

FALLOWFIELD LIBRARY & COMMUNITY RESOURCE CENTRE

England & Wales · Charity number 1158360

Details

Other names	THE PLACE AT PLATT LANE
Status	Registered
Legal form	CIO
Registered	2014-08-26
Register	View on the Charity Commission register

Contact

Address	Fallowfield Library Platt Lane Fallowfield Manchester M14 7FB
Phone	07984493515
Email	lesley@theplacefallowfield.co.uk
Website	www.theplacefallowfield.co.uk

Activities

Objects: THE OBJECTS OF THE CIO ARE AS FOLLOWS:1) TO ADVANCE THE EDUCATION OF THE PUBLIC IN FALLOWFIELD AND THE SURROUNDING AREA IN PARTICULAR BY THE PROVISION OF A LENDING LIBRARY.2) TO FURTHER OR BENEFIT THE RESIDENTS OF FALLOWFIELD, THE WIDER NEIGHBOURHOOD AND PEOPLE VISITING THE AREA, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS.

Activities: The objects of the CIO are as follows: 1) To advance the education of the public in Fallowfield and the surrounding area by the provision of a lending library. 2) To benefit residents via advancing education and providing facilities in the interests of social welfare recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Accommodation/housing, Religious Activities, Arts/culture/heritage/science, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Manchester City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£177,879	£228,676	-	-
2024-03-31	£244,165	£215,049	-	-
2023-03-31	£126,811	£156,772	-	-
2022-03-31	£118,800	£105,970	-	-
2021-03-31	£130,188	£111,557	-	-

Trustees

Name	Role	Appointed
SAMANTHA BARBER	Chair	2014-08-06
Ali Raza Illyas		2022-09-16
Kamalpreet Kaur		2021-08-10
Katie Brown		2026-04-23
Melissa Ngozi Elizabeth Hatton		2026-04-23
STUART LYND		2014-08-06
Sam Richard Bradley		2026-04-23
Sarah Anne Roberts		2025-03-04
Shuab Hussein Gamote		2021-08-10
Thomas James Williams		2021-08-10
Zoe Xaviera Goddard		2016-09-26

FALLOWFIELD LIBRARY & COMMUNITY RESOURCE CENTRE

England & Wales - Charity number 1158360

Accounts

Registered charity number 1158360

Fallowfield Library & Community Resource Centre

Financial Statements

for the year ended 31st March 2025

The trustees present their report and unaudited financial statements for the year ended 31st March 2025.

Reference and Administrative Information

Charity name: Fallowfield Library & Community Resource Centre

Other name by which it is known The Place at Platt Lane

Charity Registration Number: 1158360

Registered Office: The Place at Platt Lane
Fallowfield Library
Platt Lane
Fallowfield
M14 7FB

Trustees

Trustee Name	Office (if any)	Dates acted
Samantha Barber	Chair	01/04/24 to 31/03/25
Stuart Lynd	Treasurer	01/04/24 to 31/03/25
Zoe Goddard		01/04/24 to 31/03/25
Kamalpreet Kaur		10/08/24 to 31/03/25
Thomas Williams		10/08/24 to 31/03/25
Shuab Gamote		01/04/24 to 31/03/25
Ali Ilyas		15/10/24 to 31/03/25

Principal Staff

Lesley Brereton (Development & Partnership Manager)

Lil Luckham (Assistant Manager) Part Time

Independent Examiner

Paul Cowham FCA DChA
Withington Works
Withington Baths
30 Burton Road
Manchester, M20 3EB

Objectives and activities

The objectives of the CIO are as follows:

- 1) To advance the education of the public in Fallowfield and the surrounding area by the provision of a lending library.
- 2) To further or benefit the residents of Fallowfield, the wider neighbourhood and people visiting the area, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

Activities undertaken for public benefit in relation to objectives

1. A broad portfolio of activities is normally undertaken for public benefit at our centre (The Place), we are open six days a week and most evenings too to offer a wide and growing range of socially valuable activities and services.
2. A Community Managed Library service is normally hosted at the premises for 20 hours per week. n.b. the CIO does not deliver this service alone; it is supported by Manchester City Council (MCC) Library Services. Rather the CIO provides a base from which the library can operate and supports delivery service via volunteer's sourced via the CIO (further, we do deliver some library sessions on a volunteer only basis).
3. A range of vocational and non-vocational training/education course are normally hosted at the Centre; these are delivered via various accredited training suppliers including Manchester Adult Education Services (MAES), Stand Guide and Parker Enterprises. The courses are diverse and include Talk English ESOL courses (via MAES), plus different vocational training courses (via a range of providers);
4. Forever Young sessions are offered weekly along with a Knit & Natter group, these groups are over 50's groups established to combat loneliness and social isolation by providing a friendly, accessible, stimulating and supportive environment for older local people.
5. A range of advisory services normally operate from our centre, these include weekly surgeries by local ward Councillor's, Benefits Advice by a local Housing association, twice weekly job club assisting people into work/ better paid work.
6. A weekly Community Grocer normally operates twice weekly alongside a dedicated Toiletry Bank (personal hygiene products) to alleviate food and hygiene poverty, prevent food wastage and provide a focal point for community cohesion. Fallowfield & Withington Food Bank operate their busiest local distribution centre from The Place each Wednesday.
7. South Manchester Credit Union operate a collection and advice point at The Place each Thursday.
8. A weekly social cafe and Lego club run alongside each other on a Saturday morning to give families a chance to get involved in social activities.
9. A range of self-development courses run throughout the year such as crafts, cookery, and art for health.
10. We offer a free training platform with over 1500 courses free to the community.

Statement on Trustee regard to the Charity Commission Guidance on Public Benefit

The Trustees of Fallowfield Library & Community Resource Centre hereby confirm that they have taken full regard for the guidance on public benefit issued by the Charity Commission when exercising any powers or duties to which the guidance is relevant. In particular, the Trustees believe that the list of activities detailed above shows complete accord and compliance with such guidance and are all examples of furthering the charity's purpose (as defined in its objects described above) for the public benefit.

Contribution by Volunteers

The contribution of volunteers to the Place is vital to keep services running smoothly, however we also see it as a valuable opportunity to enable volunteers to experience and gain knowledge of what it's like to work in a community space. All volunteers grow in confidence while they are with us and gain additional skills with many moving on to paid work.

We offer a range of volunteering opportunities which include

- Library Assistant
- Grocer delivery
- Stock management
- Social activity volunteers
- Handy Man services

Library services are offered from throughout the week with some hours being covered by self-serve and some by library volunteers along with a member of staff from Manchester City council libraries. We have 12 weekly library volunteers and 15 who deliver the community grocer who along with the social activity volunteers have delivered over 3350 hours of volunteering in this 12-month period.

Statement on Grant making

The CIO has no policy on grant making as this does not form part of its current or planned future activity.

Financial Review and Reserves Policy

The Place started the year with a total of £88,949 in free reserves, equaling approximately 6 months of unrestricted spend based on historical running costs. Free reserves fell to £41,191 as at 31 Mar 25, which equates to about 3 months of spend. The trustees would like to increase this to more than 6 months of expenditure.

Under normal circumstances, the CIO's main and virtually sole source of self-generated income is from room hire charges paid by organisation's who hire space to deliver activities at our Centre (The Place). In 24/25 we generated an income of £51,776.82 through room hire. Our preferred trading model is based on generating income from both external grant funders and room hire, with our long-term aspiration being to move towards self-generating an increasing

proportion of our overall income via room hire charges.

Trustees feel that carrying at least 6 months in reserves is a sensible strategy for them going forward. Trustees continue to believe that we should continue with our mixed economy model of generating and maximizing our own income from room hire whilst also seeking grant funding towards our core costs. Our view is that this approach spreads our risk should either be compromised. Whilst we acknowledge access to grant funding, either core costs or emergency in an extremely competitive environment can never be guaranteed.

Achievements and Performance

1. For the sixth successive year, the CIO was able to contribute 50% towards the full employment costs of the centre Development and Partnership Manager post (Salary plus on costs).
2. We currently serve 70 families a week through the community pantry. Families pay £3 for around £15 in groceries saving Fallowfield families saving on average £12.00 per family totalling over £43,000 in savings a year for the community of Fallowfield and saving over 5 tons of food from landfill.
3. We have collected over 8 tons of food donated free to the community. Equivalent to over 19,000 free meals
4. We hosted a winter well hub November through March to provide a warm space for the community.
5. We delivered in conjunction with Cash for Kids Christmas presents to those who would not otherwise receive them
6. We hosted a number of community events that were well attended including Christmas, Easter and Halloween.

Trustees, staff and volunteers of the CIO wish to place on record their thanks and appreciation to all the funders of The Place.

Performance

The Place is a vibrant community hub, hosting a wide range of activities and services to support local people regarding their wellbeing (physical and mental), learning, education, skills, employability and culture. Beneficiaries include everyone from preschool children through to the older members of the community, and from all ethnic and ability backgrounds. We support all our local people, including those who are unemployed, low skilled, financially excluded, socially isolated, or suffering from poor mental or physical health; together with people who want to take up new hobbies or learn new skills and those wishing to meet others.

Over the last year we have continued to build services back up and there are currently more than 34 different activities that support local people delivered each week including: Credit Union, Food Bank, Community Grocer, several commissioned health support initiatives, Advice & Advocacy Support Surgeries (local councilors drop in, benefit advice), mental health support, ESOL classes, a Community Choir and a Community Library service amongst many others.

Updates on our Activities can be found here

[News \(theplacefallowfield.co.uk\)](http://theplacefallowfield.co.uk)

<https://www.facebook.com/ThePlaceFallowfield>

Activities, Courses and Services hosted/delivered at The Place

1. The Community Managed Library (CML) that we operate in partnership with MCC Libraries is open 17 hours per week over 4 days, when a member of staff is present, at other times it is open with volunteer assistance, user numbers are detailed below.
2. Manchester Adult Education Service (MAES) delivered Talk English ESOL classes each term time Thursday 10.00am to 3pm, Teaching language skills to help non-English speakers integrate within the wider community and access basic services and other opportunities that they would otherwise be excluded from.
3. Social isolation projects Knit and natter and Forever Young meet weekly for sessions within the centre and organised trips out.
4. Evolve Tuition provided classes in Math's each term time weekly throughout the year.
5. Big Life held talk therapy sessions every Week
6. One Manchester ran a weekly craft session each Monday in Term time throughout the year for young people
7. Trinity Church held session on Sunday's and Tuesday's providing a meeting and gathering space where food was provided.
8. Sing yourself to better Health a socially prescribed activity met each week throughout the year except for the month of August.
9. Fallowfield Community Choir met every two weeks on a Wednesday evening.
10. Girls Friendly met every Thursday evening in term time.
11. Work Club sessions ran each Tuesday and Thursday 9.30pm-4.00pm
12. South Manchester Credit Union operated from The Place each Thursday and Saturday morning.
13. One Money benefit advice delivered services every weekday from the place 10 till 4
14. Fallowfield Food bank operated once a week on a Wednesday 5pm till 6pm
15. Community Grocer ran every Friday from 10 till 12., and every Saturday 11 till 1

Other services provided include More Life weight management; Be Well social prescribing and one to one support along with Reed Wellbeing delivering type two diabetes awareness courses amongst others.

Community Library Outreach Library (01/04/24 to 31/03/25)

- Number of visits to library = 84,174 up from 74,342 last year
- Physical Books issued = 6,516 which is slightly up on last year
- Active Members (borrowed books or used PCs) = 1,642 slightly down on last year
- Library PC usage by library members = 5,233 hours usage again slightly down
- Number of volunteer hours contributed = 4,552
- Attendance at events and sessions = 25,240 (2324 was 9,985 so 153% increase!)
- Number of volunteer hours contributed to library services = 4,552

Trustees are pleased to see overall there is a rise in the numbers of people visiting the space and we will look in the coming year to promoting the borrowing of books and of PC usage.

Structure, governance and management Governing document –

How the charity is constituted

As a Charitable Incorporated Organisation (CIO) who's only voting members are its charity trustees, based on the foundation model.

Trustee selection and induction methods

Appointed by the Board of Trustees, in full accordance with our constitution. The CIO has procedures for the recruitment, selection, induction and training of trustees and these are fully compliant with Charity Commission guidance.

Organisational structure

The CIO has a Board of Trustees with Seven trustees currently serving, including a Chair and Treasurer. Each trustee and officer serves for a one-year period (subject to reappointment) and must be appointed (for one year term) by a resolution passed at a properly convened meeting of the charity trustees. The senior member of staff (Centre Development & Partnership Manager) reports to the trustee Board at regular meetings as well as answering queries or providing other information for trustees via email or telephone. There are three other part-time staff members an assistant manager a Support Assistant and a part time cleaner, each of whom report directly to the Centre Development & Partnership Manager.

Trustees and staff continually review the governance structure to better equip the organisation to deliver the work that we are doing now and are going to do in the future. We remain open to recruiting additional trustees to add new skills, perspectives and impetus to the Board.

Risk Management

The CIO has a Risk Management Framework and Policy covering all foreseeable aspects of our operations and of the context within which we operate.

Relationship with Related Parties and other bodies

The CIO works closely with One Manchester Housing Trust but is entirely independent from it. One Manchester have an active interest in helping The Place at Platt Lane (our Centre, also known as The Place) develop and move towards self-sustainability because there are circa 1,500 One Manchester properties in the immediate vicinity; so One Manchester views The Place as a valuable community resource in the middle of one of their key neighborhoods (and where there is little else in terms of community facilities). For this reason, One Manchester has historically provided both in kind and grant support to the CIO to provide a solid platform from which the CIO has grown its own income streams (via room hire charges) and levered in external grant funding.

We also work closely with Manchester City Council (MCC) as it is the MCC Library Service which underpins our community managed library (CML) offer. MCC provides professional library staff and enables the CML to link seamlessly into the MCC Libraries infrastructure (including rotation of book stock, with members also able to order books on line for delivery to the CML). The CIO sources and trains volunteers to work alongside MCC staff. Working arrangements between MCC and the CIO for the CML are covered by a Service Level Agreement.

Statement of trustee's responsibilities

The trustees are responsible for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources of the period. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently
- make judgments and estimates that are reasonable and prudent.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy the financial position of the charity and enable them to ensure that the financial statements comply with applicable law and the Constitution. They are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

20/01/2026

The trustee's report was approved on....., and signed on behalf of the trustees by:

Samantha Barber

Name.....

Signature.....



Independent Examiner's Report to the trustees of Fallowfield Library & Community Resource Centre

I report to the trustees on my examination of the accounts of Fallowfield Library & Community Resource Centre (the Trust) for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiners statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Paul Cowham

Paul Cowham MA FCA DChA
Withington Works
Withington Baths
30 Burton Road
Manchester, M20 3EB

22/1/26

Fallowfield Library & Community Resource Centre

Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2025

	Note	Unrestricted funds £	Restricted funds £	Total funds 2025 £	Total funds 2024 £
Income					
Donations and legacies	3	27,207	1,000	28,207	29,692
Charitable activities	4	103,915	45,757	149,672	214,473
Fees and other income	-	-	-	-	-
Investments	5	-	-	-	-
Total income		131,122	46,757	177,879	244,165
Expenditure					
Raising funds	-	-	-	-	19
Charitable activities	6	184,034	44,642	228,676	215,030
Total expenditure		184,034	44,642	228,676	215,049
Net income/(expenditure) for the year	7	(52,912)	2,115	(50,797)	29,116
Transfer between funds		-	-	-	-
Net movement in funds for the year		(52,912)	2,115	(50,797)	29,116
Reconciliation of funds					
Total funds brought forward		111,063	30,149	141,212	112,096
Total funds carried forward		58,151	32,264	90,415	141,212

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Fallowfield Library & Community Resource Centre

Balance sheet as at 31 March 2025

	Note	2025		2024	
		£	£	£	£
Fixed assets					
Tangible assets	12		16,959		22,113
Total fixed assets			16,959		22,113
Current assets					
Debtors	13	5,205		9,810	
Cash at bank and in hand		146,427		178,718	
Total current assets		151,632		188,528	
Liabilities					
Creditors: amounts falling due in less than one year	14	(78,176)		(69,429)	
Net current assets/(liabilities)			73,456		119,099
Total assets less current liabilities			90,415		141,212
Net assets			90,415		141,212
Funds of the charity					
Restricted income funds	15		32,264		30,149
Unrestricted income funds	16		58,151		111,063
Total charity funds			90,415		141,212

The notes on pages 11 to 20 form part of these accounts.

Approved by the trustees on 20/01/2026 and signed on their behalf by:

Stuart Lynd

Name

Signed



1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 section 1A.

Fallowfield Library & Community Resource Centre meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required. No such restatement was required.

c Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

There are no key judgments which the trustees have made which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

Notes to the accounts for the year ended 31 March 2025 (continued)

d Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

e Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

f Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

g Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2025 (continued)

h Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

i Tangible fixed assets

Fixed assets are stated at cost less accumulated depreciation. Individual items costing less than £500 are not capitalised.

Tangible fixed assets are depreciated on a straight line basis over their estimated useful lives as

Asset Category	Annual rate
Leasehold improvements	10%
Office furniture & equipment	20%

j Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

k Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

l Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

m Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

n Pensions

The charity pays contributions to an employee's own scheme which is a Qualifying Workplace Pension Scheme (QWPS).

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2025 (continued)

2 Legal status of the charity

The charity is a Charitable Incorporated Organisation (CIO), registration number 1158360.

