

# NATIONAL ASSOCIATION FOR HOSPICE AT HOME

England & Wales · Charity number 1158250

## Details

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Other names	NAHH
Status	Registered
Legal form	CIO
Registered	2014-08-15
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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**Address** The Compleat Conference Co Ltd  
Lancaster Court  
8 Barnes Wallis Road  
Fareham  
PO15 5TU

**Phone** 01489 668333

**Email** [nahh@compleatconference.co.uk](mailto:nahh@compleatconference.co.uk)

**Website** [www.nahh.org.uk](http://www.nahh.org.uk)

## Activities

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**Objects:** FOR THE BENEFIT OF THE PUBLIC TO PROMOTE THE EFFICIENCY AND EFFECTIVENESS OF CHARITIES AND THE EFFECTIVE USE OF RESOURCES FOR CHARITABLE PURPOSES BY CHARITABLE AND NON-CHARITABLE BODIES PROVIDING PALLIATIVE AND END OF LIFE CARE FOR PEOPLE IN THEIR OWN HOMES.

**Activities:** For the benefit of the public to promote the efficiency and effectiveness of charities & the effective use of resources for charitable purposes by charitable and non charitable bodies providing end of life care for people in their own homes. The Association exists to support the members & other organisations as they strive to develop and improve the end of life care provided in patients own homes.

## Classification

- **How:** Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, Other Charitable Purposes
- **Who:** Other Charities Or Voluntary Bodies, Other Defined Groups

## Geography

- Ireland
- Isle Of Man
- Northern Ireland
- Scotland
- Throughout England And Wales

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£17,540	£14,778	-	-
2024-03-31	£12,606	£16,817	-	-
2023-03-31	£11,844	£11,276	-	-
2022-03-31	£12,455	£17,096	-	-
2021-03-31	£11,500	£9,200	-	-

## Trustees

Name	Role	Appointed
<b>Sue Eskins</b>	Chair	2018-02-12
Deborah Robson		2021-08-25
Jonathon Welbeck-Pure		2021-08-25
Louise Clapton		2021-03-20
Lyndsey Cardwell		2023-11-01
Ruth Lezard		2025-12-10

**NATIONAL ASSOCIATION FOR HOSPICE AT HOME**

England & Wales - Charity number 1158250

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# Accounts

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national association  
for **hospice at home**

# **Trustee Annual Report and Financial Statement**

**1<sup>st</sup> April 2024 – 31<sup>st</sup> March 2025**

**Charity Number: 1158250**

**Reference & administrative details**

**For the year ended 31 March 2025**

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# national association for hospice at home

<b>Status</b>	The National Association for Hospice at Home is a Charitable Incorporated Organisation registered as a charity with the Charities Commission on 15 <sup>th</sup> August 2014.	
<b>Governing document</b>	The National Association for Hospice at Home is governed by their Constitution, which is approved by the Charities Commission.	
<b>Charity number</b>	1158250	
<b>Registered office and operational address</b>	Lancaster Court 8 Barnes Wallis Road Fareham Hampshire PO15 5TU	
<b>Trustees</b>	Sue Eskins Chair	
	Debbie Robson Vice Chair/ Secretary	Louise Clapton Treasurer
	David Stewart Marks	Heather Bailey
	Lyndsay Cardwell	Jonathon Wellbeck-Pure
<b>Principal bankers</b>	Barclays Bank Leicester LE87 2BB	
<b>Auditors</b>	N.W. Saville & Co Accountants 29 Plymouth Road Sheffield S7 2DE	

**National Association for Hospice at Home Report of the Trustees for the Year ended 31<sup>st</sup> March 2025**



# national association for hospice at home

The National Association for Hospice at Home (NAHH) Trustees are pleased to present their report and audited financial statement for the year ended 31<sup>st</sup> March 2025.

The Reference and Administrative information set out on page 1 forms part of this report. The financial statement complies with current statutory requirements, the Constitution and the Statement of Recommended Practice – Accounting and Reporting by Charities (SORP 2005 & 2008).

## **Structure, Governance and Management**

### **Charitable objects**

For the benefit of the public to promote the efficiency and effectiveness of charities and the effective use of resources for charitable purposes by charitable and non-charitable bodies providing end of life care for people in their own homes.

The Association is the national umbrella and representative body for Hospice at Home organisations in the United Kingdom (UK). The Association exists to support the members (60 organisations) and other organisations as they strive to develop and improve the palliative and end of life care they provide in patients own homes. The aim is for the very best care for everyone facing the end of life, no matter where they live, who they are or what their condition is. The Association also exists to support the public by providing information and guidance on palliative and end of life care provision in their locality.

The Association's vision is to both inspire and influence in order to support its members to deliver the highest quality hospice care at home. With reference to national guidance, it will seek to support the 'right' care at the 'right' time in the 'right' place.

### **Brief summary of NAHH activities ensuring achievement of intended charitable aims for public benefit:**

The Association has supported 63 member organisations. The NAHH continue to support individuals who have requested help, support or guidance concerning any matters related to Hospice at Home.

The annual conference '*The Future is Bright*' was due to take place on the 20th June 2024. We were hoping to host our first face to face conference since the pandemic. We had continued with a yearly conference online which were very successful and we are looking forward to meeting people in person again. We were expecting a good response from our members, however due to the current climate in the NHS/Hospices we were unable to attract enough delegates to continue. Consequently, we reverted to a virtual conference which was well attended.



# national association for hospice at home

The Learning Network meetings have been successful and well attended. Relevant topics are presented by specialist speakers. It is an opportunity to network with colleagues, hear about current practice and ask questions of specialist speakers.

Support to members is also given via an online forum with a Trustee responsible for checking the forum and ensuring responses are made in a timely manner.

The overall strategy of the Charity is regularly reviewed along with the associated work plan of activity to help deliver it. The Association has complied with their duty to have due regard to the commissions public guidance when exercising any powers or duties to which the guidance is relevant.

The Association is governed by their constitution (11 August 2014), which was revised in August 2016. The Charity contracts the services of N.W. Saville to ensure the effective operations of the Charity and that regulatory requirements are fulfilled.

A full review of the website content has commenced. However, this has been limited by resources, time and money. Web-Feet continue to support with web hosting and security. Compleat have continued to lead on this project.

The organisation is always keen to attract new Trustees to the Charity and applications are considered using an agreed application process that includes the completion of an application form, skills audit, written references and an interview. The welcome pack for new Trustees has been and all who are appointed to the Board receive information concerning role descriptions, NAHH Constitution together with the last NAHH report, NAHH finance statement and a copy of the last Trustees minutes. This is the role of the secretary. Trustees are recruited via the annual conference and by direct discussion or approach by existing Trustees.

## **Activities and Objectives**

### **The NAHH has undertaken the following in the reported year:**

- There has been a change of roles for The Board of Trustees with a new Chair and Vice chair. We are also delighted to have a new Trustee in position. The previous Chair has stepped down. The new trustees bring a diverse range of skills and experience including clinical, management and community engagement.
- Regularly reviewed and updated the work plan to support the Strategic aims of the Charity
- Maintained a risk register in line with the Risk Management policy to ensure effective governance of the CIO
- Monitored the formal contract with the Compleat Group to ensure continued effective governance and effective use of the Charity's funds



# national association for hospice at home

- Built upon and consolidated relationships with key stakeholders in the field of Palliative and End of Life care .
- Moving the NAHH conference "Making the Future Bright" to a virtual platform is a significant step towards ensuring accessibility for all members to the national charity.
- Delivered the AGM online in December 2024.
- Managed the Association within budget requirements
- Held six Trustee meetings, which included meeting face to face.
- Maintained an online donation facility
- Worked collaboratively with Hospice UK on the 'Big Conversation.'

