



EVERGREEN CARE TRUST
(A Charitable Incorporated Organisation)
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDING 31 MARCH 2022

Charity Registration No. 1158271

EVERGREEN CARE TRUST

CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 MARCH 2022

	Page
Report of the Trustees	2 - 8
Independent Examiners Report	9
Statement of Financial Activities	10
Balance Sheet	11
Cash Flow Statement	12
Notes to the Accounts	13 – 17

EVERGREEN CARE TRUST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

The Trustees of the Charity present their report with the financial statements for the year ended 31 March 2022. The Trustees have adopted the provisions for charities of the FRS 102 Statement of Recommended Practice (SORP) effective for reporting periods starting after 1 January 2016.

REFERENCE AND ADMINISTRATIVE DETAILS

All correspondence should be addressed to the charity's principal address

The Evergreen Care Trust
Shyp House
1 Barnack Road
Stamford
Lincolnshire
PE9 2NA

TRUSTEES

- Nicholas Adams Chair
- Pamela Mary Dixon (Resigned 28 July 2022)
- Catherine Sarah Hardy
- Louise Deborah Marsh Founder
- Paul Herniman
- Derek Michael Risk
- Jo Peck (Appointed 28 July 2022)

Charity Patron: Mrs. Miranda Rock of Burghley

Mission, Values & Objectives

The Evergreen Care Trust is an established and trusted charity founded in 2005 to promote healthy ageing, honour old age and find meaningful ways to support older and vulnerable adults through advocacy, friendship, and practical support. The Trust was incorporated as a Charitable Incorporated Organisation on 1st December 2014 and is governed by a constitution.

New Trustees are selected and appointed by present members of the Trustee Board. The recruitment of Evergreen personnel both volunteers and employees is based on our values, sharing the same commitment and intention in supporting, training, equipping and caring for them as shown our member (service user) group.

EVERGREEN CARE TRUST

Mission: To promote healthy ageing and attitudes towards older people, seeking relevant ways to honour old age and if needed, to serve through advocacy, friendship, and practical support.

Our Core Values

These remain foundational to our approach to care and relationships, ethos and activities.

Respect	We believe in the inestimable value of every human being without reservation.
Justice	We aspire to exercise the principles of truth, justice, and equity in all we do.
Service	We seek to nurture a care culture of serving throughout the organisation and into the wider community.
Training	We place great emphasis on development, equipping, and supporting all members of the Evergreen team.
Partnership	We highly esteem unity, collaboration and working together to make a difference.
Quality	We aspire to excellence without excess.
Generosity	We seek to demonstrate this, through grant giving, sharing resources, knowledge, and experience with partner colleagues.
Stewardship	We aspire to practice sound management of all funds and resources received.

Objectives

1. To ensure our vision and operations reflect the ethos and values on which the charity was founded.
2. To maintain aspirations for excellence in all we do and provide, maintaining Good and Outstanding rating with the Care Quality Commission (CQC)
3. To exercise Value based recruitment and retain quality Evergreen personnel, engaged in the governance, administration, and delivery of our care provision, offering excellent working and pay conditions for employees and showing appreciation to our volunteers along with support and training.
4. To remain engaged with Neighbourhood Working (Health, Social Care and third sector collaborative working) Care network and consortium, and partnerships with local businesses, schools, colleges, churches, community groups and allied agencies. Coupled with this objective, we will continue to monitor the local demographic community to ensure the Charity continues to provide the correct resource which matches the needs of our Members.

EVERGREEN CARE TRUST

5. To continue to build quality and up to date training for ECT personnel in nurturing well equipped, competent and caring practitioners.

