

BETHLEHEM CARE AND HOSPICE TRUST

England & Wales · Charity number 1158406

Details

Other names THE HALLAM (BETHLEHEM) FUND

Status Registered

Legal form Trust

Registered 2014-09-01

Register [View on the Charity Commission register](#)

Contact

Address Hallam Pastoral Centre
St. Charles Street
Sheffield
S9 3WU

Phone 01142364076

Email trustee@bcandht.org

Website www.bethlehemcareandhospicetrust.org

Activities

Objects: THE CHARITY SHALL ESTABLISH AND MAINTAIN ACCOMMODATION / FACILITIES FOR THE FOLLOWING OBJECTS ("THE OBJECTS") IN BETHLEHEM OR ANY OTHER PART OF THE DIOCESE OF THE LATIN PATRIARCHATE OF JERUSALEM FOR THE PUBLIC BENEFIT UNDERTAKEN WITH A CHRISTIAN ETHOS:-1)THE RELIEF OF THOSE IN NEED BY REASON OF THEIR AGE OR FINANCIAL HARDSHIP;2)TO PROVIDE OR ASSIST IN THE PROVISION OF FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR AGE, INFIRMITY OR DISABILITY, FINANCIAL HARDSHIP OR SOCIAL CIRCUMSTANCES WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE, AND3)TO PROMOTE SOCIAL INCLUSION FOR THE PUBLIC BENEFIT BY PREVENTING PEOPLE FROM BECOMING SOCIALLY EXCLUDED, RELIEVING THE NEEDS OF THOSE PEOPLE WHO ARE SOCIALLY EXCLUDED AND ASSISTING THEM TO INTEGRATE INTO SOCIETY.FOR THE PURPOSE OF THIS CLAUSE 'SOCIALLY EXCLUDED' MEANS BEING EXCLUDED FROM SOCIETY, OR PARTS OF SOCIETY, AS A RESULT OF ONE OR MORE OF THE FOLLOWING FACTORS: WIDOWHOOD, UNEMPLOYMENT; FINANCIAL HARDSHIP; OLD AGE; ILL HEALTH (PHYSICAL OR MENTAL); DISCRIMINATION ON THE GROUNDS OF SEX, RACE, DISABILITY, ETHNIC ORIGIN, RELIGION, BELIEF, CREED, POOR EDUCATION OR SKILLS ATTAINMENT; RELATIONSHIP AND FAMILY BREAKDOWN; POOR HOUSING (THAT IS HOUSING THAT DOES NOT MEET BASIC HABITABLE STANDARDS).

Activities: We presently provide specialist palliative Hospice Care services to those diagnosed with terminal illness in the Occupied Palestinian Territories. The service is presently focused in the Bethlehem Governate where reported cancer cases are highest. Our plans are to extend these services to other towns and villages.

Classification

- **How:** Makes Grants To Organisations, Provides Services
- **What:** The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty, Religious Activities
- **Who:** Elderly/old People, Other Charities Or Voluntary Bodies, Other Defined Groups

Geography

- **Area of benefit:** IN BETHLEHEM OR ANY OTHER PART OF THE DIOCESE OF THE LATIN PATRIARCHATE OF JERUSALEM
- Occupied Palestinian Territories
- Sheffield City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-02-18	£84,025	£139,217	-	-
2024-02-18	£57,795	£67,278	-	-
2023-02-18	£37,139	£72,348	-	-
2022-02-18	£34,231	£11,292	-	-
2021-02-18	£28,773	£8,574	-	-

Trustees

Name	Role	Appointed
Philip Morgan Hopkins	Chair	2020-09-24
Alexis Tucker		2022-08-03
CATHERINE PHILOMENA MCNALLY		2013-12-20
Fiona Ann Goodhart		2019-10-09
JOHN KEVIN BOOTH		2019-10-09
JOSEPH GEORGE MCNALLY		2013-12-20
Jacoub Sleibi Dr		2025-02-26
Rev AUGUSTINE CHRISTOPHER O'REILLY		2013-12-20
Rev John Walsh		2025-09-11
Rev Martin Edward Kelly		2021-03-21
Rita Caroline Walsh		2025-09-11
Siobhan Doran		2022-08-18

BETHLEHEM CARE AND HOSPICE TRUST

England & Wales - Charity number 1158406

Accounts

England & Wales Registered Charity No. 1158406
Scotland Registered Charity No. SCO048752
Ireland Registered Charity No. 20206049

BETHLEHEM CARE AND HOSPICE TRUST
TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 18TH FEBRUARY 2025

BETHLEHEM CARE AND HOSPICE TRUST
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 18TH FEBRUARY 2025

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BETHLEHEM CARE AND HOSPICE TRUST
LEGAL AND ADMINISTRATIVE DETAILS
YEAR ENDED 18TH FEBRUARY 2025

Legal & Administrative Details

The charity is an unincorporated charitable trust, established by Trust Deed dated 29th August 2014, as amended 26th June 2018. The charity is registered with H.M. Revenue & Customs for tax exemption purposes and recovery of Gift Aid Tax on donations received.

Trustees

J.G. McNally	(Chairman to 1/6/2024)
Professor P.M. Hopkins	(Chairman from 1/6/2024)
Rev. A.C. O'Reilly	(Vice Chairman)
J.K. Booth	(Secretary)
G.J. Smith, ACIB	(Treasurer to 1/7/24)
Mrs C.P. McNally	
Mrs V.Smith	
Mrs F. Goodhart	
Rev. M.E. Kelly	
Mrs A. Tucker	
Mrs M.S. Doran	
J.A. McDonald	

Charity Address

Hallam Pastoral Centre,
St. Charles Street,
Sheffield
S9 3WU

Charity Registration Number: 1158406 (Charity Commission for England & Wales)

The charity is also registered with the Office of the Scottish Charity Regulator (OSCR): **Charity Number SC048752**
and with the Charities Regulator in Ireland: **Charity Number 20206049**

Independent Examiner

R.A. Prior, FCCA, FCIE, DChA
W. H. Prior
Chartered Certified Accountants,
Railway Court,
Doncaster . DN4 5FB

Principal Bankers

CAF Bank Ltd
25 Kings Hill Avenue,
Kings Hill,
West Malling
Kent
ME19 4JQ

&

National Westminster Bank plc
42 High Street,
Sheffield
S1 2GE

BETHLEHEM CARE AND HOSPICE TRUST

TRUSTEES' ANNUAL REPORT: YEAR ENDED 18TH FEBRUARY 2025

The Trustees present their Annual Report and Financial Statements for the Year Ended 18th February 2025. The statements appear in the format required by the Statement of Recommended Practice for Accounting and Reporting by Charities (SORP).

Charitable Objects

The Charity shall establish and maintain accommodation/facilities for the following objects “the objects” in Bethlehem or any other part of the Diocese of the Latin Patriarchate of Jerusalem, for the public benefit undertaken with a Christian ethos:-

- (1) the relief of those in need by reason of their age, ill health or financial hardship
- (2) to provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their age infirmity or disability, financial hardship or social circumstances, with the object of improving their conditions of life, and
- (3) to promote social inclusion for the public benefit by preventing people who are socially excluded and assisting them to integrate in society.

The main focus of the charity is the provision of Palliative Care to the terminally ill in the Bethlehem Governate of Palestine by providing grant funds to the linked NGO “Bethlehem Care and Hospice Trust” (BCHT) established in Palestine and licensed by the Palestinian Authority. This charitable purpose is for the Public Benefit and the charity’s Trustees have given due consideration to the guidance issued by the Charity Commission for England and Wales on the Public Benefit requirement under the Charities Act 2011.

