

Jobsearch-Employment-Mentoring (JEM)

Annual Report 2022

Aim of JEM

JEM is a registered charity which provides ESOL, employability skills training, IT and one-to-one mentoring support. The aim is to improve the employment prospects and life chances of migrants, refugees and asylum seekers so they are better able to enter the labour market, voluntary work or further education.

Introduction

This report covers the period between January 2022 and December 2022. JEM has continued to provide face-to-face support as many learners have no access to computers nor the internet. In doing so, JEM has become more 'visible' to other local organisations and as a result, has further increased its reach. For example, the local Jobcentre Plus has asked for and received details of JEM's services which has been circulated across their network. Similarly, Derby Red Cross has circulated information about JEM's service amongst its network. Also, JEM's work has become more embedded in the community and beneficiaries have been spreading the word and signposting others to it.

In order to increase capacity to meet the increased demand on our service, we recruited additional volunteer IT trainer who has completed an ESOL skills training. We have been working on the following project:

'From isolation towards social Inclusion Project' is a three-year project funded by the National Lottery Community Fund, which started in December 2019 and completed in November 2022. The project's aim was to improve the employment prospects and life chances of asylum seekers and refugees by providing them the opportunity to acquire English language, computer, employability, communication and interpersonal skills, which would help them to achieve their potential. It also aimed to help improve their cultural awareness including understanding British values (democracy, the rule of law, freedom of speech, equality and diversity, mutual respect and tolerance of those with different faiths and beliefs, individual liberty etc.) so they are better able to engage and participate in the life of the community, thus reducing social isolation which would help improve wellbeing and quality of life.

Activities

Over 63 people have been helped during the period. Of these, 43 are asylum seekers, 11 are refugees and 9 unemployed people. They accessed:

- 40 ESOL classes covering speaking, listening, reading and writing in English; the English alphabet, numbers, as well as understanding of dates and times. How to introduce oneself and ask questions; speaking in the past, present and future

tenses and communicating about daily routines such as shopping and asking for directions.

- 38 Employability skills classes covering job search techniques, interview and presentation skills, CV and cover letter preparation, completing job application forms and health and safety at work.
- 42 IT classes which provided an understanding of how to use a computer. This covered how to use the mouse, keyboard skills, how to access the internet including searching for a job on the internet, sending and receive emails, creating a document and saving it, printing and attaching documents to emails, how to use 'LearnMyWay' online resources and staying safe on the internet.
- 43 Mentoring support, which is a thread that runs through all the project activities, covers confidence building and self-esteem, social skills, explore issues and barriers they may be facing. British values including democracy, the rule of law, individual liberty, tolerance of those with different faiths and beliefs are also discussed.

The difference the project has made

Of the 11 refugees, 5 have found employment and the others are either looking for employment or in further education.

Assessment of the student's learning journey has shown that there has been marked improvements as most of the students can now hold a reasonable conversation in English by way of self-introduction, asking for directions, holding basic conversation and are able to communicate at the supermarket, doctor's surgery and on public transport. This marked development is significant as learners had limited or no English at the start of their learning journey.

At individual level, the project has improved the life chances of asylum seekers and refugees in so many different ways through:

- Better understanding of the English language
- Increased motivation, confidence and self-esteem
- Reduction in social isolation
- Improvement in employability skills
- Computer skills
- Improved timekeeping, teamwork and social and interpersonal skills
- Improvement in social integration resulting in community cohesion

Referrals

JEM received referrals from Jobcentre Plus, Well for Life, Derby College, Migrant Help and Urban Housing.

Outreach

We continue to provide ESOL, cultural awareness sessions and mentoring for asylum seekers at Urban Housing.

Networks

JEM is part of a number of community networks including ESOL Providers Forum, Refugee and Asylum Seekers Co-ordination group and New Communities Networking Forum.

Once again, I would like to take the opportunity to thank our funders, the Board of Trustees, project workers and volunteers for their help, support and contribution to this year's success.

JEM
JOBSEARCH-EMPLOYMENT-MENTORING

FINANCIAL STATEMENTS
FOR
31 MARCH 2023

Charity Number 1158436

JEM
JOBSEARCH-EMPLOYMENT-MENTORING

FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

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JEM JOBSEARCH-EMPLOYMENT-MENTORING

INDEPENDENT EXAMINER'S REPORT

Independent Examiner's Report to the trustees of JEM (Jobsearch-Employment-Mentoring)

I report on the accounts for the year ended 31 March 2023 which are set out on pages 2 to 4.

Respective responsibilities of the trustees and examiner

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mark Newey ACMA
Derby Community Accountancy Service
Babington Lodge
128 Green Lane
Derby
DE1 1RY

17/5/23

Date

JEM

JOBSEARCH-EMPLOYMENT-MENTORING

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31st MARCH 2023

2022

2023

Total £			Unrestricted Fund £	Restricted Funds £	Total £
	Receipts				
39670	Grants	note 1	9000	28765	37765
1100	Donations		0	0	0
0	Interest		0	0	0
<u>40770</u>			<u>9000</u>	<u>28765</u>	<u>37765</u>
	Payments				
24410	Salaries and Tax		0	25937	25937
3730	Premises hire		0	3078	3078
398	Travel expenses		0	653	653
168	Refreshments		0	156	156
620	Office supplies		0	429	429
496	Telephone		0	554	554
131	Equipment		0	6485	6485
1380	Admin		0	1395	1395
214	Sundry		0	108	108
<u>31546</u>			<u>0</u>	<u>38795</u>	<u>38795</u>
<u>9224</u>	Surplus/(Deficit) for year		<u>9000</u>	<u>-10030</u>	<u>-1030</u>
15071	Opening Balances		<u>1188</u>	<u>23106</u>	<u>24294</u>
<u>24294</u>	Closing Balances		<u>10188</u>	<u>13076</u>	<u>23264</u>

JEM
JOBSEARCH-EMPLOYMENT-MENTORING

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 MARCH 2023

2022			2023
£			£
24294	Balance at Bank		23264
0	Cash		0
0	Debtor		0
<u>24294</u>			<u>23264</u>
363	Creditors	note 2	50
<u>23931</u>	Net Assets		<u>23214</u>



Treasurer

10th 6 2023
Date



Chair

1st 6-23
Date

JEM

JOBSEARCH-EMPLOYMENT-MENTORING

NOTES TO THE ACCOUNTS

Note 1

Grants

	Unrestricted	Restricted	Total 2023	Total 2022
	£	£	£	£
National Lottery Community Fund	0	26265	26265	32670
Garfield Weston Foundation Fund	5000	0	5000	0
Community Action Derby	0	0	0	4500
YAPP Charitable Trust	0	2500	2500	2500
Allen Lane	4000	0	4000	0
	9000	28765	37765	39670

Note 2

Creditors

	Total 2023	Total 2022
	£	£
HM Revenue and Customs	50	363
	50	363

Note 3

Restricted Funds

	Closing Balance	Income	Expenditure	Closing Balance
	£	£	£	£
National Lottery Community Fund	23106	16335	32529	6912
Awards for All	0	9930	3766	6164
YAPP Charitable Trust	0	2500	2500	0
	23106	28765	38795	13076

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JOBSEARCH-EMPLOYMENT-MENTORING

FINANCIAL STATEMENTS
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FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023

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