## **Achievements and performance**

The NAHH has achieved the following in line with the 2022 - 2025 Strategy

### **Vision**

The NAHH vision is to inspire and support health professionals, carers and families to deliver best quality palliative and end of life care in patients' homes by learning from each other through sharing good practice, supporting each other and facilitating access to resources.

### **Aims**

1. To be a credible, sustainable, national organisation who can support the NAHH members
2. To ensure NAHH offers an evidence-based research approach to education and advice in order to promote the resilience and capacity of NAHH members to care for those at the end of life.
3. To extend the NAHH reach to a wider community of patients, carers, families and health professionals in order to encourage equitable access to NAHH support for those involved in end-of-life care.
4. To strive for a national and public awareness of the NAHH vision through robust communication with members, stakeholders and other charities.

The NAHH strategy is inspired by and in alignment with current publications and NAHH partnerships within end-of-life care. This includes ensuring NAHH follows guidelines from the Care Quality Commission to be Safe, Caring, Effective, Well Led and Responsive.



national association  
for **hospice at home**

Hospice UK CSNAT

**Leadership Alliance for the Care of Dying people (2014b) Priorities of Care for the Dying Person**

**Ambitions for Palliative and End of Life Care: A National Framework for Local Action 2015-2020** National Palliative and End of Life Care Partnership

### **Aims and Objectives**

#### **1. A credible, sustainable, robust organisation who can support the NAHH members**

- Increase and sustain membership to the organisation
- Review and develop trustee roles
- Recruit to Trustee roles
- Review partnerships with other charities
- Measure value for money and the NAHH offer to members
- Measure effectiveness

#### **2. Ensure we offer an evidence-based approach to education and advice in order to promote resilience and capacity of members to ensure high quality standards of care for those at the end of life**

- Evaluate and continue the yearly Conference as a flagship for NAHH
- Review and develop regular workshops to identified need
- Continue to support research through designated advisers e.g. OPEL Study
- Develop a **critical friend and mentoring network**
- Recognise, acknowledge and retain quality end of life care by maintaining the essential and core skills agenda.

#### **3. Extend the NAHH reach to a wider community of Health Professionals, patients, carers and families in order to encourage equitable access to NAHH support for those involved in the end of life**

- Consider membership from other organisations such as domiciliary care, care homes
- Collaboration with other charities from a non-cancer background such as neurological disease, dementia, heart failure, COPD
- Ensure ethnicity and diversity are **represented and recognised** in particular 'hard to reach' groups.
- Actively engage with communities who don't normally use EOL services.



# national association for hospice at home

## **4. Strive for a national and public awareness of the NAHH vision through robust communication with members, stakeholders and other charities.**

- Promote NAHH as a national and public organisation • Awareness and sharing of current research in the H@H field.
- Develop smarter ways of delivery through updated IT systems, webinars, Whats App Groups, Recording Conference
- **Encourage posters and presentations from members and Trustees.**
- Review and develop current partnerships– CSNAT and Hospice UK
- Continue to develop a national and public awareness by diversity of membership
- Encourage a wider attendance at the online learning sessions and regular contact with the membership
- Ongoing development and evaluation of the NAHH website

## **Financial review**

- The reserves policy is regularly reviewed in line with the governance framework.
- No funds held by means of a custodian Trustee.

A detailed report of ratified accounts has been provided at the end of this report.

## **Conclusion**

April 2024- March 2025 has continued to be a period of readjustment from the legacy of Covid 19. This was reflected in the annual conference "Making the Future Bright" moving to a virtual platform despite plans to deliver face to face. This was a significant step towards ensuring accessibility for all members to the national charity. Given the current economic and complex challenges in health provision, it's essential that we adapt to make participation more feasible for everyone. Presenting the conference virtually not only makes it more affordable for both our members and the charity, it also maintains our commitment to fostering collaboration and exchanging ideas. While we understand that not meeting face-to-face may be disappointing, the positive feedback from previous virtual conferences demonstrates the value and effectiveness of this format.

Attendance at the virtual conference was good. It cannot be underestimated the impact the pandemic and lockdown has had on small charities and the general ways of working. We are need to have a realistic approach to the scope of NAHH due to the financial challenges such as lack of sponsors for on line conferences, reduced membership and voluntary time given by the Trustees to attend meetings. We are adjusting our expectations and using the virtual platform positively especially the Learning network meetings and Trustee meetings.



# national association for **hospice at home**

However, we have been able to schedule some Trustee meetings face to face during the year which has been hugely beneficial for morale. Membership numbers are stable this year, despite organisations rationalising their budgets and reviewing allocation of funding, however they are still lower than last year. Also, the environment for end-of-life care continues to shift with a focus on Nursing home care and private homecare. As a result, we are encouraging these carers and Nurses to join the NAHH to have access to much needed support outside of the NHS. The Big Conversation with HospiceUK was an opportunity to network with other small charities such as Day Services Association.

We are fortunate to have a strong Board of Trustees who bring a wide range of skills, experience and resilience. It is the continuity of the Trustees which has supported NAHH to adapt and be flexible to the shifting patterns of healthcare and the world we live in now.

We continue to be hugely grateful to Compleat Group for all their support which goes above and beyond at times. Their counsel is extremely important and keeps NAHH on track

Sue Eskins Chair to the Board of Trustees.

Louise Clapton Treasurer

**NATIONAL ASSOCIATION FOR HOSPICE AT HOME**  
**INCOME AND EXPENDITURE STATEMENT**  
**AND STATEMENT OF FUNDS, ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 31ST MARCH 2025**

**Treasurer:** Louise Clapton  
The National Association for Hospice at Home  
Lancaster Court  
8 Barnes Wallis Road  
Fareham  
Hampshire  
PO15 5TU

**Bankers:** Barclays Bank  
Leicester  
LE87 2BB

**Auditors:** N.W. Saville & Co  
Accountants  
29 Plymouth Road  
Sheffield  
S7 2DE

**NATIONAL ASSOCIATION FOR HOSPICE AT HOME**  
**INCOME AND EXPENDITURE STATEMENT**  
**FOR THE YEAR ENDED 31ST MARCH 2025**

31/03/24

**Income**

2,106	Private Donations		6,880
7,750	Membership Fees Received		8,183
375	2022 NAHH Conference (Postponed to Jan 2023)		
2,375	2023 NAHH Conference		
	2024 NAHH Conference	4,435	
	2024 NAHH Conference Refunds	(1,958)	2,477
<u>12,606</u>			<u>17,540</u>

**Expenditure**

14,698	Administration & Conference Costs	12,721	
422	Expenses and Traveling	204	
1,185	Website and IT Costs	1,335	
327	Insurances	327	
65	Miscellaneous & sundry Expenses	80	
120	Audit and Accountancy Fees	110	
<u>16,817</u>			<u>14,778</u>
(4,211)	<b>EXCESS OF INCOME (EXPENDITURE)</b>	£	2,763
<u><u>          </u></u>			<u><u>          </u></u>

**NATIONAL ASSOCIATION FOR HOSPICE AT HOME**  
**STATEMENT OF FUNDS, ASSETS AND LIABILITIES**  
**AS AT 31ST MARCH 2025**

31/03/24

<b><u>Income and Expenditure Fund</u></b>		
16,628	Balance b/fwd. - 01/04/2024	12,417
(4,211)	Excess of Income over (Expenditure) - Y/E 31/03/2025	<u>2,763</u>
12,417		£ 15,180
<u>12,417</u>		<u>£ 15,180</u>

**Assets**

18,616 Balance at Barclays Bank-Community Account 21,425

**Liabilities**

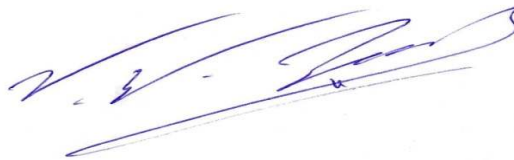
(4,875)	2025-26 Membership Fees in Advance	(5,125)
(905)	2025 NAHH Conference Fees in Advance	0
(419)	Sundry Creditors	<u>(1,121)</u>
12,417		£ 15,180
<u>12,417</u>		<u>£ 15,180</u>

**AUDITORS REPORT**

We have prepared the above Statements from the books, vouchers and information supplied to us in order to verify the Income and Expenditure of the National Association for Hospice at Home for the year ended 31st March 2025.

