

Poulton-le-Fylde Community Hall

Report and Financial Statements Year Ended 31 March 2025



A community space for all



Poulton-le-Fylde Community Hall

Report and financial statements for year ended 31 March 2025

Corporate Information

Registered Office

Poulton-le-Fylde Community Hall
3 Vicarage Road
Poulton-le-Fylde
Lancashire
FY6 7BE

Charity number

1158292

Trustee Board

Sarah Welsh, Chair
Amelia MacPherson, Treasurer
Chris Gannon
Dana Gledhill, Secretary
Trevor Lund
Mark Carter
Mike Rolland (*appointed 1 May 2025*)

Independent Examiner

Stephen Smith
46 Hodder Way
Poulton-le-Fylde
FY6 8AQ

Bankers

Virgin Money
154-158 Kensington High St
London W8 7RL

Contents

Page:

4	Chairman's report
5	Strategic review
6	Treasurer's financial review
7	Independent examiner's report
8	Income statement
9	Balance sheet
10	Notes forming part of the financial statements

Chairman's report for the year ended 31 March 2025

New roof, solar panels and battery storage

Over the summer months, we renewed our 100-year-old roof with lovely brindled Rosemary Clay tiles to match the originals. The top-up funding from the Lancashire Environmental Fund also enabled us to add 24 discreet recessed solar panels to the rear of the roof and install batteries to store our solar generation. The scaffolding and visual impact were a challenge for some of our wedding parties, but compromises won out in the end.

Internal furnishings and fitments

With volunteer help, we have painted and carpeted the gallery and landing, adding shelving to make both much more pleasant and brighter. We purchased a large TV and stand, along with TV and Motion Picture licences, meaning we can now screen sporting events, important national events, and films, etc. The kitchen lino has been updated to make it more hygienic and safe.

Arts Festival

In June, we partnered with Spot On Lancashire and hosted an Arts Festival in the town and at the hall. Unfortunately, the weather was not very kind, but it was a lovely weekend of events nonetheless.

Volunteer recognition with Royal Award


In November, we were delighted to receive the Kings Award for Voluntary Service. We were presented with the award in January, and two guest volunteers will be invited to the Royal Garden Party in May 2025. It is a wonderful recognition for everyone's hard work over the past decade.

Entertainment events and regular activities

In June, we marked the 80th anniversary of D-Day with a concert in partnership with the Poulton in Bloom group. Later in the year, we also organised a recycled school uniform exchange, hosted a wrestling event, and celebrated Indian dance, culture, and music with a ballet performance by the Pagrav Dance Company. We also partnered with the Rotary Club to offer a Christmas Lunch and social get-together for older members of the community called 'Xmas is better together'. New bookings include 'Talk to a Cop,' a regular Police drop-in session, adult dance classes, and street dancing for children. We host rehearsals and performances for The Chaddeans, as well as visiting shows from BOP and other local music groups. The Community Hall is a hub of activity, hosting presentation nights, children's parties, weddings, anniversaries, and wakes. We also organise our own children's shows, family fun days, comedy nights, Halloween fairs, tribute concerts, and our popular Christmas and New Year Party Nights.

100th Anniversary Celebrations

The Hall celebrates its 100th year in 2025, and we have planned a series of events to commemorate and engage the community. Our first event in March was a re-launch of the Poulton Town Quiz. This was a great success in bringing together all the town's voluntary, sporting, and community groups, along with schools and businesses. There was plenty of networking, banter, and fun. Poppy seeds have been sown around the town. Our plans continue into the year with a Poulton Gala float, Poulton Band concert, a musical party, 1920s themed ball, and a variety show hosted by top local comedian Steve Royle.



Sarah Welsh - Chairman
8th January 2026

Strategic review for the year ended 31 March 2025

Moving up to new heights

Building on another successful year, we launched several exciting plans for the Community Hall in 2024. Following a successful bid for funding from the Lancashire Environmental Fund (LEF), we completed a project in September to replace our leaky roof with a new roofing system made from sustainable Rosemary clay tiles, matching the heritage of the existing building. We also took the opportunity to discreetly install 24 solar PV panels on the rear roof line, along with an inverter and two storage batteries inside the Community Hall. Not only has this enhanced our sustainability, but it will also enable us to generate our own electricity to power the hall, significantly reducing our annual energy costs.

Arts and Culture

Following a successful bid for funding from Arts Council England, we partnered with Spot On Lancashire and Wyre Council to host Poulton-le-Fylde's first international arts festival. The aim was to attract artists from across the pond in Canada and from throughout the British Isles to perform at the Community Hall and other venues across the town centre. The performances included folk music, opera, ballet, poetry, children's entertainment and interactive street theatre. As part of the festival, we also staged a free open-air concert in Poulton's Market Place to showcase local talent with a variety of local groups performing throughout the weekend.

