

THE LIGHT MUSIC SOCIETY

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023

CONTENTS AND CHARITY INFORMATION

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TRUSTEES:

Hilary Ashton (Chair to 1st October 2023)
Jan Mentha (Chair from 1st October 2023)
Tracey Johnson (Treasurer)
Howard Rogerson
David Greenhalgh
Catherine Tackley
James Cooke
Christopher Browne
Paul Witkiewicz
Andrew Penny (appointed 1st October 2023)

CHARITY OFFICES:

Victoria Hall
37 Knowsley Street
Bolton
BL1 2AS

CHARITY REGISTRATION NUMBER: 1158472

INDEPENDENT EXAMINER:

Ian W Shipley FCCA
For and on behalf of:
Prentis & Co LLP
Chartered Accountants & Independent Examiners
115c Milton Road
Cambridge
CB4 1XE

BANKERS:

Co-Operative Bank Plc
1 Balloon Street
Manchester
M60 4EP

Skipton Building Society
99 Fishergate
Preston
PR1 2AE

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023

TRUSTEES REPORT

The Trustees present their annual report and financial statements of the charity for the year ended 31st December 2023. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) second edition (effective 1st January 2019).

STRUCTURE AND GOVERNANCE AND MANAGEMENT OF THE CHARITY

The charity is a Charitable Incorporated Organisation governed by its constitution.

Trustees are usually elected at the AGM although may be appointed at other times as required.

The Trustees manage the day to day responsibilities of the charity. Trustees also meet to make policy decisions and supervise the development of the charity.

The Trustees endeavour to maintain their knowledge of charity regulations by reading material as it becomes available. In the event of the appointment of new trustees, suitable steps are taken to ensure that they are aware of their obligations.

OBJECTIVES AND ACTIVITIES

The charity was set up to promote, develop and maintain public education and appreciation of light music throughout the world, in particular but not exclusively by:

- Supporting the collection, maintenance and administration of the library of light-orchestral music.
- Publishing information pertaining to light music.
- Encouraging the broadcasting, composition and performance of light music.

The Trustees have referred to the guidance contained in the Charity Commission general guidance on public benefit and continue to do so when reviewing our future objectives.

REVIEW OF THE YEAR

2023 has been another successful year. Several key elements have been developed to safeguard and improve the Society into the future. Highlights include:

- Successful move to new premises at the Victoria Hall, Bolton
- Continuing to deliver the Society's library plan, validating and rationalising the content of the library and sharing this with our communities
- The Society's AGM took place in person in October 2023, and included an orchestral play day.
- Increased social media presence
- Participation in the Heritage Compass Business Support Programme funded by the National Lottery Heritage Fund

ACHIEVEMENTS AND PERFORMANCE

During the financial period 1st January 2023 - 31st December 2023 the Society has:

1. Continued to publish and deliver to its 354 members 3 professionally designed and printed magazines.
2. Continued a monthly electronic Newsletter to members.
3. Continued to make improvements to the Society's Website.
4. Completed a significant part of the management of the library content including three versions of the catalogue.
5. Continued to network with Making Music and the International Association of Music Libraries and Documentation Centres (IAML UK).
6. Work continue to move the LMS catalogue onto the IAML ENCORE database.
7. Successfully created an educational link with the Royal Northern College of Music to improve the social media presence of the Society
8. Continued to work with an enthusiastic team of volunteers to accelerate the management of the library content:
Their work included:
 - Two new collections added to the catalogue

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023

TRUSTEES REPORT/CONTINUED

- Rationalisation of 31 composers' works, i.e. amalgamating duplicate sets and ensuring accurate records in the catalogue
9. Library statistics from 2023:
- Electronic online catalogue content more than 35,000 sets of music
 - Several hundred new titles catalogued
 - Thousands of data quality checks carried out on the catalogue to improve the accuracy of information
 - 319 sets of music borrowed

FINANCIAL REVIEW

The overall deficit of £41,042 comprised a deficit on operating activities of £53,751 (2022: £25,627), less a gain on investments of £12,709 (2022: £34,620 loss).