N.W. SAVILLE & Co.  
ACCOUNTANTS

JUNE 2025



**NATIONAL ASSOCIATION FOR HOSPICE AT HOME**

England & Wales - Charity number 1158250

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# Accounts

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national association  
for **hospice at home**

# **Trustee Annual Report and Financial Statement**

**1<sup>st</sup> April 2023 - 31<sup>st</sup> March  
2024**

**Charity Number: 1158250**

**Reference & administrative details**

**For the year ended 31 March 2024**

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national association  
for **hospice at home**

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<b>Charity number</b>	1158250	
<b>Registered office and operational address</b>	Lancaster Court 8 Barnes Wallis Road Fareham Hampshire PO15 5TU	
<b>Trustees</b>	Sue Eskins Chair	Debbie Robson Vice Chair
	Debbie Robson Secretary	Heather Barley Treasurer
	David Stewart Marks	Louise Clapton
	Tricia Evans	Jonathon Wellbeck-Pure
	Lyndsay Cardwell	
<b>Principal bankers</b>	Barclays Bank Leicester LE87 2BB	
<b>Auditors</b>	N.W. Saville & Co Accountants 29 Plymouth Road Sheffield S7 2DE	

**National Association for Hospice at Home Report of the Trustees  
for the Year ended 31<sup>st</sup> March 2024**



# national association for **hospice at home**

The National Association for Hospice at Home (NAHH) Trustees are pleased to present their report and audited financial statement for the year ended 31<sup>st</sup> March 2024.

The Reference and Administrative information set out on page 1 forms part of this report. The financial statement complies with current statutory requirements, the Constitution and the Statement of Recommended Practice – Accounting and Reporting by Charities (SORP 2005 & 2008).

## **Structure, Governance and Management**

### **Charitable objects**

For the benefit of the public to promote the efficiency and effectiveness of charities and the effective use of resources for charitable purposes by charitable and non-charitable bodies providing end of life care for people in their own homes.

The Association is the national umbrella and representative body for Hospice at Home organisations in the United Kingdom (UK). The Association exists to support the members (60 organisations) and other organisations as they strive to develop and improve the palliative and end of life care they provide in patients own homes. The aim is for the very best care for everyone facing the end of life, no matter where they live, who they are or what their condition is. The Association also exists to support the public by providing information and guidance on palliative and end of life care provision in their locality.

The Association's vision is to both inspire and influence in order to support its members to deliver the highest quality hospice care at home. With reference to national guidance, it will seek to support the 'right' care at the 'right' time in the 'right' place.

### **Brief summary of NAHH activities ensuring achievement of intended charitable aims for public benefit:**

The Association has supported 63 member organisations and 3 honorary members. The NAHH continue to support individuals who have requested help, support or guidance concerning any matters related to Hospice at Home.

The annual conference was deferred from Sept 2022 to January 2023 due the Queens death. Despite the sudden cancellation all speakers and member were able to attend the new date. It was a successful virtual conference. It was very well supported and evaluated. The coffee and chat has changed to a Learning Network meeting where a specialist speaker has presented on a chosen topic followed by group discussion. This has been well attended. Support to members



# national association for hospice at home

is also given via an online forum with a Trustee responsible for checking the forum and ensuring responses are made in a timely manner.

The overall strategy of the Charity is regularly reviewed along with the associated work plan of activity to help deliver it. The Association has complied with their duty to have due regard to the commissions public guidance when exercising any powers or duties to which the guidance is relevant.

The Association is governed by their constitution (11 August 2014), which was revised in August 2016. The Charity contracts the services of N.W. Saville to ensure the effective operations of the Charity and that regulatory requirements are fulfilled.

A full review of the website content has commenced. However, this has been limited by resources, time and money. Web-Feet continue to support with web hosting and security. Compleat have continued to lead on this project.

The organisation is always keen to attract new Trustees to the Charity and applications are considered using an agreed application process that includes the completion of an application form, skills audit, written references and an interview. The welcome pack for new Trustees has been reviewed and all who are appointed to the Board receive information concerning role descriptions, NAHH Constitution together with the last NAHH report, NAHH finance statement and a copy of the last Trustees minutes. Trustees are recruited via the annual conference and by direct discussion or approach by existing Trustees.

## **Activities and Objectives**

### **The NAHH has undertaken the following in the reported year:**

- There has been a change of roles for The Board of Trustees with a new chair and Vice chair. We are also delighted to have a new Trustee in position. The previous Chair has stepped down. The new trustees bring a diverse range of skills and experience including clinical, management and community engagement.
- Regularly reviewed and updated the work plan to support the Strategic aims of the Charity
- Maintained a risk register in line with the Risk Management policy to ensure effective governance of the CIO
- Monitored the formal contract with the Compleat Conference Company to ensure continued effective governance and effective use of the Charity's funds
- Built upon and consolidated relationships with key stakeholders in the field of Palliative and End of Life care . We have given Support of the Optimum Hospice at Home Services for End of Life Care (OPEL) research project -- A Toolkit for Health Professionals and carers in end of life care in the Community.



# national association for **hospice at home**

- The 2022 conference was rescheduled due to the death of Queen Elizabeth. This allowed workplaces and colleagues to support each other and their patients and carers. This was held in January 2023 entitled - 'Taking what we have learnt into the Future '
- Delivered the AGM online in December 2023.
- Managed the Association within budget requirements and delivered a reserves policy
- Held six Trustee meetings, which included meeting face to face.
- Maintained an online donation facility

## **Achievements and performance**

The NAHH has achieved the following in line with the 2022 - 2025 Strategy

### **Vision**

The NAHH vision is to inspire and support health professionals, carers and families to deliver best quality palliative and end of life care in patients' homes by learning from each other through sharing good practice, supporting each other and facilitating access to resources.

### **Aims**

1. To be a credible, sustainable, national organisation who can support the NAHH members
2. To ensure NAHH offers an evidence-based research approach to education and advice in order to promote the resilience and capacity of NAHH members to care for those at the end of life.
3. To extend the NAHH reach to a wider community of patients, carers, families and health professionals in order to encourage equitable access to NAHH support for those involved in end-of-life care.
4. To strive for a national and public awareness of the NAHH vision through robust communication with members, stakeholders and other charities.

The NAHH strategy is inspired by and in alignment with current publications and NAHH partnerships within end-of-life care. This includes ensuring NAHH follows guidelines from the Care Quality Commission to be Safe, Caring, Effective, Well Led and Responsive.

## **Hospice UK CSNAT**

**Leadership Alliance for the Care of Dying people** (2014b) Priorities of Care for the Dying Person



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**Ambitions for Palliative and End of Life Care: A National Framework for Local Action 2015-2020** National Palliative and End of Life Care Partnership

## **Aims and Objectives**

### **1. A credible, sustainable, robust organisation who can support the NAHH members**

- Increase and sustain membership to the organisation
- Review and develop trustee roles
- Recruit to Trustee roles
- Review partnerships with other charities
- Measure value for money and the NAHH offer to members
- Measure effectiveness

### **2. Ensure we offer an evidence-based approach to education and advice in order to promote resilience and capacity of members to ensure high quality standards of care for those at the end of life**

- Evaluate and continue the yearly Conference as a flagship for NAHH
- Review and develop regular workshops according to identified need
- Continue to support research through designated advisers e.g. OPEL study
- Develop critical friend and mentor networks
- Recognise, acknowledge and retain quality end of life care by maintaining the essential and core skills agenda.