Structure, governance & Management

Trustees are recruited by means of existing Trustees making recommendations to the Trustee Board in the light of our skills needs and the suitability of candidates. This is followed by the candidates attending a Meeting of Trustees and a vote follows. All new Trustees are provided with:

1. A copy of our Trust Deeds
2. A copy of our latest year end accounts and Trustees’ Report
3. A copy of the Charity Commission’s publication “The Essential Trustee”

And they are required to sign the following:-

1. The Charity Commission for England & Wales Trustee Declaration
2. HMRC’s declaration re “Fit & Proper Persons”

Review of achievements & performance

We have continued to fund and provide oversight to the hospice at home palliative care service in Bethlehem delivered by the Bethlehem Care and Hospice Trust NGO. The NGO employs a part-time CEO, a Nurse Coordinator, 3 nurses and a part-time physiotherapist. The staff are supplemented by volunteer nurses who are mainly postgraduate nursing students from Bethlehem University. During the year 19th February 2024 – 18th February 2025, the service provided care to 154 patients and their families, making 1761 visits. The difficulty patients faced in accessing tertiary oncology services in East Jerusalem increased the number of patient referrals to the extent that the service has been consistently operating beyond maximum capacity norms for comparator services in the UK. This has been managed by the Nurse Coordinator expertly prioritising which patients to visit on a daily basis. Initially all visits were made using the nurses own vehicles but this resulted in some logistical problems. We therefore provided funds for the NGO to purchase a vehicle for use by one of the two nursing teams.

The NGO Board meets monthly and receives financial and service reports – one of the Trustees frequently attends these meetings on Zoom. The clinical service is underpinned by robust policies that cover safeguarding, information governance, medicines management as well as conduct of general and specialist nursing procedures. Clinical key performance indicators are reported. Governance oversight was enhanced by a visit to Bethlehem in January 2025 by the Chair and Vice Chair of Trustees – they received very positive feedback from patients and their relatives.

Financial Review

Income from donations increased in 2024 to £67,840, from £51,864, an increase of 31%. The charity recruited, and employed, a Fundraising Manager during they year.

During the year there was a grant to the Bethlehem Care and Hospice Trust NGO in Palestine of £97,975 of which £27,975 was towards financing the purchase of a vehicle, and £70,000 grant to fund running costs (2024: £49,975).

The deficit for the year was £55,192 compared to a deficit of £9,483 in 2024, reflecting the additional expenditure incurred, and the increased grant to the Bethlehem Care and Hospice Trust NGO.

BETHLEHEM CARE AND HOSPICE TRUST

TRUSTEES' ANNUAL REPORT: YEAR ENDED 18TH FEBRUARY 2025

Reserves

The free reserves of the charity as at 18th February 2025 were £199,508 (2024: £254,700). The Trustees are conscious of the need to build up sufficient reserves in order to provide funds to support the Bethlehem Care and Hospice Trust NGO in Palestine to provide palliative care to the terminally ill in the Bethlehem Governorate of Palestine, with regular grants. The Trustees consider the current level of reserves to be appropriate to finance the operations in the short term.

Plans for the future

The Trustees plan to continually grow income through focusing their fundraising efforts on local, national and international Catholic organisations and communities. They are acutely aware that reserves are decreasing while expenditure exceeds income. In the meantime, they are looking to work collaboratively with other NGOs operating in the West Bank that have overlapping objectives. In this way, the Trustees hope to expand services to all those in need within the Bethlehem Governorate and to support the development of similar services in other parts of the West Bank.

Risk Assessment

The Trustees maintain a Risk Register and have assessed the major risks to which the branch is exposed, in particular those related to operation and finance. By monitoring the level of reserves, ensuring control over financial systems and examining the operational risks faced, the Trustees believe that effective systems have been established to mitigate those risks.

Statement of Responsibilities

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable the Trustee to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed dated 29th August 2014 (as amended 26th June 2018). The Trustees are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions

On behalf of the Trustees

Professor P.M. Hopkins
Chairman

15th November 2025

BETHLEHEM CARE AND HOSPICE TRUST
INDEPENDENT EXAMINER'S REPORT
THE TRUSTEES OF THE BETHELEHM CARE AND HOSPICE TRUST

I report on the accounts of the Bethlehem Care and Hospice Trust for the Year Ended 18th February 2025, which are set out on pages 5 to 10.

Respective responsibilities of Trustee and Examiner

The Charity's Trustee is responsible for the preparation of the accounts. The Charity's Trustee considers that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent Examination is needed.

It is my responsibility to:-

- examine the accounts under section 145 of the 2011 Act ;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:-

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

R.A. Prior, FCCA, FCIE, DChA,
Chartered Certified Accountant
Fellow of the Association of Charity Independent Examiners

W. H. Prior,
Chartered Certified Accountants
Railway Court,
Doncaster. DN4 5FB

15th November 2025

BETHLEHEM CARE AND HOSPICE TRUST

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 18TH FEBRUARY 2025

	<u>Note</u>	Unrestricted Funds	Restricted Funds	Total 2025	2024
		£	£	£	£
Income					
Donations	2	67,840	-	67,840	51,864
Other trading activities - Fundraising		7,549	-	7,549	2,529
Other income		500	-	500	450
Investment Income – Bank Interest		8,136	-	8,136	2,952
TOTAL INCOME		84,025	-	84,025	57,795
Expenditure					
Expenditure on raising funds - Fundraising	3	37,103	-	37,103	8,213
Grants paid re Charitable activities	4	94,975	-	94,975	49,975
Other expenditure on Charitable activities	5	7,139	-	7,139	9,090
TOTAL EXPENDITURE		139,217	-	139,217	67,278
NET (DEFICIT)		(55,192)	-	(55,192)	(9,483)
Balances brought forward at 19 th February 2024		254,700	-	254,700	264,183
Balances carried forward at 18th February 2025		199,508	-	199,508	254,700

The notes on pages 7 to 10 form part of these financial statements

BETHLEHEM CARE AND HOSPICE TRUST
BALANCE SHEET AS AT 18TH FEBRUARY 2025

		2025	2024
	Note	£	£
Fixed assets			
Tangible assets	6	541	-
Current assets			
Debtors		-	-
Cash at bank and in hand	7	202,724	255,300
		202,724	255,300
Liabilities : amounts falling due within one year		3,757	600
		198,967	254,700
Net current assets		198,967	254,700
Net assets		199,508	254,700
 <u>Represented by:</u>			
<u>Restricted Funds :-</u>			
	8	-	-
<u>Unrestricted Funds :-</u>			
General Fund	9	199,508	254,700
	10	199,508	254,700

The financial statements on pages 5 to 10 were approved on 15th November 2025 on behalf of the Trustees by:

Professor P.M. Hopkins
Trustee (Chairman)

J.G. McNally
Trustee

The notes on pages 7 to 10 form part of these financial statements

BETHLEHEM CARE AND HOSPICE TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 18TH FEBRUARY 2025

1 Accounting policies

Basis of accounting

The financial statements have been prepared under the historical cost accounting rules and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (FRS102).

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Income

All income is treated as unrestricted income, unless the donor has placed restrictions on the manner in which the donation or grant may be spent, in which case it is treated as restricted income. Any restricted funds are detailed in Note 8. Designated Funds, when arising, represent amounts set aside for specific areas of expenditure by the Trustees.

Charitable Expenditure

Charitable expenditure is analysed between the main charitable activities and includes support costs.

Depreciation

Depreciation of fixed assets is calculated to write off their cost or valuation less any residual value over their estimated useful lives as follows:

Computer Equipment: 33.33% Straight Line basis

Cash flow statement

A cash flow statement has not been prepared having regard to the size of the charity.