3 Income from donations and legacies

	Unrestricted £	Restricted £	Total 2025 £	Unrestricted £	Restricted £	Total 2024 £
In kind income from						
One Manchester, centre manager	25,271	-	25,271	25,084	-	25,084
Other donations	1,936	1,000	2,936	2,284	2,324	4,608
Total	27,207	1,000	28,207	27,368	2,324	29,692

4 Income from charitable activities

	Unrestricted £	Restricted £	Total 2025 £	Unrestricted £	Restricted £	Total 2024 £
Grants						
Ashley Family Foundation	-	-	-	-	8,840	8,840
B&Q Foundation The Big Life Company	-	-	-	-	2,998	2,998
D'Oyley Carte	-	4,000	4,000	-	-	-
Foodbank Forever	-	2,000	2,000	-	-	-
Manchester GMMH Winter Warm	125	972	1,097	-	2,100	2,100
Grocer Project	-	-	-	-	4,760	4,760
MFT NHS Manchester Guardian	6,800	-	6,800	-	-	-
Jcdecaux Manchester MCC - Finance Shared Service Centre	-	-	-	-	1,500	1,500
MCC - other	-	-	-	-	1,500	1,500
National Lottery	-	18,000	18,000	31,567	-	31,567
Toy & hobby	25,000	16,520	41,520	23,650	-	23,650
Travis Perkins Legacy Fund	-	-	-	-	61,909	61,909
Sport England	-	-	-	-	1,015	1,015
Grants <= £1000	-	2,115	2,115	-	-	-
Fees from						
Room hire	51,767	-	51,767	51,851	-	51,851
Grocer project	9,487	-	9,487	10,344	-	10,344
Other fees/income	10,736	-	10,736	5,630	-	5,630
Total	103,915	45,757	149,672	124,042	90,431	214,473

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2025 (continued)

5 Investment income

	Unrestricted £	Restricted £	2025 £	Unrestricted £	Restricted £	2024 £
Income from bank deposits	-	-	-	-	-	-
	-	-	-	-	-	-

All of the charity's investment income arises from money held in interest bearing deposit accounts. All investment income is unrestricted.

Analysis of expenditure on raising funds

	Total 2025 £	Total 2024 £
Fundraising costs	-	19

6 Analysis of expenditure on charitable activities

	Total 2025 £	Total 2024 £
Running the library and community resource centre (charitable activity)		
In kind - centre manager salary and on costs	25,271	25,084
Advertising/promotional costs	60	1,791
Project/events cost	51,790	59,356
Depreciation	5,154	5,154
Repairs and renewals and equipment	16,294	2,096
Insurance	902	864
Professional services	9,483	5,587
Service charge	51,505	59,601
General office costs	50	1,692
Training costs	-	3,500
Travel and subsistence	29	547
Volunteer expenses	1,270	141
Wages and salaries	59,552	45,251
Other costs	5,916	3,166
Other governance costs		
Independent examination & accountancy	1,400	1,200
	228,676	215,030
	2025 £	2024 £
Restricted expenditure	44,642	95,142
Unrestricted expenditure	184,034	119,888
	228,676	215,030

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2025 (continued)

7 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2025	2024
	£	£
Amortisation of intangible assets	5,154	5,155
Independent examiner's remuneration		
- accountancy	900	700
- independent examination	500	500
- Quickbooks support	-	-

8 Staff costs

The charity had three employees during the year.
Staff costs during the year were as follows:

	2025	2024
	£	£
Wages and salaries	50,236	44,453
Social security costs	2,509	
Employers pension contributions	3,682	
Staff expenses and training	3,125	
	59,552	44,453

Some of these costs are "in kind" costs. The Centre Development and Partnership Manager is an employee of One Manchester Housing Trust (an independent organisation). 50% of the costs of this individual were donated by One Manchester in the year (2024: 50%). The costs of the other employees of the charity included in the above figure were £34,281 (2024: £19,369).

No employee has employee benefits in excess of £60,000 (2024: Nil).

The average number of staff employed during the period was 3 (2024: 2).

The average full time equivalent number of staff employed during the period was 1.1 (2024: 0.3.)

The key management personnel of the charity comprise the trustees and the Centre Development and Partnership Manager, who is not employed by the charity. The total employee benefits of the key management personnel of the charity were £50,542 (2024: £50,168).

9 Trustee remuneration and expenses, and related party transactions

One trustee received remuneration for services to the charity of £1,650 (2024: £1,350) in the year. This was approved by the trustees. One trustee received reimbursed travel expenses during the year of £24.85 (2024: £139.88).

Aggregate donations from related parties were £nil (2024: £nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2024: nil).

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2025 (continued)

10 Government grants

No government grants were received during the year or during the previous year.

11 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

12 Fixed assets: tangible assets

Cost	Leasehold Improvements £	Fixtures & fittings £	Total
At 1 April 2024	45,530	4,607	50,137
Additions	-	-	-
Disposals	-	-	-
	<hr/>	<hr/>	<hr/>
At 31 March	45,530	4,607	50,137
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
Depreciation			
At 1 April 2024	25,007	3,017	28,024
Charge for the year	4,552	602	5,154
Disposals	-	-	-
	<hr/>	<hr/>	<hr/>
At 31 March 2025	29,559	3,619	33,178
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
Net book value			
At 31 March 2025	15,971	988	16,959
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
At 31 March 2024	20,523	1,590	22,113
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2025 (continued)

13 Debtors

	2025	2024
	£	£
Trade debtors	5,205	9,810
Other debtors	-	-
	<hr/>	<hr/>
	5,205	9,810
	<hr/> <hr/>	<hr/> <hr/>

14 Creditors: amounts falling due within one year

	2025	2024
	£	£
Accruals	78,176	69,429
Deferred income	-	-
	<hr/>	<hr/>
	78,176	69,429
	<hr/> <hr/>	<hr/> <hr/>

15 Analysis of movement in restricted funds

	Balance at 1 April 2024	Income	Expenditure	Transfers	Balance at 31 March 2025
	£	£	£	£	£
Ashley Family Foundation	7,713	-	(7,713)	-	-
Bench funding	2,324	-	(2,324)	-	-
Biffa Composting Grant	-	150	-	-	150
Doyley Carte	-	4,000	(1,706)	-	2,294
Forever Manchester	2,100	972	(178)	-	2,894
Grocer Project	4,760	2,500	(4,686)	-	2,574
Hygiene Grant	-	1,000	(894)	-	106
MCC - Supporting Communities	-	18,000	(10,954)	-	7,046
MCC - Money Mentor Project	-	15,000	-	-	15,000
MCC - Bethnal project	-	1,520	(1,520)	-	-
Silent Disco	700	-	-	-	700
Sing FYH	-	500	-	-	500
Snapshot	-	1,000	-	-	1,000
Sport England	-	2,115	(2,115)	-	-
Travis Perkins Legacy Fund	1,680	-	(1,680)	-	-
Winter wellbeing fund	10,872	-	(10,872)	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	30,149	46,757	(44,642)	-	32,264
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2025 (continued)

15 Analysis of movement in restricted funds (continued)

Previous reporting period	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2024 £
Ashley Family Foundation	-	8,840	(1,127)	-	7,713
Aris funding	110	-	(110)	-	-
B&Q Foundation	4,300	-	(4,300)	-	-
Bench funding	-	2,324	-	-	2,324
Big Life Compamny	-	2,998	(2,998)	-	-
Covid Recovery Fund	13,450	-	(13,450)	-	-
Forever Manchester	-	2,100	-	-	2,100
Grocer Project	-	4,760	-	-	4,760
Jcdecaux Manchester	-	1,500	(1,500)	-	-
Manchester Guardian	-	1,500	(1,500)	-	-
MCC Micro Grant	2,758	-	(2,758)	-	-
MCC - Finance Shared Service	-	-	-	-	-
National Lottetry	-	61,909	(61,909)	-	-
Silent Disco	-	700	-	-	700
Toy and Hobby	-	1,015	(1,015)	-	-
Travis Perkins Legacy Fund	2,480	2,739	(3,539)	-	1,680
Volunteers Funding	473	-	(473)	-	-
Winter wellbeing fund	8,592	2,370	(90)	-	10,872
	32,536	92,755	(95,142)	-	30,149

The balances on restricted funds are all unexpended grants for the charity's projects. Transfers from restricted funds occur when capital items are purchased and this satisfies the restriction on the funding.

16 Analysis of movement in unrestricted funds

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers £	As at 31 March 2025 £
General fund	88,949	131,122	(178,880)	-	41,191
Designated fixed assets	22,114	-	(5,154)	-	16,960
	111,063	131,122	(184,034)	-	58,151

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2025 (continued)

16 Analysis of movement in unrestricted funds (continued)

Previous reporting period	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers £	Balance as at 31 March 2024 £
General fund	60,632	151,410	(114,753)	(8,340)	88,949
Designated fixed assets	18,928	-	(5,154)	8,340	22,114
	79,560	151,410	(119,907)	-	111,063

Designated fund

Fixed assets These funds represent the net book value of fixed assets which are not considered to be part of free reserves

Building repair fund This is money earmarked to cover future repairs to the building.

17 Analysis of net assets between funds

	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	16,959	-	-	16,959
Net current assets/(liabilities)	56,496	16,960	-	73,456
Total	73,455	16,960	-	90,415

FALLOWFIELD LIBRARY & COMMUNITY RESOURCE CENTRE

England & Wales - Charity number 1158360

Accounts

Fallowfield Library & Community Resource Centre

Financial Statements

for the year ended 31st March 2024

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2024

The trustees present their report and unaudited financial statements for the year ended 31st March 2024.

Reference and Administrative Information

Charity name: Fallowfield Library & Community Resource Centre

Other name by which it is known: The Place at Platt Lane

Charity Registration Number: 1158360

Registered Office: The Place at Platt Lane
Fallowfield Library (Ground Floor)
Platt Lane
Fallowfield
Manchester
M14 7FB

Trustees

Trustee Name	Office (if any)	Dates acted
Samantha Barber	Chair	01/04/23 to 31/03/24
Stuart Lynd	Treasurer	01/04/23 to 31/03/24
Zoe Goddard		01/04/23 to 31/03/24
Kamalpreet Kaur		10/08/23 to 31/03/24
Susanne Martikke		01/04/23 to 31/03/24
Thomas Williams		10/08/23 to 31/03/24
Shuab Gamote		01/04/23 to 31/03/24
Ali Ilyas		15/10/23 to 31/03/24

Principal Staff

Lesley Brereton (Centre Development & Partnership Manager)

Lil Luckham (Assistant Manager) Part Time

Independent Examiner

Paul Cowham FCA DChA
Withington Works
Withington Baths
30 Burton Road
Manchester, M20 3EB

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2024

Objectives and activities

Objects

The objects of the CIO are as follows:

- 1) To advance the education of the public in Fallowfield and the surrounding area in particular by the provision of a lending library;
- 2) To further or benefit the residents of Fallowfield, the wider neighborhood and people visiting the area, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

Activities undertaken for public benefit in relation to objects

1. A broad portfolio of activities are normally undertaken for public benefit at our centre (The Place), we are open seven days a week and most evenings too to offer a wide and growing range of socially valuable activities and services;
2. A Community Managed Library service is normally hosted at the premises for 23 hours per week; n.b. the CIO does not deliver this service alone; it is supported by Manchester City Council (MCC) Library Services. Rather the CIO provides a base from which the library can operate and supports the service delivery via volunteers sourced via the CIO (further, we do deliver some library sessions on a volunteers only basis.
3. A range of vocational and non-vocational training/education course are normally hosted at the Centre; these are delivered via various accredited training suppliers including Manchester Adult Education Services (MAES), Stand Guide and Realise Learning and Employment Ltd. The courses are diverse and include Talk English ESOL courses (via MAES), plus different vocational training courses (via a range of providers);
4. Forever Young sessions are offered weekly along with a Knit & Natter group, these groups are over 50's groups established to combat loneliness and social isolation by providing a friendly, accessible, stimulating and supportive environment for older local people;
5. A range of advisory services normally operate from our centre, these include weekly surgeries by local ward Councilor's, Benefits Advice by a local Housing association, twice weekly job club assisting people into work/ better paid work.
6. A weekly Community Grocer normally operates twice weekly to alleviate food poverty, prevent food wastage and provide a focal point for community cohesion. Fallowfield & Withington Food Bank operate their busiest local distribution centre from The Place each Wednesday;
7. South Manchester Credit Union normally operate a collection and advice point at The Place each Thursday.
8. A weekly social cafe and Lego club run alongside each other on a Saturday morning to give families a chance to get involved in social activities.
9. A range of self-development courses run throughout the year such as crafts, cookery, and art for health.
10. We offer a free training platform with over 1500 courses free to the community.

Statement on Trustee regard to the Charity Commission Guidance on Public Benefit

The Trustees of Fallowfield Library & Community Resource Centre hereby confirm that they have taken full regard of the guidance on public benefit issued by the Charity Commission when exercising any powers or duties to which the guidance is relevant. In particular, the Trustees believe that the list of activities detailed above show complete accord and compliance with such guidance and are all examples of furthering the charity's purpose (as defined in its objects described above) for the public benefit.

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2024

Contribution by Volunteers

The contribution of volunteers at the Place is vital to keep services running smoothly however we also see it as a valuable opportunity to enable volunteers to experience and gain knowledge of what it's like to work a community space. All volunteers grow in confidence while they are with us and gain additional skills with many moving on to paid work.

We offer a range of volunteering opportunities which include

- Library Assistant
- Grocer delivery volunteers
- Stock management volunteers
- Social activity volunteers
- Handy Man services volunteers

Library services are offered from throughout the week with some hours being covered by self-serve and some by library volunteers along with a member of staff from Manchester City council libraries. We have 12 weekly library volunteers and 12 who deliver the community grocer who along with the social activity volunteers have delivered over 2850 hours of volunteering in this 12 month period.

Statement on Grant making

The CIO has no policy on grant making as this does not form part of its current or planned future activity.

Financial Review and Reserves Policy

Continuing its policy of ensuring The Place carries a comfortable level of reserves it started the year with a total of £60,632 in free reserves equaling approximately 6 months of unrestricted spend based on historical running costs. Free reserves increased to £86,191 as at 31 Mar 24. Initially the decision was taken after Covid to carry eighteen months' worth of reserves. However even though we have recovered from the pandemic and resumed services as normal the ongoing costs of gas and electric have also had an impact again this year with higher than normal outgoings causing the decrease in the number of months reserves we have available. But we still feel confident that 12 months reserves are a comfortable cushion for the charity and we are working towards that.

Under normal circumstances, the CIO's main and virtually sole source of self-generated income is from room hire charges paid by organisations who hire space to deliver activities at our Centre (The Place). In 23/24 we generated an income of £51,850.60 through room hire.

Our preferred trading model is based on generating income from both external grant funders and room hire, with our long-term aspiration being to move towards self-generating an increasing proportion of our overall income via room hire charges. This strategy is working as we have generated an ever-increasing proportion of overall income from room hire each year since our inception with the exception of the period covering the pandemic.

Trustees feel that carrying at least 12 months in reserves is a sensible strategy for them going forward. Trustees continue to believe we should continue with our mixed economy model of generating and maximising our own income from room hire whilst also seeking grant funding towards our core costs. Our view is that this approach spreads our risks should either be compromised (e.g. as room hire income was during the pandemic); whilst we acknowledge access to grant funding, either core of emergency, in an extremely competitive environment, can never be guaranteed.

**Fallowfield Library & Community Resource Centre Report of the trustees
for the year ended 31 March 2024**

The CIO's Reserves Policy is to have sufficient unrestricted and free reserves as a contingency to initially cover twelve months of operations in the absence of any external funding or other income, this being based on historical running costs calculations (i.e. Annual Service Charge payable to Manchester City Council, or MCC; employment costs associated to Assistant Manager and Support Assistants post; and insurances and other sundry costs including 50% of the salary of the partnership and development manager paid by agreement to One Manchester (see Relationship with Related Parties and other bodies on page 6 below and Note 3 accompanying the financial accounts).

Core funding secured 2023/24 Total £101,908.71

- National Lottery Community Organisations Cost of Living Fund £61,908.71
- MCC's Our Manchester Supporting Communities grant year 1 of a 2 year grant £40,000

Please note: the CIO neither holds any investments nor has any current plans to do so; therefore we currently have no investments policy.

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2024

Achievements and Performance

Achievements

1. For the fifth successive year, the CIO was able to contribute 50% towards the full employment costs of the Centre Development & Partnership Manager post (salary plus on costs).
2. The above reflects the continuing financial stability of the CIO and prepares the ground for the future when the CIO may be solely responsible for recruiting and paying a replacement Manager.
3. The core funding grants received demonstrate tremendous local buy in to what we do at The Place. This is pleasing because it shows recognition of the fact that we do have a huge positive impact on our neighborhood and community and local funders are therefore willing to invest in our facility and activities.
4. We currently serve 60 families a week through the community pantry. Families pay £3 for around £15 in groceries saving Fallowfield families £18,000 and saving over 5 tons of food from landfill.
5. We have collected over 4 ton's of food donated free to the community. Equivalent to 9500 free meals
6. We hosted a winter well hub November through March to provide a warm space for the community.
7. We delivered in conjunction with Cash for Kids Christmas presents to those who would not otherwise receive them
8. We hosted a number of community events that were really well attended including Christmas, Easter and Halloween.

Trustees, staff and volunteers of the CIO wish to place on record their thanks and appreciation to all the funders of The Place.

