



Trustees' Annual Report for the period

Period start date

Period end date

From

01

09

2019

To

31

08

2020

Section A

Reference and administration details

Charity name **Mark Evison Foundation**

Other names charity is known by

Registered charity number (if any) **1158382**Charity's principal address **PO Box 59519****London**

Postcode

SE21 91L

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Margaret Evison	Executive Trustee		
2	Sholto Moger			
3	Ian Macauslan			
4	Elizabeth Evison			
5	Joseph Spence			
6	Chantelle Culshaw			
7	Ekansh Sharma			
8	David Harris		1 September 2019	
9	Matthew Neuberger		8 June 2020	
10				
11				
12				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted	Charitable Incorporated Organisation
Trustee selection methods	Elected by existing trustees

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trustees determine the Foundation's policies and strategy.

Margaret Evison acts as Executive Trustee, leading the Foundation's fund-raising, award-giving activities and other activities. She is assisted by a part-time paid schools' project coordinator, and a volunteer schools' project officer.

The Foundation is proud of its mixture of young and more mature Trustees, with most Board members under 40. Because of the field in which we work and the strategic foresight to understand a changing world that this provides, we feel that this is very important.

In addition to the Board, several volunteers have been very helpful in maintaining the website, providing a design service, developing publicity material, organising events, and implementing the school awards scheme. An Honorary Treasurer manages the accounts.

The COVID-19 school lockdown from March to July 2020 was a significant crisis nationally and to the charity: all schools interactions were carried out electronically from the date of lockdown, with those Year 12 students who had already submitted draft applications (always involving teachers in interactions), which were then developed to the judging stage: judging was also carried out electronically through school systems. Only the Executive Trustee remained to carry through the work after the Covid-19 lockdown in March.

Summary of the objects of the charity set out in its governing document

The Foundation's overall mission is to promote in young people their own personal, mental and physical development. It gives awards which enable young people to stretch themselves constructively and so to gain more confidence, courage and self-reliance, as well as learning new skills. Successful applicants are given funds for legitimate expenses: these are carefully costed. We like to offer opportunity where little exists, and new schools joining the scheme are usually from the more disadvantaged parts of London.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have considered the Commission's guidance on public benefit and believe they comply with it. The Foundation has continued to progress satisfactorily as regards fund-raising and in the giving of awards.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Policy on Grant Making

Our policy is to make awards to the successful applicants (either groups or individuals) in Year 12 at state schools for carrying out projects that are personally challenging, taking them out of their "comfort zones", and that they have conceived and planned themselves from scratch and carried out independently. There are three types of award: School Awards (for 16 to 18 year olds) carry legitimate expenses funding of up to £500; and Major Awards and Special Awards (for 19-25 year olds) carry legitimate expenses funding of up to £5,000. These are handled as follows:

School award applications are developed in partner schools in London with the support of the Executive Trustee, the School Project Co-ordinator, the school award volunteer(s), and the key Year 12 school staff member. These involve Year 12 school assemblies and follow-up sessions and are finally "judged" or selected by the Executive Trustee at the school: if necessary, they can be sent to designated external assessors ('experts') for comment before final ratification. These Year 12 school awards comprise the bulk of the charity's activities. We give annual Memorial Awards at the two private schools Mark Evison attended, very similar to School Awards.

The involvement and support of the Yr 12 teachers and school support staff are important to our success.

Major Awards are given infrequently, and in this financial year, none were awarded (and in fact there have been no Major Awards given since 2015). Applications for these awards are by mail or email. Awards are offered England-wide, and applications which fulfil our basic criteria (defined on the website) are reviewed by one or more Trustees and as required, by another expert known to the Trustees, in the applicant's field.

An Australian Outback Award (a Special Award) is offered annually when local weather conditions in Hay, NSW allow, and fares to Australia, expenses for car-hire, weekly pay (provided by the property) and a personal allowance are included.

A key feature of the School and Major Awards is that the applicants must create their own challenges, plan and research them in detail, present them and carry them out independently. All applications are carefully risk-assessed and costed. All awards carry legitimate expenses funding, although sometimes this is not required.

In 2019/20 our 63 partner state schools spanned 28 London boroughs, and 56 (89%) had above the national average percentage of free school meals, with 25 schools having over 40% of FSMs, several schools around 62%.

Summary of the main achievements of the charity during the year

Awards

Because of the school lockdown with Covid-19 our award-giving was curtailed, and finally 26 School Awards were given at 19 state schools. In addition, two Memorial Awards was given at one private school. In total we worked with 61 state schools to give School Awards and 2 private schools to give Memorial Awards. No Major Awards were given (2019: none).