2 Donations

	Unrestricted Funds £	Restricted Funds £	2025 TOTAL £	2024 TOTAL £
Donations – General	51,786	-	51,786	32,460
Donations from Parishes	3,900	-	3,900	3,077
Donations from Trustees	3,597	-	3,597	6,141
Donations via Media	2,723	-	2,723	1,833
Donations via PayPal	2,217	-	2,217	3,998
Donations – 1 in a M	-	-	-	304
Gift Aid Tax recovered on donations	3,617	-	3,617	4,051
	67,840	-	67,840	51,864
	67,840	-	67,840	51,864

BETHLEHEM CARE AND HOSPICE TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 18TH FEBRUARY 2025

3 Expenditure on fundraising

	Unrestricted Funds £	Restricted Funds £	2025 TOTAL £	2024 TOTAL £
Fundraising Consultant's fees	3,200	-	3,200	4,500
Fundraising Consultant's Travel & expenses	-	-	-	965
Commission	-	-	-	1,502
Staff costs including Employer's Pension Contribution	25,513	-	25,513	-
Recruitment costs re Fundraising Manager	7,740	-	7,740	-
Christmas Cards, Legacy Booklet & Postage	-	-	-	1,246
Online Wills Campaign	600	-	600	-
Fundraising Regulator fee	50	-	50	-
	<u>37,103</u>	<u>-</u>	<u>37,103</u>	<u>8,213</u>

4 Grants paid re charitable objects

	Unrestricted Funds £	Restricted Funds £	2025 TOTAL £	2024 TOTAL £
Bethlehem Care and Hospice Trust (NGO in Palestine)	94,975	-	94,975	49,975
	<u>94,975</u>	<u>-</u>	<u>94,975</u>	<u>49,975</u>

5 Other Expenditure on charitable activities

	Unrestricted Funds	Restricted Funds	2025 TOTAL	2024 TOTAL
Trustees' travel & accommodation	-	-	-	3,731
Advertising & Promotion	320	-	320	365
Website & Social Media	4,086	-	4,086	3,819
Just Giving charges	291	-	291	382
Telephone calls reimbursed	29	-	29	-
Printing, Postage & stationery	691	-	691	-
IT & software	315	-	315	-
Independent Examiner's Fee	600	-	600	600
Payroll fees	318	-	318	-
Bank Charges	154	-	154	173
Depreciation of Computer Equipment	271	-	271	-
Other	64	-	64	20
	<u>7,139</u>	<u>-</u>	<u>7,139</u>	<u>9,090</u>

BETHLEHEM CARE AND HOSPICE TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 18TH FEBRUARY 2025

6 Tangible Fixed Assets

	Computer Equipment £
Cost	
At 19 th February 2024	-
Additions	812
Disposals	-
At 18st February 2025	812
Depreciation	
At 19 th February 2024	-
Charge for the Year	271
At 18th February 2025	271
Net book amount	
18th February 2025	541
18 th February 2024	-

7 Cash at bank and in hand

	2025 £	2024 £
CAF Bank	125,047	45,761
NatWest Bank	77,647	85,166
PayPal	30	125
Skipton B/Society	-	37,037
Nationwide B/Society	-	87,211
	<u>202,724</u>	<u>255,300</u>

8 Restricted Funds

Balance 19.2.24 £	Income £	Expenditure £	Transfers £	Balance 18.2.25 £
-	-	-	-	-
<hr/> <hr/>				

There were no Restricted Funds brought forward, or received, during the year.

BETHLEHEM CARE AND HOSPICE TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 18TH FEBRUARY 2025

9 Unrestricted Funds

	Balance	Balance		
	19.2.24	Income	Expenditure	Transfers
	£	£	£	£
General Fund	254,700	84,025	(139,217)	- 199,508
	254,700	84,025	(139,217)	- 199,508

(a) General Fund :

This represents unrestricted income carried forward to expend in future years.

10 Analysis of Net Assets between Funds

	Tangible Fixed Assets £	Net Current Assets £	2025 TOTAL £	2024 TOTAL £
<u>Restricted Funds</u>	-	-	-	-
<u>Unrestricted Funds</u>				
General Fund	541	198,967	199,508	254,700
	541	198,967	199,508	254,700

11 Staff Costs

The charity had one employee during the year. Their remuneration was below £60,000 p.a.

12 Trustees

No Trustee received any remuneration during the year (2024: Nil). Two trustees were reimbursed a total of £1,885 (2024 £4,468) for out of pocket other expenses made on behalf of the Charity.

13 Connected Charities

The charity supports an NGO established in the Palestinian Authority, "Bethlehem Care and Hospice Trust" which provides hospice at home palliative care, and there are some common trustees between the two organisations. Bethlehem Care and Hospice Trust (the NGO in Palestine) is, however, a separate organisation. The total of grants paid to this connected charity during the year was £94,975 (2024: £49,975).

BETHLEHEM CARE AND HOSPICE TRUST

England & Wales - Charity number 1158406

Accounts

BETHLEHEM CARE AND HOSPICE TRUST

**England & Wales Registered Charity No. 1158406
Scotland Registered Charity No. SCO048752**

**BETHLEHEM CARE AND HOSPICE TRUST
TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 18TH FEBRUARY 2024**

BETHLEHEM CARE AND HOSPICE TRUST
ANNUAL REPORT AND FINANCIAL STATEMENTS
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BETHLEHEM CARE AND HOSPICE TRUST

LEGAL AND ADMINISTRATIVE DETAILS

YEAR ENDED 18TH FEBRUARY 2024

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Trustees

J.G. McNally	(Chairman)
Rev. A.C. O'Reilly	(Deputy Chairman)
J.M. Dickson	(Secretary) Died 30.01 2024
G.J. Smith, ACIB	(Treasurer)
Mrs C.P. McNally	
Mrs V., Smith	
Mrs F. Goodhart	
J.K. Booth	(Secretary From 1.02.2024)
Rev. M.E. Kelly	
Mrs A. Tucker	
P.M. Hopkins	
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Charity Address

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Independent Examiner

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Chartered Certified Accountants,
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Principal Bankers

National Westminster Bank plc	&	CAF Bank Ltd
669 Ecclesall Road,		25 Kings Hill Avenue
Sheffield		West Malling
S11 8PW		Kent ME19 4JQ

BETHLEHEM CARE AND HOSPICE TRUST

TRUSTEES' ANNUAL REPORT: YEAR ENDED 18TH FEBRUARY 2024

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2. A copy of our latest year end accounts and Trustees' Report
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And they are required to sign the following:-

1. The Charity Commission for England & Wales Trustee Declaration
2. HMRC's declaration re "Fit & Proper Persons"

Review of achievements & performance

In 2023 we commenced financing the infrastructure in place to support a hospice at home palliative care service in Bethlehem, and the NGO acquired offices established Bethlehem Operations Board, to oversee activities locally; appointed a director, and recruited nurses.

The Bethlehem Service commenced delivering specialist palliative care on 1st August 2023. The plan was to care for 32 patients per month. Initially there were 11 patients but at the year's end the service had 55 patients, two of which were children. Between 1st August 2023 and February 2024 the service had made over 1200 home visits to 94 patients.

Events of October 7th 2023 and subsequent security arrangements impacted the ability of staff to travel freely within the Bethlehem Governate to provide necessary patient care. The ability of Augusta Victoria Hospital to provide care outside of Jerusalem was curtailed and this impacted on our care provision.