Performance

The Place is a vibrant community hub, hosting a wide range of activities and services to support local people regarding their wellbeing (physical and mental), learning, education, skills, employability and culture. Beneficiaries include everyone from preschool age children through to the older members of the community, and from all ethnic and ability backgrounds. We support all our local people, including those who are unemployed, low skilled, financially excluded, socially isolated, or suffering from poor mental or physical health; together with people who want to take up new hobbies or learn new skills and those wishing to meet others.

Over the last year we have continued to build services back up and there are currently more than 32 different activities that support local people delivered each week including: Credit Union, Food Bank, Community Grocer, several commissioned health support initiatives, Advice & Advocacy Support Surgeries (local councilors drop in, debt & benefit advice), mental health support, ESOL classes, a Community Choir and a Community Library service amongst many others.

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2024

Updates on our Activities can be found here

[News \(theplacefallowfield.co.uk\)](http://theplacefallowfield.co.uk)

<https://www.facebook.com/ThePlaceFallowfield>

Activities, Courses and Services hosted/delivered at The Place

1. The Community Managed Library (CML) that we operate in partnership with MCC Libraries is open 17 hours per week over 4 days, when a member of staff is present, at other times it is open with volunteer assistance, user numbers are detailed below.
2. Manchester Adult Education Service (MAES) delivered Talk English ESOL classes each term time Thursday 10.00am to 3pm, Teaching language skills to help non English speakers integrate within the wider community and access basic services and other opportunities that they would otherwise be excluded from.
3. Social isolation projects Knit and natter and Forever Young meet weekly for sessions within the center and organised trips out.
4. Evolve Tuition provided classes in English and Math's each term time Saturday throughout the year.
5. Big Life held talk therapy sessions every Week
6. One Manchester ran a weekly craft session each Monday in Term time for the year
7. Trinity Church held session on Sunday's and Tuesday's providing a meeting and gathering space where food was provided.
8. Sing yourself to better Health a socially prescribed activity met each week throughout the year except for the month of August..
9. Fallowfield Community Choir met every two weeks on a Wednesday evening.
10. Girls Friendly met every Thursday evening in term time.
11. Work Club sessions ran each Tuesday and Thursday 9.30pm-4.00pm
12. South Manchester Credit Union operated from The Place each Thursday and Saturday morning.
13. One Money benefit advice delivered services every weekday from the place 10 till 4
14. Fallowfield Food bank operate once a week on a Wednesday 5pm till 6pm
15. Community Grocer ran every Friday from 10 till 12., and every Saturday 11 till 1

Other services provided include More Life weight management; Be Well social prescribing and one to one support along with Reed Wellbeing delivering type two diabetes awareness courses amongst others.

Community Outreach Library (01/04/23 ñ 31/03/24)

Figures for the usage of the library show that while some areas are recovering from the covid pandemic and in some areas are exceeding pre covid numbers, book borrowing numbers and pc usage is still lower than pre covid numbers.

74,342 visitors to the library over the year compared 59,526 last year

Physical Books issued = 6,148, this is slightly down on last year

Active Members (borrowed books or used PCs) = 1,714 this is slightly up

Library PC usage by library members = 5,953 hours usage, again slightly down.

Trustees are pleased to see overall there is a rise in the numbers of people visiting the space and we will look in the coming year to promoting the borrowing of books and of pc usage.

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2024

Structure, governance and management

Governing document

Constitution

How the charity is constituted

As a Charitable Incorporated Organisation (CIO) whose only voting members are its charity trustees

Trustee selection and induction methods

Appointed by the Board of Trustees, in full accordance with our constitution. The CIO has procedures for the recruitment, selection, induction and training of trustees and these are fully compliant with Charity Commission guidance.

Organisational structure

The CIO has a Board of Trustees with eight trustees currently serving, including a Chair and Treasurer. Each trustee and officer serves for a one year period (subject to reappointment) and must be appointed (for one year term) by a resolution passed at a properly convened meeting of the charity trustees. The senior member of staff (Centre Development & Partnership Manager) reports to the trustee Board at regular meetings as well as answering queries or providing other information for trustees via email or telephone. There is two other part time staff members an assistant manager and a Support Assistant both of whom report directly to the Centre Development & Partnership Manager.

Trustees and staff continually review the governance structure in order to better equip the organisation to deliver the work that we are doing now and are going to do in the future. We remain open to recruiting additional trustees to add new skills, perspectives and impetus to the Board.

Risk Management

The CIO has a Risk Management Framework and Policy covering all foreseeable aspects of our operations and of the context within which we operate.

Relationship with Related Parties and other bodies

The CIO works closely with One Manchester Housing Trust but is entirely independent from it. One Manchester have an active interest in helping The Place at Platt Lane (our Centre, also known as The Place) develop and move towards self-sustainability because there are circa 1,500 One Manchester properties in the immediate vicinity; so One Manchester views The Place as a valuable community resource in the middle of one of their key neighborhoods (and where there is little else in terms of community facilities). For this reason One Manchester have historically provided both in kind and grant support to the CIO to provide a solid platform from which the CIO has grown its own income streams (via room hire charges) and levered in external grant funding.

We also work closely with Manchester City Council (MCC) as it is the MCC Library Service which underpins our community managed library (CML) offer. MCC provide professional library staff and enable the CML to link seamlessly into the MCC Libraries infrastructure (including rotation of book stock, with members also able to order books on line for delivery to the CML). The CIO sources and trains volunteers to work alongside MCC staff. Working arrangements between MCC and the CIO for the CML **are covered by a Service Level Agreement.**

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2024

Statement of trustees responsibilities

The trustees are responsible for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources of the period. In preparing financial statements giving a true and fair view the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy the financial position of the charity and enable them to ensure that the financial statements comply with applicable law and the Constitution. They are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees report was approved on 19.12.24

and signed on their behalf by: Name Samantha Barber

Signature 

Independent Examiner's Report to the trustees of Fallowfield Library & Community Resource Centre

I report to the trustees on my examination of the accounts of Fallowfield Library & Community Resource Centre (the Trust) for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiners statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Paul Cowham

Paul Cowham MA FCA DChA
Withington Works
Withington Baths
30 Burton Road
Manchester, M20 3EB

19/12/2024

Fallowfield Library & Community Resource Centre

Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2024

	Note	Unrestricted funds £	Restricted funds £	Total funds 2024 £	Total funds 2023 £
Income					
Donations and legacies	3	27,368	2,324	29,692	22,178
Charitable activities	4	124,042	90,431	214,473	104,633
Fees and other income	-	-	-	-	-
Investments	5	-	-	-	-
Total income		151,410	92,755	244,165	126,811
Expenditure					
Raising funds	-	19	-	19	-
Charitable activities	6	119,888	95,142	215,030	156,772
Total expenditure		119,907	95,142	215,049	156,772
Net income/(expenditure) for the year	7	31,503	(2,387)	29,116	(29,961)
Transfer between funds		-	-	-	-
Net movement in funds for the year		31,503	(2,387)	29,116	(29,961)
Reconciliation of funds					
Total funds brought forward		79,560	32,536	112,096	142,057
Total funds carried forward		111,063	30,149	141,212	112,096

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Fallowfield Library & Community Resource Centre

Balance sheet as at 31 March 2024

	Note	2024		2023	
		£	£	£	£
Fixed assets					
Tangible assets	12		22,113		18,928
Total fixed assets			22,113		18,928
Current assets					
Debtors	13	9,810		660	
Cash at bank and in hand		178,718		142,946	
Total current assets		188,528		143,606	
Liabilities					
Creditors: amounts falling due in less than one year	14	(69,429)		(50,438)	
Net current assets/(liabilities)			119,099		93,168
Total assets less current liabilities			141,212		112,096
Net assets			141,212		112,096
Funds of the charity					
Restricted income funds	15		30,149		32,536
Unrestricted income funds	16		111,063		79,560
Total charity funds			141,212		112,096

The notes on pages 12 to 20 form part of these accounts.

Approved by the trustees on 18/12/2024 and signed on their behalf by:

Stuart Lynd
Name

Signed 

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2024

1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 section 1A.

Fallowfield Library & Community Resource Centre meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required. No such restatement was required.

c Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

There are no key judgments which the trustees have made which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

d Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

e Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

f Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

g Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

h Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

i Tangible fixed assets

Fixed assets are stated at cost less accumulated depreciation. Individual items costing less than £500 are not capitalised.

Tangible fixed assets are depreciated on a straight line basis over their estimated useful lives as

Asset Category	Annual rate
Leasehold improvements	10%
Office furniture & equipment	20%

j Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

k Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

l Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

m Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

n Pensions

The charity pays contributions to an employee's own scheme which is a Qualifying Workplace Pension Scheme (QWPS).

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2024 (continued)

2 Legal status of the charity

The charity is a Charitable Incorporated Organisation (CIO), registration number 1158360.

3 Income from donations and legacies

	Unrestricted £	Restricted £	Total 2024 £	Unrestricted £	Restricted £	Total 2023 £
In kind income from						
One Manchester, centre manager	25,084	-	25,084	22,078	-	22,078
Other donations	2,284	2,324	4,608	100	-	100
Total	27,368	2,324	29,692	22,178	-	22,178

4 Income from charitable activities

	Unrestricted £	Restricted £	Total 2024 £	Unrestricted £	Restricted £	Total 2023 £
Grants						
Ashley Family Foundation	-	8,840	8,840	-	-	-
B&Q Foundation The Big Life	-		-	-	4,300	4,300
Company Covid Recovery	-	2,998	2,998	-	1,499	1,499
Fund Forever	-	-	-	-	17,250	17,250
Manchester GMMH Winter	-	2,100	2,100	-	960	960
Warm Grocer Project	-	2,000	2,000	-	-	-
GMP Aris Manchester	-	4,760	4,760	-	-	-
Guardian Jcdecaux	-	-	-	-	1,471	1,471
Manchester MCC - Finance	-	1,500	1,500	-	-	-
Shared Service Centre	31,567	-	31,567	20,520	-	20,520
One Manchester MCC - other	-	-	-	-	9,981	9,981
National Lottery Toy & hobby	23,650	-	23,650	7,500	-	7,500
Travis Perkins Legacy Fund	-	61,909	61,909	-	-	-
Whalley Range Community Forum	-	1,015	1,015	-	-	-
Grants less than £1000	-	2,739	2,739	-	3,991	3,991
	-	-	-	10,650	-	10,650
	1,000	1,070	2,070	-	2,550	2,550
Fees from						
Room hire	51,851	-	51,851	22,725	-	22,725
Other fees/income	15,974	-	15,974	1,236	-	1,236
Total	124,042	90,431	214,473	62,631	42,002	104,633

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2024 (continued)

5 Investment income

	Unrestricted £	Restricted £	2024 £	Unrestricted £	Restricted £	2023 £
Income from bank deposits	-	-	-	-	-	-
	-	-	-	-	-	-

All of the charity's investment income arises from money held in interest bearing deposit accounts. All investment income is unrestricted.

Analysis of expenditure on raising funds

	Total 2024 £	Total 2023 £
Fundraising costs	19	-

6 Analysis of expenditure on charitable activities

	Total 2024 £	Total 2023 £
Running the library and community resource centre (charitable activity)		
In kind - centre manager salary and on costs	25,084	22,078
Advertising/promotional costs	1,791	-
Project/events cost	59,356	33,314
Depreciation	5,154	4,560
Repairs and renewals and equipment	2,096	649
Insurance	864	1,025
Professional services	5,587	3,287
Service charge	59,601	49,538
General office costs	1,692	685
Training costs	3,500	2,780
Travel and subsistence	547	220
Volunteer expenses	141	35
Wages and salaries	45,251	36,656
Other costs	3,166	1,045
Other governance costs		
Independent examination & accountancy	1,200	900
	215,030	156,772
	2024 £	2023 £
Restricted expenditure	95,142	27,574
Unrestricted expenditure	119,888	129,198
	215,030	156,772

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2024 (continued)

7 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2024	2023
	£	£
Amortisation of intangible assets	5,155	4,560
Independent examiner's remuneration		
- accountancy	700	450
- independent examination	500	450
- Quickbooks support	-	-
	-	-

8 Staff costs

The charity one employee during the year. Management was provided by the trustees who received no remuneration.

Staff costs during the year were as follows:

	2024	2023
	£	£
Wages and salaries	44,453	33,494
Social security costs		
Employers pension contributions		135
Staff expenses and training		
	44,453	33,629

Some of these costs are "in kind" costs. The Centre Development and Partnership Manager is an employee of One Manchester Housing Trust (an independent organisation). 50% of the costs of this individual were donated by One Manchester in the year (2023: 50%). The costs of the other employees of the charity included in the above figure were £19,639 (2023: £11,416).

No employee has employee benefits in excess of £60,000 (2023: Nil).

The average number of staff employed during the period was 2 (2023: 1).

The average full time equivalent number of staff employed during the period was 0.3 (2023: 0.3.)

The key management personnel of the charity comprise the trustees and the Centre Development and Partnership Manager who is not employed by the charity. The total employee benefits of the key management personnel of the charity were £50,168 (2023: £44,156).

9 Trustee remuneration and expenses, and related party transactions

One trustee received remuneration for services to the charity of £1,350 (2023: £1,415) on the year. This was approved by the trustees. One trustee received any reimbursed travel and website hosting expenses during the year of £139.88 (2023: £196.89).

Aggregate donations from related parties were £nil (2023: £nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2023: nil).

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2024 (continued)

10 Government grants

No government grants were received during the year or during the previous year.

11 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

12 Fixed assets: tangible assets

Cost	Leasehold Improvements £	Fixtures & fittings £	Total
At 1 April 2023	37,190	4,607	41,797
Additions	8,340	-	8,340
Disposals	-	-	-
At 31 March	45,530	4,607	50,137
Depreciation			
At 1 April 2023	20,454	2,415	22,869
Charge for the year	4,553	602	5,155
Disposals	-	-	-
At 31 March 2024	25,007	3,017	28,024
Net book value			
At 31 March 2024	20,523	1,590	22,113
At 31 March 2023	16,736	2,192	18,928

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2024 (continued)

13 Debtors

	2024	2023
	£	£
Trade debtors	9,810	660
Other debtors	-	-
	9,810	660
	9,810	660

14 Creditors: amounts falling due within one year

	2024	2023
	£	£
Accruals	69,429	50,438
Deferred income	-	-
	69,429	50,438
	69,429	50,438

15 Analysis of movement in restricted funds

	Balance at 1 April 2023	Income	Expenditure	Transfers	Balance at 31 March 2024
	£	£	£	£	£
Ashley Family Foundation	-	8,840	(1,127)	-	7,713
Aris funding	110	-	(110)	-	-
B&Q Foundation	4,300	-	(4,300)	-	-
Bench funding	-	2,324	-	-	2,324
Big Life Compamny	-	2,998	(2,998)	-	-
Covid Recovery Fund	13,450	-	(13,450)	-	-
Forever Manchester	-	2,100	-	-	2,100
GMMH Wellbeing	373	-	(373)	-	-
Grocer Project	-	4,760	-	-	4,760
Jcdecaux Manchester	-	1,500	(1,500)	-	-
Manchester Guardian	-	1,500	(1,500)	-	-
MCC Micro Grant	2,758	-	(2,758)	-	-
National Lottetry	-	61,909	(61,909)	-	-
Silent Disco	-	700	-	-	700
Toy and Hobby	-	1,015	(1,015)	-	-
Travis Perkins Legacy Fund	2,480	2,739	(3,539)	-	1,680
Volunteers Funding	473	-	(473)	-	-
Winter wellbeing fund	8,592	2,370	(90)	-	10,872
	32,536	92,755	(95,142)	-	30,149
	32,536	92,755	(95,142)	-	30,149

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2024 (continued)

15 Analysis of movement in restricted funds (continued)

Previous reporting period	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2023 £
Ambition for Aging	-			-	-
Aris funding	-	1,471	(1,361)	-	110
B&Q Foundation	-	4,300	-	-	4,300
Covid Recovery Fund	13,250	17,250	(17,050)	-	13,450
Friends of Fallowfield - defib	-	250	(250)	-	-
GMMH Wellbeing	1,300	1,499	(2,426)	-	373
MCC Micro Grant	2,758	-	-	-	2,758
Travis Perkins Legacy Fund	800	1,680	-	-	2,480
Volunteers Funding	-	800	(327)	-	473
Winter wellbeing fund	-	14,752	(6,160)	-	8,592
	18,108	42,002	(27,574)	-	32,536

The balances on restricted funds are all unexpended grants for the charity's projects. Transfers from restricted funds occur when capital items are purchased and this satisfies the restriction on the funding.

16 Analysis of movement in unrestricted funds

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers £	As at 31 March 2024 £
General fund	60,632	151,410	(114,753)	(8,340)	88,949
Designated fixed assets	18,928	-	(5,154)	8,340	22,114
	79,560	151,410	(114,753)	-	111,063

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2024 (continued)

16 Analysis of movement in unrestricted funds (continued)

Previous reporting period	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers £	Balance as at 31 March 2023 £
General fund	87,399	84,809	(124,638)	13,062	60,632
Designated fixed assets	21,550	-	(4,560)	1,938	18,928
Building repair fund	15,000	-	-	(15,000)	-
	123,949	84,809	(129,198)	-	79,560

Designated fund

Fixed assets These funds represent the net book value of fixed assets which are not considered to be part of free reserves

Building repair fund This is money earmarked to cover future repairs to the building.

17 Analysis of net assets between funds

	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	22,113	-	-	22,113
Net current assets/(liabilities)	96,985	22,114	-	119,099
Total	119,098	22,114	-	141,212

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FALLOWFIELD LIBRARY & COMMUNITY RESOURCE CENTRE

England & Wales - Charity number 1158360

Accounts

Fallowfield Library & Community Resource Centre

Financial Statements

for the year ended 31st March 2023

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2023

The trustees present their report and unaudited financial statements for the year ended 31st March 2023.