Because the end of lockdown was uncertain, as long as awards were approved by July 2020 students were allowed extra time to actually carry out them out, to the end of the summer 2021: the figures given here are awards agreed by July 2020 and still intended to be carried out by September 2021 (the bulk of awards were carried out by September 2020, only 3 remaining to be carried out in 2021.)

Outreach Programme

We offer an outreach programme to Year 12 students at all maintained schools in the London area, and two private schools (for Memorial Awards). In 2019/20 we visited 65 schools (2019:74) to give assemblies at which the opportunities available and the process of applying were explained, before school closures because of Covid-19. As a result, nearly 8,000 students heard us present, 2,638 expressed interest, and over 1,678 attended the follow-up sessions: finally 29 awards (2019:102) were made to individual or group applicants, directly benefitting 70 students (2019: 306)

During 2019/20 our outreach programme to Pupil Referral Units (PRUs) was not offered, because of the exigencies of Covid-19. (PRUs cater for children who are unable to attend a mainstream school: pupils may be referred to a PRU if they need greater care and support than their existing school can provide.)

Continuity

We are keen to foster a continuing relationship with the award-winning beneficiaries in a number of ways:

- Accounts of projects and relevant photographs are submitted by "winners" and entered on the website.
- Award winners are invited to talk about their awards in their own schools to the next cohort of Year 12s
- We maintain a database of award winners
- We seek soft/hard outcome information and data
- Beneficiaries are usually invited to the Foundation's annual Christmas party and any other appropriate events: unfortunately, because of Covid-19 these were cancelled.

Fund Raising

Our income in the year totalled £32,400 (2019: £77,309), the principal sources being

- Grant-giving charities, trusts and foundations
- Fund raising events, one including an auction organised by the Foundation
- Sponsorship funds raised by our award winners. These are particularly pleasing, as some of our awards have become "self-financing"
- Many individual donations

We are extremely grateful to all those who organised, participated in and contributed to this excellent achievement.

Section E**Financial review****Brief statement of the charity's policy on reserves**

The Foundation's policy is to continue building reserves (as an endowment fund) concurrent with increasing expenditure on grant-giving activities. Our reserves increased by £7,280 during the year.

Details of any funds materially in deficit**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Margaret Elson

Full name(s)

MARGARET ELSON

Position (eg Secretary, Chair, etc)

EXECUTIVE TRUSTEE

Date

30 Jan 2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Mark Evison Foundation

1158382

Receipts and payments accounts

CC16a

For the period
from

01/09/2019

To

31/08/2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Direct personal donations	6,937	-	-	6,937	7,747
Donations from Grant-making Charities, Trusts and Foundations	15,000	-	-	15,000	38,800
Schools' and students' sponsorship	4,696	-	-	4,696	10,899
Events	4,328	-	-	4,328	14,855
HMRC Gift Aid	1,439	-	-	1,439	5,008
	-	-	-	-	-
Sub total (Gross income for AR)	32,400	-	-	32,400	77,309
A2 Asset and investment sales, (see table).					
COIF Charities Investment Fund	30,000	-	-	30,000	55,000
	-	-	-	-	-
Sub total	30,000	-	-	30,000	55,000
Total receipts	62,400	-	-	62,400	132,309
A3 Payments					
Awards and grants	6,357	-	-	6,357	40,657
Outreach operating costs	23,366	-	-	23,366	35,177
Other operating costs	7,622	-	-	7,622	10,556
Cost of events	2,483	-	-	2,483	3,318
Administration	7,382	-	-	7,382	10,206
Fundraising costs	1,650	-	-	1,650	7,667
Online donation costs	216	-	-	216	216
	-	-	-	-	-
Sub total	49,076	-	-	49,076	107,797
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	49,076	-	-	49,076	107,797
Net of receipts/(payments)	13,324	-	-	13,324	24,512
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	54,158	-	-	54,158	29,646
Cash funds this year end	67,482	-	-	67,482	54,158

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank current account	67,482	-	-
		-	-	-
	Total cash funds	67,482	-	-

(agree balances with receipts and payments account(s))


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	COIF Charities Investment Fund	Unrestricted	-	455,563
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	

Signed by one or two trustees on behalf of
all the trustees

Signature	Print Name	Date of approval
	MARGARET ALVORD	30 Jan 20



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
MARK EVISON FOUNDATION

On accounts for the year
ended

31 AUGUST 2020

Charity no
(if any)

1158382

Set out on pages

One and two

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 8 March 2021

Name:

ANDREW LOCKWOOD

Relevant professional
qualification(s) or body

CHARTERED TAX ADVISER

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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