



Supporting the social and general wellbeing of the community of Glyncoirwg

NODDFA COMMUNITY CENTRE

TRUSTEE'S ANNUAL REPORT

1ST September 2023

to

31ST August 2024

Charity Name: Noddfa Community Centre
Registered Charity Number: 1158302
Charity's Principal Address: Dunraven Street, Glyncoirwg, SA13 3AD

Name of the charity trustees who manage the charity

<i>Trustee Name</i>	<i>Office (if any)</i>	<i>Dates acted if not whole year</i>
Sylvia Tittley	Chair	
Raymond Tittley	Treasurer	
Rita Clatworthy	Vice Chair	
Lesley English	Secretary	
Glenys Roberts		
Graham Stent		
Tracy Maggs		
Jane Proctor		

Trustee Resignations and Vacancies arising: One

Mrs Glenys Roberts	Retired 5 th September 2024

Mrs Roberts announced her retirement with effect from 5th September 2024, after serving a full 10 years, and we extend our thanks to her for all of her hard work during her tenure.

Six Trustee vacancies are now open for nomination on the Committee.

Stepping down but open for re-election: In accordance with our Constitution, this is not required as only seven Trustees are currently in place, out of a potential 13

In line with our Constitution, the maximum number of Trustees & Committee Members that can be in place at any one time is 13 (with a minimum of three). There are currently 6 vacancies on the Committee, (Trustees or Committee

Members). Given our situation, and lack of nominees coming forward, we are seeking to increase the term of office for Committee Members. If these changes to the Constitution are agreed at the AGM on 13th January 2025, we can then retain all existing Trustees and Committee Members until a sufficient number of approved nominees are in place and elected, to replace them. Committee Member Resignations and Vacancies to be filled: None

Name of Committee Members:

N/A		

Affiliated Members Resignations and Vacancies to be filled: None

N/A		

Names and addresses of advisers

<u>Type of adviser</u>	<u>Name</u>	<u>Address</u>
Bank	Lloyds Bank	Station Road, Port Talbot
Independent Examiner	PML Accountants	56a Station Rd, Port Talbot
Legal Advisors	To be resourced	King Davies Solicitors
Insurance	Andrew McGee (recently merged with another organisation)	126 Commercial Street Maesteg
NPTCVS	Carys Miles/Liz Randall	17 Alfred St, Neath SA11 1EF

Name of Employees/Contractors:

Leanne Williams	Caretaker	Noddfa Centre
Terri Camplin	Centre Manager	Noddfa Centre
Ruth Howell	Tutor	Yoga
Lynwen Davies	Tutor (unpaid)	Welsh Conversation
Alissa Bevan	Youth Leader	Corrwg Hub & After School Club
Georgia Cook	Youth Leader/Youth Volunteer	Corrwg Hub & After School Club
Rebecca Robinson	Youth Leader/Youth Volunteer	Corrwg Hub & After School Club
Ainsley Phelps	Youth Leader/Youth Volunteer	Corrwg Hub & After School Club

Description of the charity's trusts

Type of governing document	Constitution - adopted
How the charity is constituted	Charitable Incorporated Organisation
Trustees selection methods	Trustees are elected from the membership at the Annual General Meeting for a three-year term, with a third of trustees retiring at each AGM. New trustees can be appointed (by existing trustees) between annual general meetings, but their appointment will be ratified at the next AGM.

Additional governance issues

Trustees are supported by Neath Port Talbot Council for Voluntary Services and have considered major risks to the business as part of the Charity's Strategic Planning Process. Trustees and Committee Members will continue to monitor and update the risk register on a quarterly basis.

We are working in partnership, Social Services, NPT Group of Colleges, CVS and other partners and local organisations on the Upper Afan Community Network – Voluntary Groups