Reference and Administrative Information

Charity name: Fallowfield Library & Community Resource Centre

Other name by which it is known: The Place at Platt Lane

Charity Registration Number: 1158360

Registered Office: The Place at Platt Lane
Fallowfield Library (Ground Floor)
Platt Lane
Fallowfield
Manchester
M14 7FB

Trustees

Trustee Name	Office (if any)	Dates acted
Samantha Barber	Chair	01/04/22 to 31/03/23
Stuart Lynd	Treasurer	01/04/22 to 31/03/23
Zoe Goddard		01/04/22 to 31/03/23
Kamalpreet Kaur		10/08/21 to 31/03/23
Susanne Martikke		01/04/22 to 31/03/23
Thomas Williams		10/08/21 to 31/03/23
Shuab Gamote		01/04/22 to 31/03/23
Ali Ilyas		15/10/22 to 31/03/23

Principal Staff

Robert Willis (Centre Development & Partnership Manager) April to September 2022

Lesley Brereton (Centre Development & Partnership Manager) September 2022 to April 2023

Lil Luckham (Support Assistant) Part Time

Independent Examiner

Paul Cowham FCA DChA
Green Fish Resource Centre
46 – 50 Oldham Street
Manchester
M4 1LE

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2023

Objectives and activities

Objects

The objects of the CIO are as follows:

- 1) To advance the education of the public in Fallowfield and the surrounding area in particular by the provision of a lending library;
- 2) To further or benefit the residents of Fallowfield, the wider neighbourhood and people visiting the area, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

Activities undertaken for public benefit in relation to objects

1. A broad portfolio of activities are normally undertaken for public benefit at our centre ('The Place'), we are open seven days a week and most evenings too to offer a wide and growing range of socially valuable activities and services;
2. A Community Managed Library service is normally hosted at the premises for 23 hours per week; n.b. the CIO does not deliver this service alone; it is supported by Manchester City Council (MCC) Library Services. Rather the CIO provides a base from which the library can operate and supports the service delivery via volunteers sourced via the CIO (further, we do deliver some library sessions on a 'volunteers only' basis.
3. A range of vocational and non-vocational training/education course are normally hosted at the Centre; these are delivered via various accredited training suppliers including Manchester Adult Education Services (MAES). The courses are diverse and include Talk English ESOL courses (via MAES), plus different vocational training courses (via a range of providers);
4. Forever Young sessions are offered weekly along with a 'Knit & Natter' group – these are over 50's groups established to combat loneliness and social isolation by providing a friendly, accessible, stimulating and supportive environment for older local people;
5. A range of advisory services normally operate from our Centre, these include weekly surgeries by local ward Councillor's, One Money Financial Inclusion, Debt & Benefits Advice by a local Housing association, twice weekly job club assisting people into work/ better paid work, and a monthly surgery is held here by the local MP.
6. A weekly Community Grocer normally operates each Friday morning to alleviate food poverty, prevent food wastage and provide a focal point for community cohesion. Fallowfield & Withington Food Bank operate their busiest local distribution centre from The Place each Wednesday; South Manchester Credit Union normally operate a collection and advice point at The Place each Thursday and Saturday morning.
7. A weekly social café and Lego club run alongside each other on a Saturday morning to give families a chance to get involved in social activities.

Statement on Trustee regard to the Charity Commission Guidance on Public Benefit

The Trustees of Fallowfield Library & Community Resource Centre hereby confirm that they have taken full regard of the guidance on public benefit issued by the Charity Commission when exercising any powers or duties to which the guidance is relevant. In particular, the Trustees believe that the list of activities detailed above show complete accord and compliance with such guidance 'and are all examples of furthering the charity's purpose (as defined in its objects described above) for the public benefit.

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2023

Contribution by Volunteers

The contribution of volunteers at the Place is vital to keep services running smoothly however we also see it as a valuable opportunity to enable volunteers to experience and gain knowledge of what its like to work in a library or a community space. All volunteers grow in confidence and gain additional skills with many moving on to paid work.

Library services are offered from 9.30 to 5 pm every day with some hours being covered by self serve and some by library volunteers. We have 12 library volunteers who along with the social activity and grocer volunteers have delivered 2289 hours of volunteering.

Statement on Grant making

The CIO has no policy on grant making as this does not form part of its current or planned future activity.

Financial Review and Reserves Policy

Continuing its policy of ensuring The Place carries a comfortable level of reserves it started the year with a total of £105,970 in reserves equalling 17 months of unrestricted spend based on historical running costs. Initially the decision to carry this amount of reserves was due to the turmoil caused by the Covid pandemic. However even though we have recovered from that and resumed services as normal the ongoing costs of gas and electric have also had an impact this year with higher than normal outgoings causing the decrease in the number of months reserves we have available. Additionally in light of the increased utility costs and because of funding for building improvements that the board are looking to secure in the coming year they have undesignated the £15,000 previously designated for repairs and improvements. This will be reintroduced at a future date when it is appropriate for them to do so..

Under normal circumstances, the CIO's main and virtually sole source of self-generated income is from room hire charges paid by organisations who hire space to deliver activities at our Centre (The Place). In 2022/3 we generated an income of £62,631.

Our preferred trading model is based on generating income from both external grant funders and room hire, with our long-term aspiration being to move towards self-generating an increasing proportion of our overall income via room hire charges. This strategy is working as we have generated an ever-increasing proportion of overall income from room hire each year since our inception with the exception of the period covering the pandemic.

Trustees feel that maintaining a higher level of reserves than might be normal for the sector is a sensible strategy for them going forward. Trustees continue to believe we should continue with our mixed economy model of generating and maximising our own income from room hire whilst also seeking grant funding towards our core costs. Our view is that this approach spreads our risks should either be compromised (e.g. as room hire income was been due to the pandemic); whilst we acknowledge access to grant funding, either core of emergency, in an extremely competitive environment, can never be guaranteed.

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2023

Previously, the CIO's Reserves Policy was to have sufficient unrestricted and free reserves as a contingency to initially cover twelve months of operations in the absence of any external funding or other income, this being based on historical running costs calculations (i.e. Annual Service Charge payable to Manchester City Council, or MCC; employment costs associated to Support Assistant post; and insurances and other sundry costs including 50% of the salary of the partnership and development manager paid by agreement to One Manchester (see 'Relationship with Related Parties and other bodies' on page 6 below and Note 3 accompanying the financial accounts)).

Therefore, the CIO Board is mindful of the need to retain a higher level of free reserves to accommodate for this increase in costs going forward. Taken in combination with our policy to build up reserves to provide a medium to longer term buffer against large scale/longer term contingencies (with the pandemic being an obvious example), trustees consider it prudent to build up and retain a minimum of 18 months' worth of running costs as a free reserve going forward.

Core funding secured 2022/23 Total £46,625.00

- Manchester Health & Care Commissioning's Older Persons Neighborhood Support (OPeNS) Grant (£10,650 in 2021/22 as the second part of £21,300 over two years
- MCC's Manchester Work Club Grant (£5,000 as a one year allocation for 2020/21 only).
- MCC's Our Manchester VCS grant 1 year extension £20,000 for 2022/23
- OPeNS extension funding to 30/09/22 only £5325.00

In addition, the CIO also successfully bid for a total of £21,326 in project funding to support various initiatives as part of our community support programme (see 'Achievements and Performance' section below for details). As far as CIO finances are concerned, this was 'money in - money out' with 100% of this funding going to support activities with nothing being retained by the CIO.

Big Life Sing Yourself to better Health £2297
Travis Perkins funding for Gardening project £1608.00
Buzz Funding for Winter Warm Project £500
Nhs Covid Jab promotion £500
We Love Manchester winter Warm Project £500
Forever Manchester Volunteer event Funding £100
Aris Funding for youth activities £1471.00
One Manchester Winter Warm Projects £10,000
Defibrillator Funding £850
Travis Perkins Winter Warm Pack Funding £1800
CDL Community Grocer Funding £900
Eric Wright volunteer funding £800

Please note: the CIO neither holds any investments nor has any current plans to do so; therefore we currently have no investments policy.

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2023

Achievements and Performance

Achievements

1. For the fourth successive year, the CIO was able to contribute 50% towards the full employment costs of the Centre Development & Partnership Manager post (salary plus on costs).
2. The above reflects the continuing financial stability of the CIO and prepares the ground for the future when the CIO may be solely responsible for recruiting and paying a replacement Manager.
3. There was a successful transition in the Development and Partnership Managers post when the previous incumbent retired.
4. The three core funding grants above also demonstrate tremendous local buy in to what we do at The Place. This is pleasing because it shows recognition of the fact that we do have a huge positive impact on our neighbourhood and community and local funders are therefore willing to invest in our facility and activities.
5. This year saw us take on another part time member of staff as a second Support assistant.

Trustees, staff and volunteers of the CIO wish to place on record their thanks and appreciation to all the funders listed above

Performance

The Place is a vibrant community hub, hosting a wide range of activities and services to support local people regarding their wellbeing (physical and mental), learning, education, skills, employability and culture. Beneficiaries include everyone from preschool age children through to the older members of the community, and from all ethnic and ability backgrounds. We support all our local people, including those who are unemployed, low skilled, financially excluded, socially isolated, or suffering from poor mental or physical health; together with people who want to take up new hobbies or learn new skills and those wishing to meet others.

Over the last year we have continued to build services back up and there are currently more than 34 different activities that support local people delivered each week including: Credit Union, Food Bank, Community Grocer, several commissioned health support initiatives, Advice & Advocacy Support Surgeries (MP Surgery, local councilors drop in, debt & benefit advice), mental health support, ESOL classes, a Community Choir and a Community Library service amongst many others.

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2023

Updates on our Activities can be found here:

[News \(theplacefallowfield.co.uk\)](http://theplacefallowfield.co.uk)

<https://www.facebook.com/ThePlaceFallowfield>

Activities, Courses and Services hosted/delivered at The Place

1. The Community Managed Library (CML) that we operate in partnership with MCC Libraries is open 23 hours per week over 4 days, user numbers are detailed below.
2. Manchester Adult Education Service (MAES) delivered Talk English ESOL classes each term time Thursday 10.00am to 3pm (the afternoon). Teaching language skills to help non English speakers integrate within the wider community and access basic services and other opportunities that they would otherwise be excluded from.
3. Social isolation projects Knit and natter and Forever Young
4. Miros world Youth Club met each Friday from October to the end of March
5. Evolve Tuition provided classes in English and Maths each term time Saturday throughout the year.
6. LCB ran drama and Bangladeshi culture sessions twice a week throughout the year.
7. Big Life held talk therapy sessions every Wednesday
8. One Manchester ran a weekly craft session each Monday in Term time for the year
9. Trinity Church held session on Sundays and Tuesday providing a meeting and gathering space where food was provided.
10. Sing yourself to better Health a socially prescribed activity met each week throughout the year.
11. Fallowfield Community Choir met every two weeks on a Wednesday evening.
12. Girls Friendly met every Thursday evening in term time.
13. Work Club sessions ran each Tuesday 9.30pm-4.00pm
14. South Manchester Credit Union operated from The Place each Thursday and Saturday morning.
15. One Money debt and benefit advice delivered services everyday from the place 10 till 4
16. Fallowfield Food bank operate once a week on a Wednesday 5pm till 6pm
17. Community Grocer ran every Friday from 10 till 12.

Other services provided include More Life weight management; Be Well social prescribing and one to one support along with Reed Wellbeing delivering type two diabetes awareness courses amongst others.

Community Outreach Library (01/04/21 – 31/03/23)

Figures for the usage of the library show that while some areas are recovering from the covid pandemic and in some areas are exceeding pre covid numbers, book borrowing numbers and pc usage is still lower than pre covid numbers.

59,526 visitors to the library over the year compared to 45,320 in 19/20.

Physical Books issued = 6,262, this is down on the 10,642 in 19/20

Active Members (borrowed books or used PCs) = 1,545 again this is slightly down from the 1914 of 19/20

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2023

Library PC usage by library members = 6,805 hours usage, this is down from 14,000 in 19/20 , this could be due to the number of older model computers that are slow and often breakdown.

Number of visits to library = 59,526, trustees are pleased to see this number has risen by 131% since 19/20 with 59,526 visits this year and that numbers of people attending events has doubled in that same period.

Structure, governance and management

Governing document

Constitution

How the charity is constituted

As a Charitable Incorporated Organisation (CIO) whose only voting members are its charity trustees

Trustee selection and induction methods

Appointed by the Board of Trustees, in full accordance with our constitution. The CIO has procedures for the recruitment, selection, induction and training of trustees and these are fully compliant with Charity Commission guidance.

Organisational structure

The CIO has a Board of Trustees with Seven trustees currently serving, including a Chair and Treasurer. Each trustee and officer serves for a one year period (subject to reappointment) and must be appointed (for one year term) by a resolution passed at a properly convened meeting of the charity trustees. The senior member of staff (Centre Development & Partnership Manager) reports to the trustee Board at regular meetings as well as answering queries or providing other information for trustees via email or telephone. There is one other part time staff member acting as a Support Assistant who reports directly to the Centre Development & Partnership Manager.

Trustees and staff continually review the governance structure in order to better equip the organisation to deliver the work that we are doing now and are going to do in the future. We remain open to recruiting additional trustees to add new skills, perspectives and impetus to the Board.

Risk Management

The CIO has a Risk Management Framework and Policy covering all foreseeable aspects of our operations and of the context within which we operate.

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2023

Relationship with Related Parties and other bodies

The CIO works closely with One Manchester Housing Trust but is entirely independent from it. One Manchester have an active interest in helping The Place at Platt Lane (our Centre, also known as 'The Place') develop and move towards self-sustainability because there are circa 1,500 One Manchester properties in the immediate vicinity; so One Manchester views The Place as a valuable community resource in the middle of one of their key neighbourhoods (and where there is little else in terms of community facilities). For this reason One Manchester has provided both 'in kind' and grant support to the CIO to provide a solid platform from which the CIO has grown its own income streams (via room hire charges) and levered in external grant funding.

We also work closely with Manchester City Council (MCC) as it is the MCC Library Service which underpins our community managed library (CML) offer. MCC provide professional library staff and enable the CML to link seamlessly into the MCC Libraries infrastructure (including rotation of book stock, with members also able to order books on line for delivery to the CML). The CIO sources volunteers to work alongside MCC staff. Working arrangements between MCC and the CIO for the CML are covered by a Service Level Agreement.

Statement of trustees' responsibilities

The trustees are responsible for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources of the period. In preparing financial statements giving a true and fair view the trustees should follow best practice and:


- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy the financial position of the charity and enable them to ensure that the financial statements comply with applicable law and the Constitution. They are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

24.01.24

The trustees report was approved on and signed on their behalf by:

Name Samantha Barber

Signature 

**Independent Examiner's Report to the trustees of
Fallowfield Library & Community Resource Centre**

I report to the trustees on my examination of the accounts of Fallowfield Library & Community Resource Centre (the Trust) for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Paul Cowham

Paul Cowham MA FCA DChA
Green Fish Resource Centre
46 – 50 Oldham Street
Manchester
M4 1LE

25 January 2024

Date.....

Fallowfield Library & Community Resource Centre

Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2023

	Note	Unrestricted funds £	Restricted funds £	Total funds 2023 £	Total funds 2022 £
Income					
Donations and legacies	3	22,178	-	22,178	22,419
Charitable activities	4	62,631	42,002	104,633	96,381
Fees and other income	-	-	-	-	-
Investments	5	-	-	-	-
Total income		84,809	42,002	126,811	118,800
Expenditure					
Charitable activities	6	129,198	27,574	156,772	105,970
Total expenditure		129,198	27,574	156,772	105,970
Net income/(expenditure) for the year	7	(44,389)	14,428	(29,961)	12,830
Transfer between funds		-	-	-	-
Net movement in funds for the year		(44,389)	14,428	(29,961)	12,830
Reconciliation of funds					
Total funds brought forward		142,057	-	142,057	129,227
Total funds carried forward		97,668	14,428	112,096	142,057

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Fallowfield Library & Community Resource Centre

Balance sheet as at 31 March 2023

	Note	2023		2022	
		£	£	£	£
Fixed assets					
Tangible assets	12		18,928		21,550
Total fixed assets			18,928		21,550
Current assets					
Debtors	13	660		3,510	
Cash at bank and in hand		142,946		167,414	
Total current assets		143,606		170,924	
Liabilities					
Creditors: amounts falling due in less than one year	14	(50,438)		(50,417)	
Net current assets/(liabilities)			93,168		120,507
Total assets less current liabilities			112,096		142,057
Net assets			112,096		142,057
Funds of the charity					
Restricted income funds	15		32,536		18,108
Unrestricted income funds	16		79,560		123,949
Total charity funds			112,096		142,057

The notes on pages 12 to 20 form part of these accounts.

Approved by the trustees on 22/1/24 and signed on their behalf by:

Stuart Lynd
Name

Signed



Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2023

1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 section 1A.

Fallowfield Library & Community Resource Centre meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required. No such restatement was required.

c Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. The activities of the charity have been impacted post year end by to the Covid 19 pandemic, for example room hire income has been greatly reduced. However the charity has been successful in attracting additional grant income post year end and also has a healthy level of reserves.

There are no key judgments which the trustees have made which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

d Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

e Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

f Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

g Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

h Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

i Tangible fixed assets

Fixed assets are stated at cost less accumulated depreciation. Individual items costing less than £500 are not capitalised.

