

## **Prestwich Methodist Youth Association (PMYA)**

**Trustees Report for Charity no. 1158489**

**2022-23**

April 2022 continued to bring a return to a more normal level of activity at the Phoenix Centre whilst still doing regular covid testing for the staff, sanitising and wearing masks advised but not mandatory.

A new EDI (Equality Diversity and Inclusivity) policy was put in place this year applicable to all lettings and activities.

The playscheme was run at Easter, Summer, October and February catering for up to 24 children during the most popular time in the Summer. The after-school club in term time continued to be very popular. However, staffing the After School Club (ASC) has frequently been a challenge but with the help of staff being willing to be flexible and with the help of our manager being proactive all the necessary ratios have been maintained. This has been achieved by recruiting staff and accepting one or two volunteers.

In addition to the routine staffing costs training costs are needed: All staff have required first aid training courses which cost between £480-£600 to set up. We are also required to submit DBS applications for all staff.

The junior youth club has generally been well attended although the senior club less so.

Some of the lettings for groups were returning which provided a necessary increase in our regular income.

Although bookings have been slowly building back up some groups have said they feel the cost-of-living crisis is impacting on their booking numbers. We have had to deal with a number of challenges in maintaining some parts of the building including areas such as the public toilets which we agreed to keep open several years ago when the council were proposing to close them.

Being situated in a public park caused a problem when three times a group of travellers set up camp.

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On one occasion we had incidents with 3 traveller children which meant us getting security from Bury Council in to help us let our staff and children exit ASC safely on Friday. New locks were later put on the barriers.

### **New initiatives.**

A new session was opened to the community using art and crafts.

A fundraiser (The Artisan Makers Market) was launched and took place on 28<sup>th</sup> May and 26<sup>th</sup> of November 2022 – “The Christmas Makers Market.”

A Fundraising subcommittee was set up and met on the 12<sup>th</sup> January. A whole range of ideas came from this meeting, but the main aspect was to meet as a group to regularly look at funding bids and do mass writing events.

Our first fund raising event led by the fundraising committee due to take place on Friday 21<sup>st</sup> of April. The event went live on the website and we sold tickets at the centre. Facebook and Instagram posts were organised and emails gave the details to groups and our parents

Our finance officer has retired, however, he enabled a staged handover so that the manager and a Trustee could prepare the payroll on a temporary basis, and our admin assistant did the After School club reconciliation.

**Special thanks to all trustees, staff and volunteers who have helped to provide these services and facilities for families and our local community.**

K Anderson     Chair PMYA

PMYA ACCOUNTS

**PRESTWICH METHODIST YOUTH ASSOCIATION - REGISTERED CHARITY NO 1158489**  
**INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31/03/2023**

	2022/2023	2021/2022		2022/2023	2021/2022
<b>INCOME</b>			<b>EXPENDITURE</b>		
<b>Restricted Funds Released</b>					
Before & After School Club Fees	55,864.65	41,930.00	Salaries & Wages	92,168.37	97,721.78
Playscheme Fees	21,806.76	15,002.00	Pension Payments	2,776.14	2,297.42
Lettings Income	28,364.16	14,712.00	Electricity	7,001.00	5,844.08
Youth Club Income	-	350.00	Telephone & Broadband	916.90	969.19
Grant Income	4,000.00	17,954.00	Building Maintenance	5,415.48	3,689.38
Donations & Fundraising	5,186.12	795.00	Water	661.98	842.82
Office income	121.84		Waste Collection	679.22	726.40
Electricity Refund	1,155.45		Cleaning Materials	521.49	644.33
Salaries & Wages Repayments			Stationery & Equipment Etc.	1,942.74	1,637.16
D B S Refunds	44.00	120.00	Youth Club Equipment	61.66	392.30
Photocopying for Church			D B S Costs	152.00	160.00
Bank Interest Received	3.43	0.59	Ofsted Registration	220.00	220.00
Other Income			Before & After School Club	2,569.37	3,500.66
Internal Transfer			Playscheme or Carnival	513.96	825.95
HMRC Grants (Furlough)		4,849.61	Training	600.00	405.00
Pension Refunds	693.16	169.47	Grant Expenditure	812.98	3,407.53
Council Maintenance Refund			Friends of St. Mary's	-	54.90
Prior Years Write Off (Creditors)	22.84	198.24	Insurance	975.09	926.16
			Miscellaneous		
			Lettings Refund	36.00	
			Petty Cash Miscellaneous Adj	-	3.98
			Petty Cash	-	400.00
			Bank Charges	125.80	95.85
			Outstanding Liabilities	1,382.66	1,451.28
<b>Profit/Loss</b>	2,270.43	30,135.26			
	<b>119,532.84</b>	<b>126,216.17</b>		<b>119,532.84</b>	<b>126,216.17</b>