BETHLEHEM CARE AND HOSPICE TRUST

TRUSTEES' ANNUAL REPORT: YEAR ENDED 18TH FEBRUARY 2024

Financial Review

Income from donations increased in 2024 to £51,864, from £34,970, an increase of just under 50%. The charity engaged a professional fundraising consultant during the year, reflected in the increased expenditure on raising funds, but overall expenditure reduced by 7%.

During the year there was a grant to the Bethlehem Care and Hospice Trust NGO in Palestine of £49,975 (2023: £49,975).

Reserves

The free reserves of the charity as at 18th February 2024 were £254,700 (2023: £264,183). The Trustees are conscious of the need to build up sufficient reserves in order to provide funds to support the Bethlehem Care and Hospice Trust NGO in Palestine to provide palliative care to the terminally ill in the Bethlehem Governate of Palestine, with a target grant of £75,000 every six months. The Trustees consider the current level of reserves to be appropriate to finance the operations in the short term.

Plans for the future

The Trustees plan to engage a professional fundraiser to raise funds to sustain this important work and to continue to support terminally ill patients and their families in the Bethlehem Governate of Palestine. If successful they plan to extend the service to other towns and villages so as to meet the evident need and in the longer term to establish an in patient hospice facility.

Risk Assessment

The Trustees maintain a Risk Register and have assessed the major risks to which the branch is exposed, in particular those related to operation and finance. By monitoring the level of reserves, ensuring control over financial systems and examining the operational risks faced, the Trustees believe that effective systems have been established to mitigate those risks.

Statement of Responsibilities

The Trustees are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

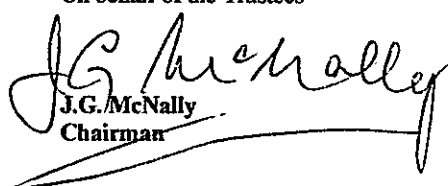
The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable the Trustee to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed dated 29th August 2014 (as amended 26th June 2018). The Trustees are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions

On behalf of the Trustees


J.G. McNally
Chairman

17th November 2024

BETHLEHEM CARE AND HOSPICE TRUST
INDEPENDENT EXAMINER'S REPORT
THE TRUSTEES OF THE BETHELEHM CARE AND HOSPICE TRUST

I report on the accounts of the Bethlehem Care and Hospice Trust for the Year Ended 18th February 2023, which are set out on pages 5 to 10.

Respective responsibilities of Trustee and Examiner

The Charity's Trustee is responsible for the preparation of the accounts. The Charity's Trustee considers that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent Examination is needed.

It is my responsibility to:-

- examine the accounts under section 145 of the 2011 Act ;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:-

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

R.A. Prior, FCCA, FCIE, DChA,
Chartered Certified Accountant
Fellow of the Association of Charity Independent Examiners

17 November 2024

W. H. Prior,
Chartered Certified Accountants
Railway Court,
Doncaster. DN4 5FB

17 November 2024

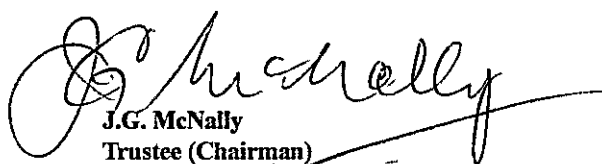
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 18TH FEBRUARY 2024

	<u>Note</u>	Unrestricted Funds	Restricted Funds	Total 2024	2023
		£	£	£	£
Income					
Donations	2	51,864	-	51,864	34,970
Other trading activities - Fundraising		2,529	-	2,529	971
Other income		450	-	450	-
Investment Income – Bank Interest		2,952	-	2,952	1,198
TOTAL INCOME		<u>57,795</u>	<u>-</u>	<u>57,795</u>	<u>37,139</u>
Expenditure					
Expenditure on raising funds - fundraising	3	8,213	-	8,213	693
Grants paid re Charitable activities	4	49,975	-	49,975	50,217
Other expenditure on Charitable activities	5	9,090	-	9,090	21,638
TOTAL EXPENDITURE		<u>67,278</u>	<u>-</u>	<u>67,278</u>	<u>72,548</u>
NET (DEFICIT)		(9,483)	-	(9,483)	(35,409)
Balances brought forward at 19 th February 2023		<u>264,183</u>	<u>-</u>	<u>264,183</u>	<u>299,592</u>
Balances carried forward at 18th February 2024		<u>254,700</u>	<u>-</u>	<u>254,700</u>	<u>264,183</u>

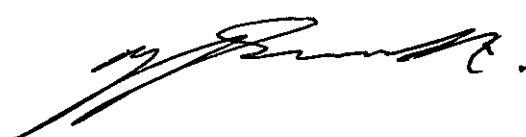
**BETHLEHEM CARE AND HOSPICE TRUST
BALANCE SHEET AS AT 18TH FEBRUARY 2024**

	Note	2024 £	2023 £
Fixed assets			
Tangible assets		-	-
Current assets			
Debtors		-	-
Cash at bank and in hand	6	255,300	264,183
		<hr/>	<hr/>
Liabilities : amounts falling due within one year			
	600	-	-
		<hr/>	<hr/>
Net current assets		254,700	264,183
		<hr/>	<hr/>
Net assets		254,700	264,183
		<hr/> <hr/>	<hr/> <hr/>
 <u>Represented by:</u>			
<u>Restricted Funds :-</u>			
	7	-	-
 <u>Unrestricted Funds :-</u>			
General Fund	8	254,700	264,183
		<hr/>	<hr/>
		254,700	264,183
		<hr/> <hr/>	<hr/> <hr/>

The financial statements on pages 5 to 10 were approved on 17th November 2024 on behalf of the Trustees by:


J.G. McNally
Trustee (Chairman)

GJ. Smith
Trustee (Treasurer)



BETHLEHEM CARE AND HOSPICE TRUST

The notes on pages 7 to 10 form part of these financial statements

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 18TH FEBRUARY 2024

1 Accounting policies

Basis of accounting

The financial statements have been prepared under the historical cost accounting rules and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (FRS102).

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Income

All income is treated as unrestricted income, unless the donor has placed restrictions on the manner in which the donation or grant may be spent, in which case it is treated as restricted income. The restricted funds are detailed in Note 7. Designated Funds, when arising, represent amounts set aside for specific areas of expenditure by the Trustees.

Charitable Expenditure

Charitable expenditure is analysed between the main charitable activities and includes support costs.

Cash flow statement

A cash flow statement has not been prepared having regard to the size of the charity.

2 Donations

	Unrestricted Funds £	Restricted Funds £	2024 TOTAL £	2023 TOTAL £
Donations – General	32,460	-	32,460	12,330
Donations from Parishes	3,077	-	3,077	3,432
Donations from Trustees	6,141	-	6,141	11,805
Donations via Media	1,833	-	1,833	3,361
Donations via PayPal	3,998	-	3,998	1,723
Donations – 1 in a M	304	-	304	-
Gift Aid Tax recovered on donations	4,051	-	4,051	2,319
	<hr/> 51,864	<hr/> -	<hr/> 51,864	<hr/> 34,970

BETHLEHEM CARE AND HOSPICE TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 18TH FEBRUARY 2024

3 Expenditure on fundraising

	Unrestricted Funds £	Restricted Funds £	2024 TOTAL £	2023 TOTAL £
Fundraising Consultant's fees	4,500	-	4,500	-
Fundraising Consultant's Travel & expenses	965	-	965	-
Commission	1,502	-	1,502	-
Christmas Cards, Legacy Booklet & Postage	1,246	-	1,246	338
Plastic boxes	-	-	-	315
Lotteries Licence	-	-	-	40
	<u>8,213</u>	<u>-</u>	<u>8,213</u>	<u>693</u>

4 Grants paid re charitable objects

	Unrestricted Funds £	Restricted Funds £	2024 TOTAL £	2023 TOTAL £
Bethlehem Care and Hospice Trust (NGO in Palestine)	49,975	-	49,975	49,975
St. Martha's House	-	-	-	242
	<u>49,975</u>	<u>-</u>	<u>49,975</u>	<u>50,217</u>

5 Other Expenditure on charitable activities

Unrestricted	Restricted	2024	2023
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BETHLEHEM CARE AND HOSPICE TRUST

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 18TH FEBRUARY 2024

6 Cash at bank and in hand

	2024	2023
	£	£
CAF Bank	45,761	59,785
NatWest Bank	85,166	3,370
PayPal	125	3,006
Skipton B/Society	37,037	35,859
Nationwide B/Society	87,211	85,774
Shawbrook Bank	-	76,389
	255,300	264,183
	255,300	264,183

7 Restricted Funds

	Balance 19.2.23	Income	Expenditure	Transfers	Balance 18.2.24
	£	£	£	£	£
St. Martha's House Fund	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-

The balances on Restricted Funds represent amounts received for specified purposes, which have not been expended at the Balance Sheet date.