### **3. Extend the NAHH reach to a wider community of Health Professionals, patients, carers and families in order to encourage equitable access to NAHH support for those involved in the end of life**

- Consider membership from other organisations such as domiciliary care, care homes
- Collaboration with other charities from a non-cancer background such as neurological disease, dementia, heart failure, COPD
- Ensure ethnicity and diversity are represented and recognised in particular 'hard to reach' groups.
- Actively engage with communities who don't normally use EOL services.



# national association for **hospice at home**

## **4. Strive for a national and public awareness of the NAHH vision through robust communication with members, stakeholders and other charities.**

- Promote NAHH as a national and public organisation • Awareness and sharing of current research in the H@H field.
- Encourage posters and presentations from members and outside organisations
- Develop smarter ways of delivery through updated IT systems, webinars, Whats App Groups, Recording Conference
- Review and develop current partnerships- CSNAT and Hospice UK
- Continue to develop a national and public awareness by diversity of membership
- Encourage a wider attendance at the online learning sessions and regular contact with the membership
- Ongoing development and evaluation of the NAHH website

## **Financial review**

- The reserves policy is regularly reviewed in line with the governance framework.
- No funds held by means of a custodian Trustee.

A detailed report of ratified accounts has been provided at the end of this report.

## **Conclusion**

April 2023- March 2024 has been a time to continue to adapt to the 'new normal' as the world recovers from the pandemic. This was reflected in the annual conference aptly named "Taking What We Have Learnt into the Future'. An important theme being self-care and support of colleagues to aid resilience in a changing world. Attendance at the virtual conference continues to be strong with excellent feedback from attendees and speakers. Reaching the members virtually has taken adjustment and we are all now familiar with on line working. It cannot be underestimated the impact the pandemic and lockdown has had on small charities and the general ways of working. We are starting to emerge with a realistic approach to the scope of NAHH due to the financial challenges such as lack of sponsors for on line conferences and voluntary time given by the Trustees to attend meetings. We are starting to adjust our expectations and using the virtual platform positively especially the Learning network meetings and Trustee meetings. However, we have been able to schedule



# national association for **hospice at home**

some Trustee meetings face to face during the year which has been hugely beneficial for morale. Membership numbers are stable this year, despite organisations rationalising their budgets and reviewing allocation of funding, however they are still lower than pre pandemic. Also, the environment for end-of-life care has continued the big shift to Nursing home care and private homecare. As a result, we are encouraging these carers and Nurses to join the NAHH to have access to much needed support outside of the NHS.

We are fortunate to have a strong Board of Trustees who bring a wide range of skills, experience and resilience. It is the continuity of the Trustees which has supported NAHH to adapt and be flexible to the shifting patterns of healthcare and the world we live in now.

We continue to be hugely grateful to Compleat Conference for all their support which goes above and beyond at times. Their counsel is extremely important and keeps NAHH on track

Sue Eskins Chair to the Board of Trustees.

Heather Barley Treasurer.



# national association for **hospice at home**

Financially, there has been an impact on the NAHH due to reduced membership and reduced income from virtual conferences.

Attendance at the virtual conference continues to be strong with good feedback from attendees. We have seen a greater adaptation to virtual meetings through the members and the Trustee meetings.

Staff resourcing and staff management continues to be a challenge with huge demands on the Trustees time. This has resulted in increased pressure on the Trustees, leaving less time and resource to attend virtual meetings and gatherings.

The coffee and chat sessions are proving to be a valuable benefit of NAHH membership with expert speakers in frailty, Prison environments, end of life planning.

Despite the challenges of the last few years, the NAHH goes from strength to strength. We have been learning, reflecting and consolidating our experiences to ensure the NAHH is fit for purpose. This is thanks to the hard work and commitment from the Trustees on top of their 'normal' workload. They show a commitment to continuous improvement and a belief in the NAHH. This has included planning the next face to face conference in 2024, the relaunch of face-to-face meetings for the Trustees with the flexible option of attending remotely. Development of the social media presence to improve marketing and discussions on ways to reach out to a more diverse membership.

We also remain incredibly grateful to Compleat Conference Company for all their input often above and beyond that for which we pay. They continue to support the Association in many ways and we look forward to working with them in the upcoming year.

Sue Eskins

Vice Chair

Heather Barley  
Treasurer

NATIONAL ASSOCIATION FOR HOSPICE AT HOME  
INCOME AND EXPENDITURE STATEMENT  
AND STATEMENT OF FUNDS, ASSETS AND LIABILITIES  
FOR THE YEAR ENDED 31ST MARCH 2024

**Treasurer:** Heather Barley  
The National Association for Hospice at Home  
Lancaster Court  
8 Barnes Wallis Road  
Fareham  
Hampshire  
PO15 5TU

**Bankers:** Barclays Bank  
Leicester  
LE87 2BB

**Auditors:** N.W. Saville & Co  
Accountants  
29 Plymouth Road  
Sheffield  
S7 2DE

**NATIONAL ASSOCIATION FOR HOSPICE AT HOME**  
**INCOME AND EXPENDITURE STATEMENT**  
**FOR THE YEAR ENDED**

**31ST MARCH 2024**

31/03/23

<b><u>Income</u></b>		
4,269	Private Donations	2,106
5,000	Membership Fees Received	7,750
	2022 NAHH Conference (Postponed to Jan 2023)	375
2,575	2023 NAHH Conference	2,375
<u>11,844</u>		<u>12,606</u>
<b><u>Expenditure</u></b>		
9,323	Administration & Conference Costs	14,698
0	Expenses and Traveling	422
1,450	Website and IT Costs	1,185
327	Insurances	327
76	Miscellaneous & sundry Expenses	65
100	Audit and Accountancy Fees	120
<u>11,276</u>		<u>16,817</u>
567	<b>EXCESS OF INCOME (EXPENDITURE)</b>	<b>£ (4,211)</b>

**NATIONAL ASSOCIATION FOR HOSPICE AT HOME**  
**STATEMENT OF FUNDS, ASSETS AND LIABILITIES**  
**AS AT:**

**31ST MARCH 2024**

<i>31/03/23</i>		
	<b><u>Income and Expenditure Fund</u></b>	
16,061	Balance b/fwd. - 01/04/2023	16,628
<u>567</u>	Excess of Income over (Expenditure) - Y/E 31/03/2024	<u>(4,211)</u>
16,628		£ 12,417
<hr/>		<hr/>
	<b><u>Assets</u></b>	
20,988	Balance at Barclays Bank-Community Account	18,616
990	Prepayments (Web-Feet)	0
	<b><u>Liabilities</u></b>	
(5,250)	2024-25 Membership Fees in Advance	(4,875)
	2024 NAHH Conference Fees in Advance	(905)
<u>(100)</u>	Sundry Creditors	<u>(419)</u>
16,628		£ 12,417
<hr/>		<hr/>

**AUDITORS REPORT**

We have prepared the above Statements from the books, vouchers and information supplied to us in order to verify the Income and Expenditure of the National Association for Hospice at Home for the year ended 31st March 2024.