Strategies employed to achieve Objectives

1. Governance and management ensure that all activity, vision casting, and change management are measured against our core values and mission. This is cascaded to all levels through regular staff meetings and weekly staff briefings. The Governance Code is progressively being incorporated into our Trustee Induction procedure and meetings, influencing policy regarding recruitment of Trustees, assigning Trustees responsibilities, inclusion, diversity and equality. The Code has also been incorporated into the Risk Register.
2. The Trust has established processes and procedures to ensure CQC compliance with national standards and best practice recommendations, and evidencing this. Our new CQC (Quality Compliance Systems) has been successfully implemented to ensure all the correct policies and procedures are in place to promote safe working practices. We have also implemented our new Bright HR system to record dissemination to staff, this will ensure on-going compliance as they update the regulations, in turn, updating the policies and procedures.
3. Evergreen has been registered as a National Living Wage employer since 2017. The Trust continues to work towards replacing zero contracts with guaranteed hours for all staff and is reviewing the model of Care delivery to improve both working conditions and person-centred care delivery. The pay rate increment is normally implemented in May of each year, but this was brought forward to April in response to the rising cost of living.
4. The Volunteer Services Team has focussed efforts on learning to live with COVID and has carried out a service review of our Volunteer Led Services. We will update accordingly with our findings and outcomes. The Befriending Service continues to be telephone service as well as face to face as we recognise some members are still apprehensive about mixing due to COVID. We continue to communicate effectively via emails, our quarterly newsletter, and social media posts continue to promote the Trust. Our annual Suzi Wheatley Award will be made at the AOM.
5. In November of last year, we launched our new Building Better Mental Wealth project. This allowed a place for lonely, isolated individuals, over the age of 65, to attend the club for fun activities, such as, chair aerobics, art, flower arranging and bingo. We also had a nurse in attendance so people could approach them if they had any health concerns, and this could be escalated if necessary to their GP. We also linked with social prescribing, and they brought isolated people along too. This project has been a true success. It has allowed people to forge new friendships not only within the project but continue these outside of it too. It has also increased our volunteer uptake as the community feels it meets their needs.
6. During the COVID pandemic we have reviewed and implemented a tailor-made training package for all staff and volunteers. This training includes revised Safeguarding which can be completed online or in written format. This continues to evolve to meet the need of our volunteers and staff.
7. We continue to improve the celebration of our services via social media. We also are proactively involved in local and national promotions.

EVERGREEN CARE TRUST

8. The website was updated at the beginning of the year and given a new layout. It has allowed us to actively promote our paid for and volunteer services together with all activities, including our fundraising efforts and is regularly updated. This continues to evolve and improve to make it easy read and easy to navigate for all members of the community.
9. The Trust continues to ensure the safety of Members and staff by supplying all necessary PPE. All staff conduct a twice weekly lateral flow test, and they are registered on a weekly basis and results are reported and monitored to ensure safe working practice. All staff have also had their double COVID and booster vaccinations.
10. Evergreen is the lead organisation representing the third sector in Neighbourhood Working in our district. Representatives meet monthly via zoom conference. Neighbourhood Working remains a key Evergreen activity while it enables a 'joined up approach' to the planning of care and support for local people. It has a special focus in our district on moderate to severe frailty, which represents a high percentage of our service user group. It is a privilege to represent the third sector in this hugely important integrated care forum.
11. Evergreen is also involved in the South Lincolnshire Alliance for Mental Health (SLAMH). This allows active networking between different stakeholders to promote the awareness and improvements required for Mental Health in the Community.

General

Evergreen in the last financial year provided support and care through its wide range of 'no charge' and 'paid for services' for over 300 people, their families, and carers, the majority of these received support through our volunteer led no charge services.

Success continues to be measured through feedback from service users, family, and carers as well as volunteers and staff through regular reviews, evaluation forms and notifications, letters and cards. Evergreen has an established reputation locally as a charity which responds to local need with compassion and commitment and for working collaboratively with statutory and other sector organisations for the benefit of local people.