(a) St. Martha's House Fund

This fund existed in previous years as a result of a donation received to towards the St. Martha's House project. All funds were expended in the Year Ended 18th February 2023.

8 Unrestricted Funds

	Balance 19.2.23	Income	Expenditure	Transfers	Balance 18.2.24
	£	£	£	£	£
General Fund	264,183	57,795	(67,278)	-	254,700
	264,183	57,795	(67,278)	-	254,700
	264,183	57,795	(67,278)	-	254,700

(a) General Fund :

This represents unrestricted income carried forward to expend in future years.

BETHLEHEM CARE AND HOSPICE TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 18TH FEBRUARY 2024

9 Analysis of Net Assets between Funds

	Tangible Fixed Assets	Net Current Assets	2024 TOTAL	2023 TOTAL
	£	£	£	£
<u>Restricted Funds</u>				
St. Martha's House Fund	-	-	-	-
<u>Unrestricted Funds</u>				
General Fund	-	254,700	254,700	264,183
	-	254,700	254,700	264,183

10 Trustees

No Trustee received any remuneration during the year (2023: Nil). One trustees was reimbursed a total of 4,468 (2023 £8,453 to two trustees) for out of pocket travel, accommodation and other expenses made on behalf of the Charity.

11 Connected Charities

The charity supports an NGO established in the Palestinian Authority , "Bethlehem Care and Hospice Trust" which provides hospice at home palliative care, and there are some common trustees between the two organisations. Bethlehem Care and Hospice Trust (the NGO in Palestine) is, however, a separate organisation. The grant paid to this connected charity during the year was £49,975 (2023: £49,975).

BETHLEHEM CARE AND HOSPICE TRUST

England & Wales - Charity number 1158406

Accounts

BETHLEHEM CARE AND HOSPICE TRUST
TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 18TH FEBRUARY 2023

BETHLEHEM CARE AND HOSPICE TRUST
TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 18TH FEBRUARY 2023

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Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7 - 14

BETHLEHEM CARE AND HOSPICE TRUST

LEGAL AND ADMINISTRATIVE DETAILS

YEAR ENDED 18TH FEBRUARY 2023

Legal & Administrative Details

The charity is an unincorporated charitable trust, established by Trust Deed dated 29th August 2014, as amended 26th June 2018. The charity is registered with H.M. Revenue & Customs for tax exemption purposes and recovery of Gift Aid Tax on donations received.

Trustees

J.G. McNally	(Chairman)
Rev. A.C. O'Reilly	(Deputy Chairman)
J.M. Dickson	(Secretary)
G.J. Smith, ACIB	(Treasurer)
Mrs C.P. McNally	
Mrs V. Smith	
Mrs F. Goodhart	
J.K. Booth	
Rev. M.E. Kelly	
Mrs A. Tucker - appointed 3 rd August 2022	
P.M. Hopkins	
Miss M.S. Doran - appointed 18 th August 2022	
J.A. McDonald	

Charity Address

21 The Rise,
Southwell,
NG25 0RZ

Charity Registration Number: 1158406 (Charity Commission for England & Wales)

The charity is also registered with the Office of the Scottish Charity Regulator (OSCR): **Charity Number SC048752**

Independent Examiner

R.A. Prior, FCCA, FCIE, DChA
W. H. Prior
Chartered Certified Accountants,
Railway Court,
Doncaster . DN4 5FB

Principal Bankers

National Westminster Bank plc
997 Abbeydale Road,
Millhouses,
Sheffield
S7 2QE

&

CAF Bank Ltd
25 Kings Hill Avenue,
Kings Hill,
West Malling
Kent
ME19 4JQ

BETHLEHEM CARE AND HOSPICE TRUST

TRUSTEES' ANNUAL REPORT: YEAR ENDED 18TH FEBRUARY 2023

The Trustees present their Annual Report and Financial Statements for the Year Ended 18th February 2023. The statements appear in the format required by the Statement of Recommended Practice for Accounting and Reporting by Charities (SORP).

Charitable Objects

The Charity shall establish and maintain accommodation/facilities for the following objects “the objects” in Bethlehem or any other part of the Diocese of the Latin Patriarchate of Jerusalem, for the public benefit undertaken with a Christian ethos:-

- (1) the relief of those in need by reason of their age or financial hardship
- (2) to provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their age, infirmity or disability, financial hardship or social circumstances, with the object of improving their conditions of life, and
- (3) to promote social inclusion for the public benefit by preventing people who are socially excluded and assisting them to integrate in society.

The main focus of the charity is the provision of Palliative Care to the terminally ill in the Bethlehem Governate of Palestine by providing grant funds to the linked NGO “Bethlehem Care and Hospice Trust” established in Palestine and licensed by the Palestinian Authority .

Structure, governance & Management

Trustees are recruited by means of existing Trustees making recommendations to the Trustee Board in the light of our skills needs and the suitability of candidates. This is followed by the candidates attending a Meeting of Trustees and a vote follows.

All new Trustees are provided with:

1. A copy of our Trust Deeds
2. A copy of our latest year end accounts and Trustees' Report
3. A copy of the Charity Commission's publication “The Essential Trustee”

And they are required to sign the following:-

1. The Charity Commission for England & Wales Trustee Declaration
2. HMRC's declaration re “Fit & Proper Persons”

The charity seeks donations from England & Wales, but also from Scotland, and has registered as a charity with both the Charity Commission for England & Wales and the Office of the Scottish Charity Regulator (OSCR).

Review of achievements & performance

In 2022 we commenced assisting financing the infrastructure in place to support a hospice at home palliative care service in Bethlehem, and the NGO acquired offices established by a Bethlehem Operations Board, appointed a director, and recruited nurses.

Considerable progress was made in setting up the service. The plan for nurses received additional training in UK hospices had to be paused due to visa processes, but additional Palliative Care training was accessed by sending nurses to King Hussain Hospital in Jordan prior to commencing service provision. There is a corroboration agreement with Augusta Victoria Hospital in Jerusalem whereby that establishment discharges patients to the care of the service.

Financial Review

Income during the 2023 year was similar to 2022 with slightly higher donations received, but lower income generated by fundraising activities.

Expenditure increased during the year, due to increased Travel & Accommodation costs (as a result of the travel restrictions easing, it was possible to visit whereas in the previous year it was much more difficult). Expenditure on Advertising and Promotion also increased in order to increase the profile of the charity and seek donations.

During the year there was also a grant to the Bethlehem Care and Hospice Trust NGO in Palestine of £49,975 (2022: Nil).