Total income receivable from all sources was £52,051 (2022: £31,240). The additional income was primarily attributable to a significant legacy of £20,000 and donations of £1,559 received from members towards the cost of moving premises. Total expenditure was £105,802 (2022: £56,687). This was up considerably on the previous year due to the costs of moving premises, which totalled £48,736 and included the cost of a removal company and bespoke shelving for more than 35,000 sets of music. 2023 was a better year for investment performance and a gain on investments of £12,709 (2022: loss of £34,620) was made. The net operating deficit resulted in reserves falling from £251,324 to £210,282.

Operating costs have reduced significantly following the move to new premises. The Trustees are currently working on a new business plan to identify ways of increasing income to arrive at a balanced budget within the next couple of years.

RESERVES

At 31st December the Society held the following reserves as shown in Note 7:

	£
Unrestricted free reserves	54,639
Designated funds:	
Property fund	155,643
Total reserves	<u>210,282</u>

FREE RESERVES

Free reserves are unrestricted reserves that are not designated for a specific purpose. The Trustees have set a policy of maintaining a minimum level of free reserves of £50,000. At 31st December 2023 the free reserves were very close to the minimum level set by the policy.

DESIGNATED RESERVES

Designated reserves are unrestricted reserves that have been set aside for specific purposes, in line with the Trustees' strategic plan. The Trustees have agreed to designate the following funds:

- Property fund - £155,643 invested to provide regular income from investments to fund future rental costs.

RISK ASSESSMENT

The Trustees have considered the major risks faced by the charity and review risks regularly, making sure systems are in place to mitigate these.

KEY MANAGEMENT AND PERSONNEL REMUNERATION

The charity considers the Board of Trustees to be its key management.

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023

TRUSTEES REPORT/CONTINUED

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Law applicable to charities in England and Wales requires the Trustees to prepare the financial statements for each financial year which give a true and fair view of the incoming resources and applications of the resources of the Charity during the year and of its state of affairs at the end of the year. In preparing financial statements giving a true and fair view, the Trustees should follow best practice and in preparing the financial statements the Trustees are required to:

- (i) Select suitable accounting policy and then apply them consistently.
- (ii) Observe the methods and principles of the Charities SORP.
- (iii) Make judgements and estimates that are reasonably prudent.
- (iv) State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements.
- (v) Prepare the financial statements on a going concern basis unless it is inappropriate to presume the charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

APPROVAL

This report was approved by the Trustees on 21 May 2024 and signed on their behalf.


TRACEY JOHNSON, TRUSTEE

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE LIGHT MUSIC SOCIETY

I report on the financial statements of The Light Music Society for the year ended 31st December 2023 which are set out on pages 5 to 9.

RESPONSIBILITIES AND BASIS OF REPORT

As Charity Trustees of the Society you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Society's accounts carried out under s.145 of the 2011 Act and in carrying out my examination I have followed all applicable directions given by the Charity Commission under s.145(5)(b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Society as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