Evergreen in representing the third sector maintains its contribution to Neighbourhood Working which is a fine example of integrated service provision and collaborative work to improve service efficacy and reduction of duplication and unnecessary waste. The intent is to join up services to enhance the care and support of persons especially those who are deemed frequent service users. The general benefit of this is to reduce unnecessary hospital admissions, the reduction in GP visits, and the promotion of positive wellbeing as the health and social care sector partner with the third sector to implement this strategy. Evergreen considers it a great privilege to be allied to and engaged with this very proactive practice. The Director and RCM and or her team meet monthly with health, social care and allied colleagues for this purpose. We remain actively involved in knowledge sharing, participating in collaborative trials and projects and proudly represent the third sector in respect of this. We are convinced of the value of this approach to care provision and believe that it is local people who benefit from these efforts.

Evergreen remains committed to the support and valuing of its personnel. This includes pastoral care, wellbeing advice, professional development, regular supervision and support, and adherence to best Health & Safety practice in the office and in the field. The Trust is in its 5th year as a registered National Living Wage Employer.

EVERGREEN CARE TRUST

Public Benefit

We believe that the supports and services the Trust has developed over 16 years, is now a vital resource for local older and vulnerable people and a strong partner with allied health and social care professionals. Seven of our 'no charge' services are volunteer led and provide opportunities for social engagement, life enhancing activities, and support with practical matters. The 'not for profit' paid for services cover a range of low-level interventions and higher need regulated care activities for which local demand is high.

The Trust is committed to equality and diversity and welcome engagement with people from different communities and minorities without reserve, whether as service users or as Evergreen personnel.

Significant Activities

The Trust maintains its 8 'no charge' services with demand for most of these remaining high. We are in the process of reviewing our volunteer led services to ensure they continue to meet the needs of the community we service. The launch of our Volunteer led Building Better Mental Wealth project was launched in November 2021 and is going from strength to strength and has been extended to at least March 2023.

All our Volunteer Led Services are now all back up and running, with the exception of the Friendship Lunch Club as we learn to live with COVID in our communities which has affected demand for some services. The Volunteer services are supported by a register of 174 volunteers.

Our Befriending service has now been extended to offer a listening support. This listening support is now a welcomed addition to this service, not only to aid the Member through a particular personal or family crisis, with a view to Befriending once the crisis has been dealt with.

Our Wellbeing Warden service continues to assist individuals with their medication and nutrition and hydration. Our paid for services, both Home Support and Wellbeing Service have assisted and cared for over 110 persons on a regular basis in the last financial year.

Evergreen's Assisted Living provision continues to be of value to the local community in that Evergreen will supply and fit only Police approved, Supra 500 Key safes, supply and manage Medication safes, and installation of the Evergreen Lifeline 24 Telecare service.

Partnership Activity

Friendship Lunch Club

In March 2020, our friendship lunch club hosted at Morrisons Supermarket was suspended due to COVID restrictions and lockdown. Unfortunately, due to the transport no longer being available this has not been relaunched. We are still looking at ways to restart this lunch club in the future.

Friendship Tea (Dementia Café)

In September of 2019, Evergreen in partnership with Barn Hill Methodist Church who provided their lovely Well café facility, Dementia Support South Lincs who provided their expert personnel and Evergreen who provided willing and interested volunteers, together

EVERGREEN CARE TRUST

launched a monthly 'Dementia Café' which we have simply called a Friendship Tea with no reference to dementia. This has relaunched and we have recently moved premises to the Stamford Free Church. The attendees have more than quadrupled! Such a great success.

Research

As a Trust we are pleased to announce that we joined the Research, Learning & Excellence Community (RELEC) of Home Care providers funded by the NIHR Clinical Research Network East Midlands and the University of Lincoln School of Health & Social Care in July 2021. Further to this we were the first Home Care Provider to sign up to the join Dementia Research campaign. We pushed for this change as historically it was only for Care Homes and individuals to sign up. We have actively engaged with various Universities to take part in integral research that also helps us to improve the ways we work and serve our local community.

It is important to us that we lead the way in active participation in research for Dementia and social care research in general, nurturing a culture of research, learning and excellence within our organisation.