Tangible fixed assets are depreciated on a straight line basis over their estimated useful lives as

Asset Category	Annual rate
Leasehold improvements	10%
Office furniture & equipment	20%

l Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

m Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

n Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

o Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

p Pensions

The charity pays contributions to an employee's own scheme which is a Qualifying Workplace Pension Scheme (QWPS).

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2023 (continued)

2 Legal status of the charity

The charity is a Charitable Incorporated Organisation (CIO), registration number 1158360.

3 Income from donations and legacies

	Unrestricted £	Restricted £	Total 2023 £	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2022</i> £
In kind income from One Manchester, centre manager	22,078	-	22,078	22,264	-	22,264
Other donations	100	-	100	155	-	155
Total	22,178	-	22,178	22,419	-	22,419

4 Income from charitable activities

	Unrestricted £	Restricted £	Total 2023 £	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2022</i> £
Grants						
Ambition for Aging	-	-	-	-	500	500
B&Q Foundation	-	4,300	4,300	-	-	-
The Big Life	-	1,499	1,499	-	-	-
Company	-	1,499	1,499	-	-	-
Covid Recovery	-	17,250	17,250	-	17,250	17,250
Fund	-	17,250	17,250	-	17,250	17,250
Forever	-	960	960	-	-	-
Manchester	-	960	960	-	-	-
GMMH Holiday	-	960	960	-	-	-
Hunger	-	-	-	-	150	150
GMMH Wellbeing	-	-	-	-	2,975	2,975
GMP Aris	-	1,471	1,471	-	-	-
MACC Ltd -	-	1,471	1,471	-	-	-
Volunteer funding	-	800	800	-	-	-
MCC - Finance	-	800	800	-	-	-
Shared Service	-	800	800	-	-	-
Centre	20,520	-	20,520	34,245	3,000	37,245
One Manchester	-	9,981	9,981	-	-	-
MCC Work and	-	9,981	9,981	-	-	-
skills team	7,500	-	7,500	-	-	-
Power to Change	-	-	-	20,000	-	20,000
Travis Perkins	-	-	-	-	-	-
Legacy Fund	-	3,991	3,991	-	800	800
Whalley Range	-	3,991	3,991	-	800	800
Community Forum	10,650	-	10,650	5,325	-	5,325
Grants no greater than £500	-	1,750	1,750	-	-	-
Fees from						
Room hire	22,725	-	22,725	11,780	-	11,780
Other fees/income	1,236	-	1,236	356	-	356
Total	62,631	42,002	104,633	71,706	24,675	96,381

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2023 (continued)

5 Investment income

	Unrestricted £	Restricted £	2023 £	Unrestricted £	Restricted £	2022 £
Income from bank deposits	-	-	-	-	-	-
	-	-	-	-	-	-

All of the charity's investment income arises from money held in interest bearing deposit accounts. All investment income is unrestricted.

6 Analysis of expenditure on charitable activities

	Total 2023 £	Total 2022 £
Running the library and community resource centre (charitable activity)		
In kind - centre manager salary and on costs	22,078	22,264
Project/events cost	33,314	11,126
Depreciation	4,560	4,193
Repairs and renewals and equipment	649	2,886
Insurance	1,025	1,003
IT & social media costs	-	959
Professional services	3,287	-
Service charge	49,538	27,489
General office costs	685	896
Training costs	2,780	-
Travel and subsistence	220	-
Volunteer expenses	35	437
Wages and salaries	36,656	33,159
Other costs	1,045	708
Other governance costs		
Independent examination & accountancy	900	850
	156,772	105,970
	2023 £	2022 £
Restricted expenditure	27,574	9,567
Unrestricted expenditure	129,198	96,403
	156,772	105,970

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2023 (continued)

7 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2023	2022
	£	£
Amortisation of intangible assets	4,560	4,193
Independent examiner's remuneration		
- accountancy	450	400
- independent examination	450	450
- Quickbooks support	-	-
	<hr/>	<hr/>

8 Staff costs

The charity one employee during the year. Management was provided by the trustees who received no remuneration.

Staff costs during the year were as follows:

	2023	2022
	£	£
Wages and salaries	33,494	28,829
Social security costs		2,117
Employers pension contributions	135	2,185
Staff expenses and training		28
	<hr/>	<hr/>
	33,629	33,159
	<hr/>	<hr/>

Some of these costs are "in kind" costs. The Centre Development and Partnership Manager is an employee of One Manchester Housing Trust (an independent organisation). 50% of the costs of this individual were donated by One Manchester in the year (2022: 50%). The costs of the other employee of the charity included in the above figure were £11,416 (2022: £10,132).

No employee has employee benefits in excess of £60,000 (2022: Nil).

The average number of staff employed during the period was 1 (2022: 1).

The average full time equivalent number of staff employed during the period was 0.3 (2022: 0.3.)

The key management personnel of the charity comprise the trustees and the Centre Development and Partnership Manager who is not employed by the charity. The total employee benefits of the key management personnel of the charity were £44,156 (2022: £44,156).

9 Trustee remuneration and expenses, and related party transactions

One trustee received remuneration for services to the charity of £1,415 (2022: £735) on the year. This was approved by the trustees. One trustee received any reimbursed travel and website hosting expenses during the year of £196.89 (2022: Nil).

Aggregate donations from related parties were £nil (2022: £nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2022: nil).

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2023 (continued)

10 Government grants

No government grants were received during the year or during the previous year.

11 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

12 Fixed assets: tangible assets

Cost	Leasehold Improvements £	Computers & software £	Fixtures & fittings £	Total
At 1 April 2022	37,190	-	2,669	39,859
Additions	-	-	1,938	1,938
Disposals	-	-	-	-
	<hr/>			
At 31 March	37,190	-	4,607	41,797
	<hr/> <hr/>			
Depreciation				
At 1 April 2022	16,735	-	1,574	18,309
Charge for the year	3,719	-	841	4,560
Disposals	-	-	-	-
	<hr/>			
At 31 March 2023	20,454	-	2,415	22,869
	<hr/> <hr/>			
Net book value				
At 31 March 2023	16,736	-	2,192	18,928
	<hr/> <hr/>			
At 31 March 2022	20,455	-	1,095	21,550
	<hr/> <hr/>			

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2023 (continued)

13 Debtors

	2023 £	2022 £
Trade debtors	660	3,510
Other debtors	-	-
	<hr/>	<hr/>
	660	3,510
	<hr/> <hr/>	<hr/> <hr/>

14 Creditors: amounts falling due within one year

	2023 £	2022 £
Accruals	50,438	50,417
Deferred income	-	-
	<hr/>	<hr/>
	50,438	50,417
	<hr/> <hr/>	<hr/> <hr/>

15 Analysis of movement in restricted funds

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2023 £
Ambition for Aging	-	-	-	-	-
Aris funding	-	1,471	(1,361)	-	110
B&Q Foundation	-	4,300	-	-	4,300
Covid Recovery Fund	13,250	17,250	(17,050)	-	13,450
Friends of Fallowfield - defib	-	250	(250)	-	-
GMMH Wellbeing	1,300	1,499	(2,426)	-	373
MCC Micro Grant	2,758	-	-	-	2,758
MCC - Finance Shared Service Centre NIF	-	-	-	-	-
Travis Perkins Legacy Fund	800	1,680	-	-	2,480
Volunteers Funding	-	800	(327)	-	473
Winter wellbeing fund	-	14,752	(6,160)	-	8,592
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	18,108	42,002	(27,574)	-	32,536
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2023 (continued)

15 Analysis of movement in restricted funds (continued)

Previous reporting period	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2022 £
Ambition for Aging	-	500	(500)	-	-
Covid Recovery Fund	-	17,250	(4,000)	-	13,250
GMMH Hunger Holiday	-	150	(150)	-	-
GMMH Wellbeing	-	2,975	(1,675)	-	1,300
MCC Micro Grant	3,000	-	(242)	-	2,758
MCC - Finance Shared Service	-	3,000	(3,000)	-	-
Travis Perkins Legacy Fund	-	800	-	-	800
	3,000	24,675	(9,567)	-	18,108

The balances on restricted funds are all unexpended grants for the charity's projects. Transfers from restricted funds occur when capital items are purchased and this satisfies the restriction on the funding.

16 Analysis of movement in unrestricted funds

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers £	As at 31 March 2023 £
General fund	87,399	84,809	(124,638)	13,062	60,632
Designated fixed assets	21,550	-	(4,560)	1,938	18,928
Building repair fund	15,000	-	-	(15,000)	-
	123,949	84,809	(124,638)	-	79,560

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2023 (continued)

16 Analysis of movement in unrestricted funds (continued)

Previous reporting period	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers £	Balance as at 31 March 2022 £
General fund	101,553	93,056	(92,210)	(15,000)	87,399
Designated fixed assets	24,674	1,069	(4,193)	-	21,550
Building repair fund	-	-	-	15,000	15,000
	<hr/> 126,227	94,125	(96,403)	-	<hr/> 123,949 <hr/>

Designated fund

Fixed assets These funds represent the net book value of fixed assets which are not considered to be part of free reserves

Building repair fund This is money earmarked to cover future repairs to the building.

17 Analysis of net assets between funds

	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	18,928	-	-	18,928
Net current assets/(liabilities)	74,240	18,928	-	93,168
	<hr/> 93,168	18,928	-	<hr/> 112,096 <hr/>

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01 / 23 / 2024

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FALLOWFIELD LIBRARY & COMMUNITY RESOURCE CENTRE

England & Wales - Charity number 1158360

Accounts

Fallowfield Library & Community Resource Centre

Financial Statements

for the year ended 31st March 2022

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2022

The trustees present their report and unaudited financial statements for the year ended 31st March 2022.

Reference and Administrative Information

Charity name: Fallowfield Library & Community Resource Centre

Other name by which it is known: The Place at Platt Lane

Charity Registration Number: 1158360

Registered Office: The Place at Platt Lane
Fallowfield Library (Ground Floor)
Platt Lane
Fallowfield
Manchester
M14 7FB

Trustees

Trustee Name	Office (if any)	Dates acted
Samantha Barber	Chair	01/04/21 to 31/03/22
Stuart Lynd	Treasurer	01/04/21 to 31/03/22
Zoe Goddard		01/04/21 to 31/03/22
Susanne Martikke		01/04/21 to 31/03/22
Val Bayliss-Brideaux		01/04/21 to 31/03/22
Derek May		01/04/21 to 31/03/22

Principal Staff

Lesley Brereton (Centre Development & Partnership Manager)

Lil Luckham (Support Assistant)

Independent Examiner

Paul Cowham FCA DChA
Green Fish Resource Centre
46 – 50 Oldham Street
Manchester
M4 1LE

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2022

Objectives and activities

Objects

The objects of the CIO are as follows:

- 1) To advance the education of the public in Fallowfield and the surrounding area in particular by the provision of a lending library;
- 2) To further or benefit the residents of Fallowfield, the wider neighbourhood and people visiting the area, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

Activities undertaken for public benefit in relation to objects

Please note: the summary of activities listed below refer to our normal operations, which were disrupted (with some being completely curtailed) throughout early 2021 due to the Covid-19 pandemic and the associated lockdowns and other restrictions. Activities returned as they were allowed within the guidelines but over the year activity was still much reduced from what would be normal delivery.

1. A broad portfolio of activities are normally undertaken for public benefit at our centre ('The Place'), under normal circumstances we are open seven days a week and most evenings too to offer a wide and growing range of socially valuable activities and services;
2. A Community Managed Library service is normally hosted at the premises for 23 hours per week; n.b. the CIO does not deliver this service alone, it is supported by Manchester City Council (MCC) Library Services. Rather the CIO provides a base from which the library can operate and supports the service delivery via volunteers sourced via the CIO (further, we do normally deliver some library sessions on a 'volunteers only' basis.
3. A range of vocational and non-vocational training/education course are normally hosted at the Centre; these are delivered via various accredited training suppliers including Manchester Adult Education Services (MAES). The courses are diverse and include Talk English ESOL courses (via MAES), plus different vocational training courses (via a range of providers);
4. Forever Young' sessions are normally weekly along with a 'Knit & Natter' group – these are over 50's groups established to combat loneliness and social isolation by providing a friendly, accessible, stimulating and supportive environment for older local people;
5. A range of advisory services normally operate from our Centre, these include weekly surgeries by local ward Councillors, 'One Money' Financial Inclusion, Debt & Benefits Advice by a local Housing association and a monthly surgery held here by the local MP;
6. A range of health advice and wellbeing drop in's are held through out the year and we work with Be Well and Buzz to deliver these.

Statement on Trustee regard to the Charity Commission Guidance on Public Benefit

The Trustees of Fallowfield Library & Community Resource Centre hereby confirm that they have taken full regard of the guidance on public benefit issued by the Charity Commission when exercising any powers or duties to which the guidance is relevant. In particular, the Trustees believe that the list of activities detailed above show complete accordance and compliance with such guidance 'and are all examples of furthering the charity's purpose (as defined in its objects described above) for the public benefit.

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2022

Contribution by Volunteers

Many of our normal activities are supported by volunteers, principal amongst these being our Community Managed Library (CML) service, which could not function without volunteers.

Because of our closure followed by restrictions, most aspects of volunteering were adversely affected, with Library volunteering reduced to 14 weeks of operation at 2 days (5 hours each) per week. Before restrictions were relaxed allowing us to return to normal service This gave a total of 2904 volunteer hours contributed by 14 volunteers.

Statement on Grant making

The CIO has no policy on grant making as this does not form part of its current or planned future activity.

Financial Review and Reserves Policy

Given the events of the pandemic it was fortunate that the CIO entered the 2021/22 finance year with a comfortable level of reserves, totalling £101,553 and representing 16 months' worth of unrestricted spend (based on historical running costs). As reported in last year's Trustees Annual Report, The Place closed to the public on 21/03/20 because of the coronavirus pandemic with the trustees recognising at that time that there was a lot of uncertainty around the ongoing Covid 19 pandemic, including the financial implications of our closure. Trustees considered that the healthy level of reserves at the first of April 2021 were important to ensure the charity was able to continue as a going concern and be able to weather the challenges presented by the pandemic.

Under normal (i.e. pre-pandemic) circumstances, the CIO's main and virtually sole source of self-generated income is from room hire charges paid by organisations who hire space to deliver activities at our Centre (The Place). However, our enforced temporary closure and slow opening back up processes in line with Covid Guidelines saw room hire income this finance year much reduced. Our preferred trading model is based on generating income from both external grant funders and room hire, with our long term aspiration being to move towards self-generating an increasing proportion of our overall income via room hire charges. Until now this strategy was working as we have generated an ever increasing proportion of overall income from room hire each year since our inception. We are still currently building the room hire back up and envision reaching pre pandemic levels in 22/23.

The combination of our success in securing emergency grant funding, together with the flexibility and understanding of our existing (pre-pandemic) funders, enabled us to ride out the 2020/21 and early 21/22 years in a sound financial condition.

However, had we not been as successful with our external funding procurement we would have been entirely reliant on our reserves for our survival. This has also reinforced our belief that we should continue with our mixed economy model of generating our own income from room hire whilst also seeking grant funding towards our core costs. Our view is that this approach spreads our risks should either be compromised (e.g. as room hire income has been due to the pandemic); whilst access to grant funding, either core or emergency, in an extremely competitive environment, can never be guaranteed.

Trustees feel that maintaining a higher level of reserves than might be considered normal for the sector is a sensible strategy going forward. The pandemic has taught us to plan for the unexpected, and we consider it too risky to rely on access to emergency grant funding for reasons explored above.

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2022

Previously, the CIO's Reserves Policy was to have sufficient unrestricted and free reserves as a contingency to initially cover twelve months of operations in the absence of any external funding or other income, this being based on historical running costs calculations (i.e. Annual Service Charge payable to Manchester City Council, or MCC; employment costs associated to Support Assistant post; and insurances and other sundry costs). However, as reported last year, the CIO is also now responsible for paying 50% of the annual costs of employing the Centre Development & Partnership Manager. Prior to last finance year 2019/20, the full employment costs of this post have been borne by One Manchester (salary plus on costs) with no recharge to the CIO, but the 50% contribution now applies on an annual basis (see 'Relationship with Related Parties and other bodies' on page 7 below and Note 3 accompanying the financial accounts). Further, this arrangement is likely to be confirmed as part of a Service Level Agreement (SLA) to be developed in 2022/23 detailing all the arrangements and responsibilities of each party (i.e. the CIO and One Manchester).

Therefore, the CIO Board is mindful of the need to retain a higher level of free reserves to accommodate for this increase in costs going forward. Taken in combination with our policy to build up reserves to provide a medium to longer term buffer against large scale/longer term contingencies (with the pandemic being an obvious example), trustees consider it prudent to build up and retain a minimum of 18 months' worth of running costs as a free reserve going forward. At 31/03/22 our reserves stood at £87,399, representing approximately 11 months' worth of running costs.

Core funding secured in 2021/22

- MCC's 'Our Manchester' Voluntary & Community Sector (OMCVS) Grant (£20,000 in 2021/22 = 1 year extension to initial three year grant
- Power to change Community renewal fund Grant £20,000
- Expanded additional Restrictions Grant £9,245 one year grant from MCC
- Grant (£10,650 in 2021/22 as the second part of £21,300 over two years
- MCC's Manchester Work Club Grant (£5,000 as a one year allocation for 2021/22 only).

