

Winshill Neighbourhood Resource Centre

(WNRC)
Canterbury Road
Burton-on-Trent
DE150HD

Charity registration number:1158268

Trustees' Annual Report
for the period
From 01/04/2023 To 01/04/2024



Alone we can
do so little;
together we can
do so much.

Summary of the purposes of the charity as set out in its governing document

To promote the benefit of the inhabitants of the area of benefit without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education, to advance health and well being, and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the objectives of improving the conditions of life for the said inhabitants;

To establish, or secure the establishment of, a Community Centre and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the objectives;

To promote such other charitable purposes as may from time to time be determined.

The Charity shall be non-party in politics and non-sectarian in religion. The area of benefit shall be the civil parish of Winshill (in Burton-on-Trent, Staffordshire) and the surrounding area.

Activities

The centre supports our local community with a range of regular and seasonal activities organised by our Centre Manager Kim Smith and run by our volunteers, it is available for local groups and may be hired by businesses or for private parties.

Centre activities include Stay and Play, Youth Club (B.A.C.T. with WNRC volunteers), Breakfast club, Lunch Club, Snack Attack(School Holidays), Fund raisers. Other users include Slimming World, Child Health clinics,Citizens Advice, Autumn Days, Easy Movers and Shout Out.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.
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We regularly review and update our policies, and introduce new policies as required

Volunteers

Our fantastic volunteers are an asset to the centre, who go above and beyond what is expected of them. Their commitment to the community does them credit.

All volunteers are D.B.S. checked and are offered training appropriate to their roles.

Achievements and Performance

Once again our catering team were awarded 5 Star Hygiene Certificate following inspection

The centre is open every weekday with regular group sessions meeting weekly or fortnightly. In addition we have the Snack Attack project in school holidays as well as celebrations for special holidays. Below is a flavour of what happened this year.

April:- Easter Bunnies were outside schools and around the area distributing donated Easter Eggs

May:- Snack attack with outdoor inflatable

Outdoor Fun Day to celebrate the coronation

June Nominations for 'Best Father' were invited for Fathers Day. Best entries were chosen and every entrant received a treat.

July/August:-Fun Days

October:-Family pumpkin carving, Halloween Children's Party and outdoor Trick or Treat event.

December an Innovation this Christmas was a visiting Pantomime, held at the lifestyle bar. 200 Children and adults enjoyed a wonderful afternoon watching Cinderella, and went home with gifts from Santa.

Members of Lunch Club and Youth Club also received gifts from Santa.

Christmas Fare was distributed to needy families and solitary older residents.

Once again the spectacular Santa Bikes visited winshill collectng gifts for needy children.

February:-Pancakes and toppings, Valentines Disco

March- Mothers Day treats, Easter Raffle, Easter crafts and hot dogs

The impact of the cost of living is still keenly felt by many. Volunteers continue to offer a substantial breakfast on Fridays as well as Two course Lunch on Wednesdays.

Regular donations of bread and other fresh products are collected from supermarkets and we distribute these on a first come basis.

We are still lucky enough to have Farm Fresh revolution who provide fresh fruit and veg once a fortnight for 60 families.

We are also able to offer emergency food help to residents who apply for it

We continue to offer Citizens Advice sessions for Winshill Residents Courtesy of W.P.C. Also baby clinics run by N.H.S.

During this year we have upgraded the centre with new flooring in the reception area, and new office and reception furniture.

We are proud to have received a 5 star kitchen hygiene certificate yet again.

Financial Review

Our Reserve level is documented in our Financial Control Policy.

The amount that we hold in reserve is six months running cost, currently £21,000 these are held so that should our funding from the Parish Council cease then we will have this time to secure alternative funding.

No funds are held on behalf of others

The Charity does not offer grants

The Charity has no social investments

Funding

Our purpose in raising funds is to keep the centre open and staffed as much as possible, and to provide amenities for the community free to access, or at a minimum charge. The annual grant from Winshill Parish Council goes a long way towards covering our running costs.

In addition this year we have been fortunate to receive other grants, from :- Winshill Residents Association, A.S.D.A., ALDI, Morrisons, East Staffordshire Borough Council (Business Rates Relief, warm spaces grant), Trent and Dove Housing, Winshill Parish Council, National Lottery Community Fund

We receive donations in cash or goods from many individuals and are especially grateful for a generous private cash donation, which is given fortnightly and enables us to support our users in many ways.