Our Founding Trustee Louise Marsh continues her Health & Social Care Research team role at the University of Lincoln and is furthering efforts to establish evidence based best practice moving away from time and task service delivery to self-managing teams focusing on whole person-centred care delivery and team practice.

Financial Review

The Evergreen Care Trust is a faith-based organisation and the funding of the ongoing free of charge services provided by the Evergreen Care Trust is primarily from public donations, although during the year money was also raised from fund raising events, mainly the successful Evergreen Christmas Cracker and the Anniversary Ball that had been delayed by the Covid pandemic. These funds along with the contribution from the paid for services help to cover the administrative costs of the Trust, including general running costs and salaries of administrative staff.

In 2021/22 the Trust had an income of £408,393 (£438,555 in 20/21) including donations and grants of £127,550. Expenditure in the year was £364,008 (£411,028 in 20/21) giving rise to a surplus of £44,385. The reduction in year on year income and expenditure was mainly related to the Covid grants and costs in the previous year. The detailed results for the year and financial position of the charity are shown in the financial statements.

At the 31 March 2022 the charity had total reserves of £127,522, of which just £12,319 was restricted. These reserves were equivalent to just under 4 months of the planned expenditure over the coming year. The Trustees regularly monitored the level of reserves and aim to at least retain 3 months expenditure as a reasonable balance between the need to resource current expenditure and the need for longer term sustainability.

EVERGREEN CARE TRUST

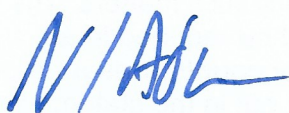
Future Plans

After a year of consolidation following on from the Covid Pandemic the Trust has in the current year been carrying out a consultation with stakeholders to review the need and effectiveness of all the current services both paid for and voluntary. The aim is to develop plans to ensure the services continue to meet the needs of the local community and identify additional needs that may require new services. The aim is to make any identified changes in time for the next financial year in April 2023.

Acknowledgement

The Evergreen Care Trust acknowledges the enormous public support and generosity of individuals, churches, community groups and local businesses. Without this support and that of our amazing volunteers, so much of what Evergreen does in providing meaningful support and care for local people would not be achieved. Thank you.

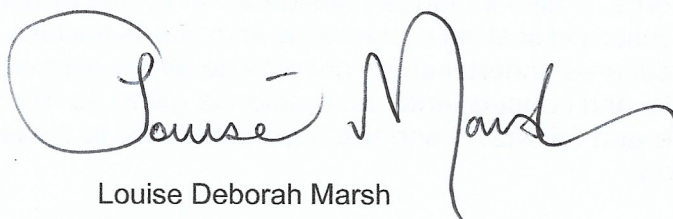
Signed on behalf of Trustees



Nicholas Adams

Chair

September 2022



Louise Deborah Marsh

Founder & Trustee

EVERGREEN CARE TRUST

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF EVERGREEN CARE TRUST

I report on the accounts for the year ended 31 March 2022 set out on pages 10 to 17.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006 ; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Michael Pring FCA

September 2022

EVERGREEN CARE TRUST

STATEMENT OF FINANCIAL ACTIVITIES FOR YEAR ENDED 31 MARCH 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Income and Endowments from:					
Donations & Legacies	2	112,921	14,628	127,550	172,277
Charitable activities	3	269,281	0	269,281	266,091
Trading activities	4	11,555	0	11,555	176
Investments	5	7	0	7	12
Total incoming resources		393,765	14,628	408,393	438,555
Expenditure on:					
Raising funds	6	3,278		3,278	286
Charitable activities	7	351,015	9,716	360,730	410,742
Total resources expended		354,292	9,716	364,008	411,028
Net income/(expenditure)		39,472	4,913	44,385	27,527
Fund balances brought forward		75,731	7,406	83,137	55,610
Transfers between funds	13	-	-	-	-
Fund balances carried forward		115,203	12,319	127,522	83,137

There are no recognised gains and losses other than those passing through the statement of financial activities.

