

**The Chipping Norton Area Christian Trust**  
**(A Charitable Incorporated Organisation)**

**Annual Report and Receipts and Payments Accounts**  
**For the Period 1 June 2020 to 31 May 2021**

**Charity Number: 1158463**

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**The Chipping Norton Area Christian Trust**

(A Charitable Incorporated Organisation)

**Annual Report and Receipts and Payments Accounts**

**For the Period 1 June 2020 to 31 May 2021**

**Reference and Administrative information**

*Charity Name:* The Chipping Norton Area Christian Trust

*Charity registration number:* 1158463

*Registered Office:* Church Office  
The Parish Rooms  
Church Street  
Chipping Norton  
Oxfordshire  
OX7 5NT

*Trustees:* Rev Dr James Kennedy (Chair)  
Mrs L Carpenter (Secretary)  
Mr J Bell  
Mrs Susan Coyne  
Mrs Bethany Boddy (appointed 8<sup>th</sup> March 2021)

*Treasurer:* Dr M Carpenter

*Bankers:* Triodos Bank  
Deanery Road  
Bristol  
BS1 5AS

**The Chipping Norton Area Christian Trust (Charity number: 1158463)**  
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**Trustees' Report**

**Objectives and activities:**

Our aim is to share the life-changing love of Jesus in and around Chipping Norton.

Our charitable objectives as set out in our governing document are as follows:

The advancement of the Christian faith, including:-

- (1) the advancement of Christ's kingdom by the faithful teaching of the scriptures at St Mary's Church Chipping Norton and in the region and by the recruitment, education, training and sending of gospel ministers whether paid or unpaid around the United Kingdom and abroad to establish and renew Christian churches and ministries related thereto.
- (2) to provide support to youth workers and others working with the elderly and families in evangelistic teaching and other pastoral work.
- (3) to provide support for religious education in accordance with the Christian faith in schools, Sunday schools, classes, seminars, lectures and conferences.
- (4) the relief of need, hardship, physical or mental distress; including support for those with problems of unemployment and re-employment.
- (5) the support of Christians who are persecuted by reason of their faith in the context of the work of St Mary's Church Chipping Norton provided always that such support shall be non-political in nature.
- (6) the support of Christians who are engaged full-time in the missionary work of proclaiming the gospel and in bringing others to believe in Jesus Christ and to live in accordance with his teaching.

We employ outreach workers to support the work of St. Mary's Church, Chipping Norton; and to run projects, courses and activities for people in and around Chipping Norton.

The Trustees have had regard to the Charity Commission's guidance on public benefit. All of our charitable activities focus on benefitting the public in and around Chipping Norton.

In particular our staff run projects within St. Mary's Primary School, Chipping Norton during the school day, and our youth worker frequently visits, and runs activities at, Chipping Norton School as well as a weekly youth club at Glyme Hall, Chipping Norton, which is open to any child from the right age group wishing to attend. Adult courses are open to anyone living in and around the Chipping Norton area meeting the course demographic and are advertised to the public on social media. These measures ensure that the Charity is of benefit to a large number of people locally.

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**Achievements and Performance:**

The charity continues to employ a Youth Worker, who works with 11- to 18-year-olds, and a Schools and Community Support Worker who runs groups for individuals who have been affected by domestic abuse, as well as projects for children aged 0 to 11, working closely with the Primary School and seeking to fill gaps left by the reduction of other children's services in the town.

This year, despite the limitations of social distancing, the charity took on two new employees:

- A Children and Families Pastor, to run groups for children aged 0 to 11, within St. Mary's Church and its wider community; and
- A Families Outreach Worker, to run wellbeing and practical skills groups for parents and other adults from the local area.

The securing of new staff, and the continued broadening of the Community Support Worker role has widened the scope of the charity's activities to include support for adults rather than only support for children and young people. This strategic approach aims to look at the bigger picture and come alongside families as a whole.

The Chipping Norton Area Christian Trust works closely with two other charities; The Branch Trust, Chipping Norton (1191055) and St. Mary's Church, Chipping Norton (1132070) and often activities are of a joint nature, with additional resources being provided by the other charities.