Structure, Governance and Management

Our governing document is a Constitution

We are a Charitable Incorporated Organisation (Foundation Model)

New trustees are appointed by the existing trustees for a period of three years.

One place on the board is nominated for a representative of Trent and Dove Housing Association.

All Trustees are D.B.S. checked.

WNRC is an independent charity our objects run parallel with the Parish Plan laid out by Winshill Parish Council (W.P.C.), who are a large financial contributor. The annual Parish Council Grant is given 'Free of Strings'

W.P.C. take responsibility for maintenance of our building which they lease, at peppercorn rent, from Trent and Dove Housing Association (T&D). WNRC have unrestricted use of the building and are happy to accommodate some meetings and projects run by WPC and T&D.

Parish councillors are permitted as Trustees provided there are sufficient trustees unconnected to the PC to form a quorum.

Some events are run as 'Winshill Together' which is a loose group including other local charitable community organisations.

Induction and Training of Trustees

New trustees are given an induction to the Building by the manager. Informal advice and support is available from existing trustees. Trustees are able to access a range of training sessions provided by Support Staffordshire.

Administration

The name of the charity	Winshill Neighbourhood Resource Centre
Also known as	WNRC
Charity Number	1158268
Principle Address	Canterbury Road Burton-on-Trent DE150HD

Trustees of Winshill Neighbourhood Resource Centre 2023-4

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Margaret Hewitt	Chair		
Clare Stewart	Treasurer		
Sharon Taylor			
Abigail Lawrence			
Dawn Maddin			Trent and Dove Housing
Kayleigh Tomlinson	Secretary		
Kerrie Carvell			
Tracey Elsan		23/09/23-01/04/24	
Sue Moore		23/09/23-01/04/24	
Arthur Jackson			
Janet Stannedge			

Management Structure

We are a small organisation. The manager runs the centre on a day to day basis, and manages the cleaner.
She reports to the Trustees at regular meetings, and consults the Chair (or Treasurer) if required between meetings

Name of senior staff member

Our manager is Kim Smith

Kim has extensive experience working within the community and is a lifelong resident of Winshill. She is well known and trusted by the local community. She works 35 hrs per week and is the first point of contact for users of the centre, volunteers and their events, who are overseen and supported by her. Office work includes overseeing bookings, signposting residents who need assistance from other organisations and supervising the petty cash.

Local Authority Support	Support Staffordshire (East Staffordshire), Voluntary Services Centre, Union Street, Burton-upon-Trent Staffordshire, DE14 1AA
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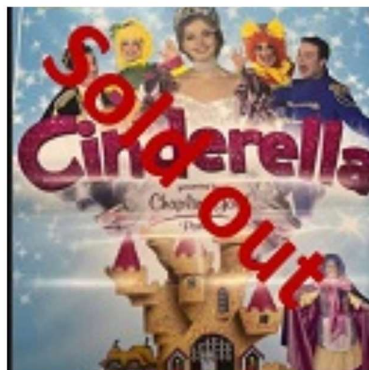
Declarations

The trustees declare that they have approved the trustees' report above

Signature(s)

Full name(s)

Margaret Heather Hewitt



WINSHILL NEIGHBOURHOOD RESOURCE CENTRE

FINANCIAL STATEMENTS

FOR

31 MARCH 2024

Charity number: 1158268

WINSHILL NEIGHBOURHOOD RESOURCE CENTRE

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

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WINSHILL NEIGHBOURHOOD RESOURCE CENTRE

INDEPENDENT EXAMINER'S REPORT

Independent Examiner's Report to the trustees of Winshill Neighbourhood Resource Centre

I report on the accounts for the year ended 31 March 2024 which are set out on pages 2 to 6.