All activities derive from continuing operations. There were no activities resulting from Endowment Funds

EVERGREEN CARE TRUST

BALANCE SHEET AT 31 MARCH 2022

	Notes	Un-Restricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
Fixed assets					
Tangible Assets	10	315	-	315	819
Current assets					
Debtors	11	24,794		24,794	29,729
Cash at bank and in hand		138,337	7,356	145,693	96,488
Total current assets		163,131	7,356	170,488	126,217
Creditors: amounts falling due within one year	12	39,875	3,405	43,281	43,899
Net current assets		123,256	3,951	127,207	82,318
Total assets less current liabilities		123,571	3,951	127,522	83,137
Net assets		123,571	3,951	127,522	83,137
FUNDS	13				
Restricted funds				12,319	7,406
Unrestricted funds:					
Designated funds				5,000	5,000
Other charitable funds				110,203	70,731
TOTAL FUNDS				127,522	83,137

The financial statements were approved by the Trustees on 20 September and signed on their behalf by:



Derek Risk
Trustee

EVERGREEN CARE TRUST

CASH FLOW STATEMENT FOR YEAR ENDED 31 MARCH 2022

	2022 £	2021 £
Operating surplus/(deficit)	44,378	27,515
Reconciliation to cash generated from operating activities		
Depreciation of tangible assets	504	504
Decrease in stock		
Decrease / (Increase) in debtors	4,935	(1,821)
(Decrease) / Increase in creditors	(618)	16,064
Cash generated from operating activities	49,198	42,262
Cash generated from financing activities		
Interest received	7	12
Cashflow from Investing activities		
Payments to acquire tangible assets	-	-
Net increase in cash	49,205	42,274
Cash at bank and in hand at beginning of year	96,488	54,214
Cash at bank and in hand at end of year	145,693	96,488
Consisting of:		
Cash at bank and in hand	145,693	96,488
	145,693	96,488

**NOTES TO THE ACCOUNTS
FOR YEAR ENDED 31 MARCH 2021**

1 ACCOUNTING POLICIES

Accounting convention

These accounts have been prepared under the historic cost convention and the Trustees have adopted the provisions for charities of the FRS102 Statement of Recommended Practice (SORP) effective for reporting periods starting after 1 January 2016.

Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Amounts not received are included in Trade Debtors. Tax reclaims are included when cash is received from HMRC.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

All equipment, fixtures & fittings	20% on cost
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Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. The purpose of each restricted fund is included in the notes to the financial statements

Independent examination fee

The cost of the Independent Examination included in these accounts is nil.

EVERGREEN CARE TRUST

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED IN 31 MARCH 2022 (continued)

2	Donations & Legacies	Total 2022 £	Total 2021 £
	Un-restricted		
	Donations	79,391	83,685
	Legacies	13,662	5,000
	Gift Aid Refunded	19,869	7,286
	Covid 19 Grant	-	25,000
	Total	112,921	120,971
	Restricted		
	Infection Control Grant	2,634	45,480
	GGF Meals	-	4,825
	UK Operations	-	1,000
	BMW	9,944	-
	Chaplinancy Training	2,050	-
	Total	14,628	51,306
3	Income from Charitable Activities	Total 2022 £	Total 2021 £
	Un-restricted		
	Home Support	191,450	199,691
	Wellbeing	77,492	66,156
	Home Nursing	-	0
	Meals	-	-
	Other	340	244
	Total	269,281	266,091
	Restricted		
	None	-	-
	Total	-	-
4	Income from Fund Raising	Total 2022 £	Total 2021 £
	Un-restricted	11,555	176
5	Investment income	Total 2022 £	Total 2021 £
	Bank interest received	7	12

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED IN 31 MARCH 2022 (continued)

