharge of its duties.

On Saturday 1st February, the Pastoral Team organised the first Away Day event at Tate Modern to carry out an organisational review. Twenty-two participants attended comprising current Trustees, past Presidents, and other members. The keynote address was delivered by Mr Francis Galba Ojumir Bright one of the founding members of POWAA UK and the 1st President.

Three strategic priorities were agreed to guide our operations over the next five years, namely:

1. Fundraising/diversify income generation
2. Relationship with (GOSL), OPWA Freetown and other stakeholders
3. Mentorship and careers advice/support

Further deliberations after the meeting culminated into a POWAA UK Strategic Objective 2020-2023 as follows:

- Improving pupils' outcomes and life chances through learning strategies, mentoring and careers advice.
- Building strategic partnerships by improving relationships with GOSL agencies such as the Ministry of Basic and Secondary Education and strengthening our ties with OPWA Freetown, the diaspora chapters, other partners, and stakeholders to achieve our aims.
- Diversifying our fundraising efforts to boost our resources and capacity to develop and implement planned projects.
- Measuring and demonstrating our outcomes.
- Strengthening our strategic communications.

To date, I am pleased to report that the trustees have begun the work towards meeting these strategic objectives and there is still a lot to do. A snapshot of the work to-date is summarised below:

#### 1. Fundraising

Under the direction of our Director of Fundraising, Khadiru Mahdi, a funding application was lodged with the Small Charities Challenge Fund (SCCF) in September which, if successful, will help us achieve some of the strategic objectives listed above.

#### 2. OPWA Freetown and the Board of Governors/Ministry of Education

The Global Leadership Committee (GLC) held a joint meeting with the Chairman of the Board of Governors, Dr Walton Gilpin to understand his vision for the school. This will facilitate better planning and allocation of resources to projects in line with the Board's priority.

Dr Alex Blanshard, a member and past President of POWAA UK was appointed to the Board which has helped immensely with communication flows and the inclusion of pertinent matters on the Board's meeting agendas. Through this indirect link to the Board, the Minister of Education is also gradually becoming aware of POWAA UK and its operations.

#### People

I want to say thank you and goodbye to our retiring Trustees: Pastoral Officers, Sylvia Wachuku-King (Christian) and Khadiru Mahdi (Muslim) and Director of Fundraising for their unwavering commitment and dedication to the association and its members. Thank you also to our E-Comms Officers Edmund Pratt and Ola Asgill for upholding all IT-related matters and maintaining the website. Thank you also to one of our Organising Secretaries, Dennis Babin who will be missed for his exemplary organisational skills. We are grateful for their outstanding service.

Thank you also to my predecessor, Rev. Ian Luke-Macauley for his contribution and support during my first year of the presidency.

Thank you to our Freetown Representatives, Dr Lucien Turay and Dr Alex Blanshard for giving up their time to ensure that our community in Sierra Leone is kept updated with the association's work. And – last but not least – thank you to our talented and hard-working team of Trustees for keeping the cogs of the association turning during this past year and delivering on the ambitions that our members expect.

However, one area on which we are not yet fully delivering is diversity. I am delighted that we have three female trustees set to continue to serve for the ensuing year but, for a school which attracted only the brightest of girls, we

should be seeing female Presidents in the not too distant future. As a multi-faith school, I also encourage Princewaleans of the Muslim faith to step forward and swell our Trustee ranks, and that is an area I wish to ask the incoming Pastoral Officer (Muslim) to improve on.

2020/21 may not be a “normal” year for POWAA UK. It is likely there will not be physical meetings or events to mingle with fellow Princewaleans so that could be some of the minor impacts of the pandemic on the association. Whatever the challenges ahead, I am confident that the association is in good hands, in good shape and fit to continue to serve its members, support the school and to grow and prosper.

*Eugene Benjamin*

President, POWAA UK & Ireland

## Section E Financial review

### Brief statement of the charity's policy on reserves

Most of our income is applied to the award of scholarships and other assistance to the Prince of Wales School such as the maintenance of buildings and facilities, support for staff and school administrators to improve conditions of service, professional development and teaching equipment.

We assign designated funds for specific projects and retain enough revenue for our fundraising events and sustainability.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *Eugene Benjamin*

Full name(s) EUGENE BENJAMIN

Position (eg Secretary, Chair, etc) Chair

Date 22 / 11 / 2020





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
PRINCE OF WALES ALUMNI ASSOCIATION UK & IRELAND

On accounts for the year  
ended

30 SEPTEMBER 2020

Charity no  
(if any)

1158526

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2020.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

Signed:

Date:

22/12/2020

Name:

ALFRED EDMUND MACAULEY-JAMES

Relevant professional  
qualification(s) or body  
(if any):

FCCA

ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS

Address:

204B WELLMEADOW ROAD

LONDON

SE6 1HS





1158526 <b>Prince of Wales Alumni Association UK &amp; Ireland</b>			
<b>Receipts and payments accounts</b>			
For the period from	Period start date 01/10/2019	To	Period end date 30/09/2020