IAN W SHIPLEY FCCA
FOR AND ON BEHALF OF:
PRENTIS & CO LLP
CHARTERED ACCOUNTANTS &
INDEPENDENT EXAMINERS

115c Milton Road
Cambridge
CB4 1XE

28th May 2024

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023

STATEMENT OF FINANCIAL ACTIVITIES

		Unrestricted		Restricted		Total		Unrestricted		Restricted		Total	
		2023	2023	2023	2023	2023	2023	2022	2022	2022	2022	2022	2022
	Note	£	£	£	£	£	£	£	£	£	£	£	£
INCOME:													
Voluntary income													
Subscriptions		8,957	-	-	-	8,957	-	8,754	-	-	-	8,754	-
Donations and legacies (including Gift Aid)		25,458	1,559	-	-	27,017	-	3,590	-	-	-	3,590	-
Charitable activities													
Sales and lending of music		9,105	-	-	-	9,105	-	8,699	-	-	-	8,699	-
AGM		500	-	-	-	500	-	520	-	-	-	520	-
Concert		-	-	-	-	-	-	2,369	-	-	-	2,369	-
Other income													
Miscellaneous income		1,291	-	-	-	1,291	-	1,155	-	-	-	1,155	-
Investment income		5,181	-	-	-	5,181	-	4,403	-	-	-	4,403	-
Grants received		-	-	-	-	-	-	-	-	1,750	-	1,750	-
TOTAL INCOME		50,492	1,559	1,559	1,559	52,051	1,750	29,490	1,750	1,750	1,750	31,240	1,750
EXPENDITURE:													
Charitable activities	2	102,493	3,309	105,802	105,802	56,867	-	56,867	-	-	-	56,867	-
TOTAL EXPENDITURE		102,493	3,309	105,802	105,802	56,867	1,750	56,867	1,750	1,750	1,750	56,867	1,750
NET INCOME/(EXPENDITURE) BEFORE (LOSSES)/GAINS													
ON INVESTMENTS		(52,001)	(1,750)	(53,751)	(53,751)	(27,377)	1,750	(27,377)	1,750	-	-	(25,627)	1,750
NET GAINS/(LOSSES) ON INVESTMENTS	4	12,709	-	12,709	12,709	(34,620)	-	(34,620)	-	-	-	(34,620)	-
NET MOVEMENT IN FUNDS		(39,292)	(1,750)	(41,042)	(41,042)	(61,997)	1,750	(61,997)	1,750	1,750	1,750	(60,247)	1,750
RECONCILIATION OF FUNDS													
Total funds at 31st December 2022		249,574	1,750	251,324	251,324	311,571	-	311,571	-	-	-	311,571	-
Total funds at 31st December 2023		210,282	-	210,282	210,282	249,574	1,750	249,574	1,750	1,750	1,750	251,324	1,750

The notes on pages 7 to 9 form part of these financial statements.


FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023

BALANCE SHEET

		As at		As at	
		31st December 2023		31st December 2022	
	Notes	£	£	£	£
FIXED ASSETS					
Investments	4		174,519		182,837
CURRENT ASSETS					
Debtors: amounts falling due within one year	5		1,011		1,050
Cash in bank and in hand			40,150		71,854
TOTAL CURRENT ASSETS			<u>41,161</u>		<u>72,904</u>
LIABILITIES					
Creditors: amounts falling due within one year	6		<u>5,398</u>		<u>4,417</u>
Net Current Assets			<u>35,763</u>		<u>68,487</u>
TOTAL NET ASSETS			<u>210,282</u>		<u>251,324</u>
THE FUNDS OF THE SOCIETY					
Restricted income funds			-		1,750
Unrestricted income funds			210,282		249,574
TOTAL FUNDS	7		<u>210,282</u>		<u>251,324</u>

The financial statements were approved by the Trustees on
and signed on their behalf.

21 May 2024


TRACEY JOHNSON
TRUSTEE

The notes on pages 7 to 9 form part of these financial statements.

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023

NOTES TO THE FINANCIAL STATEMENTS

1. ACCOUNTING POLICIES

(a) BASIS OF PREPARATION OF FINANCIAL STATEMENTS

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) second edition (effective 1st January 2019) - (Charities SORP (FRS 102)) and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity has also taken advantage of exemptions available for smaller entities under section 1A of FRS 102 and the Charities SORP (FRS 102) updated Bulletin 1 2nd February 2016. In particular have taken advantage of the exemption to prepare a Statement of Cash Flows.

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these financial statements.

The charity's financial statements are prepared under the going concern basis. This is appropriate and the trustees are of the view that there are no factors that affect going concern in the following 12 months.

(b) FUND ACCOUNTING

The charity maintains a general unrestricted fund which is expendable at the discretion of the Trustees in furtherance of the objects of the charity.

(c) INCOME

All income is recognised in the Statement of Financial Activities when the conditions for receipt have been met and there is reasonable assurance of receipt. Where a claim for repayment of income tax has or will be made such income is grossed up for the tax recoverable. The following policies are applied to income.

- INVESTMENT INCOME

Investment income is accounted for when receivable. The tax recoverable relating to investment income is accounted for in the same period as the related income.

- DONATIONS

Income is accounted for when receivable. Any tax recoverable relating to the donations is accounted for when received.

- MEMBERSHIP INCOME

Membership income is accounted for and covers the period of membership commencing therefrom.