Total for the year £64,895

In addition, the CIO also successfully bid for a total of £21,961 in project funding to support various initiatives as part of our community support programme. As far as CIO finances are concerned, this was 'money in - money out' with 100% of this funding going to support activities with nothing being retained by the CIO.

Please note: the CIO neither holds any investments nor has any current plans to do so; therefore we currently have no investments policy.

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2022

Achievements and Performance

Achievements

1. Following the Covid pandemic and the restrictions put upon the charity during that time we have been able to bring back services as they were allowed and are now running a near normal timetable of events.
2. For the third successive year, the CIO was able to contribute 50% towards the full employment costs of the Centre Development & Partnership Manager post (salary plus on costs), prior to 2019/20 these costs had previously been 100% covered by One Manchester;
3. The above reflects the continuing financial stability of the CIO and prepares the ground for the future when the CIO may be solely responsible for recruiting and paying a replacement development manager.
4. The CIO was successful in securing Funding totalling £86,856
5. In terms of core funding during 2021/22, the CIO also secured the following: £20,000 from 'Our Manchester' Voluntary & Community Sector Grant; MCC Manchester Work Club funding of £5,000 and £10,650 from the OPeNS grant administered by Manchester Health & Care Commissioning; with an additional £9,245 from the additional restrictions grant
6. The core funding grants above also demonstrate tremendous local buy in to what we do at The Place. This is pleasing because it continues to show recognition of the fact that we do have a hugely positive impact on our neighbourhood and community and local funders are therefore willing to invest in our facility and activities;
7. Trustees, staff and volunteers of the CIO wish to place on record their thanks and appreciation to all the funders listed above

Performance

Inevitably, the year was still affected by the Covid-19 pandemic, with The Place having closed to the public during the early part of 2022 was still subject to restrictions when it was possible to start to open up within the guidelines

The Place is a vibrant community hub, hosting a wide range of activities and services to support local people regarding their wellbeing (physical and mental), learning, education, skills, employability and culture. Beneficiaries include everyone from preschool age children through to the older members of the community, and from all ethnic and ability backgrounds. We support all our local people, including those who are unemployed, low skilled, financially excluded, socially isolated, or suffering from poor mental or physical health; together with people who want to take up new hobbies or learn new skills and those wishing to meet others. Over the last year we have built the activity back up and there are currently 30 separate activities and services operating from The Place, including: Credit Union, Food Bank, several commissioned health support initiatives, Advice & Advocacy Support Surgeries (including, MP Surgery, local Councillor drop in, debt & benefit advice), mental health support, ESOL classes, a Community Choir and a Community Library service amongst many others.

[News \(theplacefallowfield.co.uk\)](https://theplacefallowfield.co.uk)

Further, the information in the social media links below highlights the great work that went on at The Place to support our community over the year and in particular during the lockdown periods:

[The Place at Platt Lane | Facebook](#)

However, despite the various lockdowns and our general closure for much of the year, and severe limitations on numbers and activities when we were able to deliver a phased reopening (always in full accordance with government rules and guidelines), some of our 'normal' activities did take place albeit in reduced or amended format.

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2022

The activities that did take place are listed below:

Activities, Courses and Services hosted/delivered at The Place:

1. The Community Managed Library (CML) that we operate in partnership with MCC Libraries is normally open 23 hours a week. After an period of being closed in 2020 due to the pandemic the library initially reopened on a reduced hours basis delivering library services for 10 hours a week over 2 days 10am to 3pm on Mondays and Wednesday. This continued until July 2021 when the restrictions started to relax

The service operated under strict hygiene (e.g. mandatory sanitizer and face masks) with restrictions on numbers (to comply with social distancing rules). A full breakdown of library usage statistics and visitor numbers is given below, inevitably these are massively down on the figures for earlier years but alternative channels of engagement via electronic books (i.e. Borrowbox) did enable more people to loan books than would otherwise have been possible;

2. Trinity Church held their weekly service each Sunday morning 9.00am-12.00 noon from 26/07/20, although this was during lockdown they were allowed under the exemptions for places of worship and under very strict hygiene and social distancing conditions. They also offered a quiet space for private prayer, with strict limits on numbers, on Sunday afternoons during the second lockdown.

4. Work Club sessions ran each Tuesday 9.30pm-4.00pm from 16/02/21 until year end; this operated on an appointment basis to ensure strict limits on numbers for social distancing reason. Prior to this, support had been provided remotely to jobseekers via email, telephone and Zoom;

3. South Manchester Credit Union operated a much reduced and strictly controlled service from The Place each Thursday morning 10.00am-1.00pm from throughout the operative period.

Please note: most other services that normally operate from The Place provided support remotely throughout the year, including: Self Help Services (a mental health support charity); Citizen's Advice Manchester; One Money' Debt Advice/Financial Inclusion service; MoreLife weight management; Be Well social prescribing and one to one support, amongst others. Further, although neither Fallowfield & Withington Foodbank nor Healthy Me Healthy Communities (our partner in our Community Grocer) operated their normal service at The Place, both continued to work with us as part of the Fallowfield versus Coronavirus initiative, and brought considerable and highly relevant expertise to the joint effort to get emergency food supplies to people in need.

Community Outreach Library (01/04/20 – 31/03/21)

Owing to the limited opening of the CML, the figures presented below are still down on previous years. Given the circumstances, however there was an immediate upswing in usage as soon as restrictions we relaxed.

Physical Books issued = 5,985

E-Format Books issues (eBooks and eAudio books) = 3,523

Total loans = 9,508

Active Members (borrowed books or used PCs) = 1,472

Additional Borrowbox members (e-format) = 377

Total members = 1,849

Library PC usage by library members = 4,182hours usage

Number of visits to library = 24,890

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2022

Structure, governance and management

Governing document

Constitution

How the charity is constituted

As a Charitable Incorporated Organisation (CIO) whose only voting members are its charity trustees

Trustee selection and induction methods

Appointed by the Board of Trustees, in full accordance with our constitution. The CIO has procedures for the recruitment, selection, induction and training of trustees and these are fully compliant with Charity Commission guidance.

Organisational structure

The CIO has a Board of Trustees with six trustees currently serving, including a Chair and Treasurer. Each trustee and officer serves for a one year period (subject to reappointment) and must be appointed (for one year term) by a resolution passed at a properly convened meeting of the charity trustees. The senior member of staff (Centre Development & Partnership Manager) reports to the trustee Board at regular meetings as well as answering queries or providing other information for trustees via email or telephone. There is one other part time staff member acting as a Support Assistant who reports directly to the Centre Development & Partnership Manager.

Trustees and staff continually review the governance structure in order to better equip the organisation to deliver the work that we are doing now and are going to do in the future. We remain open to recruiting additional trustees to add new skills, perspectives and impetus to the Board.

Risk Management

The CIO has a Risk Management Framework and Policy covering all foreseeable aspects of our operations and of the context within which we operate.

Relationship with Related Parties and other bodies

The CIO works closely with One Manchester Housing Trust but is entirely independent from it. One Manchester have an active interest in helping The Place at Platt Lane (our Centre, also known as 'The Place') develop and move towards self-sustainability because there are circa 1,500 One Manchester properties in the immediate vicinity; so One Manchester views The Place as a valuable community resource in the middle of one of their key neighbourhoods (and where there is little else in terms of community facilities). For this reason One Manchester has provided both 'in kind' and cash support to the CIO to provide a solid platform from which the CIO has grown its own income streams (via room hire charges) and levered in external grant funding.

We also work closely with Manchester City Council (MCC) as it is the MCC Library Service which underpins our community managed library (CML) offer. MCC provide professional library staff and enable the CML to link seamlessly into the MCC Libraries infrastructure (including rotation of book stock, with members also able to order books on line for delivery to the CML). The CIO sources volunteers to work alongside MCC staff. Working arrangements between MCC and the CIO for the CML are covered by a Service Level Agreement.

**Fallowfield Library & Community Resource Centre Report of the trustees
for the year ended 31 March 2022**

Statement of trustees' responsibilities

The trustees are responsible for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources of the period. In preparing financial statements giving a true and fair view the trustees should follow best practice and:


- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy the financial position of the charity and enable them to ensure that the financial statements comply with applicable law and the Constitution. They are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

01 / 23 / 2023

The trustees report was approved on and signed on their behalf by:

Name Samantha Barber
.....

Signature 
.....

**Independent Examiner's Report to the trustees of
Fallowfield Library & Community Resource Centre**

I report to the trustees on my examination of the accounts of Fallowfield Library & Community Resource Centre (the Trust) for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Paul Cowham

Paul Cowham MA FCA DChA
Green Fish Resource Centre
46 – 50 Oldham Street
Manchester
M4 1LE

01 / 23 / 2023

Date.....

Fallowfield Library & Community Resource Centre

Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2022

	Note	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Total funds 2021 £
Income					
Donations and legacies	3	22,419	-	22,419	24,770
Charitable activities	4	71,706	24,675	96,381	105,418
Fees and other income	-	-	-	-	-
Investments	5	-	-	-	-
Total income		94,125	24,675	118,800	130,188
Expenditure					
Charitable activities	6	96,403	9,567	105,970	111,557
Total expenditure		96,403	9,567	105,970	111,557
Net income/(expenditure) for the year	7	(2,278)	15,108	12,830	18,631
Transfer between funds		-	-	-	-
Net movement in funds for the year		(2,278)	15,108	12,830	18,631
Reconciliation of funds					
Total funds brought forward		129,227	-	129,227	110,596
Total funds carried forward		126,949	15,108	142,057	129,227

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Fallowfield Library & Community Resource Centre

Balance sheet as at 31 March 2022

	Note	2022		2021	
		£	£	£	£
Fixed assets					
Tangible assets	12		21,550		24,674
Total fixed assets			21,550		24,674
Current assets					
Debtors	13	3,510		3,600	
Cash at bank and in hand		167,414		150,094	
Total current assets		170,924		153,694	
Liabilities					
Creditors: amounts falling due in less than one year	14	(50,417)		(49,141)	
Net current assets/(liabilities)			120,507		104,553
Total assets less current liabilities			142,057		129,227
Net assets			142,057		129,227
Funds of the charity					
Restricted income funds	-		18,108		3,000
Unrestricted income funds	17		123,949		126,227
Total charity funds			142,057		129,227

The notes on pages 12 to 20 form part of these accounts.

Approved by the trustees on 01 / 23 / 2023 and signed on their behalf by:

Stuart Lynd

Name

Signed



1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 section 1A.

Fallowfield Library & Community Resource Centre meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required. No such restatement was required.

c Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. The activities of the charity have been impacted post year end by to the Covid 19 pandemic, for example room hire income has been greatly reduced. However the charity has been successful in attracting additional grant income post year end and also has a healthy level of reserves.

There are no key judgments which the trustees have made which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

Notes to the accounts for the year ended 31 March 2022 (continued)

d Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

e Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

f Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

g Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2022 (continued)

h Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

i Tangible fixed assets

Fixed assets are stated at cost less accumulated depreciation. Individual items costing less than £500 are not capitalised.

Tangible fixed assets are depreciated on a straight line basis over their estimated useful lives as

Asset Category	Annual rate
Leasehold improvements	10%
Office furniture & equipment	20%

l Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

m Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

n Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

o Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

p Pensions

The charity pays contributions to an employee's own scheme which is a Qualifying Workplace Pension Scheme (QWPS).

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2022 (continued)

2 Legal status of the charity

The charity is a Charitable Incorporated Organisation (CIO), registration number 1158360.

3 Income from donations and legacies

	Unrestricted £	Restricted £	Total 2022 £	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2021</i> £
In kind income from						
One Manchester, centre manager	22,264	-	22,264	<i>22,101</i>	-	<i>22,101</i>
Other donations	155	-	155	<i>2,669</i>	-	<i>2,669</i>
Total	22,419	-	22,419	<i>24,770</i>	-	<i>24,770</i>

4 Income from charitable activities

	Unrestricted £	Restricted £	Total 2022 £	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2021</i> £
Grants						
Ambition for Aging	-	500	500	-	-	-
Covid Recovery	-	17,250	17,250	-	-	-
Fund	-	-	-	-	-	-
GMMH Holiday	-	150	150	-	-	-
Hunger	-	2,975	2,975	-	-	-
GMMH Wellbeing	-	-	-	-	-	-
HMRC - JRS	-	-	-	-	1,987	1,987
MCC - Corporate	-	-	-	13,000	-	13,000
MCC - Finance						
Shared Service						
Centre	34,245	3,000	37,245	5,000	3,500	8,500
One Manchester	-	-	-	-	2,000	2,000
MCC Our Mcr VCS						
Grant	-	-	-	10,000	-	10,000
MCC - NIF	-	-	-	-	4,291	4,291
Forever						
Manchester	-	-	-	300	4,200	4,500
We Love						
Manchester	-	-	-	-	3,865	3,865
National Lottery						
Community Fund	-	-	-	17,500	-	17,500
Power to Change	20,000	-	20,000	-	-	-
Retail, Leisure and						
Hospitality	-	-	-	25,000	-	25,000
Travis Perkins						
Legacy Fund	-	800	800	-	-	-
Whalley Range						
Community Forum	5,325	-	5,325	10,650	-	10,650
Fees from						
Room hire	11,780	-	11,780	4,125	-	4,125
Other fees/income	356	-	356	-	-	-
Total	71,706	24,675	96,381	<i>85,575</i>	<i>19,843</i>	<i>105,418</i>

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2022 (continued)

5 Investment income

	Unrestricted £	Restricted £	2022 £	Unrestricted £	Restricted £	2021 £
Income from bank deposits	-	-	-	-	-	-
	-	-	-	-	-	-

All of the charity's investment income arises from money held in interest bearing deposit accounts. All investment income is unrestricted.

6 Analysis of expenditure on charitable activities

	Total 2022 £	Total 2021 £
Running the library and community resource centre (charitable activity)		
In kind - centre manager salary and on costs	22,264	22,101
Project/events cost	11,126	17,456
Depreciation	4,193	4,039
Repairs and renewals and equipment	2,886	3,524
Insurance	1,003	973
IT & social media costs	959	419
Service charge	27,489	28,291
General office costs	896	679
Volunteer expenses	437	-
Wages and salaries	33,159	32,009
Other costs	708	966
Other governance costs		
Independent examination & accountancy	850	1,100
	105,970	111,557
	2022 £	2021 £
Restricted expenditure	9,567	17,371
Unrestricted expenditure	96,403	94,186
	105,970	111,557

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2022 (continued)

7 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2022	2021
	£	£
Amortisation of intangible assets	4,193	4,039
Independent examiner's remuneration		
- accountancy	400	400
- independent examination	450	450
- Quickbooks support	-	250
	4,043	4,939

8 Staff costs

The charity one employee during the year. Management was provided by the trustees who received no remuneration.

Staff costs during the year were as follows:

	2022	2021
	£	£
Wages and salaries	28,829	43,762
Social security costs	2,117	3,621
Employers pension contributions	2,185	6,566
Staff expenses and training	28	104
	33,159	54,053

Some of these costs are "in kind" costs. The Centre Development and Partnership Manager is an employee of One Manchester Housing Trust (an independent organisation). 50% of the costs of this individual were donated by One Manchester in the year (2021: 50%). The costs of the other employee of the charity included in the above figure were £10,132 (2021: £9,898).

No employee has employee benefits in excess of £60,000 (2021: Nil).

The average number of staff employed during the period was 1 (2021: 1).

The average full time equivalent number of staff employed during the period was 0.3 (2021: 0.3.)

The key management personnel of the charity comprise the trustees and the Centre Development and Partnership Manager who is not employed by the charity. The total employee benefits of the key management personnel of the charity were £44,156 (2021: £40,553).

9 Trustee remuneration and expenses, and related party transactions

One trustee received remuneration for services to the charity of £735 (2021: £135) on the year. This was approved by the trustees. Neither the trustees nor any persons connected with them received any reimbursed expenses during the year (2021: Nil).

Aggregate donations from related parties were £nil (2021: £nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2021: nil).

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2022 (continued)

10 Government grants

No government grants were received during the year or during the previous year.

11 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

12 Fixed assets: tangible assets

Cost	Leasehold Improvements £	Computers & software £	Fixtures & fittings £	Total
At 1 April 2021	37,190	-	1,600	38,790
Additions	-	-	1,069	1,069
Disposals	-	-	-	-
	<hr/>			
At 31 March	37,190	-	2,669	39,859
	<hr/>			
Depreciation				
At 1 April 2021	13,016	-	1,100	14,116
Charge for the year	3,719	-	474	4,193
Disposals	-	-	-	-
	<hr/>			
At 31 March 2022	16,735	-	1,574	18,309
	<hr/>			
Net book value				
At 31 March 2022	20,455	-	1,095	21,550
	<hr/>			
At 31 March 2021	24,174	-	500	24,674
	<hr/>			

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2022 (continued)

13 Debtors

	2022 £	2021 £
Trade debtors	3,510	3,600
Other debtors	-	-
	<hr/>	<hr/>
	3,510	3,600
	<hr/> <hr/>	<hr/> <hr/>

14 Creditors: amounts falling due within one year

	2022 £	2021 £
Accruals	50,417	29,141
Deferred income	-	20,000
	<hr/>	<hr/>
	50,417	49,141
	<hr/> <hr/>	<hr/> <hr/>

15 Analysis of movement in restricted funds

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2022 £
Ambition for Aging	-	500	(500)	-	-
Covid Recovery Fund	-	17,250	(4,000)	-	13,250
GMMH Hunger Holiday	-	150	(150)	-	-
GMMH Wellbeing	-	2,975	(1,675)	-	1,300
MCC Micro Grant	3,000	-	(242)	-	2,758
MCC - Finance Shared Service Centre NIF	-	3,000	(3,000)	-	-
Travis Perkins Legacy Fund	-	800	-	-	800
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	3,000	24,675	(9,567)	-	18,108
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Previous reporting period	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2021 £
HMRC - JRS	-	1,987	(1,987)	-	-
MCC - NIF	528	1,291	(1,819)	-	-
MCC Micro Grant	-	3,000	-	-	3,000
MCC - Finance Shared Service	-	3,500	(3,500)	-	-
One Manchester	-	2,000	(2,000)	-	-
Forever Manchester	-	4,200	(4,200)	-	-
We love Manchester	-	3,865	(3,865)	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

528	19,843	(17,371)	-	3,000
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The balances on restricted funds are all unexpended grants for the charity's projects. Transfers from restricted funds occur when capital items are purchased and this satisfies the restriction on the funding.