6	Expenditure on Fund Raising	Total 2022 £	Total 2021 £
	Un-restricted		
	Publicity	1,181	36
	Other Fundraising	2,097	250
		<u>3,278</u>	<u>286</u>
7	Expenditure on Charitable Activities	Total 2022 £	Total 2021 £
	Un-restricted activities		
	Home Support	155,844	168,061
	WellBeing	39,451	33,040
	Evergreen Plus	-	10,412
	Volunteer Services	17,099	16,162
	Administration Wages	47,554	47,828
	Other support costs	91,067	87,259
	Total	<u>351,015</u>	<u>362,761</u>
	Restricted		
	GGF Florence Care	0	130
	Infection Control	2,634	45,480
	GGF Meals	3,376	1,450
	UK Operations	-	921
	BMW	3,705	-
	Total	<u>9,716</u>	<u>47,981</u>

8 Trustees and Key Management Personnel remuneration and expenses

No trustee received remuneration or claimed expenses for their work as a trustee (2021: £Nil). There was only one key management employee who received remuneration, including pension contributions and other benefits in the range £35,000 to £45,000. (2021: Two key staff totalling £46,921)

9 Staff Costs and Numbers

	2022 £	2021 £
Wages and salaries	283,206	289,049
Social security costs	6,934	5,507
Pension costs	3,552	5,104
Total Staff Costs	<u>293,692</u>	<u>299,660</u>

The average monthly number of employees during the year was as follows:

2022	2021
<u>29</u>	<u>28</u>

No employee received emoluments in excess of £60,000 per annum.

EVERGREEN CARE TRUST

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED IN 31 MARCH 2022 (continued)

10 Tangible Fixed Assets

Cost	Computer Equipment £	Office Equipment £	Angels Equipment £	Total £
At 1 April 21	3,926	10,976	2,328	17,230
Additions	-	-	-	-
At 31 March 2022	<u>3,926</u>	<u>10,976</u>	<u>2,328</u>	<u>17,230</u>
Depreciation				
At 1 April 2021	3,107	10,976	2,328	16,411
Charge for the year	504	-	-	504
Disposals and adjustments	-	-	-	-
At 31 March 2022	<u>3,611</u>	<u>10,976</u>	<u>2,328</u>	<u>16,915</u>
Net Book Value				
At 31 March 2022	<u>315</u>	<u>-</u>	<u>-</u>	<u>315</u>
At 31 March 2021	<u>819</u>	<u>-</u>	<u>-</u>	<u>819</u>

11 Debtors

	2022 £	2021 £
Trade Debtors	24,713	29,428
Covid 19 Shopping Cash	81	301
	<u>24,794</u>	<u>29,729</u>

12 Creditors: amounts falling due within one year

	2022 £	2021 £
Accruals	2,789	
Income in Advance	10,965	13,599
Other creditors	32,316	30,300
	<u>46,070</u>	<u>43,899</u>

EVERGREEN CARE TRUST

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED IN 31 MARCH 2022 (continued)

13 Movement in Funds

	Opening Balance at 1.4.21	Incoming resources	Resources expended	Transfers between funds	Closing Balance at 31.3.22
	£	£	£	£	£
Unrestricted funds					
General fund	75,731	393,765	354,292		115,203
Restricted funds					
Clive Dixon Respite	3,951	-	-	-	3,951
Infection Control	-	2,634	2,634	-	-
BMW	-	9,944	3,705		6,239
Chaplaincy Training	-	2,050	-		2,050
GGF Meals	3,376	-	3,376	-	0
UK Developments	79	-	-	-	79
	7,406	14,628	9,716	-	12,319
TOTAL FUNDS	83,137.	408,393	364,008	-	127,522

14 Purposes of Restricted Funds

Clive Dixon Respite Fund

Provides treats, trips out and respite for those for whom these benefits would be financially prohibitive

LCC Infection Control Grant

Covid related grant to support infection control costs

BMW

Grant to support twice weekly sessions to improve members mental wellbeing

Chaplaincy Training

Grant to support expenses on chaplaincy training course.

Global Giving Fund Meals

Grant to provide Hot & Wholesome lunches to the elderly during Covid. Ended May 2021

UK Developments

Initiative to promote the Evergreen Model in other communities

15 Related party disclosures

There are no related parties.