*Youth Work:*

Due to Covid-19 restrictions forcing the closure of Remix youth club until May 2021, the opportunity was taken to focus on one-to-one mentoring, particularly recognising the affect of the pandemic on the young people's emotional and mental wellbeing. To this end, the youth worker met with young people from Chipping Norton School, those who formally attended Remix, and those with an association with St. Mary's Church; supporting the young people through a variety of issues, including those raised by the pandemic.

As indoor venues were closed, meetings took place outdoors and also in a specially erected yurt that was built on The Branch premises to accommodate family and one-to-one mentoring. Teen wellbeing packs, including resources for mental health, and some much-needed treats were delivered to over 100 young people, resulting in some very grateful feedback from their families.

Between Covid lockdowns, every opportunity was taken to meet physically, whether indoors or outdoors. November 2020 saw a wet and very muddy one-off youth hike, with young people keen to take the rare opportunity to meet in a group, despite the poor weather. Easter 2021 was celebrated by the young people of St. Mary's Church with a walk and barbecue in the vicarage garden. And youth-focussed Encounter church services took place physically in St Mary's Church during both the Autumn and Spring.

Mid-week groups found a new format, with boys and girls meeting together once a week, either via Zoom or in person. The group included games, Bible study, discussion and plenty of food during the Spring and Autumn, when physical meetings were possible. During lockdowns, innovative ways were found of using Zoom for socials, including a murder mystery evening and escape game.

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In May 2021, Remix youth club reopened at Glyme Hall, Chipping Norton next to the local secondary school. Initially numbers were down from their peak in 2020, however, it was rewarding to be able to welcome young people who had formally enjoyed attending the club, as well as year 7 students who had not previously had the opportunity to attend. It was particularly satisfying to be able to provide some "closure" for the faithful year 11 attendees whose secondary school careers were coming to an end, and whose exam years had been so badly affected by the Covid pandemic.

Activities continued to include football, music, crafts, nail painting, board games, table tennis, pool, Xbox, and the ever-popular tuck-shop.

One of the final sessions included an invitation to the year 6 students who were paying a visit to Chipping Norton School on that Friday. This session was extremely well attended, and hopefully laid foundations for a highly successful and popular return in September 2021.

*Children's work:*

The new Children and Families Pastor began her role in September 2020, providing support for the families associated with St. Mary's Church and from Chipping Norton more widely. Due to Covid restrictions, much use was made of connecting with families via Zoom, WhatsApp and on social media platforms, with the aim of maintaining a sense of community between families and reducing isolation.

Online activities via Zoom included Mini Moments, with the Children and Families Pastor making full use of music and craft skills to engage the young children. Other sessions included Coffee and Connect, designed as a networking session for families to be able to "meet", and Family Hub with more of an emphasis on family worship.

The midweek toddler group "Mini Moments" was trialled as a physically-meeting group in the autumn and, after a pause during successive lockdowns, was relaunched as an in-person group in the spring, with families expressing gratitude at the opportunity to meet physically, and every one of the limited sessions being fully booked.

During more restricted times, hundreds of craft and wellbeing packs were produced and distributed to local families, as well as encouraging and inspiring videos posted to social media platforms, with songs, and craft and recipe ideas.

As part of Christmas 2020 celebrations a "Nativity Christingle Trail" was created in the town for the families of Chipping Norton to enjoy in the absence of the usual Christingle service. Each family received materials to make a Christingle at home, and children enjoyed the costumes and the live donkey.

The Nurture Room, designed to support children at St. Mary's Primary School remained closed for much of the year, along with the Primary School closures, re-opening for a period during autumn 2020. The Community Support Worker continued to maintain contact with families via phone or by providing online nurture support.

*Supporting adults:*

During autumn 2020 the Community Support Worker attended training in order to be accredited to run further courses to support women affected by domestic abuse. The courses continued to run as vital

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support throughout the successive lockdowns, and consist of the Freedom course, designed with the aim of identifying and understanding abusive behaviours, and the Recovery course, designed to build the confidence and skills to move forward following experiences of domestic abuse.