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2022 (continued)

17 Analysis of movement in unrestricted funds

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers £	As at 31 March 2022 £
General fund	101,553	93,056	(92,210)	(15,000)	87,399
Designated fixed assets	24,674	1,069	(4,193)	-	21,550
Building repair fund	-	-	-	15,000	15,000
	126,227	94,125	(92,210)	-	123,949

Previous reporting period	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	Balance as at 31 March 2021 £
General fund	81,355	110,345	(90,147)	-	101,553
Designated fixed assets	28,713	-	(4,039)	-	24,674
Building repair fund	-	-	-	-	-
	110,068	110,345	(94,186)	-	126,227

Designated
Fixed assets These funds represent the net book value of fixed assets which are not considered to be part of free reserves

18 Analysis of net assets between funds

	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	21,550	-	-	21,550
Net current assets/(liabilities)	83,957	36,550	-	120,507
Total	105,507	36,550	-	142,057

FALLOWFIELD LIBRARY & COMMUNITY RESOURCE CENTRE

England & Wales - Charity number 1158360

Accounts

Fallowfield Library & Community Resource Centre

Financial Statements

for the year ended 31st March 2021

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2021

The trustees present their report and unaudited financial statements for the year ended 31st March 2021.

Reference and Administrative Information

Charity name: Fallowfield Library & Community Resource Centre

Other name by which it is known: The Place at Platt Lane

Charity Registration Number: 1158360

Registered Office: The Place at Platt Lane
Fallowfield Library (Ground Floor)
Platt Lane
Fallowfield
Manchester
M14 7FB

Trustees

Trustee Name	Office (if any)	Dates acted
Samantha Barber	Chair	01/04/20 to 31/03/21
Stuart Lynd	Treasurer	01/04/20 to 31/03/21
Zoe Goddard		01/04/20 to 31/03/21
Derek May		01/04/20 to 31/03/21
Susanne Martikke		01/04/20 to 31/03/21
Val Bayliss-Brideaux		01/04/20 to 31/03/21
Grace Fletcher-Hackwood		01/04/20 to 20/03/20

Principal Staff

Rob Willis (Centre Development & Partnership Manager)

Lil Luckham (Support Assistant)

Independent Examiner

Paul Cowham FCA DChA
Green Fish Resource Centre
46 – 50 Oldham Street
Manchester
M4 1LE

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2021

Objectives and activities

Objects

The objects of the CIO are as follows:

- 1) To advance the education of the public in Fallowfield and the surrounding area in particular by the provision of a lending library;
- 2) To further or benefit the residents of Fallowfield, the wider neighbourhood and people visiting the area, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

Activities undertaken for public benefit in relation to objects

Please note: the summary of activities listed below refer to our normal operations, which were severely disrupted (with most being completely curtailed) from 21/03/20 onwards and throughout 2020/21 due to the Covid-19 pandemic and the associated lockdowns and other restrictions. This is explained in greater detail in the 'Performance' section on pages 5-7, together with details of how we responded to repurpose ourselves as the local community support hub for Fallowfield.

1. A broad portfolio of activities are normally undertaken for public benefit at our centre ('The Place'), under normal circumstances we are open seven days a week and most evenings too to offer a wide and growing range of socially valuable activities and services;
2. A Community Managed Library service is normally hosted at the premises for 23 hours per week; n.b. the CIO does not deliver this service alone, it is supported by Manchester City Council (MCC) Library Services. Rather the CIO provides a base from which the library can operate and supports the service delivery via volunteers sourced via the CIO (further, we do normally deliver some library sessions on a 'volunteers only' basis and plan to return to and extend these in future);
3. A range of vocational and non-vocational training/education course are normally hosted at the Centre; these are delivered via various accredited training suppliers including Manchester Adult Education Services (MAES). The courses are diverse and include Talk English ESOL courses (via MAES), plus different vocational training courses (via a range of providers);
4. Two separate 'Forever Young' sessions are normally offered per week plus a weekly 'Knit & Natter' group – these are over 50's groups established to combat loneliness and social isolation by providing a friendly, accessible, stimulating and supportive environment for older local people;
5. A range of advisory services normally operate from our Centre, these include weekly surgeries by local ward Councillors, Citizen's Advice Bureau, 'One Money' Financial Inclusion, Debt & Benefits Advice by a local Housing association and a monthly surgery held here by the local MP;
6. A weekly Community Grocer normally operates each Friday morning to alleviate food poverty, prevent food wastage and provide a focal point for community cohesion; Fallowfield & Withington Food Bank normally operate their busiest local distribution centre from The Place each Wednesday; South Manchester Credit Union normally operate a collection and advice point at The Place each Thursday and Saturday morning.

Statement on Trustee regard to the Charity Commission Guidance on Public Benefit

The Trustees of Fallowfield Library & Community Resource Centre hereby confirm that they have taken full regard of the guidance on public benefit issued by the Charity Commission when exercising any powers or duties to which the guidance is relevant. In particular, the Trustees believe that the list of activities detailed above show complete accord and compliance with such guidance 'and are all examples of furthering the charity's purpose (as defined in its objects described above) for the public benefit.

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2021

Contribution by Volunteers

Many of our normal activities are supported by volunteers, principal amongst these being our Community Managed Library (CML) service, which could not function without volunteers. Because of our closure followed by restrictions, most aspects of volunteering were adversely affected, with Library volunteering reduced to 24 weeks of operation at 2 days (5 hours each) per week. This gave a total of 240 volunteer hours contributed by 10 volunteers. In addition, the emergency response hub and associated projects benefitted from 12 volunteers contributing a total of 2,236 volunteer hours.

Statement on Grant making

The CIO has no policy on grant making as this does not form part of its current or planned future activity.

Financial Review and Reserves Policy

Given subsequent events it was fortunate that the CIO entered the 2020/21 finance year with a significant level of reserves, totalling £81,355 and representing 11 months' worth of unrestricted spend (based on historical running costs). As reported in last year's Trustees Annual Report, The Place closed to the public on 21/03/20 because of the coronavirus pandemic with the trustees recognising at that time that there was a lot of uncertainty around the ongoing Covid 19 pandemic, including the financial implications of our closure. Trustees considered that the healthy level of reserves at 31 March 2020 were important to ensure the charity was able to continue as a going concern and be able to weather the challenges presented by the pandemic.

Under normal (i.e. pre-pandemic) circumstances, the CIO's main and virtually sole source of self-generated income is from room hire charges paid by organisations who hire space to deliver activities at our Centre (The Place). However, our enforced temporary closure saw room hire income this finance year plummet to practically zero. For context, in 2019/20 we generated over £34,000 from room hire and had expected this to increase to at least £40,000 in 2020/21 before Covid 19 intervened. Our preferred trading model is based on generating income from both external grant funders and room hire, with our long term aspiration being to move towards self-generating an increasing proportion of our overall income via room hire charges. Until now this strategy was working as we have generated an ever increasing proportion of overall income from room hire each year since our inception.

We have been fortunate in the immediate term in securing emergency funding support from a number of sources (see below for more details) to help bridge this gap, plus our existing core funders continued to fund us despite the fact that our normal funded activities had to cease. Trustees and staff of the CIO wish to record their appreciation and gratitude for the tremendous understanding and flexibility shown by these funders. The following quotes from the Our Manchester Voluntary & Community Sector grant team being symptomatic of their recognition of how we repurposed ourselves to provide emergency support to our community:

"Firstly can we thank you all for your continued efforts to support residents and communities in the city, including some of those that are most vulnerable at this extremely difficult and challenging time. We know a lot of groups have now closed their buildings or reduced their offer but are continuing to deliver critical services remotely wherever possible and have been adapting services to meet the constantly changing demands of their service users. We applaud you for all your continued efforts". (from just after the first lockdown).

"Over the summer, we have seen the first tentative steps of reopening or part-opening of local provision, and the strengthening of offers that you have adapted and are carrying forward with service users". (from later in the year).

The combination of our success in securing emergency grant funding, together with the flexibility and understanding of our existing (pre-pandemic) funders, enabled us to ride out the 2020/21 year in a

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2021

sound financial condition. However, had we not been as successful with our external funding procurement we would have been entirely reliant on our reserves for our survival. This has also reinforced our belief that we should continue with our mixed economy model of generating our own income from room hire whilst also seeking grant funding towards our core costs. Our view is that this approach spreads our risks should either be compromised (e.g. as room hire income has been due to the pandemic); whilst access to grant funding, either core or emergency, in an extremely competitive environment, can never be guaranteed.

Considering the above, and given recent events which have exposed many VCS sector organisations to significant risk of insolvency (largely due to them having insufficient reserves), trustees feel that maintaining a higher level of reserves than might be considered normal for the sector is a sensible strategy going forward. The pandemic has taught us to plan for the unexpected, and we consider it too risky to rely on access to emergency grant funding for reasons explored above.

Previously, the CIO's Reserves Policy was to have sufficient unrestricted and free reserves as a contingency to initially cover twelve months of operations in the absence of any external funding or other income, this being based on historical running costs calculations (i.e. Annual Service Charge payable to Manchester City Council, or MCC; employment costs associated to Support Assistant post; and insurances and other sundry costs). However, as reported last year, the CIO is also now responsible for paying 50% of the annual costs of employing the Centre Development & Partnership Manager. Prior to last finance year 2019/20, the full employment costs of this post have been borne by One Manchester (salary plus on costs) with no recharge to the CIO, but the 50% contribution now applies on an annual basis (see 'Relationship with Related Parties and other bodies' on page 7 below and Note 3 accompanying the financial accounts). Further, this arrangement is likely to be confirmed as part of a Service Level Agreement (SLA) to be developed in 2021/22 detailing all the arrangements and responsibilities of each party (i.e. the CIO and One Manchester).

Therefore, the CIO Board is mindful of the need to retain a higher level of free reserves to accommodate for this increase in costs going forward. Taken in combination with our policy to build up reserves to provide a medium to longer term buffer against large scale/longer term contingencies (with the pandemic being an obvious example), trustees consider it prudent to build up and retain a minimum of 18 months' worth of running costs as a free reserve going forward. At 31/03/21 our reserves stood at £101,553, representing approximately 17 months' worth of running costs.

Core funding secured in 2020/21 (£38,650 total)

- MCC's 'Our Manchester' Voluntary & Community Sector (OMCVS) Grant (£20,000 in 2020/21 as the third part of £60,000 over three years to 2020/21);
- Manchester Health & Care Commissioning's Older Persons Neighbourhood Support (OPeNS) Grant (£10,650 in 2020/21 as the first part of £21,300 over two years to 2021/22);
- MCC's Manchester Work Club Grant (£8,000 as a one year allocation for 2020/21 only).

Emergency funding secured in 2020/21 (£42,800 total - one year only)

- Retail, Hospitality & Leisure Grant £25,000;
- National Lottery Community Fund £17,500;
- Forever Manchester Community Centre Fund £300.

In addition, the CIO also successfully bid for a total of **£14,855** in project funding to support various initiatives as part of our community support programme in response to the pandemic and lockdowns (see 'Achievements and Performance' section below for details). As far as CIO finances are concerned, this was 'money in - money out' with 100% of this funding going to support activities with nothing being retained by the CIO.

Please note: the CIO neither holds any investments nor has any current plans to do so; therefore we currently have no investments policy.

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2021

Achievements and Performance

Achievements

1. Following closure to the general public and the cessation of our normal range of activities and services, The Place was able to repurpose extremely quickly and effectively to act as the local emergency response hub and the lead partner in the 'Fallowfield versus Coronavirus' community mutual aid partnership group;
2. The above saw The Place acting as the base and fulcrum of the local emergency response initiative, working with a range of partners to support those in need locally;
3. For the second successive year, the CIO was able to contribute 50% towards the full employment costs of the Centre Development & Partnership Manager post (salary plus on costs), prior to 2019/20 these costs had previously been 100% covered by One Manchester;
4. The above reflects the continuing financial stability of the CIO and prepares the ground for the future when the CIO may be solely responsible for recruiting and paying a replacement when the current postholder eventually retires;
5. The CIO was successful in securing £42,800 in emergency funding (the majority from the central government's Retail, Hospitality & Leisure Grant and the National Lottery Community Fund); this more than offset the loss of circa £40,000 in lost room hire income due to the closure of our facility to the public;
6. In terms of core funding during 2020/21, the CIO also secured the following: £20,000 from 'Our Manchester' Voluntary & Community Sector Grant; MCC Manchester Work Club funding of £8,000 and £10,650 from the OPeNS grant administered by Manchester Health & Care Commissioning;
7. The three core funding grants above also demonstrate tremendous local buy in to what we do at The Place. This is pleasing because it shows recognition of the fact that we do have a huge positive impact on our neighbourhood and community and local funders are therefore willing to invest in our facility and activities;
8. In order to resource the emergency response hub and associated activities the CIO also successfully bid for the following local grants: Forever Manchester £4,200; Neighbourhood Investment Fund (NIF) grant £3,500; One Manchester Holiday Hunger grant £2,000; a further NIF grant of £1,290; and two grants from We Love Manchester totalling £3,865
9. Trustees, staff and volunteers of the CIO wish to place on record their thanks and appreciation to all the funders listed above

Performance

Inevitably, the entire year was dominated by the Covid-19 pandemic, with The Place having closed to the public on 21/03/20 and either remaining completely closed to the public or subject to severe restrictions and constraints throughout the entire 2020/21 year.

However, despite this necessary and enforced closure, which inevitably curtailed our normal range of activities and services, rather than just accepting the situation and doing nothing, we believe that the CIO, its trustees, staff and wonderful volunteers really stepped up to the plate to support our local community when they really needed us.

Under normal circumstances The Place is a vibrant community hub, hosting a wide range of activities and services to support local people regarding their wellbeing (physical and mental), learning, education, skills, employability and culture. Beneficiaries include everyone from preschool age children through to the older members of the community, and from all ethnic and ability backgrounds. We support all our local people, including those who are unemployed, low skilled, financially excluded, socially isolated, or suffering from poor mental or physical health; together with people who want to take up new hobbies or learn new skills and those wishing to meet others. For an historical context, in our last year of normal operation (i.e. 2019/20) there were 32 separate activities and services operating from The Place, including: Credit Union, Food Bank, Community Grocer, several commissioned health support initiatives, Advice & Advocacy Support Surgeries (including Citizens Advice, MP Surgery, local councillors drop in, debt & benefit advice), mental health support, ESOL classes, a Community Choir and a Community Library service amongst many others.

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2021

This year, although temporarily closed to the public and with normal operations suspended, we responded by repurposing ourselves to open as the emergency Covid-19 response hub for Fallowfield, leading a mutual aid initiative alongside a group of local community volunteers and with strong links with the council, local councillors, local housing associations, and local voluntary and statutory workers in the area, based around a facebook group called 'Fallowfield Vs Coronavirus'.

This has essentially been a combined community effort to assist local people in Fallowfield experiencing acute food shortages and/or isolation, and has also signposted people to other kinds of support.

The CIO secured local funding to purchase a large amount of non-perishable food, plus activities to do at home (providing mental stimulation to enhance wellbeing and including: arts & craft packs, mindfulness colouring sets, jigsaws, puzzles and games). These supplies and other items were stored at The Place for collection and delivery by local volunteers to local people in need who contacted the group via a widely promoted phone number or word of mouth via our locally based staff and volunteers, or via our wider network.

This essential support service operated extremely efficiently with response times for emergency food parcels typically being within one hour of the request being received.

In addition, and due to the generosity of funders listed earlier, the CIO was able to organise a variety of projects to help with community wellbeing. These included: 'Arts Eat Read Repeat', Christmas Hampers, 'The Story of Me', and distribution of wellbeing packs. Rather than a written summary, please visit the link to our website below which will take the reader to a series of five short 1 minute videos showcasing how these initiatives had a huge positive impact on our community:

[News \(theplacefallowfield.co.uk\)](https://theplacefallowfield.co.uk)

Further, the information in the social media links below highlights the great work that went on at The Place to support our community over the year and in particular during the lockdown periods:

<https://thenorthernquota.org/news/fallowfield-library-brings-community-closer-through-lockdown-initiative>

"Welcome to your Forever Manchester Newsletter as we bring you more stories of amazing community groups responding to the impact of Covid-19".

https://forevermanchester.com/supporting-our-local-heroes-the-place-at-platt-lane-fallowfield-manchester/?utm_campaign=350494_29%2005%2020%20Newsletter&utm_medium=email&utm_source=Forever%20Manchester&dm_i=557N,7IFY,2ZUJ47,T8FR,1

However, despite the various lockdowns and our general closure for much of the year, and severe limitations on numbers and activities when we were able to partially reopen (always in full accordance with government rules and guidelines), some of our 'normal' activities did take place albeit in reduced or amended format.