**N.W. SAVILLE & Co.**  
**ACCOUNTANTS**

**JUNE 2024**


**NATIONAL ASSOCIATION FOR HOSPICE AT HOME**

England & Wales - Charity number 1158250

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# Accounts

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national association  
for **hospice at home**

# Trustee Annual Report and Financial Statement

**1<sup>st</sup> April 2022 – 31<sup>st</sup> March 2023**

**Charity Number: 1158250**

Reference & administrative details

For the year ended 31 March 2023

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national association  
for **hospice at home**

<b>Status</b>	The National Association for Hospice at Home is a Charitable Incorporated Organisation registered as a charity with the Charities Commission on 15 <sup>th</sup> August 2014.	
<b>Governing document</b>	The National Association for Hospice at Home is governed by their Constitution, which is approved by the Charities Commission.	
<b>Charity number</b>	1158250	
<b>Registered office and operational address</b>	Lancaster Court 8 Barnes Wallis Road Fareham Hampshire PO15 5TU	
<b>Trustees</b>	Sally Taylor Chair	Sue Eskins Vice Chair
	Debbie Robson Secretary	Heather Barley Treasurer
	David Stewart Marks	Louise Clapton
	Tricia Evans	Jonathon Wellbeck-Pure
<b>Principal bankers</b>	Barclays Bank Leicester LE87 2BB	
<b>Auditors</b>	N.W. Saville & Co Accountants 29 Plymouth Road Sheffield S7 2DE	



# national association for **hospice at home**

The National Association for Hospice at Home (NAHH) Trustees are pleased to present their report and audited financial statement for the year ended 31<sup>st</sup> March 2023.

The Reference and Administrative information set out on page 1 forms part of this report. The financial statement complies with current statutory requirements, the Constitution and the Statement of Recommended Practice – Accounting and Reporting by Charities (SORP 2005 & 2008).

## **Structure, Governance and Management**

### **Charitable objects**

For the benefit of the public to promote the efficiency and effectiveness of charities and the effective use of resources for charitable purposes by charitable and non-charitable bodies providing end of life care for people in their own homes.

The Association is the national umbrella and representative body for Hospice at Home organisations in the United Kingdom (UK). The Association exists to support the members (60 organisations) and other organisations as they strive to develop and improve the palliative and end of life care they provide in patients own homes. The aim is for the very best care for everyone facing the end of life, no matter where they live, who they are or what their condition is. The Association also exists to support the public by providing information and guidance on palliative and end of life care provision in their locality.

The Association's vision is to both inspire and influence in order to support its members to deliver the highest quality hospice care at home. With reference to national guidance it will seek to support the 'right' care at the 'right' time in the 'right' place.



national association  
for **hospice at home**

**Brief summary of NAHH activities ensuring achievement of intended charitable aims for public benefit:**

The Association has supported 60 member organisations and has expanded the Associate members joining. The NAHH continue to support individuals who have requested help, support or guidance concerning any matters related to Hospice at Home.

The annual conference was delivered virtually and was very well supported and evaluated. The quarterly newsletters was replaced with quarterly on-line coffee and chat sessions where a speaker has presented on a chosen topic followed by group discussion. Support to members is also given via an online forum with a Trustee responsible for checking the forum and ensuring responses are made in a timely manner.

The overall strategy of the Charity is regularly reviewed along with the associated work plan of activity to help deliver it. The Association has complied with their duty to have due regard to the commissions public guidance when exercising any powers or duties to which the guidance is relevant.

The Association is governed by their constitution (11 August 2014), which was revised in August 2016. The Charity contracts the services of N.W. Saville to ensure the effective operations of the Charity and that regulatory requirements are fulfilled.

A full review of the website content is planned for the next 12 months. Web-Feet continue to support with web hosting and security.

The organisation is always keen to attract new Trustees to the Charity and applications are considered using an agreed application process that includes the completion of an application form, skills audit, written references and an interview. The welcome pack for new Trustees has been reviewed and all who are appointed to the Board receive information concerning role descriptions, NAHH Constitution together with the last NAHH report, NAHH finance statement and a copy of the last Trustees minutes. Trustees are recruited via the annual conference and by direct discussion or approach by existing Trustees.



# national association for **hospice at home**

## **Activities and Objectives**

The NAHH has undertaken the following in the reported year:

- The Board of Trustees has delighted to recruit 4 new Trustees to the board. This includes the role of Secretary. The new trustees bring a diverse range of skills and experience including clinical, management and community engagement.
- Regularly reviewed and updated the work plan to support the Strategic aims of the Charity
- Maintained a risk register in line with the Risk Management policy to ensure effective governance of the CIO
- Monitored the formal contract with the Compleat Conference Company to ensure continued effective governance and effective use of the Charity's funds
- Built upon and consolidated relationships with key stakeholders in the field of Palliative and End of Life care along with support of the Carer Support Needs Assessment Tool research team (CSNAT)
- Support of the Optimum Hospice at Home Services for End of Life Care (OPEL) research project
- The 2022 conference was rescheduled due the death of Queen Elizabeth. This allowed workplaces and colleagues to support each other and their patients and carers. This was held in January 2023 entitled – 'Taking what we have learnt into the Future '
- Delivered the AGM online in November 2022 with a tribute to the late Sue Varvel
- Managed the Association within budget requirements and delivered a reserves policy
- Held six Trustee meeting, all of which were held via Zoom
- Maintained an online donation facility

## **Achievements and performance**

The NAHH has achieved the following in line with the 2022 - 2025 Strategy

### **Vision**

The NAHH vision is to inspire and support health professionals, carers and families to deliver best quality palliative and end of life care in patients' homes by learning from each other through sharing good practice, supporting each other and facilitating access to resources.

### **Aims**

1. To be a credible, sustainable, national organisation who can support the NAHH members
2. To ensure NAHH offers an evidence-based research approach to education and advice in order to promote the resilience and capacity of NAHH members to care for those at the end of life.



# national association for **hospice at home**

3. To extend the NAHH reach to a wider community of patients, carers, families and health professionals in order to encourage equitable access to NAHH support for those involved in end-of-life care.
4. To strive for a national and public awareness of the NAHH vision through robust communication with members, stakeholders and other charities.

The NAHH strategy is inspired by and in alignment with current publications and NAHH partnerships within end-of-life care. This includes ensuring NAHH follows guidelines from the Care Quality Commission to be Safe, Caring, Effective, Well Led and Responsive.

**Hospice UK  
CSNAT**

**Leadership Alliance for the Care of Dying people (2014b) Priorities of Care for the Dying Person**

**Ambitions for Palliative and End of Life Care: A National Framework for Local Action 2015-2020** National Palliative and End of Life Care Partnership

## **Aims and Objectives**

- 1. A credible, sustainable, robust organisation who can support the NAHH members**
  - Increase and sustain membership to the organisation
  - Review and develop trustee roles
  - Recruit to Trustee roles
  - Review partnerships with other charities
  - Measure value for money and the NAHH offer to members
  - Measure effectiveness
- 2. Ensure we offer an evidence based approach to education and advice in order to promote resilience and capacity of members to ensure high quality standards of care for those at the end of life**
  - Evaluate and continue the yearly Conference as a flagship for NAHH
  - Review and develop regular workshops according to identified need
  - Continue to support research through designated advisers e.g. OPEL study
  - Develop critical friend and mentor networks
  - Recognise, acknowledge and retain quality end of life care by maintaining the essential and core skills agenda.
- 3. Extend the NAHH reach to a wider community of Health Professionals, patients, carers and families in order to encourage equitable access to NAHH support for those involved in the end of life**



# national association for **hospice at home**

- Consider membership from other organisations such as domiciliary care, care homes
- Collaboration with other charities from a non-cancer background such as neurological disease, dementia, heart failure, COPD
- Ensure ethnicity and diversity are represented and recognised in particular 'hard to reach' groups.
- Actively engage with communities who don't normally use EOL services.

#### **4. Strive for a national and public awareness of the NAHH vision through robust communication with members, stakeholders and other charities.**

- Promote NAHH as a national and public organisation
- Awareness and sharing of current research in the H@H field.
- Encourage posters and presentations from members and outside organisations
- Develop smarter ways of delivery through updated IT systems, webinars, Whats App Groups, Recording Conference
- Review and develop current partnerships– CSNAT and Hospice UK
- Continue to develop a national and public awareness by diversity of membership
- Encourage a wider attendance at the online learning sessions and regular contact with the membership
- Ongoing development and evaluation of the NAHH website

#### **Financial review**

- The reserves policy is regularly reviewed in line with the governance framework.
- No funds held by means of a custodian Trustee.

