

Winshill Neighbourhood Resource Centre

(WNRC)
Canterbury Road
Burton-on-Trent
DE150HD

Charity registration number:1158268

Trustees' Annual Report
for the period
From 05/04/2022 To 05/04/2023



Alone we can
do so little;
together we can
do so much.

Summary of the purposes of the charity as set out in its governing document

To promote the benefit of the inhabitants of the area of benefit without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education, to advance health and well being, and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the objectives of improving the conditions of life for the said inhabitants;

To establish, or secure the establishment of, a Community Centre and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the objectives;

To promote such other charitable purposes as may from time to time be determined.

The Charity shall be non-party in politics and non-sectarian in religion. The area of benefit shall be the civil parish of Winshill (in Burton-on-Trent, Staffordshire) and the surrounding area.

Activities

The centre supports our local community with a range of regular and seasonal activities organised by our Centre Manager Kim Smith and run by our volunteers, it is available for local groups and may be hired by businesses or for private parties.

Centre activities include Stay and Play, Youth Club (B.A.C.T. with WNRC volunteers), Coffee Morning, Lunch Club, Knit and Natter, and Bingo. Other users include Slimming World, Child Health clinics, Citizens Advice, Autumn Days, Easy Movers and Shout Out.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.
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We regularly review and update our policies, and introduce new policies as required

Volunteers

Our fantastic volunteers are an asset to the centre, who go above and beyond what is expected of them. Their commitment to the community does them credit.

The centre won some impact awards from Support Staffordshire, The Lunch Club Won the award for the Volunteering support for over 65's. Our Manager Kim won a lifetime achievement award for Volunteering within the Local Community

One of our most committed volunteers was Carol Eager who won a Support Staffordshire commendation for volunteer of the year, before she sadly passed away in October. At the Trent and Dove Impact awards Carol's Family were presented with a posthumous award for all the work Carol had done for the Winshill Community, and her name will be commemorated in the street name of a new development of bungalows.

All volunteers are D.B.S. checked and are offered training appropriate to their roles.

Achievements and Performance

At the core of WNRC is the range of Social and recreational offers we make to our community throughout the year. Seasonal events are also celebrated. Snack Attack, Breakfast club and Youth sessions ran weekly through the Summer Holidays at which almost 2000 nutritious meals were served to adults and children. These sessions also included entertainment e.g. Disco, Children's Entertainers, Inflatables with BBQ, Sport, Craft, Nature day on the washlands.

October brought family pumpkin carving, Halloween Children's Party and outdoor Trick or Treat event.

At Christmas there were Children's Parties, Visit and gifts from Santa and the spectacular Santa bikes riding through. Parcels were delivered to needy families and solitary older residents.

In Spring Mothers day parcels were delivered to 50 local Ladies, and The Easter Bunnies distributed chocolate Eggs to children of all ages! All the Centre events above were free to attend, though many users were happy to make a donation.

We have noted the impact on family budgets due to the cost of living crisis affecting the UK this year . More families are attending our sessions and there is an increase in people requiring additional support to make their housekeeping monies stretch further .

Accordingly we have extended the scope of our coffee mornings, now providing longer hours in a "place of warmth" and offering hot food.

Our volunteers have worked so hard in providing the ever-increasing number of food parcels, care packages and 'give away bags' of toiletries, cleaning materials etc. and also redistributed "too good to go" items from local supermarkets.

We are still lucky enough to have Farm Fresh revolution who provide fresh fruit and veg once a fortnight for 60 families.

We continue to offer Citizens Advice sessions for Winhill Residents Courtesy of W.P.C. Also baby clinics run by N.H.S.

This year saw the opening of our patio area, which is a lovely sunny spot surrounded by colourful planters. We now have outdoor furniture to extend our accommodation in the fine weather.

Inside the building we have had full redecorating as well as a number of renovations to maintain the standard of a comfortable attractive venue for all our users.

We now have a dedicated website wnrc.org.uk increasing our on line visibility.

During this year a Bleed Kit has been installed on the outside of our building which may one day help to save a life.

The centre acted as a collection point for aid for the Ukraine. Volunteers from all over Burton helped sort and pack the overwhelming quantity of donations which filled two large removal lorries

The centre celebrated the Queens Platinum Jubilee with the community, by having a Funday on the park, which was enjoyed by all. This was funded by the generosity of a local firm Russell Roof Tiles

Financial Review

Our Reserve level is documented in our Financial Control Policy.