The pattern of our limited opening (to the public) over the year unfolded thus: we temporarily closed completely to the public in late March 2020 and then partially reopened with a limited resumption of some services and activities in August 2020, but again ceased most of these because of the second lockdown from 5th November (although a couple of activities which qualified as exemptions under the permitted exceptions for education or places of worship did continue).

The activities that did take place are listed below:

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2021

Activities, Courses and Services hosted/delivered at The Place:

1. The Community Managed Library (CML) that we operate in partnership with MCC Libraries was closed entirely until 14/09/20 when it opened on reduced hours of 10am to 3pm on Mondays and Wednesdays only (a total of 10 hours per week as compared to the 23 hours per week over 5 days we would be open under normal circumstances). This service then ceased for a few weeks due to the second lockdown on 05/10/20 and resumed on the 10 hours per week basis on 02/12/20, carrying on throughout the remainder of 2020/21. The service operated under strict hygiene (e.g. mandatory sanitizer and face masks) with restrictions on numbers (to comply with social distancing rules). A full breakdown of library usage statistics and visitor numbers is given below, inevitably these are massively down on the figures for 2019/20 but alternative channels of engagement via electronic books (i.e. Borrowbox) did enable more people to loan books than would otherwise have been possible;
2. Manchester Adult Education Service (MAES) delivered Talk English ESOL classes each term time Thursday 10.00am to 3pm (the intake was split in two to reduce numbers on site to comply with social distancing requirements, with one cohort learning in the morning and the other in the afternoon). This operated from 17/09/20 until 17/12/20 and was allowed to take place under the exemptions for education. MAES decided to offer this course remotely from January 2020. The course supports non English speaking people at Pre Entry & Entry Level 1 ESOL level so they can gain the language skills to integrate within the wider community and access basic services and other opportunities that they would otherwise be excluded from;
3. Trinity Church held their weekly service each Sunday morning 9.00am-12.00 noon from 26/07/20, although this was during lockdown they were allowed under the exemptions for places of worship and under very strict hygiene and social distancing conditions. They also offered a quiet space for private prayer, with strict limits on numbers, on Sunday afternoons during the second lockdown.
4. Work Club sessions ran each Tuesday 9.30pm-4.00pm from 16/02/21 until year end; this operated on an appointment basis to ensure strict limits on numbers for social distancing reason. Prior to this, support had been provided remotely to jobseekers via email, telephone and Zoom;
3. South Manchester Credit Union operated a much reduced and strictly controlled service from The Place each Thursday morning 10.00am-1.00pm from throughout the operative period.

Please note: most other services that normally operate from The Place provided support remotely throughout the year, including: Self Help Services (a mental health support charity); Citizen's Advice Manchester; One Money' Debt Advice/Financial Inclusion service; MoreLife weight management; Be Well social prescribing and one to one support, amongst others. Further, although neither Fallowfield & Withington Foodbank nor Healthy Me Healthy Communities (our partner in our Community Grocer) operated their normal service at The Place, both continued to work with us as part of the Fallowfield versus Coronavirus initiative, and brought considerable and highly relevant expertise to the joint effort to get emergency food supplies to people in need.

Community Outreach Library (01/04/20 – 31/03/21)

Owing to the extremely limited opening of the CML, the figures presented below are hugely down on previous years. Given the circumstances, there was also a pronounced channel shift from physical books to e-format loans particularly while the CML was closed, so some statistics from MCC Libraries Borrowbox service have been included..

Physical Books issued = 369
E-Format Books issues (eBooks and eAudio books) = 3,519
Total loans = 3,888

Active Members (borrowed books or used PCs) = 650
Additional Borrowbox members (e-format) = 150
Total members = 800

Library PC usage by library members = 898 hours usage

Number of visits to library = 334

Fallowfield Library & Community Resource Centre Report of the trustees for the year ended 31 March 2021

Structure, governance and management

Governing document

Constitution

How the charity is constituted

As a Charitable Incorporated Organisation (CIO) whose only voting members are its charity trustees

Trustee selection and induction methods

Appointed by the Board of Trustees, in full accordance with our constitution. The CIO has procedures for the recruitment, selection, induction and training of trustees and these are fully compliant with Charity Commission guidance.

Organisational structure

The CIO has a Board of Trustees with six trustees currently serving, including a Chair and Treasurer. Each trustee and officer serves for a one year period (subject to reappointment) and must be appointed (for one year term) by a resolution passed at a properly convened meeting of the charity trustees. The senior member of staff (Centre Development & Partnership Manager) reports to the trustee Board at regular meetings as well as answering queries or providing other information for trustees via email or telephone. There is one other part time staff member acting as a Support Assistant who reports directly to the Centre Development & Partnership Manager.

Trustees and staff continually review the governance structure in order to better equip the organisation to deliver the work that we are doing now and are going to do in the future. We remain open to recruiting additional trustees to add new skills, perspectives and impetus to the Board.

Risk Management

The CIO has a Risk Management Framework and Policy covering all foreseeable aspects of our operations and of the context within which we operate.

Relationship with Related Parties and other bodies

The CIO works closely with One Manchester Housing Trust but is entirely independent from it. One Manchester have an active interest in helping The Place at Platt Lane (our Centre, also known as 'The Place') develop and move towards self-sustainability because there are circa 1,500 One Manchester properties in the immediate vicinity; so One Manchester views The Place as a valuable community resource in the middle of one of their key neighbourhoods (and where there is little else in terms of community facilities). For this reason One Manchester has provided both 'in kind' and cash support to the CIO to provide a solid platform from which the CIO has grown its own income streams (via room hire charges) and levered in external grant funding.

We also work closely with Manchester City Council (MCC) as it is the MCC Library Service which underpins our community managed library (CML) offer. MCC provide professional library staff and enable the CML to link seamlessly into the MCC Libraries infrastructure (including rotation of book stock, with members also able to order books on line for delivery to the CML). The CIO sources volunteers to work alongside MCC staff. Working arrangements between MCC and the CIO for the CML are covered by a Service Level Agreement.

**Fallowfield Library & Community Resource Centre Report of the trustees
for the year ended 31 March 2021**

Statement of trustees' responsibilities

The trustees are responsible for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources of the period. In preparing financial statements giving a true and fair view the trustees should follow best practice and:


- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy the financial position of the charity and enable them to ensure that the financial statements comply with applicable law and the Constitution. They are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

11 / 19 / 2021

The trustees report was approved on and signed on their behalf by:

Name Stuart Lynd
.....

Signature 
.....

**Independent Examiner's Report to the trustees of
Fallowfield Library & Community Resource Centre**

I report to the trustees on my examination of the accounts of Fallowfield Library & Community Resource Centre (the Trust) for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Paul Cowham

Paul Cowham MA FCA DChA
Green Fish Resource Centre
46 - 50 Oldham Street
Manchester
M4 1LE

11 / 19 / 2021

Date.....

Fallowfield Library & Community Resource Centre

Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2021

	Note	Unrestricted funds £	Restricted funds £	Total funds 2021 £	Total funds 2020 £
Income					
Donations and legacies	3	24,770	-	24,770	22,152
Charitable activities	4	85,575	19,843	105,418	76,532
Fees and other income	-	-	-	-	-
Investments	5	-	-	-	-
Total income		110,345	19,843	130,188	98,684
Expenditure					
Charitable activities	6	94,186	17,371	111,557	92,380
Total expenditure		94,186	17,371	111,557	92,380
Net income/(expenditure) for the year	7	16,159	2,472	18,631	6,304
Transfer between funds		-	-	-	-
Net movement in funds for the year		16,159	2,472	18,631	6,304
Reconciliation of funds					
Total funds brought forward		110,596	-	110,596	104,292
Total funds carried forward		126,755	2,472	129,227	110,596

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Fallowfield Library & Community Resource Centre

Balance sheet as at 31 March 2021

	Note	2021		2020	
		£	£	£	£
Fixed assets					
Tangible assets	12		24,674		28,713
Total fixed assets			24,674		28,713
Current assets					
Debtors	13	3,600		4,555	
Cash at bank and in hand		150,094		107,456	
Total current assets		153,694		112,011	
Liabilities					
Creditors: amounts falling due in less than one year	14	(49,141)		(30,128)	
Net current assets/(liabilities)			104,553		81,883
Total assets less current liabilities			129,227		110,596
Net assets			129,227		110,596
Funds of the charity					
Restricted income funds	-		3,000		528
Unrestricted income funds	17		126,227		110,068
Total charity funds			129,227		110,596

The notes on pages 13 to 21 form part of these accounts.

11 / 19 / 2021

Approved by the trustees on and signed on their behalf by:

Stuart Lynd

Name

Signed



1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 section 1A.

Fallowfield Library & Community Resource Centre meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required. No such restatement was required.

c Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. The activities of the charity have been impacted post year end by to the Covid 19 pandemic, for example room hire income has been greatly reduced. However the charity has been successful in attracting additional grant income post year end and also has a healthy level of reserves.

There are no key judgments which the trustees have made which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

Notes to the accounts for the year ended 31 March 2021 (continued)

d Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

e Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

f Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

g Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2021 (continued)

h Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

i Tangible fixed assets

Fixed assets are stated at cost less accumulated depreciation. Individual items costing less than £500 are not capitalised.

Tangible fixed assets are depreciated on a straight line basis over their estimated useful lives as

Asset Category	Annual rate
Leasehold improvements	10%
Office furniture & equipment	20%

l Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

m Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

n Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

o Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

p Pensions

The charity pays contributions to an employee's own scheme which is a Qualifying Workplace Pension Scheme (QWPS).

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2021 (continued)

2 Legal status of the charity

The charity is a Charitable Incorporated Organisation (CIO), registration number 1158360.

3 Income from donations and legacies

	Unrestricted £	Restricted £	Total 2021 £	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2020</i> £
Donations						
In kind income from One Manchester, centre manager	22,101	-	22,101	<i>22,101</i>	<i>-</i>	<i>22,101</i>
Other	2,669	-	2,669	<i>51</i>	<i>-</i>	<i>51</i>
Total	24,770	-	24,770	<i>22,152</i>	<i>-</i>	<i>22,152</i>

4 Income from charitable activities

	Unrestricted £	Restricted £	Total 2021 £	<i>Unrestricted</i> £	<i>Restricted</i> £	<i>Total 2020</i> £
Grants						
Garfield Weston Folundation	-	-	-	<i>10,000</i>	<i>-</i>	<i>10,000</i>
GMMH Wellbeing	-	-	-	<i>3,000</i>	<i>-</i>	<i>3,000</i>
HMRC - JRS	-	1,987	1,987	<i>-</i>	<i>-</i>	<i>-</i>
MCC - Corporate	13,000	-	13,000	<i>-</i>	<i>-</i>	<i>-</i>
MCC - Finance Shared Service Centre	5,000	3,500	8,500	<i>-</i>	<i>-</i>	<i>-</i>
One Manchester MCC Our Manchester VCS Grant	-	2,000	2,000	<i>-</i>	<i>-</i>	<i>-</i>
MCC Work Club Grant	10,000	-	10,000	<i>20,000</i>	<i>-</i>	<i>20,000</i>
MCC - NIF Forever Manchester We Love Manchester	-	4,291	4,291	<i>7,500</i>	<i>1,400</i>	<i>7,500</i>
National Lottery Community Fund Retail, Leisure and Hospitality	300	4,200	4,500	<i>-</i>	<i>-</i>	<i>-</i>
Virgin Money	-	3,865	3,865	<i>-</i>	<i>-</i>	<i>-</i>
Whalley Range Community Forum	17,500	-	17,500	<i>-</i>	<i>-</i>	<i>-</i>
Fees from Room hire	25,000	-	25,000	<i>-</i>	<i>-</i>	<i>-</i>
Other fees/income	-	-	-	<i>500</i>	<i>-</i>	<i>500</i>
Total	85,575	19,843	105,418	<i>75,132</i>	<i>1,400</i>	<i>76,532</i>

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2021 (continued)

5 Investment income

	Unrestricted £	Restricted £	2021 £	Unrestricted £	Restricted £	2020 £
Income from bank deposits	-	-	-	-	-	-
	-	-	-	-	-	-

All of the charity's investment income arises from money held in interest bearing deposit accounts. All investment income is unrestricted.

6 Analysis of expenditure on charitable activities

	Total 2021 £	Total 2020 £
Running the library and community resource centre (charitable activity)		
In kind - centre manager salary and on costs	22,101	22,101
Project/events cost	17,456	2,261
Depreciation	4,039	4,039
Repairs and renewals and equipment	3,524	1,307
Insurance	973	954
IT costs	419	-
Service charge	28,291	29,478
General office costs	679	-
Wages and salaries	32,009	31,349
Other costs	966	241
Other governance costs		
Independent examination & accountancy	1,100	650
	111,557	92,380
	2021 £	2020 £
Restricted expenditure	17,371	872
Unrestricted expenditure	94,186	91,508
	111,557	92,380

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2021 (continued)

7 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2021	2020
	£	£
Amortisation of intangible assets	4,039	4,039
Independent examiner's remuneration		
- accountancy	400	325
- independent examination	450	325
- Quickbooks support	250	-
	4,739	4,689

8 Staff costs

The charity one employee during the year. Management was provided by the trustees who received no remuneration.

Staff costs during the year were as follows:

	2021	2020
	£	£
Wages and salaries	43,762	42,436
Social security costs	3,621	3,516
Employers pension contributions	6,566	7,331
Staff expenses and training	104	104
	54,053	53,387

Some of these costs are "in kind" costs. The Centre Development and Partnership Manager is an employee of One Manchester Housing Trust (an independent organisation). 50% of the costs of this individual were donated by One Manchester in the year (2020: 50%). The costs of the other employee of the charity included in the above figure were £9,898 (2019: £9,186).

No employee has employee benefits in excess of £60,000 (2020: Nil).

The average number of staff employed during the period was 1 (2020: nil).

The average full time equivalent number of staff employed during the period was 0.3 (2020: 0.3.)

The key management personnel of the charity comprise the trustees and the Centre Development and Partnership Manager who is not employed by the charity. The total employee benefits of the key management personnel of the charity were £40,553 (2020: £40,662).

9 Trustee remuneration and expenses, and related party transactions

One trustee received remuneration for services to the charity of £135 on the year. This was approved by the trustees. Neither the trustees nor any persons connected with them received any reimbursed expenses during the year (2020: Nil).

Aggregate donations from related parties were £nil (2020: £nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2020: nil).

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2021 (continued)

10 Government grants

No government grants were received during the year or during the previous year.

11 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

12 Fixed assets: tangible assets

Cost	Leasehold Improvements £	Computers & software £	Fixtures & fittings £	Total
At 1 April 2020	37,190	240	1,600	39,030
Additions	-	-	-	-
Disposals	-	(240)	-	(240)
At 31 March	37,190	-	1,600	38,790
Depreciation				
At 1 April 2020	9,297	240	780	10,317
Charge for the year	3,719	-	320	4,039
Disposals	-	(240)	-	(240)
At 31 March 2021	13,016	-	1,100	14,116
Net book value				
At 31 March 2021	24,174	-	500	24,674
At 31 March 2020	27,893	-	820	28,713

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2021 (continued)

13 Debtors

	2021 £	2020 £
Trade debtors	3,600	4,555
Other debtors	-	-
	<hr/>	<hr/>
	3,600	4,555
	<hr/> <hr/>	<hr/> <hr/>

14 Creditors: amounts falling due within one year

	2021 £	2020 £
Accruals	29,141	30,128
Deferred income	20,000	-
	<hr/>	<hr/>
	49,141	30,128
	<hr/> <hr/>	<hr/> <hr/>

15 Analysis of movement in restricted funds

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2021 £
HMRC - JRS	-	1,987	(1,987)	-	-
MCC - NIF	528	1,291	(1,819)	-	-
MCC Micro Grant	-	3,000	-	-	3,000
MCC - Finance Shared Service	-	3,500	(3,500)	-	-
One Manchester	-	2,000	(2,000)	-	-
Forever Manchester	-	4,200	(4,200)	-	-
We love Manchester	-	3,865	(3,865)	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	528	19,843	(17,371)	-	3,000
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Previous reporting period	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2020 £
MCC - NIF	-	1,400	(872)	-	528
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	-	1,400	(872)	-	528
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

There were no restricted funds in the previous year. The grant received from the Tudor Trust was for the refurbishment, this money was spent during the year but was capitalised which is why it has been treated as a transfer from restricted funds.

Fallowfield Library & Community Resource Centre

Notes to the accounts for the year ended 31 March 2021 (continued)

17 Analysis of movement in unrestricted funds

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	As at 31 March 2021 £
General fund	81,355	110,345	(90,147)		101,553
Designated					
fixed assets	28,713	-	(4,039)		24,674
service	-	-			-
salary costs	-	-			-
	110,068	110,345	(90,147)	-	126,227

Previous reporting period	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers £	As at 31 March 2020 £
General fund	32,540	97,284	(52,508)	4,039	81,355
Designated					-
fixed assets	32,752	-	-	(4,039)	28,713
service	27,000	-	(27,000)	-	-
salary costs	12,000	-	(12,000)	-	-
	104,292	97,284	(91,508)	-	110,068

Designated	
Fixed assets	These funds represent the net book value of fixed assets which are not considered to be part of free reserves
Service charge	This is money earmarked to cover the following year's service charge
Salary costs	This is money earmarked to cover the following year's salary costs

18 Analysis of net assets between funds

	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	24,674	-	-	24,674
Net current assets/(liabilities)	79,879	24,674	-	104,553
Total	104,553	24,674	-	129,227