**PRESTWICH METHODIST YOUTH ASSOCIATION - REGISTERED CHARITY NO 1158489**

**BALANCE SHEET AS AT THE YEAR END 31/03/2023**

	<b>2022/2023</b>	<b>2021/2022</b>		<b>2022/2023</b>	<b>2021/2022</b>
Cash in hand and at Bank			Accumulated Funds b/fwd	27,074.03	57,209.29
Bank			Profit/Loss for the year	- 2,270.43	- 30,135.26
Natwest	702.43	942.41	Accumulated funds C/Fwd	24,803.60	27,074.03
Barclays	16,734.34	17,434.47	Restricted Funds		
Petty cash	59.22	115.93	Sundry Creditors	1,382.66	1,451.28
Other Debtors			Income received in Advance	180.00	
Sundry Debtors	8,870.27	10,032.50			
	<u>26,366.26</u>	<u>28,525.31</u>		<u>26,366.26</u>	<u>28,525.31</u>



**PRESTWICH METHODIST YOUTH ASSOCIATION - REGISTERED CHARITY NO 1158489**  
**INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31/03/2023**

		2022/2023	2021/2022			2022/2023	2021/2022
<b>INCOME</b>				<b>EXPENDITURE</b>			
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Office income	121.84			Waste Collection	679.22	726.40	
Electricity Refund	1,155.45			Cleaning Materials	521.49	644.33	
Salaries & Wages Repayments	-			Stationery & Equipment Etc.	1,942.74	1,637.16	
D B S Refunds	44.00	120.00		Youth Club Equipment	61.66	392.30	
Photocopying for Church	-			D B S Costs	152.00	160.00	
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Other Income	-			Before & After School Club	2,569.37	3,500.66	
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Prior Years Write Off (Creditors)	22.84	198.24		Insurance	975.09	926.16	
				Miscellaneous	-		
				Lettings Refund	36.00		
				Petty Cash Miscellaneous Adj	-	3.98	
				Petty Cash	-	400.00	
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				Outstanding Liabilities	1,382.66	1,451.28	
<b>Profit/Loss</b>	2,270.43	30,135.26					
	<b>119,532.84</b>	<b>126,216.17</b>			<b>119,532.84</b>	<b>126,216.17</b>	

PMYA ACCOUNTS

PRESTWICH METHODIST YOUTH ASSOCIATION - REGISTERED CHARITY NO 1158489

BALANCE SHEET AS AT THE YEAR END 31/03/2022

	2021/2022	2020-2021		2021/2022	2020-2021
Cash in hand and at Bank			Accumulated Funds b/fwd	57,209.29	79,053.40
Bank			Profit/Loss for the year	- 2,270.43	- 21,844.11
Natwest	942.41	1,162.41	Accumulated funds C/Fwd	54,938.86	57,209.29
Barclays	17,434.47	46,092.71	Restricted Funds		
Petty cash	115.93	102.53	Sundry Creditors	1,382.66	2,832.15
Other Debtors		1,721.20			
Sundry Debtors	10,032.50	10,962.59			
	<u>28,525.31</u>	<u>60,041.44</u>		<u>56,321.52</u>	<u>60,041.44</u>

## Final Accounts 2022 - 2023

### Note to Accounts

The final Accounts for 2022-2023 have been completed.

J Hamson



# Clare Smith

ACCOUNTANCY LTD

**Our ref:** CS/PMYA/T/C  
**Your ref:**

Tuesday, 07 November 2023  
12:02

*Strictly private & confidential*

The Committee  
Prestwich Methodist Youth Association  
St. Mary's Park  
St. Mary's Road  
Prestwich  
Manchester  
M25 1GG

Dear Committee,

**PRESTWICH METHODIST YOUTH ASSOCIATION  
REGISTERED CHARITY NUMBER 1158489**

I report on the accounts of the Group for the year ended 31<sup>st</sup> March 2023.

As the Group's trustees you are responsible for the preparation of the accounts: you consider that neither the audit nor independent examination requirements of the Charities Act 1993 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and report to you.

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts.

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Should you have any queries please do not hesitate to contact us.

Finally, as a gesture of goodwill there is no charge, which I trust is satisfactory.

Kind regards,

Clare Smith



For Clare Smith Accountancy Ltd

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**aat** AAT Licensed  
Accountant

Clare Smith is licensed and regulated by  
AAT under licence number 6007

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SORT CODE: 09-01-29 ACCOUNT NO: 09831371

COMPANY REG. No. 674 1234 VAT REG No. 941 1703 49 DIRECTOR Clare Smith FMAAT