The amount that we hold in reserve is six months running cost, currently £21,000 these are held so that should our funding from the Parish Council cease then we will have this time to secure alternative funding.

No funds are held on behalf of others

The Charity does not offer grants

The Charity has no social investments

Funding

Our purpose in raising funds is to keep the centre open and staffed as much as possible, and to provide amenities for the community free to access, or at a minimum charge. The annual grant from Winshill Parish Council goes a long way towards covering our running costs.

In addition this year we have been fortunate to receive other grants, from :- Strachan & Buxton Trust, Winshill Residents Association, Arnold Clark, A.S.D.A., Russell Roof Tiles, Neighbourly community Fund, East Staffordshire Borough Council (Business Rates Relief), Trent and Dove Housing, Staffordshire County Council, Winshill Parish Council.

We are especially grateful for a generous private cash donation, which is given fortnightly and enables us to support our users in many ways.

Structure, Governance and Management

Our governing document is a Constitution

We are a Charitable Incorporated Organisation (Foundation Model)

New trustees are appointed by the existing trustees for a period of three years. One place on the board is nominated for a representative of Trent and Dove Housing Association.

All Trustees are D.B.S. checked.

WNRC is an independent charity our objects run parallel with the Parish Plan laid out by Winshill Parish Council (W.P.C.), who are a large financial contributor. The annual Parish Council Grant is given 'Free of Strings'

W.P.C. take responsibility for maintenance of our building which they lease, at peppercorn rent, from Trent and Dove Housing Association (T&D). WNRC have unrestricted use of the building and are happy to accommodate some meetings and projects run by WPC and T&D.

Parish councillors are permitted as Trustees provided there are sufficient trustees unconnected to the PC to form a quorum.

Some events are run as 'Winshill Together' which is a loose group including other local charitable community organisations.

Induction and Training of Trustees

New trustees are given an induction to the Building by the manager. Informal advice and support is available from existing trustees, some of whom have had considerable experience in similar roles. Trustees are able to access a range of training sessions provided by Support Staffordshire.

Administration

The name of the charity	Winshill Neighbourhood Resource Centre
Also known as	WNRC
Charity Number	1158268
Principle Address	Canterbury Road Burton-on-Trent DE150HD

Trustees of Winshill Neighbourhood Resource Centre 2021-2

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Margaret Hewitt	Chair		
Clare Stewart	Treasurer		
Sharon Taylor			
Abigail Lawrence			
Dawn Maddin			Trent and Dove Housing
Kayleigh Tomlinson	Secretary		
Kerrie Carvell			
Carol Eager		01/10/22	
Dennis Fletcher			
Margaret Fletcher			
Arthur Jackson			
Janet Stannage			

Management Structure

We are a small organisation. The manager runs the centre on a day to day basis, and manages the cleaner.

She reports to the Trustees at regular meetings, and consults the Chair (or Treasurer) if required between meetings

Name of senior staff member

Our manager is Kim Smith

Kim has extensive experience working within the community and is a lifelong resident of Winshill. She is well known and trusted by the local community. She works 35 hrs per week and is the first point of contact for users of the centre, volunteers and their events, who are overseen and supported by her. Office work includes overseeing bookings, signposting residents who need assistance from other organisations and supervising the petty cash.

Local Authority Support	Support Staffordshire (East Staffordshire), Voluntary Services Centre, Union Street, Burton-upon-Trent Staffordshire, DE14 1AA
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Declarations

The trustees declare that they have approved the trustees' report above.

Signature(s)

M. H. Hewitt, (Chair)



WINSHILL NEIGHBOURHOOD RESOURCE CENTRE

FINANCIAL STATEMENTS

FOR

31 MARCH 2023

Charity number: 1158268

WINSHILL NEIGHBOURHOOD RESOURCE CENTRE

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2023

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WINSHILL NEIGHBOURHOOD RESOURCE CENTRE

INDEPENDENT EXAMINER'S REPORT

Independent Examiner's Report to the trustees of Winshill Neighbourhood Resource Centre

I report on the accounts for the year ended 31 March 2023 which are set out on pages 2 to 6.