Summary of the objects of the charity set out in its	For the benefit of the local community, the electoral ward of Glyncorrwg and the surrounding areas, provide facilities for education, recreation or other leisure time occupation of individuals who have need of such facilities, for example, because of their youth/age, infirmity or disablement, financial hardship or social and economic circumstances. Such facilities and services to be also offered to the public at large in the interests
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governing document	of social welfare and with the objective of improving the wellbeing and life chances of the local community and surrounding areas as described.
Summary of the main activities undertaken for the public benefit in relation to these object	<p>Our Centre's attendance and the events available continue to be affected by the Corona Virus (Covid 19), albeit 4 years on now. People are gradually returning to normal everyday living and pre-covid practices, however we have lost many of our older members who have supported the centre the most. Our Strategic Plan is looking at our approach to attracting more men and those between the ages 18 and 50 years old.</p> <p>Our regular activities include:</p> <ul style="list-style-type: none"> • <u>Mother and Baby Groups (under various titles)</u> - Offers a stimulating playgroup and baby massage (or similar) services • <u>Yoga Group</u> - for adults meets once a week and has a healthy following • <u>Welsh Conversation</u> - Enabling those wishing to learn the basics of Welsh language the opportunity to learn and gain an understanding • <u>Craft Class</u> - Meets every fortnight enabling women to learn (or enhance) their crochet, knitting and sewing skills. • <u>Bingo Club</u>: Held every Tuesday for enthusiasts of Bingo. Mainly attended by retired residents or those over 50 years of age. • <u>The WI</u> - The WI have met once a month since the Covid restrictions were lifted, offering speakers and social events and trips for local women • <u>Coffee Morning</u> - open to the whole community but often seeing the older population of the local community pop in, but occasionally mothers and toddlers call in as well. • <u>Corrwg Hub Youth Club</u> - Our youth club has seen a drop in numbers but they have provided weekly interaction for up to 20 members a week (aged 11-16), with two support workers. • <u>After School Club</u> - for those children age 7 - 10 - with support workers, a weekly drop in service for them • <u>New Age Club</u>: Using centre for Committee Meetings and weekly Friday evening clubs and events for the over 50's • <u>The Chapel</u> - The Chapel providing weekly Chapel Services for the local community, these services are held in the Centre's lounge • <u>Lost Peatland Sessions</u> - open to local people to learn about our environment and historical/heritage crafts • <u>'Educ8'</u> - Providing educational support on Maths, English and similar to improve prospects • <u>Yarn Bombers and More</u> - teaching various methods of craft, from knitting to jewellery making • <u>Messy Church, fun day</u> - family fun day for the local community • <u>Citizens Advice</u> - offering one-to-one appointments • <u>CVS sessions Advice Surgery</u> regular one-to-one appointments • <u>Childrens Rights Unit</u> - offering advice, guidance and socialising skills for youngsters <p>Our doors are also open to occasional users, which often include Politicians' Surgeries (MPs & MSs), Wakes/Funeral receptions, Fêtes & Fairs, CVS Funding Drop-in, and the local Polling Station.</p> <p>Our services continue to provide access to a public computer and the internet, with a high-speed fibre connection, printing and photocopying facilities for the community's use.</p> <p>Our membership scheme has in excess of 100 members, many of whom contribute financially, and we continue to maintain our Facebook Account and Website to interact with them and to help greater dialogue with individuals and groups. In 2024-2025 we wish to review what is provided with membership status</p>
Summary of the social activities undertaken by other groups using the centre, enabled by Noddfa through keeping the Centre open	<p>As mentioned, we are still seeing the effect of the covid lock downs, where people have chosen not to return or where their health has deteriorated over the (almost) 4 years since the virus hit.</p> <p>However, organised by our own Trustees and partner organisations this year, we have held:</p> <ul style="list-style-type: none"> • 29th September 2023, MacMillan Coffee Morning • 29th November 2023 Meet Santa • 2nd March 2024, St David Day event • 8th June 2024 Table Top Sale • 28th May 2024 Drummers session • 14th August 2024 Fun Day • 22nd August Kids Crafts • 31st August 2024 Craft session am, drumming pm <p>Our sincere thanks to all our volunteers who helped prepare food, set up the tables and manage these events on the day, including Child Protection Unit.</p>