A detailed report of ratified accounts has been provided at the end of this report.

#### **Conclusion**

2022-2023 has been a time to regroup, consolidate learning and reflect on lessons learnt as the world recovers from the pandemic. This was reflected in the annual conference aptly named "Taking What We Have Learnt into the Future". An important theme being self-care and support of colleagues to aid resilience in a changing world.

Furthermore, the last few years has had a major impact on the NAHH and how it operates:

We have seen a drop in the membership numbers as organisations rationalise their budgets and allocate funding.



# national association for **hospice at home**

Financially, there has been an impact on the NAHH due to reduced membership and reduced income from virtual conferences.

Attendance at the virtual conference continues to be strong with good feedback from attendees. We have seen a greater adaptation to virtual meetings through the members and the Trustee meetings.

Staff resourcing and staff management continues to be a challenge with huge demands on the Trustees time. This has resulted in increased pressure on the Trustees, leaving less time and resource to attend virtual meetings and gatherings.

The coffee and chat sessions are proving to be a valuable benefit of NAHH membership with expert speakers in frailty, Prison environments, end of life planning.

Despite the challenges of the last few years, the NAHH goes from strength to strength. We have been learning, reflecting and consolidating our experiences to ensure the NAHH is fit for purpose. This is thanks to the hard work and commitment from the Trustees on top of their 'normal' workload. They show a commitment to continuous improvement and a belief in the NAHH. This has included planning the next face to face conference in 2024, the relaunch of face-to-face meetings for the Trustees with the flexible option of attending remotely. Development of the social media presence to improve marketing and discussions on ways to reach out to a more diverse membership.

We also remain incredibly grateful to Compleat Conference Company for all their input often above and beyond that for which we pay. They continue to support the Association in many ways and we look forward to working with them in the upcoming year.

Sue Eskins

Vice Chair

Heather Barley  
Treasurer

**NATIONAL ASSOCIATION FOR HOSPICE AT HOME**  
**INCOME AND EXPENDITURE STATEMENT**  
**AND STATEMENT OF FUNDS, ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 31ST MARCH 2023**

**Treasurer:** Heather Barley  
The National Association for Hospice at Home  
Lancaster Court  
8 Barnes Wallis Road  
Fareham  
Hampshire  
PO15 5TU

**Bankers:** Barclays Bank  
Leicester  
LE87 2BB

**Auditors:** N.W. Saville & Co  
Accountants  
29 Plymouth Road  
Sheffield  
S7 2DE

**NATIONAL ASSOCIATION FOR HOSPICE AT HOME**  
**INCOME AND EXPENDITURE STATEMENT**  
**FOR THE YEAR ENDED**

**31ST MARCH 2023**

31/03/22

**Income**

400	Sponsorship - Roma Publications	0	
75	Miscellaneous Income - St Johns Hospice	0	
0	Exhibition Spaces etc.	0	
3,468	Private Donations	4,269	
7,667	Membership Fees Received	5,000	
845	NAHH Conference	<u>2,575</u>	
<u>12,455</u>			11,844

**Expenditure**

14,608	Administration & Conference Costs	9,323	
1,504	Website and IT Costs	1,450	
54	Printing, Stationery and Postage	0	
280	Insurances	327	
276	Bookkeeping Costs	0	
274	Miscellaneous & sundry Expenses	76	
100	Audit and Accountancy Fees	100	
<u>17,096</u>			<u>11,276</u>
(4,641)	<b>EXCESS OF INCOME (EXPENDITURE)</b>	£	567

**NATIONAL ASSOCIATION FOR HOSPICE AT HOME**  
**STATEMENT OF FUNDS, ASSETS AND LIABILITIES**  
**AT 31ST MARCH 2023**

31/03/22

**Income and Expenditure Fund**

20,702	Balance b/fwd. - 01/04/2021	16,061
(4,641)	Excess of Income over (Expenditure) - Y/E 31/03/2022	567
		<hr/>
16,061		£ 16,628
<hr/>		<hr/>

**Assets**

16,161	Balance at Barclays Bank-Community Account	20,988
	Prepayments (Web-Fees)	990

**Liabilities**

	2023-24 Membership Fees in Advance	(5,250)
(100)	Accountancy Fee	(100)
		<hr/>
16,061		£ 16,628
<hr/>		<hr/>

**AUDITORS REPORT**

We have prepared the above Statements from the books, vouchers and information supplied to us in order to verify the Income and Expenditure of the National Association for Hospice at Home for the year ended 31st March 2021.

N.W. SAVILLE & Co.  
ACCOUNTANTS

MAY 2023




**NATIONAL ASSOCIATION FOR HOSPICE AT HOME**

England & Wales - Charity number 1158250

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# Accounts

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# Trustees' Annual Report for the period

Period start date

Period end date

01 April 2021

31 March 2022

From

To

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address   
  
  
 Postcode

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tracey Doherty	Co-chair/Chair	Stepped down December 2021	
2	Sally Taylor	Vice Chair		
3	Heather Mitchell	Co-Chair	Stepped down as Co-Chair May 2021	
4	Jane Green	Secretary	Stepped down May 2021	
5	Sue Eskins			
6	Debbie Robson		August 2021	
7	David Stewart Marks			
8	Tricia Evans			
9	Louise Compton			
10	Jonathon Wellbeck-Pure		August 2021	
11	Helen Parkinson		Stepped down August 2021	
12				
13				
14				
15				
16				
17				

1				
8				
1				
9				
2				
0				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Research Lead	Kay Greene	Mary Ann Evans Hospice

**Name of chief executive or names of senior staff members (Optional information)**

--

## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document	Constitution 11 August 2014 (Revised August 2016)
How the charity is constituted	Charitable Incorporated Organisation
Trustee selection methods	Appointed by existing Trustees using an application process – includes application form, skills audit, written references and interview.

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system

This year new Trustees have joined the NAHH bringing new skills and experience which is being used to best advantage to support the organisation. The Trustees continue to build upon and consolidate the governance requirements of the Charity. The overall governance of the Charity remains a priority as the Board ensures there is the necessary skill, expertise and experience not only to fully support the Charity as a whole but to also underpin future growth.

A small number of volunteer Trustees continue to manage the Charity. A change from two co-chairs to a Chair, Vice Chair and a new Secretary provides a strong core to the Board. The Charity continues to have close links with key national stakeholders in the field of palliative and end of life care.

The Charity holds a risk register which is regularly reviewed with a clearly identified process to identify, investigate and act upon any identified actual

and procedures to manage them.

or potential risks that could affect its operation. All requirements of GDPR are strictly adhered to. All policies are in date.

## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

The Association has supported 62 member organisations and has expanded the Associate members joining. The NAHH continue to support many other individuals who have requested help, support or guidance concerning any matters related to Hospice at Home.

The annual conference was delivered virtually and was very well supported and evaluated. The plans are underway to replace the quarterly newsletters with quarterly on-line coffee and chat sessions where a speaker will present on a chosen topic and group discussion follows. Support to members is also given via an online forum with a separate Trustee identified each month who holds responsibility for checking the forum and ensuring responses are made in a timely manner.

The overall strategy of the Charity is regularly reviewed along with the associated work plan of activity to help deliver it. The Association has complied with their duty to have due regard to the commissions public guidance when exercising any powers or duties to which the guidance is relevant.

The Association is governed by their constitution (11 August 2014), which was revised in August 2016. The Charity contracts the services of N.W. Saville to ensure the effective operations of the Charity and that regulatory requirements are fulfilled.

The website content is regularly reviewed and the contract with Web-Foot remains in place ensuring the website remains relevant, current and secure for members and the public to access.