A Royal Award

We were surprised and delighted to be nominated for and selected for the King's Award for Voluntary Service (KAVS). This is the highest award for community and volunteer groups and is equivalent to an MBE. The award was given in recognition of our Trustees and volunteers whose time and skills have turned a once-derelict building into a thriving community hub. The award was presented to the Trustees by the Lord Lieutenant of Lancashire, Amanda Parker, as the King's representative in Lancashire. Two representatives have also been invited to attend a reception and garden party at Buckingham Palace next year.

Looking forward to our big celebration!

11 November 2025, Armistice Day, will mark the 100th anniversary of the opening of the Community Hall in 1925. Originally known as St. Chad's Church Hall, the Community Hall was built and funded through public subscription and has been enjoyed by several generations, serving as the centre of community life in Poulton-le-Fylde and the surrounding area. We are looking forward to a year-long programme of special events to mark the Community Hall's Centenary Year that will involve the whole community.



Chris Gannon - Communications Trustee
8th January 2026

Financial review for the year ended 31 March 2025

Financial review

During the year to 31 March 2025 revenue increased by 11% (2024: 28%) to £174,027 (2024: £156,663)

The increase in revenue comes from the increase in grants in the year as £40,000 was received from the Lancashire Environmental Fund towards the solar panels which we added to our renovated roof.

Outside of this grant, revenue has remained consistent with the prior year.

The profit for the year increased by 8% (2024: 28%) to £47,869 (2024: £44,473). The operating profit margin remained consistent at 28% (2024: 28%).

The charity still held significant cash at the year end of £95,717 (2024: £116,061) although this has decreased from the previous year following the work completed on the roof and solar energy project. The cash will decrease again in the year to 31 March 2026 as we complete our work on the hall extension project in December 2025.

Fixed asset additions of £82,955 (2024: £27,127) were made in the year, the majority of which related to the work on the roof and the 24 solar panels which were added. Going forward, the use of solar energy should see our utility costs reduce significantly.

Principal risks and uncertainties and financial risk management

The Charity's activities expose it to financial risks, namely cash flow risk and capital management risk.

Cash flow risk

The Charity held significant cash at the year-end, and with regular hirers each week, the trustees believe the cash flow risk to be mitigated. The Charity ensures that it manages this risk by regular re-forecasting and monitoring of the cash flow position. Any future capital projects require a prudent forecast approved by trustees to support the evidence of funds available.

Capital risk management

The Charity's objectives when managing capital are to safeguard the Company's assets and ability to continue as a going concern and as a Community Hall for the people of Poulton-le-Fylde.

The directors do not believe the Company is exposed to significant interest rate risk, fair value estimation, price risk or foreign exchange risk.

Reserves policy

The Charity has developed a minimum reserves policy based on the assumption that, in the event of wind up of the Charity, there would be sufficient funds to settle all outstanding liabilities, taking account of any costs associated with winding up. The reserves policy also ensures there are sufficient reserves and cash balances to support the Charity's ongoing operational requirements and charitable commitments. Minimum reserves are calculated on an annual basis.

Going concern

At the time of signing these accounts, the trustees have a reasonable expectation that, for a period of at least 12 months, the charity can meet its financial obligations as they fall due. The government grants received mean the charity has a strong cash position, and careful monitoring of costs over the next year will ensure it remains liquid. As such, the accounts have been prepared on a going concern basis.



Amelia MacPherson ACA - Treasurer
8th January 2026

Independent examiner's report

Independent examiner's report to the Trustees of the Poulton-le-Fylde Community Hall

I report to the Trustees on my examination of the accounts of the Poulton-le-Fylde Community Hall for the year ended 31 March 2025, which are set out on pages 8 to 12.

This report is made solely to the charity's trustees, as a body, in accordance with Regulation 31 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity's trustees as a body, for my work, for this report, or for the statement I have made.