Respective responsibilities of the trustees and examiner

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mark Newey ACMA
Derby Community Accountancy Service
Babington Lodge
128 Green Lane
Derby
DE1 1RY

Date

WINSHILL NEIGHBOURHOOD RESOURCE CENTRE

RECEIPTS AND PAYMENTS ACCOUNT

1 APRIL 2023 TO 31 MARCH 2024

2023					2024
£					£
Total Funds			Unrestricted Funds	Restricted Funds	Total Funds
	Charitable Income				
32405	Grants	note 1	29303	32670	61973
4235	Room Rentals		4235	0	4235
31313	Fundraising	note 2	5563	40701	46264
90	Bank interest		82	0	82
68043			39183	73371	112554
	Charitable Expenditure				
29530	Wages & Associated Costs		27468	5081	32549
7357	Utilities		10747	4315	15062
894	Postage, stationery and office supplies		558	0	558
95	Sundries	note 3	60	0	60
0	Fundraising expenses		0	0	0
500	Accountancy		520	0	520
451	Licences and insurance		588	0	588
142	Travel expenses		714	521	1235
9327	Maintenance and equipment		7345	2340	9685
35419	Activity and project costs	note 4	5732	55593	61325
83715			53732	67850	121582
-15672	Net Movement of Funds for the year		-14549	5521	-9028
0	Transfers between Funds		0	0	0
69795	Opening Balance		35988	18135	54123
54123	Closing Balance		21439	23656	45095

WINSHILL NEIGHBOURHOOD RESOURCE CENTRE

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 MARCH 2024

2023		2024
£		£
Current Assets		
54123	Bank and cash	45095
0	Debtors	0
<hr/>		
54123	Total Assets	45095
<hr/>		
0	Less Liabilities	0
<hr/>		
54123	Net Assets	45095
<hr/>		

Chair

Date

Treasurer

Date

WINSHILL NEIGHBOURHOOD RESOURCE CENTRE

NOTES TO THE ACCOUNTS

Note 1

Grants

			2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Winshill Parish Council	21000	2230	23230	21000
East Staffordshire Borough Council	0	3650	3650	4300
ALDI	0	500	500	0
Asda	0	995	995	1600
Morrisons	0	200	200	0
Trent and Dove Housing	0	1988	1988	0
Marks and Spencer Charitable Foundation	0	0	0	1000
Russell Building Products Ltd	0	0	0	4300
Charities Aid Foundation Trust	0	0	0	205
National Lottery Community Fund	8303	23107	31410	0
	29303	32670	61973	32405

Note 2

Fundraising

	2024	2023
	£	£
Tuck Shop	825	1136
Projects (lunch club/coffee morning/snack attack)	10069	4661
Recharges and refunds	1640	3643
Donations	33730	21873
	46264	31313

WINSHILL NEIGHBOURHOOD RESOURCE CENTRE

NOTES TO THE ACCOUNTS

Note 3

Sundry costs

	2024	2023
	£	£
Bank charge	60	95
Other payments	0	0
	60	95

Note 4

Activity and project costs

	2024	2023
	£	£
Centre costs	3798	1694
Projects (Snack attack)	10655	8153
Youth Project	1751	2410
COVID	0	0
Cost of Living	36121	11722
Coffee morning, lunch club and bingo	0	5628
Outside space	216	2072
Parish Council Fayre	3984	3740
National Lottery Community Fund Other project costs	1700	0
Increase in demand for events costs	2500	0
Additional demand for Warm Spaces costs	600	0
	61325	35419

WINSHILL NEIGHBOURHOOD RESOURCE CENTRE

NOTES TO THE ACCOUNTS

Note 5

Restricted Funds

	Opening Balance	Income	Expenditure	Transfer Between Funds	Closing Balance
	£	£	£	£	£
Youth Club project	1702	1821	1751	0	1772
Snack Attack project	7517	10778	10596	0	7699
Outside Space	216	117	216	0	117
Cost of Living	8700	33318	27950	0	14068
Parish Fayre	0	2230	2230	0	0
ESBC Warm Spaces	0	2000	2000	0	0
National Lottery Community Fund- Community Organisations					
Cost of Living Fund	0	23107	23107	0	0
	18135	73371	67850	0	23656

The Youth Club Project money was for the establishment and running cost of a Youth Club

The Snack Attack money was spent on entertainment and food for children

The Outside Space project money was spent on a patio and around the Centre

Cost of Living fund has been set up to provide food and goods for those in the area that need it. The largest donation to the fund is a private donation which was received every 2 weeks by BACS.

The ESBC Warm Spaces project was to provide warm spaces during the period of exceptional utility price rises.

The National Lottery Community Fund – Community Organisations Cost of Living Fund, provided support to people in hardship during the cost of living crisis.

WINSHILL NEIGHBOURHOOD RESOURCE CENTRE

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31 MARCH 2024

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