Respective responsibilities of the trustees and examiner

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mark Newey ACMA
Derby Community Accountancy Service
Babington Lodge
128 Green Lane
Derby
DE1 1RY

Date

WINSHILL NEIGHBOURHOOD RESOURCE CENTRE

RECEIPTS AND PAYMENTS ACCOUNT

1 APRIL 2022 TO 31 MARCH 2023

2022					2023
£					£
Total Funds			Unrestricted Funds	Restricted Funds	Total Funds
	Charitable Income				
45037	Grants	note 1	22000	10405	32405
3176	Room Rentals		4235	0	4235
10825	Fundraising	note 2	12595	18718	31313
0	Bank interest		90	0	90
59038			38920	29123	68043
	Charitable Expenditure				
26088	Wages & Associated Costs		29530	0	29530
7207	Utilities		7357	0	7357
989	Postage, stationery and office supplies		894	0	894
129	Sundries	note 3	95	0	95
0	Fundraising expenses		0	0	0
550	Accountancy		500	0	500
521	Licences and insurance		451	0	451
303	Travel expenses		142	0	142
683	Maintenance and equipment		9327	0	9327
26336	Activity and project costs	note 4	11062	24357	35419
62806			59358	24357	83715
-3768	Net Movement of Funds for the year		-20438	4766	-15672
0	Transfers between Funds		0	0	0
73563	Opening Balance		56426	13369	69795
69795	Closing Balance		35988	18135	54123

WINSHILL NEIGHBOURHOOD RESOURCE CENTRE

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 MARCH 2023

2022		2023
£		£
Current Assets		
69795	Bank and cash	54123
0	Debtors	0
<hr/>		
69795	Total Assets	54123
<hr/>		
Less Liabilities		
<hr/>		
69795	Net Assets	54123

Chair

Date

Treasurer

Date

WINSHILL NEIGHBOURHOOD RESOURCE CENTRE

NOTES TO THE ACCOUNTS

Note 1

Grants

			2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Winshill Parish Council	21000	0	21000	21675
East Staffordshire Borough Council	1000	3300	4300	12000
Staffordshire Council of Voluntary Youth Services	0	0	0	1667
Argos	0	0	0	500
Amazon	0	0	0	100
Morrison	0	0	0	100
Aldi	0	0	0	400
Arnold Clark	0	0	0	3500
Trent and Dove Housing	0	0	0	2200
Strachan and Buxton Hampers	0	0	0	200
Asda	0	1600	1600	500
Staffordshire Community Foundation	0	0	0	200
National Lottery Community Fund	0	0	0	995
Staffordshire County Council Community Fund	0	0	0	1000
Marks and Spencer Charitable Foundation	0	1000	1000	0
Russell Building Products Ltd	0	4300	4300	0
Charities Aid Foundation	0	205	205	0
	22000	10405	32405	45037

Note 2

Fundraising

	2023	2022
	£	£
Tuck shop	1136	1767
Projects (lunch club/coffee morning/snack attack)	4661	3819
Recharges and refunds	3643	3306
Donations	21873	1933
	31312	10825

WINSHILL NEIGHBOURHOOD RESOURCE CENTRE

NOTES TO THE ACCOUNTS

Note 3

Sundry costs

	2023	2022
	£	£
Bank charge	95	107
Other payments	0	22
	<u>95</u>	<u>129</u>

Note 4

Activity and project costs

	2023	2022
	£	£
Centre costs	1694	2973
Projects (Snack attack)	8153	8495
Youth Project	2410	3288
COVID	0	5507
Cost of Living	11722	0
Coffee morning, lunch club and bingo	5628	1928
Outside space	2072	1512
Parish Council	3740	2633
	<u>35419</u>	<u>26336</u>

WINSHILL NEIGHBOURHOOD RESOURCE CENTRE

NOTES TO THE ACCOUNTS

Note 5

Restricted Funds

	Opening Balance £	Income £	Expenditure £	Transfer Between Funds £	Closing Balance £
Youth Club project	1776	2336	2410	0	1702
Snack Attack project	7868	6365	8153	1437	7517
Outside Space	2288	0	2072	0	216
Cost of Living	0	20422	11722	0	8700
COVID					
Donations and recharge	1384	0	0	-1384	0
National Lottery Community Fund	53	0	0	-53	0
TOTAL COVID FUNDING	1437	0	0	-1437	0
	13369	29123	24357	0	18135

The Youth Club Project money was for the establishment and running cost of a Youth Club

The Snack Attack money was spent on entertainment and food for children

The Outside Space project money was spent on a patio and around the Centre

Covid funding was no longer required as that and was transferred with Trustees agreement into the Snack Attack fund

Cost of Living fund has been set up to provide food and goods for those in the area that need it. The largest donation to the fund is a private donation which was received every 2 weeks by BACS.

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