BETHLEHEM CARE AND HOSPICE TRUST**TRUSTEES' ANNUAL REPORT: YEAR ENDED 18TH FEBRUARY 2023****Reserves**

The free reserves of the charity as a 18th February 2023 were £264,183 (2022: £299,392). The Trustees are conscious of the need to build up reserves in order to be able to provide funds to support the Bethlehem Care and Hospice Trust NGO in Palestine to provide palliative care to the terminally ill in the Bethlehem Governate of Palestine, with a target of £50,000 every six months. The Trustees consider the current level of reserves to be sufficient and appropriate to finance the year ahead.

Plans for the future

The Trustees plan to strive to seek donations for this important work and to continue the support of palliative care to the terminally ill in the Bethlehem Governate of Palestine, having commenced this work in the current year.

Risk Assessment

The Trustees maintain a Risk Register and have assessed the major risks to which the branch is exposed, in particular those related to operation and finance. By monitoring the level of reserves, ensuring control over financial systems and examining the operational risks faced, the Trustees believes that effective systems have been established to mitigate those risks.

Statement of Responsibilities

The Trustees are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable the Trustee to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed dated 29th August 2014 (as amended 26th June 2018). The Trustees are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions

On behalf of the Trustees

J.G. McNally
Chairman

17th November 2023

BETHLEHEM CARE AND HOSPICE TRUST
INDEPENDENT EXAMINER'S REPORT
THE TRUSTEES OF THE BETHLEHEM CARE AND HOSPICE TRUST

I report on the accounts of the Bethlehem Care and Hospice Trust for the Year Ended 18th February 2023, which are set out on pages 5 to 10.

Respective responsibilities of Trustee and Examiner

The Charity's Trustee is responsible for the preparation of the accounts. The Charity's Trustee considers that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent Examination is needed.

It is my responsibility to:-

- examine the accounts under section 145 of the 2011 Act ;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:-

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

R.A. Prior, FCCA, FCIE, DChA,
Chartered Certified Accountant
Fellow of the Association of Charity Independent Examiners

W. H. Prior,
Chartered Certified Accountants
Railway Court,
Doncaster. DN4 5FB

17th November 2023

BETHLEHEM CARE AND HOSPICE TRUST

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 18TH FEBRUARY 2023

	<u>Note</u>	Unrestricted Funds	Restricted Funds	Total 2023	2022
		£	£	£	£
Income					
Donations	2	34,970	-	34,970	30,688
Other trading activities - Fundraising		971	-	971	2,269
Investment Income – Bank & B/Society Interest		1,198	-	1,198	1,274
TOTAL INCOME		37,139	-	37,139	34,231
Expenditure					
Expenditure on raising funds - fundraising	3	693	-	693	-
Grants paid re Charitable activities	4	50,017	200	50,217	2,000
Other expenditure on Charitable activities	5	21,638	-	21,638	9,292
TOTAL EXPENDITURE		72,348	200	72,548	11,292
NET (DEFICIT)/INCOME		(35,209)	(200)	(35,409)	22,939
Balances brought forward at 19 th February 2022		299,392	200	299,592	276,653
Balances carried forward at 18th February 2023		264,183	-	264,183	299,592

The notes on pages 7 to 10 form part of these financial statements

BETHLEHEM CARE AND HOSPICE TRUST
BALANCE SHEET AS AT 18TH FEBRUARY 2023

		2023		2022
	Note	£	£	£
Fixed assets				
Tangible assets		-		-
Current assets				
Debtors		-		-
Cash at bank and in hand	6	264,183	299,592	
		<hr/>	<hr/>	
Liabilities : amounts falling due within one year		-		-
		<hr/>	<hr/>	
Net current assets		264,183		299,592
		<hr/>		<hr/>
Net assets		264,183		299,592
		<hr/> <hr/>		<hr/> <hr/>
 <u>Represented by:</u>				
<u>Restricted Funds :-</u>				
St Martha's House Fund	7	-		200
 <u>Unrestricted Funds :-</u>				
General Fund	8	264,183		299,392
		<hr/>		<hr/>
		264,183		299,592
		<hr/> <hr/>		<hr/> <hr/>

The financial statements on pages 5 to 14 were approved on 17th November 2023 on behalf of the Trustees by:

J.G. McNally
Trustee (Chairman)

GJ. Smith
Trustee (Treasurer)

The notes on pages 7 to 10 form part of these financial statements

BETHLEHEM CARE AND HOSPICE TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 18TH FEBRUARY 2023

1 Accounting policies

Basis of accounting

The financial statements have been prepared under the historical cost accounting rules and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (FRS102).

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Income

All income is treated as unrestricted income, unless the donor has placed restrictions on the manner in which the donation or grant may be spent, in which case it is treated as restricted income. The restricted funds are detailed in Note 7. Designated Funds, when arising, represent amounts set aside for specific areas of expenditure by the Trustees.

Charitable Expenditure

Charitable expenditure is analysed between the main charitable activities and includes support costs.

Cash flow statement

A cash flow statement has not been prepared having regard to the size of the charity.

2 Donations

	Unrestricted Funds £	Restricted Funds £	2023 TOTAL £	2022 TOTAL £
Donations – General	12,330	-	12,330	10,525
Donations from Parishes	3,432	-	3,432	3,718
Donations from Trustees	11,805	-	11,805	9,359
Donations via Media	3,361	-	3,361	2,290
Donations via PayPal	1,723	-	1,723	891
Gift Aid Tax recovered on donations	2,319	-	2,319	3,905
	34,970	-	34,970	30,688
	34,970	-	34,970	30,688

BETHLEHEM CARE AND HOSPICE TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 18TH FEBRUARY 2023

3 Expenditure on fundraising

	Unrestricted Funds £	Restricted Funds £	2023 TOTAL £	2022 TOTAL £
Christmas Cards & Postage	338	-	338	-
Plastic boxes	315	-	315	-
Lotteries Licence	40	-	40	-
	<u>693</u>	<u>-</u>	<u>693</u>	<u>-</u>

4 Grants paid re charitable objects

	Unrestricted Funds £	Restricted Funds £	2023 TOTAL £	2022 TOTAL £
Bethlehem Care and Hospice Trust (NGO in Palestine)	49,975	-	49,975	-
St. Martha's House	42	-	200	242
Other grants	-	-	-	2,000
	<u>50,017</u>	<u>200</u>	<u>50,217</u>	<u>2,000</u>

5 Other Expenditure on charitable activities

	Unrestricted Funds	Restricted Funds	2023 TOTAL	2022 TOTAL
Trustees' travel & accommodation	7,233	-	7,233	5,766
Advertising & Promotion	9,360	-	9,360	375
Website	3,702	-	3,702	2,467
Just Giving & Google charges	382	-	382	382
Telephone calls reimbursed	187	-	187	-
Printing & stationery	189	-	189	-
IT & software	479	-	479	-
Bank Charges	106	-	106	102
Other	-	-	-	200
	<u>21,638</u>	<u>-</u>	<u>21,638</u>	<u>9,292</u>

BETHLEHEM CARE AND HOSPICE TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 18TH FEBRUARY 2023

6 Cash at bank and in hand

	2022	2021
	£	£
CAF Bank	59,785	37,215
NatWest Bank	3,370	14,156
PayPal	3,006	1,274
Skipton B/Society	35,859	85,378
Nationwide B/Society	85,774	85,522
Shawbrook Bank	76,389	76,047
	<u>264,183</u>	<u>299,592</u>

7 Restricted Funds

	Balance 19.2.22	Income	Expenditure	Transfers	Balance 18.2.23
	£	£	£	£	£
St. Martha's House Fund	200	-	(200)	-	-
	<u>200</u>	<u>-</u>	<u>(200)</u>	<u>-</u>	<u>-</u>

The balances on Restricted Funds represent amounts received for specified purposes, which have not been expended at the Balance Sheet date.