Two new wellbeing courses were set up by the Families Outreach Worker. The first, Kintsugi Hope, focussing on mental wellbeing, began in September 2020 with 12 places. Intended to be run over 12 weeks, the course had to be paused twice due to successive lockdowns, with Zoom not thought to be conducive to providing the right dynamic, given the sensitive nature of the subject material. Attendees continued to be supported over Zoom, telephone and by frequent deliveries of gifts and food. Five attendees finished the course in June 2021, with overwhelming support for the course and several having experienced “breakthrough” moments during the course, which had significantly impacted their perspectives and experiences for the better.

The second new course, CAP Lifeskills, focussing on tips and skills for making life easier, covered cooking, organisation, budgeting, healthy relationships and self-care. This incredibly popular course ran twice during the year, including in person and via Zoom, and was fully subscribed both times. There are now waiting lists for both Lifeskills and Kintsugi Hope courses in the future.

Course attendees, and their families, continued to be supported by the Families Outreach Worker outside of the main sessions, with visits, mentoring and the provision of wellbeing resources. One-to-one family sessions took place in the yurt during the times when indoor venues were closed over the winter.

*Whole family approach:*

With the charity’s activities having grown, the charity aims to adopt a “whole family” approach to the support provided. Frequently, families will be known through more than one activity or channel, with several family members receiving support in different ways, and this provides greater scope for achieving good outcomes for the families as a whole.

**Financial review:**

As of 31 May 2021, the Charity had cash funds of £95,940, £3,411 of which was unrestricted, and the remainder restricted.

**Income included:**

- a one-off gift of £100,000 towards community-facing work,
- a grant of £7,000 from an individual, via St. Mary’s Church, towards the salary of the Community Support Worker
- a separate gift of £5,000 from the Willats Trust, also towards the salary of the Community Support Worker
- a grant of £6,600 from RRF, via St. Mary’s Church, towards the salaries of the Community Support Worker and the Families Outreach Worker
- a gift of £2,500 from All Saints Churchill for youth work

The charity also continued to receive ongoing standing orders from individuals associated with St. Mary’s Church, Chipping Norton.

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Expenditure rose from £42,904 in 2019-20 to £75,756 in 2020-21, due to additional salaries. Expenditure of £58,983 related to staff salaries, pensions, social security costs and residential Council Tax, with a further £13,194 paid in grants to St. Mary's Church, Chipping Norton to cover the costs of housing, training, laptops and working expenses for each of the staff members. A further £1,124 was paid as a grant to the Branch Trust, Chipping Norton as a one-off gift. Fees and charges included a one-off cost of £1,412 for legal and professional fees, relating to simplifying the charity's structure.

The current level of funding is sufficient to fund all four posts until November 2022.

The Charity does not have a reserves policy and all the resources held at 31 May 2021 are for the purposes of employing staff and supporting associated projects. The charity considers that it is not necessary to hold a set level of reserves, as the main activity of the charity is to employ staff on three year contracts, and the Trustees are satisfied that there will be sufficient standing orders, donations and grants to fulfil the Charity's obligations.

**Structure, governance and management:**

The organisation is a Charitable Incorporated Organisation, incorporated on 4 November 2020 and first registered as a charity on 5 September 2014. The charity is governed under its constitution, which sets out the objects and powers of the charity.

The Trustees when complete consist of at least three and not more than seven individuals (with optimum five). At the AGM the members elect persons to be Trustees to fill the vacancies arising.