Trustees continue to be recruited to the Charity using an agreed application process that includes the completion of an application form, skills audit, written references and an interview. The welcome pack for new Trustees has been reviewed and all who are appointed to the Board receive information concerning role descriptions, NAHH Constitution together with the last NAHH report, NAHH finance statement and a copy of the last Trustees minutes. Trustees are recruited via the annual conference and by direct discussion or approach by existing Trustees.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The NAHH has achieved the following in 2021-2022

- Continued to recruit new Trustees with clear consolidation of exiting Board Member members
- Regularly reviewed and updated the work plan to support the Strategic aims of the Charity
- Maintained a risk register in line with the Risk Management policy to ensure effective governance of the CIO
- Monitored the formal contract with the Compleat Conference Company to ensure continued effective governance and effective use of the Charity's funds
- Built upon and consolidated relationships with key stakeholders in the field of Palliative and End of Life care along with support of the Carer Support Needs Assessment Tool research team (CSNAT)
- Support of the Optimum Hospice at Home Services for End of Life Care (OPEL) research project
- Maintained a partnership and Memorandum of Understanding with Together for Short Lives
- Maintained a Memorandum of Understanding with Sue Ryder to further promote joint working
- Delivered a very positively reviewed virtual conference – financial impact due to minimal sponsorship and low delegate fees but delivered on 10 & 11 June to membership
- Delivered the AGM online in September followed by a Your Shout session to ask questions of both the NAHH Trustees and peers and a Mindfulness session
- Managed the Association within budget requirements and delivered a reserves policy
- Held five Trustee meeting, all of which were held via Zoom
- Maintained an online donation facility

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The continued pressure on both the NAHH Trustees and members due to Covid-19 has meant a realistic review of exactly what has been achievable whilst delivery to employers and the public in these very challenging times.

All Trustees have continued to meet regularly and the workplan was reviewed in line with the membership needs and Covid restrictions in place.

The delivery of an online conference was a first for the organisation.

The decision was made that the conference should not be recorded allowing attendees to speak freely of their experiences, the impact on their mental health and the future of the services offered by their organisations. The honesty in experiences shared was powerful and allowed members to speak freely.

The AGM was also delivered via Zoom and was well attended. The AGM was followed by a 'Your Shout' Session for members to discuss challenging topics.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

The Charity has a clear reserves policy which is reviewed regularly in line with all policy monitoring to ensure effective and coordinated management of the Association in line with recognised governance requirements.

**Details of any funds materially in deficit**

The Charity experienced a loss this year but has reserves in the bank to manage this.

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of income has been from membership fees. The fee covers costs relating to administration of the Charity and on-going website support. Income was reduced this year due to the lack of sponsorship with no live event. Roma Publications kindly supported the conference but the lack of sponsorship and delegate income has meant the organisation ran at a financial loss this year.

The Charity has an online donation facility and donations have been received regularly from the public.


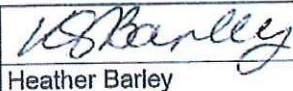
## Section F Other optional information

This report will be shared with member services alongside a more detailed report linking strategy as well as the year-end financial report at the forthcoming AGM on the 13 September 2022.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Sally Taylor	Heather Barley
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	6 September 2022	

**NATIONAL ASSOCIATION FOR HOSPICE AT HOME**  
**INCOME AND EXPENDITURE STATEMENT**  
**AND STATEMENT OF FUNDS, ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 31ST MARCH 2022**

**Treasurer:** Heather Barley  
The National Association for Hospice at Home  
Lancaster Court  
8 Barnes Wallis Road  
Fareham  
Hampshire  
PO15 5TU

**Bankers:** Barclays Bank  
Leicester  
LE87 2BB

**Auditors:** N.W. Saville & Co  
Accountants  
29 Plymouth Road  
Sheffield  
S7 2DE

**NATIONAL ASSOCIATION FOR HOSPICE AT HOME**  
**INCOME AND EXPENDITURE STATEMENT**  
**FOR THE YEAR ENDED**

**31ST MARCH 2022**

*31/03/21*

**Income**

0	Sponsorship - Roma Publications	400	
200	Miscellaneous Income - St Johns Hospice	75	
(450)	Exhibition Spaces etc.	0	
3,338	Private Donations	3,468	
9,875	Membership Fees Received	7,667	
(1,550)	Delegate Fees	845	
<u>11,413</u>			12,455

**Expenditure**

6,293	Administration & Conference Costs	14,608	
1,239	Website and IT Costs	1,504	
1,023	Printing, Stationery and Postage	54	
305	Insurances	280	
266	Bookkeeping Costs	276	
0	Miscellaneous & sundry Expenses	274	
100	Audit and Accountancy Fees	100	
<u>9,225</u>			<u>17,096</u>
2,188	<b>EXCESS OF INCOME (EXPENDITURE)</b>		<b>£ (4,641)</b>

**NATIONAL ASSOCIATION FOR HOSPICE AT HOME**  
**STATEMENT OF FUNDS, ASSETS AND LIABILITIES**  
**AT 31ST MARCH 2022**

31/03/21

<b><u>Income and Expenditure Fund</u></b>		
18,514	Balance b/fwd. - 01/04/2021	20,702
<u>2,188</u>	Excess of Income over (Expenditure) - Y/E 31/03/2022	<u>(4,641)</u>
		£ 16,061
20,702		<u>                    </u>

**Assets**

20,802 Balance at Barclays Bank-Community Account 16,161

**Liabilities**

<u>(100)</u>	Creditors and Accruals - Accountancy Fee	<u>(100)</u>
20,702		£ 16,061
<u>                    </u>		<u>                    </u>

**AUDITORS REPORT**

We have prepared the above Statements from the books, vouchers and Information supplied to us in order to verify the Income and Expenditure of the National Association for Hospice at Home for the year ended 31st March 2021.

N.W. SAVILLE & Co.  
ACCOUNTANTS

AUGUST 2022

*Heather Barley*  
HEATHER BARLEY  
31.8.2022

**NATIONAL ASSOCIATION FOR HOSPICE AT HOME**

England & Wales - Charity number 1158250

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# Accounts

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# Trustees' Annual Report for the period

Period start date

Period end date

From 01 April 2020 To 31 March 2021

## Section A Reference and administration details

**Charity name** National Association for Hospice at Home

**Other names charity is known by** NAHH

**Registered charity number (if any)** 1158250

**Charity's principal address**  
 c/o The Compleat Conference Company Ltd  
 Lancaster Court, 8 Barnes Wallis Way,  
 Fareham, Hampshire  
**Postcode** PO15 5TU

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tracey Doherty	Co-chair		
2	Heather Mitchell	Co-chair		
3	Jane Green	Secretary		
4	Sue Eskins			
5	Sally Taylor			
7	David Stewart Marks			
8	Helen Parkinson			
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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Research Lead	Kay Greene	Mary Ann Evans Hospice

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution 11 August 2014 (Revised August 2016)
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing Trustees using an application process – includes application form, skills audit, written references and interview.

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

This year the Trustees have continued to build upon and consolidate the governance requirements of the Charity. The overall governance of the Charity remains a priority as the Board ensures there is the necessary skill, expertise and experience not only to fully support the Charity as a whole but to also underpin future growth.

A small number of volunteer Trustees continue to manage the Charity. Two Co-chairs remain in place who are supported by the Vice Chair. There is a dedicated Secretary and recruitment is underway to appoint a new Treasurer. The Charity continues to have close links with key national stakeholders in the field of palliative and end of life care.

The Charity holds a risk register which is regularly reviewed with a clearly identified process to identify, investigate and act upon any identified actual or potential risks that could affect its operation. All requirements of GDPR are strictly adhered to.