<p>Summary of the main achievements of the charity during the year</p>	<p>Our actions during the last 12 months include:</p> <ul style="list-style-type: none"> • Focused our efforts for each year to increase visitor footfall by holding special events and activities, as mentioned above. Visits to the Centre are increasing faster than anticipated and the detail is in the table below. • The Centre's Craft Club successfully sent a considerable number of donations for Ukraine, mainly knitted children's wear and blankets. <p>Grant Funding:</p> <p>During 2023-24 we applied for £359,558.65 worth of grant funding for twelve projects and were successful in seven of those, totalling £59,738.65. These include:</p> <ul style="list-style-type: none"> • The Lottery Community Fund provided £19,982.65 grant funding to us for a new luncheon Services. This provided support for the delivery, planning, equipment and operation costs and staffing. The equipment included a new dishwasher. • Centre Manager salary (at 12 hours pw) £22,000 over 3 years, meaning £12,000 paid during 2023-24 • Bingo has also received further funding of £1,440.00 through our grant application process from Fynnon Oer • Garfield Watson funded us for the first time, with a £10,000 sum to support the operational costs of our Youth Services, Corrwg Hub and After School Club. • Coalfields Regeneration saw merit in our grant application for £6,316.00 to fund much needed improvements to the kitchen, which included new kitchen cabinets, a new cooker and freezer and new sinks. This has made life a lot easier for our groups and for our new luncheon club and event preparation. <p>Included in the above are the following that were completed during the year, some with two stages, securing funding that will be paid in the next financial year:</p> <ul style="list-style-type: none"> • Coalfields Regeneration to replace our whole heating system, which went into failure over the summer. They have awarded us £6850.00, which we hope will be paid to us by December 2024. A further update will be provided in our next report. • Pen y Cymoedd for salary costs of both Centre Manager and Youth Team. We have been advised that they have awarded us £45,000 over 3 years, to cover the Centre Manager's salary for 15 hours per week (this is in addition to the remaining £6000 of the grant above) and is likely to be paid in Dec 2024. A further update will be provided in our next report. <p>We have one outstanding application that was submitted in May 24, initially, is:</p> <ul style="list-style-type: none"> • Community Facilities Grant is still considering our application (made in May 2024) for £45,000 to upgrade our restrooms. We are in Stage II of the process, and a further update will be provided in our next report. <p>Staff and Volunteers:</p> <ul style="list-style-type: none"> • We have enjoyed the wonderful support from our staff and volunteers, without them we would not be able to achieve what we have done, or what we hope to going forward. • We are particularly happy that Terri Camplin has had a very successful first year as our Centre Manager. She has started new groups for the community to enjoy which have created additional income, enabling us to provide her with extra hours and to increase her support of the Centre and support funding applications. <p>Every year Trustees develop and manage the Strategic Plan, this informs our future funding applications and outlines our plans for future development over the next five years. This year, amongst many successes we have mentioned above, we have also:</p> <ul style="list-style-type: none"> • Succeeded in increasing our footfall to 7,762 – almost doubling the expected increase within this period. • Increased activities and groups by up to 7 events per week (c. 25 additional activities and advice sessions for our community to make use of each month) • Opened our doors and supported 7 new groups/activities/organisations using the Centre.
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ANNUAL FOOTFALL (September 2023 to August 2024) **

Name of Group	Sessions Held	Sessions Details	Men	Women	Children Under 21	Children under 5	Totals
Coffee Morning		5 estimated	19	75	0	5	99
	47	42 recorded	140	675	14	72	901
Yoga	48	46 recorded	62	345	0	0	407
		2 estimated	3	34	0	0	37
Bingo	48	43 recorded	75	643	0	0	718
		5 estimated	15	15	0	0	30
Welsh Conversation	29	27 recorded	75	77	0	0	152
		2 estimated	0	12	0	0	12
Craft	34	21 recorded	0	172	0	0	172
		13 estimated	21	70	0	0	91
Chapel	30	25 recorded	43	145	0	0	188
		5 estimated	15	90	0	0	105
New Age	57	45 recorded	119	662	0	0	781
		7 estimated	0	22	168	0	190
Youth	41	27 recorded	0	91	753	0	844
		14 estimated	1	140	7	75	223
Baby group	22	22 recorded	4	200	15	151	370
W.I	12	12 estimated	8	254	0	0	262
Baby support	3	3 recorded		33		30	63
Talk with baby	5	5 recorded		21		21	42
Educ8	40	40 recorded	42	162	10	2	216
Children's Rights Unit	9	9 recorded	14	41	61	4	120
Yarn Bombers & more	17	17 recorded	17	64			81
Meetings	40	All	39	164			203
Meet Santa	1		3	22	33	6	64
St Davids Day	1		9	51			60
Messy Church	3	all recorded	13	31	56		100
NPTC/Wildfox	1		4	6			10
Table top sale	1		10	25	15		50
Bike event	1		100	50			150
Family fun day	1		22	98	75	5	200
Elections	2		191	192			383
Funerals	2	estimated	40	50			90
Birthday Parties	2	estimated	16	32	44		92
Walk ins		estimated	58	89			147
Totals			1178	4853	1251	371	7762

Footfall Note: ** Many of our groups, events and activities continue to experience a fall in footfall following the outbreak of Covid 19 Corona Virus in March 2020; resulting in an overall lower footfall than anticipated, but we are working hard to redress this.