(a) St. Martha's House Fund

This fund exists as a result of a donation received to towards the St. Martha's House project.

8 Unrestricted Funds

	Balance 19.2.22	Income	Expenditure	Transfers	Balance 18.2.23
	£	£	£	£	£
General Fund	299,392	37,139	(72,348)	-	264,183
	<u>299,392</u>	<u>37,139</u>	<u>(72,348)</u>	<u>-</u>	<u>264,183</u>

(a) General Fund :

This represents unrestricted income carried forward to expend in future years.

BETHLEHEM CARE AND HOSPICE TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 18TH FEBRUARY 2023

9 Analysis of Net Assets between Funds

	Tangible Fixed Assets £	Net Current Assets £	2023 TOTAL £	2022 TOTAL £
<u>Restricted Funds</u>				
St. Martha's House Fund	-	-	-	200
<u>Unrestricted Funds</u>				
General Fund	-	264,183	264,183	299,392
	-	264,183	264,183	299,592

10 Trustees

No Trustee received any remuneration during the year (2022: Nil). Two trustees were reimbursed a total of 8,453 (2022 £5,766) for out of pocket travel, accommodation and other expenses made on behalf of the Charity.

11 Connected Charities

The charity supports an NGO established in the Palestinian Authority , "Bethlehem Care and Hospice Trust" which provides hospice at home palliative care, and there are some common trustees between the two organisations. Bethlehem Care and Hospice Trust (the NGO in Palestine) is, however, a separate organisation. The start-up grant paid to this connected charity during the year was £49,975 (2022: Nil).

BETHLEHEM CARE AND HOSPICE TRUST

England & Wales - Charity number 1158406

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Bethlehem Care and Hospice Trust

No (if any)
1158406

Receipts and payments accounts

CC16a

For the period from	Period start date 19-Feb-21	To	Period end date 18-Feb-22
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Section A Receipts and payments

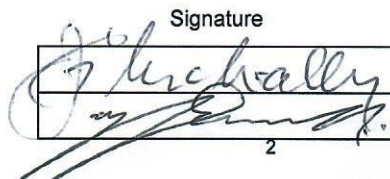
	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations and fundraising - general	10,325	200	-	10,525	20,489
Donations from parishes	3,718	-	-	3,718	1,580
Donations from Trustees	9,359	-	-	9,359	3,160
Donations via Media	2,290	-	-	2,290	-
Interest received from B/Socs	1,274	-	-	1,274	890
Donations via PayPal	891	-	-	891	-
Fundraising	2,269	-	-	2,269	-
GiftAid from HMRC	3,905	-	-	3,905	2,654
Sub total (Gross income for AR)	34,031	200	-	34,231	28,773
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	34,031	200	-	34,231	28,773
A3 Payments					
Website costs	2,467	-	-	2,467	780
JustGiving & Google	382	-	-	382	371
Marketing	375	-	-	375	1,687
Expenses	5,766	-	-	5,766	-
Bank charges	102	-	-	102	86
Donations made	2,000	-	-	2,000	5,650
PayPal \$ a/c - to open	200	-	-	200	-
	-	-	-	-	-
Sub total	11,292	-	-	11,292	8,574
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	11,292	-	-	11,292	8,574
Net of receipts/(payments)	22,739	200	-	22,939	20,199
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	276,653	-	-	276,653	256,454
Cash funds this year end	299,392	200	-	299,592	276,653

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CAF Bank	37,215	-	-
	NatWest Bank	14,156	-	-
	PayPal	1,274		
	Skipton B/Soc	85,378		
	Nationwide B/Soc	85,522		
	Shawbrook	76,047	-	-
	Total cash funds		299,592	-
<small>(agree balances with receipts and payments account(s))</small>		Agreement Error	Agreement Error	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	US \$ Account with NatWest Bank	430	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature



Print Name

Joseph McNally
Graham Smith

Date of approval

3.7.22
1-7-22



Trustees' Annual Report for the period

From 19 February 2021
Period end date

Period start date To 18 February 2022

Charity name: Bethlehem Care and Hospice Trust

Charity registration number: 1158406

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To establish and maintain facilities for those residing in the Latin Patriarchate of Jerusalem who are in need by reason of their age, ill health or financial hardship. We maintain a Christian ethos but we have no restrictions as to who we serve.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We are a capital project and have not yet commenced delivering our services which initially will include facilities to improve social welfare and very basic palliative care.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Trustees have been provided with a copy of the Commission's guidance 'The Essential Trustee' and as a consequence they are all aware of the importance and relevance of public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	As mentioned above we are at present a capital project but despite that we do occasionally give small grants (up to £5,000) for specific needs e.g. COVID-19. This policy may cease when we have opened.
Policy on social investment including program related investment	Para 1.38	It is our intention to develop what we offer initially into a more of a hospice. Progress will depend on funds received.
Contribution made by volunteers	Para 1.38	COVID-19 has had a very negative effect on fundraising and we are seeing no signs of this improving at present.

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Apart from the small amounts we have donated in the light of COVID-19 for the relief of poor families going hungry there have been no benefits to society as a whole.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We now have premises available to us and we are reasonably confident that we will open and offering a basic service later this year. On 9th May 5 of our Trustees are going to Bethlehem to interview possible staff as a prelude to opening.
Performance of fundraising activities against objectives set	Para 1.41	Please see 1.38 and 1.20 above. We anticipate that our ability to raise funds will improve when we can announce that we are open.
Investment performance against objectives	Para 1.41	Whilst our savings have increased slightly our income has remained well below target for reasons stated above and low interest rates.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	With the funds we now have and due to the low cost of the premises we have secured we have sufficient funds to open and remain open for 2 years.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our savings are all held with banks who benefit from the Government's FSGS.
Amount of reserves held	Para 1.22	£300,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We have a risk register and we continue to do what we can to minimise these.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Regular payments and donations from supporters and individual initiatives and events. We also receive donations from parishes of the Catholic Church.
Investment policy and objectives including any social investment policy adopted	Para 1.46	See previous comments
A description of the principal risks facing the charity	Para 1.46	We are operating in Palestine which is not a stable part of the world where it is difficult and very time consuming to make progress. We can't change this. Any drop in income is difficult to compensate for but we simply have to do what we can to compensate for this. We are a Catholic charity in what is mainly a secular society and this certainly makes fundraising more difficult.
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed (Model Trust Deed GD2 November 2013) and Supplemental Deed dated 26 June 2018.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Existing Trustees make recommendations which are discussed at meetings in the light of our needs for particular talents and the suitability of particular candidates. This is followed by the candidate attending a meeting of Trustees and a vote follows.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Following their acceptance they are provided with the following: <ol style="list-style-type: none"> 1) A copy of our Trust deeds. 2) A copy of our latest accounts and Trustees' Report. 3) A copy of 'The Essential Trustee'. And they are required to sign the following: <ol style="list-style-type: none"> 1) The Charity Commission's Trustee Declaration. 2) HMRC's Declaration re 'Fit and Proper Persons'.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	We have registered the charity in Scotland and we have a 'sister' charity which is a separate entity in Ireland whose sole purpose it is to raise funds for us. We also have a Steering Group in Bethlehem to help set up and then manage the operation once we are open. Its members comprise of a member of AHDAF (a Palestinian charity), a dean of Bethlehem University, a Franciscan Priest who is the Parish Priest of Bethlehem and Trustees from the UK.
Relationship with any related parties	Para 1.51	N/A
Other		