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

The Association has supported 80 member organisations over the past 12 months along with many other individuals who have requested help, support or guidance concerning any matters related to Hospice at Home during a global pandemic. Due to the pandemic, The Association has had to quickly adapt and change practice to offer support. The Association has complied with their duty to have due regard to the commissions public guidance when exercising any powers or duties to which the guidance is relevant, all of this whilst remaining compliant with rapidly changing national and local guidelines and mandated lockdowns during this year.

The planned conference to be held in Warwickshire was cancelled and the AGM was held virtually with very good attendance. This was run alongside a networking conversation and 'your shout' which allowed members to swap good practice and concerns that have arisen due to working in healthcare during the COVID – 19 situations.

Planned Healthcare Assistant training in End-of-Life care was also cancelled.

The Association is governed by their constitution (15 August 2014), which was revised in August 2016. The Charity contracts the services of N.W. Saville to ensure the effective operations of the Charity and that regulatory requirements are fulfilled.

The website content is regularly reviewed and the contract with Web-Feet.co.uk continues ensuring the website remains relevant and current for members and the general public to access.

The Charity does not have any investment funds at present.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

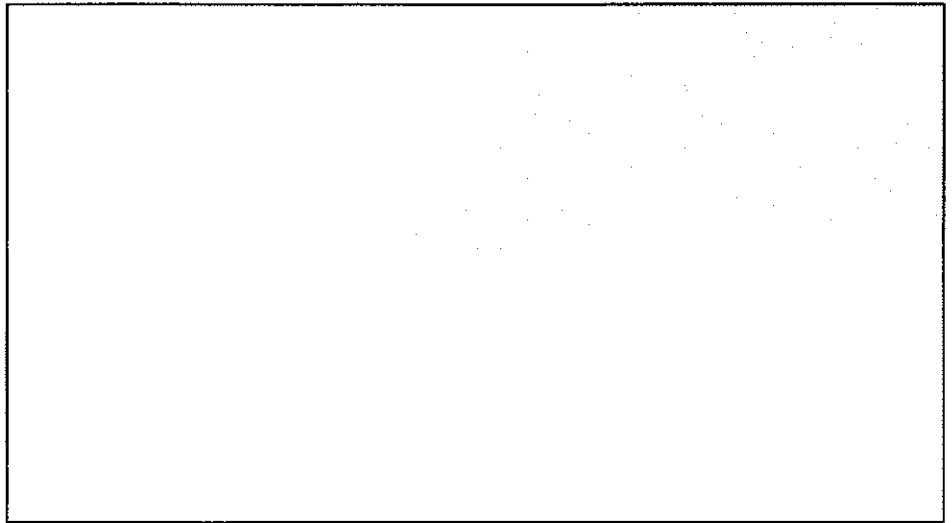
The NAHH has achieved the following in 2020 – 2021

- Built upon and consolidated the governance requirements of the Charity.
- The overall governance of the Charity remains a priority as the Board ensures there is the necessary skill, expertise and experience not only to fully support the Charity as a whole but to also underpin future growth.
- Review its use of technology to communicate and support during a very difficult time for Trustees and the membership.
- Due to the pandemic a tough financial climate where many member organisations have faced financial challenges with every expenditure being scrutinised has resulted in a drop in membership but the Trustees are reviewing membership and the costs to join the association. Ensuring value for money.
- Monitored the formal contract with Compleat Conference Company to ensure continued effective governance and effective use of the Charity's funds.
- Due to the pandemic, streamlined process and meeting to ensure effective time and resource management – most of the Trustees are in Clinical Roles and were in some cases moved back within local teams to provide care to patients and families
- Planned a two-day virtual conference for June 2021 for member services and other professionals engaged with and/or interested in Hospice at Home care ensuring all speakers are contemporary and relevant to the requirements and request of member organisations – 'Restore, Reach and Revive' being the theme.
- Managed the Association within budget requirements
- Held Trustee meetings virtually in line with national and local pandemic guidelines, Zoom was purchased for The Association in order to facilitate this.
- Maintained an online donation facility

**Additional details of objectives and activities (Optional Information)**

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.



## Section D Achievements and performance

**Summary of the main achievements of the charity during the year**

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## Section E Financial review

**Brief statement of the charity's policy on reserves**

The Charity now has a clear reserves policy which is reviewed regularly in line with all policy monitoring to ensure effective and coordinated management of the Association in line with recognised governance requirements.

**Details of any funds materially in deficit**

None

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of income remains to be from membership fees. The fee covers costs relating to administration of the Charity and on-going website support.

The Charity has an online donation facility and will from time to time receive donations from the general public.

## Section F Other optional information

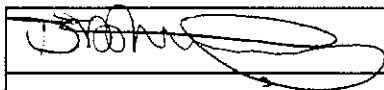
This report will be shared with member services alongside a more detailed report linking strategy as well as the year-end financial report at the forthcoming AGM on the 15 September 2021.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Tracey Doherty

Position (eg Secretary, Chair, etc)

Chair

Date

10<sup>th</sup> September 2021



**NATIONAL ASSOCIATION FOR HOSPICE AT HOME**  
**INCOME AND EXPENDITURE STATEMENT**  
**AND STATEMENT OF FUNDS, ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 31ST MARCH 2021**

**Co-Chair:** Heather Mitchell  
The National Association for Hospice at Home  
Lancaster Court  
8 Barnes Wallis Road  
Fareham  
Hampshire  
PO15 7BP

**Bankers:** Barclays Bank  
Leicester  
LE87 2BB

**Auditors:** N.W. Saville & Co  
Accountants  
29 Plymouth Road  
Sheffield  
S7 2DE

**NATIONAL ASSOCIATION FOR HOSPICE AT HOME**  
**INCOME AND EXPENDITURE STATEMENT**  
**FOR THE YEAR ENDED**

**31ST MARCH 2021**

31/03/20

<b><u>Income</u></b>		
2,100	Sponsorship	0
189	Miscellaneous Income - Advert NAHH Website	200
5,805	Exhibition Spaces etc. - Solo Protect Refunded	(450)
2,724	Private Donations	3,338
7,982	Membership Fees Received	9,875
<u>37,426</u>	<u>Delegate Fees - Returned</u>	<u>(1,550)</u>
56,226		11,413
 <b><u>Expenditure</u></b>		
46,061	Administration & Conference Costs	6,293
3,375	Expenses & Travelling Costs	0
1,699	Website and IT Costs	1,239
894	Printing, Stationery and Postage	1,023
305	Insurances	305
325	Bookkeeping Costs	266
5	Bank Charges	0
0	Miscellaneous & sundry Expenses	0
100	Audit and Accountancy Fees	100
<u>52,763</u>		<u>9,225</u>
3,463	<b>EXCESS OF INCOME (EXPENDITURE)</b>	£ 2,188

**NATIONAL ASSOCIATION FOR HOSPICE AT HOME**  
**STATEMENT OF FUNDS, ASSETS AND LIABILITIES**  
**AT 31ST MARCH 2021**

31/03/20

<b><u>Income and Expenditure Fund</u></b>		
15,051	Balance b/fwd. - 01/04/2020	18,514
3,463	Excess of Income over (Expenditure) - Y/E 31/03/2021	<u>2,188</u>
18,514		£ 20,702
		<u><u>                    </u></u>

**Assets**

18,614	Balance at Barclays Bank-Community Account	20,802
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**Liabilities**

<u>(100)</u>	Creditors and Accruals - Accountancy Fee	<u>(100)</u>
18,514		£ 20,702
		<u><u>                    </u></u>

**AUDITORS REPORT**

We have prepared the above Statements from the books, vouchers and information supplied to us in order to verify the Income and Expenditure of the National Association for Hospice at Home for the year ended 31st March 2021.

N.W. SAVILLE & Co.  
ACCOUNTANTS

APRIL 2021