CC16a

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
<b>FUNDRAISING EVENTS &amp; GRANTS</b>					
Annual Dinner & Dance	-	-	-	-	-
Thanksgiving	-	-	-	-	3,917
Summerfest Fun Day (Badminton)	272	-	-	272	3,429
Summerfest Golf	-	-	-	-	1,645
Skool Daze	10,907	-	-	10,907	10,983
Foundation Day Reunion	50	-	-	50	1,812
Grant Award - Helio Lodge	-	-	-	-	500
Donation - Mrs Connel	-	-	-	-	500
Izettle tickets sales	-	-	-	-	177
Gift Aid Returns	1,860	-	-	1,860	-
<b>MEMBERSHIP, BENEVOLENCE &amp; DONATIONS</b>					
Members' subscriptions	4,288	-	-	4,288	1,535
Benevolent Box & Fund	1,752	-	-	1,752	2,104
Legacy Award - Former POWAA President, MOL Black (RIP)	-	-	-	-	5,005
Anonymous donations	-	-	-	-	50
Covid-19 donations for Kings Sierra Leone Partnership	-	1,790	-	1,790	-
Donation by Mr Bright	100	-	-	100	-
Donations - Medical care for Mr Bundor, Principal	-	190	-	190	-
<b>DIRECT SUPPORT TO THE SCHOOL</b>					
POW School staff stipends & Christmas bonus	-	-	-	-	200
Members scholarship donations	-	300	-	300	300
Members donations to Vandi Saati's university fees	-	-	-	-	250
Vandi Saati's University fees etc. support	-	1,463	-	1,463	-
<b>MERCHANDISE</b>					
Merchandise, Inc. Lapel pins	880	-	-	880	581
Mr FGO Bright's Donation	175	-	-	175	-
Bank Interest	-	-	-	-	-
Other schools' functions	-	-	-	-	-
Stock Sale	-	-	-	-	-
Miscellaneous	1,122	-	-	1,122	671
<b>Sub total (Gross income for AR)</b>	<b>21,406</b>	<b>3,743</b>	<b>-</b>	<b>25,149</b>	<b>33,659</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>21,406</b>	<b>3,743</b>	<b>-</b>	<b>25,149</b>	<b>33,659</b>

<b>A3 Payments</b>					
<b>FUNDRAISING EVENTS</b>					
Annual Dinner & Dance	1,239	-	-	1,239	-
Thanksgiving	-	-	-	-	2,395
Summerfest Fun Day	-	-	-	-	2,913
Summerfest Golf	-	-	-	-	419
Skool Daze	6,061	-	-	6,061	6,968
Foundation Day Reunion	-	-	-	-	513
<b>MEMBERSHIP, BENEVOLENCE &amp; DONATIONS</b>					
Benevolence	970	-	-	970	1,200
<b>DIRECT SUPPORT TO THE SCHOOL</b>					
POW School staff stipends & Christmas bonus	-	-	-	-	4,000
School - IT & Buildings: Assembly Hall, security	2,965	-	-	2,965	8,022
STEM & Agricultural Science Curriculum Project	5,812	-	-	5,812	-
Association's Scholarships	-	-	-	-	1,600
Covid-19 donation to Kings Sierra Leone Partnership	1,790	-	-	1,790	-
Financial support to university students Vandy Saati's fees	3,884	-	-	3,884	344
Donation towards Mr Bundor's medical care	1,560	-	-	1,560	-
<b>MERCHANDISE</b>					
Merchandise - inc. lapel pins & school colours	1,544	-	-	1,544	479
FGO Bright donation- Blazers & ties	-	-	-	-	-
<b>GOVERNANCE &amp; ADMIN.</b>					
Internet fees- website, Paypal	1,009	-	-	1,009	434
Auditors fees	100	-	-	100	100
Meeting room hire	120	-	-	120	160
AGM Refreshments	-	-	-	-	120
Events Insurance	-	-	-	-	339
Izettle	-	-	-	-	35
Pop up banners x 2	-	-	-	-	200
Admin. & other refreshments	-	-	-	-	-
Association's donation to other Alumni Assoc's Thanksgiving.	-	-	-	-	-
Support to other organisations	-	-	-	-	-

Miscellaneous	2,263	-	-	2,263	1,020
	-	-	-	-	-
<b>Sub total</b>	<b>29,317</b>	<b>-</b>	<b>-</b>	<b>29,317</b>	<b>31,261</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>29,317</b>	<b>-</b>	<b>-</b>	<b>29,317</b>	<b>31,261</b>
<b>Net of receipts/(payments)</b>	<b>- 7,911</b>	<b>3,743</b>	<b>-</b>	<b>- 4,168</b>	<b>2,398</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>65,492</b>	<b>6,255</b>	<b>-</b>	<b>71,747</b>	<b>69,349</b>
<b>Cash funds this year end</b>	<b>57,581</b>	<b>9,998</b>	<b>-</b>	<b>67,579</b>	<b>71,747</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Natwest Bank A/C for year ending 30.09.2020	49,565	9,998	-
	Lloyd's Bank A/c	7,219	-	-
	PayPal funds	750		
	Cash in hand	47	-	-
	<b>Total cash funds</b>	<b>57,581</b>	<b>9,998</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other Monetary assets</b>	Refundable Deposit (Skool Daze 2019)- Imperial	500	-	-
	Stock & Merchandise	-	-	-
	Refundable Deposit (Dinner & Dance 2020)- Cavendish Banqueting Hall, Collindale	500	-	-
		-	-	-
	<b>TOTAL:</b>	<b>1,000</b>	<b>-</b>	<b>-</b>
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	<i>Eugene Benjamin</i>	EUGENE BENJAMIN	22/11/2020	