Reference and Administrative details

Charity name	Bethlehem Care and Hospice Trust
--------------	----------------------------------

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Joseph McNally	Chairman		
2	Augustine O'Reilly	Deputy Chairman		
3	James Dickson	Secretary		
4	Graham Smith	Treasurer		
5	Philomena McNally			
6	Valerie Smith			
7	Fiona Goodhart			
8	John Booth			
9	Philip Hopkins			
10	John McDonald		From 21 Feb 2021	
11	Martin Kelly		From 21 March 2021	
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
	NONE	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
	NONE	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NONE
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NONE
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NONE

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
	NONE	

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

NONE

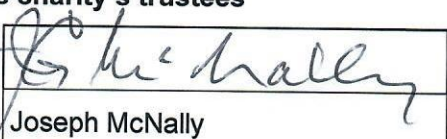
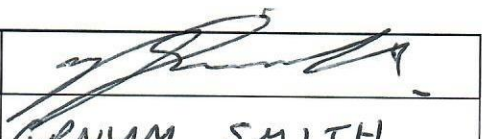
Other optional information

NONE

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Joseph McNally	GRAHAM SMITH
Position (eg Secretary, Chair, etc)	Chairman	TREASURER
Date	1 JULY 2022	



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name Bethlehem Care and Hospice TRust

On accounts for the year ended

18 February 2022 Charity no (if any) 1158406

Set out on pages

1 AND 2 (remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
• the accounts did not accord with the accounting records; or
• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 30 JUNE 2022

Name: Stephen James OVERY

Relevant professional qualification(s) or body

ACIB, MCM1

BETHLEHEM CARE AND HOSPICE TRUST

England & Wales - Charity number 1158406

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Bethlehem Care and Hospice Trust

No (if any)
1158406

CC16a

Receipts and payments accounts

For the period from 19-Feb-20 To 18-Feb-21

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations and Fundraising - general	19,984	505	-	20,489	21,267
Donations from Parishes	1,580	-	-	1,580	4,688
Donations from Trustees	1,860	1,300	-	3,160	3,124
Donations via Media	-	-	-	-	682
Interest from B/Socs	890	-	-	890	1,339
GiftAid from HMRC	2,654	-	-	2,654	5,791
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	26,968	1,805	-	28,773	36,891
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	26,968	1,805	-	28,773	36,891
A3 Payments					
Website costs	780	-	-	780	277
JustGiving and Google Ireland	371	-	-	371	360
Fundraising costs	-	-	-	-	1,718
Admin and printing	-	-	-	-	714
Donations made	5,050	600	-	5,650	164
Travel	-	-	-	-	128
Advertising	1,687	-	-	1,687	2,000
Bank charges	86	-	-	86	45
	-	-	-	-	-
Sub total	7,974	600	-	8,574	5,406
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	7,974	600	-	8,574	5,406
Net of receipts/(payments)	18,994	1,205	-	20,199	31,485
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	256,454	-	-	256,454	224,969
Cash funds this year end	275,448	1,205	-	276,653	256,454



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Bethlehem Care and Hospice Trust

**On accounts for the year
ended**

18 February 2021

**Charity no
(if any)**

1158406

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 18/Feb/2021

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

10 August 2021

Name:

Stephen J. Overy

**Relevant professional
qualification(s) or body
(if any):**

ACIB and MCMI

Address:

Kimberley, Church Lane,

Baschurch,

Shrewsbury, SY4 2ED



Trustees' Annual Report for the period

From 19 February 2020 To 18 February 2021

Charity name: Bethlehem Care and Hospice Trust

Charity registration number: 1158406

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To establish and maintain facilities for those residing in the Latin Patriarchate of Jerusalem who are in need by reason of their age, ill health or financial hardship. We maintain a Christian ethos but we have no restrictions as to who we serve.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We are a capital project and have not yet commenced delivering our services which initially will include facilities to improve social welfare and very basic palliative care.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Trustees have been provided with a copy of the Commission's guidance 'The Essential Trustee' and as a consequence they are all aware of the importance and relevance of public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	As mentioned above we are at present a capital project but despite that we do occasionally give small grants (up to £5,000) for specific needs e.g. COVID-19. We anticipate that this policy will continue when we have opened.
Policy on social investment including program related investment	Para 1.38	It is our intention to develop what we offer initially into more of a hospice. Progress will depend on funds received.
Contribution made by volunteers	Para 1.38	As far as this relates to fundraising this has been very limited this year due to COVID-19.

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Apart from the small amount we have donated in the light of COVID-19 for the relief of poor families going hungry there have been no benefits to society as a whole.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We anticipate being able to offer basic services to those in need later this year.
Performance of fundraising activities against objectives set	Para 1.41	This year fundraising has been disappointing mainly due to COVID-19.
Investment performance against objectives	Para 1.41	Whilst our savings have increased the income has dropped due to reduction in interest rates.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We are now very close to having sufficient funds to 'open for business'. In other words we have sufficient to cover set up costs and running costs for say 1 year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our savings are all held in Banks and Building Societies who benefit from the Government's FSGS.
Amount of reserves held	Para 1.22	£275,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We have created a Risk Register and clearly there are risks that cause some concern. That said, we are doing what we can to manage these risks.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Regular payments and donations from supporters and individual initiatives and events.
Investment policy and objectives including any social investment policy adopted	Para 1.46	See previous comments
A description of the principal risks facing the charity	Para 1.46	We are operating in Palestine which is not a stable part of the world where it is difficult and very time consuming to make progress. We can't change this. Any drop in income as we have experienced through COVID is always a threat but we simply have to do what we can to combat this. We are a Catholic charity in what is mainly a secular society and this certainly makes fundraising more difficult.
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed (Model Trust Deed GD2 November 2013) and Supplemental Deed dated 26 June 2018.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Existing Trustees make recommendations which are discussed at meetings. This is followed by the candidate attending a Meeting of Trustees and a vote follows.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Following their acceptance they are provided with the following: <ol style="list-style-type: none"> 1) A copy of our Trust Deeds. 2) A copy of our latest accounts and Trustees' Report. 3) A copy of 'The Essential Trustee'. And they are required to sign the following: <ol style="list-style-type: none"> 1) The Charity Commission's Trustee Declaration. 2) HMRC's Declaration 'Fit and Proper Persons'.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	We have a Steering Committee in Bethlehem to help to set up operations there and will in due course manage the operation of services. This committee comprises of a member of AHDAF (a Palestinian charity), A dean of Bethlehem University, A Franciscan Priest and Trustees from the UK.
Relationship with any related parties	Para 1.51	N/A
Other		

Reference and Administrative details

Charity name	Bethlehem Care and Hospice Trust
Other name the charity uses	BCHT
Registered charity number	1158406

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Joseph McNally	Chairman		
2	Augustine O'Reilly	Deputy Chairman		
3	James Dickson	Secretary		
4	Graham Smith	Treasurer		
5	Philomena McNally			
6	Valerie Smith			
7	Fiona Goodhart			
8	John Booth			
9	Philip Hopkins		24 Sep 20 to 18 Feb 21	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
	NONE	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
	NONE	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NONE
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NONE
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NONE

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

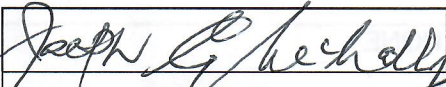
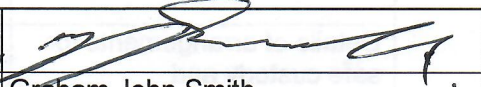
N/A

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Joseph John McNally	Graham John Smith
Position (eg Secretary, Chair, etc)	Chairman	TREASURER

Date 10 - 8 - 21