\_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_

**Chipping Norton Area Christian Trust**

**Receipts and Payments**

**for the period 1 June 2020 - 31 May 2021**

	Unrestrict ed funds 2021 (£)	Restricted funds 2021 (£)	Total funds 2021 (£)	Unrestrict ed funds 2020 (£)	Restricted funds 2020 (£)	Total funds 2020 (£)
<b>Income from:</b>						
Donations and legacies						
<i>Single gifts (gift aided)</i>	0	0	0	5,890	0	5,890
<i>Single gifts (non-gift aided)</i>	0	100,000	100,000	1,500	0	1,500
<i>Regular gifts (gift aided)</i>	840	8,010	8,850	790	8,315	9,105
<i>Regular gifts (non-gift aided)</i>	0	120	120	0	120	120
<i>Grants</i>	0	21,100	21,100	3,975	44,789	48,764
<i>Gift Aid</i>	1,671	2,079	3,750	259	2,112	2,371
Subtotal	2,511	131,309	133,820	12,414	55,336	67,750
Charitable activities						
<i>Provision of staff</i>	0	1,380	1,380	0	2,300	2,300
Investments						
<i>Bank interest</i>	21	0	21	16	0	16
<b>Total</b>	<b>2,532</b>	<b>132,689</b>	<b>135,221</b>	<b>12,430</b>	<b>57,636</b>	<b>70,066</b>
<b>Expenditure on:</b>						
Charitable activities:						
Youth and Children						
<i>Salary costs/benefits in kind</i>	4,545	54,438	58,983	5,550	32,446	37,996
<i>Grants</i>	6,500	7,818	14,318	0	4,232	4,232
<i>Working expenses</i>	0	0	0	0	0	0
<i>Insurance</i>	760	0	760	552	0	552
<i>Gifts</i>	0	0	0	0	0	0
<i>Fees and charges</i>	1,695	0	1,695	124	0	124
<b>Total</b>	<b>13,500</b>	<b>62,256</b>	<b>75,756</b>	<b>6,226</b>	<b>36,678</b>	<b>42,904</b>
<b>Net income/(expenditure) / Net movement in funds</b>	<b>(10,968)</b>	<b>70,433</b>	<b>59,465</b>	<b>6,204</b>	<b>20,958</b>	<b>27,162</b>
<b>Reconciliation of funds:</b>						
Total funds brought forward	14,379	22,096	36,475	8,175	1,138	9,313
<b>Total funds carried forward</b>	<b>3,411</b>	<b>92,529</b>	<b>95,940</b>	<b>14,379</b>	<b>22,096</b>	<b>36,475</b>

# Chipping Norton Area Christian Trust

## Statement of Assets and Liabilities as at 31 May 2021

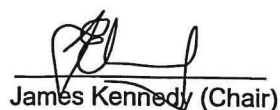
	2021 (£) Unrestricted	2021 (£) Restricted	2021 (£) Total
<b>Cash funds</b>			
Total cash funds	3,411	92,529	95,940
<b>Other assets and liabilities</b>			
Debtors			
Gift Aid	212	2,002	3,748
Creditors			
Tax and pensions	0	843	843

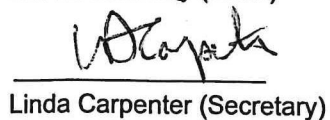
## Movements in funds as at 31 May 2021

Fund name	Fund balances brought forward (£)	Income (£)	Expenditure (£)	Fund balances carried forward (£)
General	14,379	2,532	13,500	3,411
Youth worker*	(373)	7,670	7,297	0
Children's worker	21,685	0	13,756	7,929
Schools and outreach	1,853	6,380	8,233	0
Youth & children*	(1,069)	5,039	3,970	0
Community	0	100,000	17,400	82,600
Parker	0	7,000	5,000	2,000
RRF	0	6,600	6,600	0
<b>Total funds</b>	<b>36,475</b>	<b>135,221</b>	<b>75,756</b>	<b>95,940</b>

\* Due to the organisation changing from a Limited Company to a Charitable Incorporated Organisation and the subsequent change of reporting basis from Accruals Accounting (2020) to Receipts and Payments (2021), these funds show a deficit at the start of the year.

Approved by the Trustees:

  
James Kennedy (Chair)

  
Linda Carpenter (Secretary)

Date 26/09/21

Date 26/09/21



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

The Chipping Norton Area Christian Trust

On accounts for the year  
ended

31<sup>st</sup> May 2021

Charity no  
(if any)

1158463

Set out on pages

7-8

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> May 2021.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

24<sup>th</sup> November 2021

Name:

Francis James Harper

Relevant professional  
qualification(s) or body  
(if any):

ACMA

Address:

Falmoor, 29 Meriden Road

Hampton-in-Arden

B92 0BS