Brief statement of the charity's policy on reserves	Trustees have considered a reserves policy and have determined to aim to keep 6 months worth of running costs as reserves. This equates to £6,300.
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Further financial review details

Our main sources of income during the past year have been:

INCOME	SOURCE	TOTAL
Revenue	Donations	£2,444.61
	Fund Raising	£2,083.90
	Facility Hire	£12,991.02
	TOTAL	£17,519.53

GRANT INCOME	SOURCE	TOTAL
Bingo	Fynnon Oer (covering 6/23-5/24)	£1,440.00
Youth	Garfield Weston (valid 6/24-5/25)	£10,000.00
Central Manager	Pen y Cymoedd (£22,000 over 3 years) valid 5/22-2/25	£12,000.00
Luncheon Club	The National Lottery Community Fund (valid 7/24 – 6/25)	£19,982.65
Kitchen upgrade	Coalfields Regeneration	£6316.00
Note, other grant applications have been successful but will not be paid until December or the New Year (2025)	TOTAL	£49,738.65

During the year we have developed four strategic objectives for the five years from 2024 – 2029:

Users – We are confident we will increase annual usage of Noddfa Community Centre to 10,000 visits a year. We aim to have a User Forum in place by Spring 2025 to work with us on development of activities, groups and services provided within the centre by:

- Introducing five new (weekly) groups per year, 15 by 2029
- Introducing regular annual/monthly events/activities, such as trade days, table top sales etc.
- Introduce events/activities/services for 18-50 year olds and men
- Introduce more children based activities and groups



Building – Further decrease our environmental footprint by 2029 and with an application submitted to Community Facilities Grant (NPTCBC) for grant to assist us to refurbish our restrooms, creating comfortable, private, functional, hygienic and aesthetically pleasing facilities. The aim is to significantly upgrade the facilities for those who are vulnerable in respect of either health or mobility, whilst making the units soundproof and improving their carbon footprint.

People – We will further review the role of the Centre Manager, Caretaker and Tutors to ensure that as we grow, they are still able to function and have the support, equipment and training in place to meet their needs. We will work more closely with local authorities, local organisations, providers and businesses to use the Centre to promote their work and any opportunities that may arise with them.

The Centre is well established within the local community already and is a vital hub for the area of Upper Afan Valley. Our key focus continues to be to keep the centre accessible and available to the local community. Increased publicity and word-of-mouth have proven very effective in ensuring the centre remains well used.

Finances – During the 2024/2025 financial year, we will continue to seek grant funding that will secure our operational costs for the next 3 years and help us work towards becoming (mainly) Self Funded Status by 2028. We will consider the need to identify Financial milestones, by 31st March 2025 and work to ensure any Grant Funding awarded is in place by 31st August 2025

The trustees declare that they have approved this Annual Report. Signed on behalf of the Charity's Trustees:

Signatures		
Full Name	Sylvia Tittley	Lesley English
Position	Chair	Secretary

NODDFA COMMUNITY CENTRE

Charity number 1158302

Year ended 31 August 2024

Statement of financial activities

Unrestricted Funds		Restricted Funds					
General	Total	Bingo	Lunch Club	Manager	New Age	Youth	Total
£13,571.69	£19,368.65	£0.00	£0.00	£0.00	£6,333.18	£5,796.96	£6,333.18
£17,662.73	£18,427.73	£1,440.00	£19,982.00	£18,000.00	£2,600.00	£765.00	£42,022.00
£18,040.92	£26,427.27	£975.82	£2,788.90	£12,350.00	£3,660.00	£8,386.35	£19,774.72
d: -£1,824.39	-£1,824.39	£0.00	£0.00	£0.00	£0.00	£1,824.39	£1,824.39
£11,369.11	£13,193.50	£464.18	£17,193.10	£5,650.00	£5,273.18	£0.00	£26,756.07

Responsibilities of trustees

As the charity's trustees we are responsible for the preparation of the accounts and we consider that the audit requirements of section 43(2) of the Charities Act 1993 do not apply.

The financial statement gives, in line with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities, a true and fair view in accordance with Generally Accepted Accounting Practice.

The financial statements were approved on 13 January 2025

S Tittley Chair

L English Secretary

R Tittley Treasurer

Independent examiner's opinion in relation to the statement of financial activities to 31-Aug-2024

My examination was carried out in line with general directions given by the Charity Commission and I : report that the accounting records of "Noddfa" are in accordance with section 130 of the Charities Act, confirm that the accounts agree with the accounting records and comply with the Charity Acts, and, agree that the statement of financial activities gives a true and fair view of "Noddfa's" financial position.

Independent examiner: *PML Accountants* 13-Jan-25

Balance Sheet

Noddfa Community Centre

As at 31 August 2024

Account	31 Aug 2024
Current Assets	
Cash at bank and in hand	
Cash	878.49
Petty Cash	50.00
Treasurers Account	39,021.08
Total Cash at bank and in hand	39,949.57
Total Current Assets	39,949.57
Net Current Assets (Liabilities)	39,949.57
Total Assets less Current Liabilities	39,949.57
Net Assets	39,949.57
Capital and Reserves	
Restricted Funds	26,756.07
Unrestricted Funds	13,193.50
Total Capital and Reserves	39,949.57