(d) CHARITABLE EXPENDITURE

Direct charitable expenditure includes all expenditure directly related to the objects of the charity and is accounted for when the Trustees have accepted a legal or moral obligation to meet the expenditure. Support and governance costs are included within charitable expenditure.

(e) INVESTMENTS

Fixed asset investments are included in the accounts at market value. Realised and unrealised gains and losses on those investments are disclosed separately in the Statement of Financial Activities.

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023

NOTES TO THE FINANCIAL STATEMENTS

2.	CHARITABLE ACTIVITIES	2023	2022
	DIRECT COSTS	£	£
	Library and membership administration	14,412	13,350
	Rent	18,125	15,000
	Other premises costs	54,785	5,238
	AGM	210	352
	Concert	-	2,838
	Magazine and newsletter production	8,635	9,211
	Printing	1,459	1,646
	Postage	1,401	2,531
	Professional fees	1,236	168
	Volunteer expenses	283	-
		<u>100,546</u>	<u>50,334</u>
	SUPPORT COSTS		
	Computer and telephone	696	1,006
	Stationery	573	1,268
	Miscellaneous	1,262	1,113
	Investment management fees	1,801	2,358
		<u>4,332</u>	<u>5,745</u>
	GOVERNANCE COSTS		
	Independent Examiners Fee	924	788
	TOTAL CHARITABLE COSTS	<u>105,802</u>	<u>56,867</u>

3. TRUSTEE TRANSACTIONS

The following payments were made to the Trustees for the reimbursement of expenses paid on behalf of the charity, or for services provided but not related to the office or work done in the role of Trustee:

	2023	2022
H Ashton	£558	£123 - volunteer expenses, printing, postage and travel
A Webb	£0	£191 - conductor expenses
D Greenhalgh	£727	£0 - volunteer expenses, moving, miscellaneous and maintenance
J Mentha	£477	£73 - insurance and miscellaneous

Any services the trustees and related parties receive from the charity are on the same basis as other members of the charity and members of the public.

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023

NOTES TO THE FINANCIAL STATEMENTS

4.	INVESTMENTS	2023	2022
		£	£
	Market value at 1st January 2023	176,688	252,959
	Additions	221,551	265,444
	Disposals	(241,700)	(307,095)
	Realised Losses	(1,447)	(27,356)
	Unrealised Gains/(losses)	14,156	(7,264)
	Market value at 31st December 2023	169,248	176,688
	Capital Account	5,271	6,149
	TOTAL INVESTMENTS AT 31ST DECEMBER 2023	174,519	182,837
	Historical cost at 31st December 2023	161,322	180,004
5.	DEBTORS - DUE WITHIN ONE YEAR	2023	2022
		£	£
	Prepayments	1,011	1,050
6.	CREDITORS - DUE WITHIN ONE YEAR	2023	2022
		£	£
	Accruals and deferred income	5,398	4,417
7.	STATEMENT OF FUNDS - 2023		

	b/fwd 1st January 2023 £	Income £	Expenditure £	Losses on Investments £	c/fwd 31st December 2023 £
Restricted funds	1,750	1,559	(3,309)	-	-
General unrestricted	49,574	50,492	(58,136)	12,709	54,639
Designated - Project fund	20,000	-	(20,000)	-	-
- Property fund	180,000	-	(24,357)	-	155,643
Total funds	251,324	52,051	(105,802)	12,709	210,282

- Project development fund - £20,000 expended on move costs.
- Property fund - £24,357 expended on move costs and balance of £155,643 invested to provide income to fund future rental costs.
- Restricted fund - grants given for moving premises wholly expended in the year.

STATEMENT OF FUNDS - 2022

	b/fwd 1st January 2022 £	Income £	Expenditure £	Losses on Investments £	c/fwd 31st December 2022 £
Restricted funds	-	1,750	-	-	1,750
General unrestricted	111,571	29,490	(56,867)	(34,620)	49,574
Designated - Project fund	20,000	-	-	-	20,000
- Property fund	180,000	-	-	-	180,000
Total funds	311,571	31,240	(56,867)	(34,620)	251,324