Responsibilities and basis for report

As the charity trustees of the Poulton-le-Fylde Community Hall you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the ACT")

I report in respect of my examination of the Poulton-le-Fylde Community Hall accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the the Poulton-le-Fylde Community Hall as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Stephen Smith

Address: Stephen Smith
46 Hodder Way
Poulton-le-Fylde
FY6 8AQ

8th January 2026

Income statement for the year ended 31 March 2025

	2025 £	2024 £
Income		
Rental Income	31,948	44,405
Bar Income	50,127	74,532
Wedding Income	5,458	6,406
Donations	7,734	8,080
Grant income	40,000	10,000
Fundraising	37,386	13,240
Gift Aid	1,374	-
	<hr/>	<hr/>
Total Income	174,027	156,663
 Cost of Sales		
Cost of bar sales	40,105	30,970
Cost of events	13,315	10,749
	<hr/>	<hr/>
	53,420	41,719
 Expenditure		
Management costs	22,586	21,826
Utilities	6,725	7,427
Staff costs	-	11,291
Rent and rates	938	1,314
Fittings	2,647	2,795
Repairs and maintenance	5,170	1,137
Governance costs	4,325	1,633
Insurance	2,582	2,433
Depreciation	17,767	15,165
Cleaning	6,594	4,958
Accountancy	1,775	1,018
Marketing	861	140
Other	1,694	-
	<hr/>	<hr/>
Total Expenditure	73,664	71,137
 Interest received	 926	 666
	<hr/>	<hr/>
Profit for the year	47,869	44,473
	<hr/>	<hr/>

The notes on pages 10 to 11 form part of these financial statements.

Balance sheet at 31 March 2025

	Note	2025 £	2025 £	2024 £	2024 £
Fixed assets					
Tangible assets	3		231,902		166,714
Current assets					
Cash at bank and in hand		95,717		116,061	
Stock		5,140		4,367	
Gift Aid debtor		1,374		–	
		102,231		120,428	
Current Liabilities					
Trade creditors		–		310	
Deferred income		7,634		2,827	
VAT liability		2,503		7,878	
		10,137		11,015	
Net assets			323,996		276,127
Capital and reserves					
General funds		276,127		231,654	
Profit for the year		47,869		44,473	
		323,996		276,127	
Total reserves					

The financial statements were approved by the Board of Trustees and authorised for issue on 8th January 2026

Notes forming part of the financial statements for the year ended 31 March 2025

1. Accounting policies

The Poulton-le-Fylde Community Hall is a charity registered with the Charity Commission (charity number 1158292). The address of the registered office is given on the contents page and the nature of the charity's operations and its principal activities are set out in the strategic report.

Basis of preparation

The financial statements have been prepared under the historical cost convention in accordance with the Statement of Recommended Practice for accounting and reporting for charities preparing their accounts in accordance with FRS 102, the Financial Reporting Standard applicable in the United Kingdom and the Republic of Ireland issued on 16 July 2014 and Bulletin 1 to the Charities SORP (FRS 102) and the Charities Act 2011.

The functional currency is £ sterling.

The charity constitutes a public benefit entity as defined by FRS 102.

Fund accounting

General Funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes. The charity has no restricted funds.

Revenue recognition

Revenue is recognised once the charity has entitlement to the income, it is probable that the income will be received, and the income receivable can be recognised reliably.

Rental income

Rental income is recognised at the point that the Poulton-le-Fylde Community Hall is hired.

Bar income

Bar income is recognised at the point of sale.

Grant income

Grants, whether of a capital or revenue nature, are recognised when the charity has entitlement to the funds, any performance conditions have been met and it is probable that the income will be received.

Donations

Donations from individuals and other bodies are recognised when receivable.

Tangible Fixed Assets

Tangible fixed assets are measured at cost net of depreciation and any impairment losses.

Depreciation is recognised to as to write off the cost of the assets over their useful lives on the following basis:

Leasehold Improvements	5% - 7% straight line
Fixtures and Fittings	10% straight line

Notes forming part of the financial statements for the year ended 31 March 2025

Stock

Stock comprises bar stock and is stated at the lower of cost and net realisable value. At each reporting date, an assessment is made for impairment.

Deferred Income

Deferred income comprises deposits for hall hire in future reporting periods.

Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors. The charity makes estimates and assumptions concerning the future. In the opinion of the Trustees, there are no critical accounting estimates or judgements.

1. Trustees' remuneration

No Trustees received payment for their services during the year (2024: none).

2. Employees

The average monthly number of persons employed by the charity during the year was 12 (2024: 23).

No member of staff received employee benefits of £60,000 or more.

The highest paid member of staff received £3,572.00.

Income statement for the year ended 31 March 2025

3. Tangible fixed assets

	Leasehold improvements £	Fixtures and fittings £	Total £
Cost or valuation			
At 31 March 2024	167,355	68,447	235,802
Additions	67,742	15,213	82,955
At 31 March 2025	235,097	83,660	318,757
Depreciation			
At 31 March 2024	42,775	26,313	69,088
Provision for year	9,427	8,340	17,767
At 31 March 2025	52,202	34,653	86,855
Net book value			
At 31 March 2024	124,580	42,134	166,714
At 31 March 2025	182,895	49,007	231,902