

Jobsearch-Employment-Mentoring (JEM)

Annual Report 2021

Aim of JEM

JEM is a registered charity which provides ESOL, employability skills training, IT and one-to-one mentoring support. The aim is to improve the employment prospects and life chances of migrants, refugees and asylum seekers so they are better able to enter the labour market, voluntary work or further education.

Introduction

This report covers the period between January 2020 and December 2020. Unlike other organisations that provide online services, JEM has continued to provide face-to-face support as many learners have no access to computers nor the internet. In doing so, JEM has become more 'visible' to other local organisations and as a result, has further increased its reach. For example, the local Jobcentre Plus has asked for and received details of JEM's services which has been circulated across their network. Similarly, Derby Red Cross has circulated information about JEM's service amongst its network. Also, JEM's work has become more embedded in the community and beneficiaries have been spreading the word and signposting others to it.

In order to increase capacity to meet the increased demand on our service, we recruited additional volunteer IT trainer who has completed an ESOL skills training. We have been working on the following project:

'From isolation towards social Inclusion Project' is a three-year project funded by the National Lottery Community Fund, which started in December 2019. The project aims to improve the life chances of asylum seekers by providing them the opportunity to acquire English language, computer, employability, communication and interpersonal skills, which will help them to achieve their potential. It will also help to improve their cultural awareness including understanding British values (democracy, the rule of law, freedom of speech, equality and diversity, mutual respect and tolerance of those with different faiths and beliefs, individual liberty etc.) so they are better able to engage and participate in the life of the community, thus reducing social isolation which would help improve wellbeing and quality of life.

Activities

Over 55 people have been helped during the period. Of these, 21 are asylum seekers, 32 are refugees and 2 British. They accessed:

- 41 ESOL classes covering speaking, listening, reading and writing in English; the English alphabet, numbers, as well as understanding of dates and times. How to introduce oneself and ask questions; speaking in the past, present and future tenses and communicating about daily routines such as shopping and asking for directions.

- 34 Employability skills classes covering job search techniques, interview and presentation skills, CV and cover letter preparation, completing job application forms and health and safety at work.
- 39 IT classes which provided an understanding of how to use a computer. This covered how to use the mouse, keyboard skills, how to access the internet including searching for a job on the internet, sending and receive emails, creating a document and saving it, printing and attaching documents to emails, how to use 'LearnMyWay' online resources and staying safe on the internet.
- 40 Mentoring support, which is a thread that runs through all the project activities, covers confidence building and self-esteem, social skills, explore issues and barriers they may be facing. British values including democracy, the rule of law, individual liberty, tolerance of those with different faiths and beliefs are also discussed.

The difference the project has made

Of the 32 refugees, 7 have found employment, 2 are doing voluntary work, and the others are either actively looking for employment or are in further education.

Assessment of the student's learning journey has shown that there has been marked improvements as most of the students can now hold a reasonable conversation in English by way of self-introduction, asking for directions, holding basic conversation and are able to communicate at the supermarket, doctor's surgery and on public transport. This marked development is significant as learners had limited or no English at the start of their learning journey.

At individual level, the project has improved the life chances of asylum seekers and refugees in so many different ways through:

- Better understanding of the English language
- Increased motivation, confidence and self-esteem
- Reduction in social isolation
- Improvement in employability skills
- Computer skills
- Improved timekeeping, teamwork and social and interpersonal skills
- Improvement in social integration resulting in community cohesion

Referrals

JEM received referrals from Jobcentre Plus, Well for Life, Derby College, Migrant Help and Urban Housing.

Outreach

We continue to provide ESOL, cultural awareness sessions and mentoring for asylum seekers at Urban Housing.

Networks

JEM is part of a number of community networks including ESOL Providers Forum, Refugee and Asylum Seekers Co-ordination group and New Communities Networking Forum.

Once again, I would like to take the opportunity to thank our funders, the Board of Trustees and project workers for their help, support and contribution to this year's success.

JEM
JOBSEARCH-EMPLOYMENT-MENTORING

FINANCIAL STATEMENTS
FOR
31 MARCH 2022

Charity Number 1158436

JEM

JOBSEARCH-EMPLOYMENT-MENTORING

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

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JEM JOBSEARCH-EMPLOYMENT-MENTORING

INDEPENDENT EXAMINER'S REPORT

Independent Examiner's Report to the trustees of JEM (Jobsearch-Employment-Mentoring)

I report on the accounts for the year ended 31 March 2022 which are set out on pages 2 to 4.

Respective responsibilities of the trustees and examiner

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

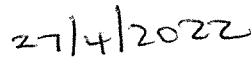
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mark Newey ACMA
Derby Community Accountancy Service
Babington Lodge
128 Green Lane
Derby
DE1 1RY



Date

JEM

JOBSEARCH-EMPLOYMENT-MENTORING

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31st MARCH 2022


2021			2022		
Total £			Unrestricted Fund £	Restricted Funds £	Total £
	Receipts				
37845	Grants	note 1	0	39670	39670
0	Donations		1100	0	1100
0	Interest		0	0	0
37845			1100	39670	40770
	Payments				
24331	Salaries and Tax		0	24410	24410
2160	Premises hire		0	3730	3730
166	Travel expenses		0	398	398
21	Refreshments		0	168	168
0	Office supplies		0	620	620
435	Telephone		0	496	496
555	Equipment		0	131	131
880	Admin		0	1380	1380
0	Sundry		0	214	214
28548			0	31546	31546
9297	Surplus/(Deficit) for year		1100	8124	9224
5774	Opening Balances		88	14983	15071
15071	Closing Balances		1188	23106	24294

JEM
JOBSEARCH-EMPLOYMENT-MENTORING

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 MARCH 2022

2021			2022
£			£
15071	Balance at Bank		24294
0	Cash		0
0	Debtor		0
<u>15071</u>			<u>24294</u>
442	Creditors	note 2	363
<u>14628</u>	Net Assets		<u>23931</u>



Treasurer

27.5.2022
Date



Chair

27-5-2022
Date

JEM

JOBSEARCH-EMPLOYMENT-MENTORING

NOTES TO THE ACCOUNTS

Note 1

Grants

	Unrestricted	Restricted	Total 2022	Total 2021
	£	£	£	£
National Lottery Community Fund	0	32670	32670	34845
Garfield Weston Foundation Fund	0	0	0	3000
Community Action Derby	0	4500	4500	0
YAPP Charitable Trust	0	2500	2500	0
	0	39670	39670	37845

Note 2

Creditors

	Total 2022	Total 2021
	£	£
HM Revenue and Customs	363	363
Salaries	0	79
	363	442

Note 3

Restricted Funds

	Opening Balance	Income	Expenditure	Closing Balance
	£	£	£	£
National Lottery Community Fund	11983	32670	21546	23106
Garfield Weston Foundation	3000	0	3000	0
YAPP Charitable Trust	0	2500	2500	0
Community Action Derby	0	4500	4500	0
	14983	39670	31546	23106

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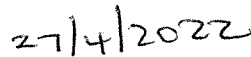
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