

FRIENDS OF PAGE PARK  
REPORT OF THE TRUSTEES FOR FINANCIAL YEAR  
ENDING 31 MARCH 2023

Charity Number 1158230

The Trustees have pleasure in presenting its report of the Charitable Incorporated Organisation (CIO) for the period ended 31 March 2023.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Appointment of trustees**

Apart from the first charity trustees, every appointed trustee must be appointed, by a resolution passed at a properly convened meeting of the CIO.

In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

## **OBJECTIVES AND ACTIVITIES**

### **Charitable purposes**

The objects of the CIO are

A) to assist with the preservation, restoration, maintenance and improvement of Page Park for the benefit of the public; B) to promote the benefit of the residents of Staple Hill, South Gloucestershire and the surrounding areas by associating with South Gloucestershire Council and inhabitants in a common effort to provide and improve facilities at Page Park in the interests of social welfare for recreation, sport, education and leisure time activities with the objects of improving their conditions of life; and C) to promote horticulture and floriculture for the benefit of the public generally and in particular those who live near to or visit Page Park and the surrounding area of Staple Hill by the provision of floral displays, shrubs, trees and landscapes in places visible to the public in and around Page Park and Staple Hill for improvement of the environment.

park is now well known beyond the immediate local vicinity and has become a “destination park” for families in the wider Bristol area.

### **Participating Organisations**

South Gloucestershire Council  
South Gloucestershire CVS  
Staple Hill Runners  
Avon & Somerset Police

Staple Hill, Mangotsfield and Downend Residents  
Staple Hill & Mangotsfield Ward Councillors  
Downend Councillors  
Page Park Junior Park Run

### **Finance**

For this financial year, our receipts were approximately £2,800 more than our expenses. Whilst we have minimal recurring costs (website, insurance and accountancy fees), our income varies from year to year depending upon fundraising success, support from partner organisations and the projects with which we are involved. As we have remained limited during this year in what activities we have been able to undertake, we have adequate funds coming into the next financial period to undertake identified projects including our support in renovating the old toilet block.

### **Volunteers**

We have a reliable long-standing group of volunteers who participate in the activities of the CIO, litter-pickers who help supplement the work of the Council's park team and volunteers who tend weekly to the Sensory Garden. Additionally we have many volunteers who help with one-off events in the park including planting sessions or when promoting our work through the local area from our red gazebo. We are always pleased to welcome new volunteers and can help find opportunities to suit the time they have to spare and give to the park.

### **Projects and main activities**

#### **Sensory Garden and other planting**

Our fabulous group of sensory garden volunteers, adhering to the covid-safe guidelines whilst these remained in force, have continued to make this very special space look beautiful over this period. The Council only assists with grass cutting and with the trees in the sensory garden and all other gardening upkeep is done by volunteers.

Our volunteers also assisted the parks' team with planting some of the new saplings, which have been planted as part of the ongoing park maintenance plan and learned some new skills as part of this.

With a £750 grant from Wessex Water, which the Friends obtained, we have been able to purchase additional new wildflowers and other plants.

### **Aviary**

The aviary was renovated in the financial year 21/22 with volunteer help to:  
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in the twice weekly walks. For more information please see [Walking | One You South Gloucestershire \(southglos.gov.uk\)](#).

### **Refugee festival**

The Refugee Festival which took place in the park in June 2022 was organised by the Bean Tree Café. We donated £500 of funding towards this fabulous event, which draws in lots of visitors from the wider Bristol area and beyond: [Celebrate with me \(bristolrefugeefestival.org\)](#).

### **Page Park Calendar**

We launched our photographic competition in early 2022 for our charity calendar for 2023. Sales raised over £5,500 for the Friends (with surplus above our costs being £3,973). Thank you very much to all the volunteers who have assisted Colin Bracey with sales of the calendar throughout the autumn. We sold calendars in the park, at two local supermarkets and also at Christmas on the Hill, which resumed in Staple Hill this year after a few years of absence during the Covid pandemic. We also extend our thanks to all the local businesses who sold calendars on our behalf during autumn 2022.

### **Plant Sales**

We were able to hold several plant sales with fantastic donations from our regular growers and raised c.£1,160 from these sales and hopefully provided some much-needed colour to many gardens.

### **Summer yoga in the park**

We supported once more the outdoor yoga on Sunday mornings during the summer months again run by Pippa, and this attracted often over 100 participants each week. It runs after the Junior Park Run in the park and means summer Sunday mornings in the park and in the café are hive of activity and wellbeing for our local community. The Friends put funding of £565 towards these “Yoga in the Park” sessions together with grant funding received of £835.

### **Liaising with other organisations/Signposting**

We continue to grow our list of members and our vice chair sends out regular updates on what is happening in the park and in the local community as well as chairing the South Gloucestershire Green Spaces Forum. We continue to update our members on the activities of various local organisations including the Salvation Army and the Staple Hill Community Hub and also help other friends' groups which are applying for Heritage Lottery or other grant funding to share in our experience. This year, much time and effort has been spent working with South Gloucestershire Council to remove barriers for community organisations in putting on events where there is fund-raising through commercial sales. Community organisations did not have an exemption from obtaining a Street Trading Licence if they wanted to put on more than one event per annum. This anomaly has now been addressed by the

safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the annual general meeting on 23 November 2023

  
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Trustee

  
\_\_\_\_\_

Trustee



Charity Name <b>Friends of Page Park</b>		Charity Number 1143710	
<b>Receipts and payments accounts</b>			
For the period from	01/04/2022	To	31/03/2023

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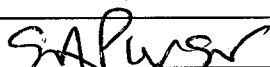
## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Bank Interest	49	-	-	49	2
Donations & Collections	1,506	-	-	1,506	1,624
Walkers	-	1,344	-	1,344	151
Defib	-	-	-	-	-
Plant Sales	1,161	-	-	1,161	1,020
Wessex Water grant, wild flowers and plants	750	-	-	750	-
Yoga	-	1,478	-	1,478	260
Enovert Funding	-	-	-	-	9,055
General Fundraising	703	-	-	703	-
Event Funding	4,250	-	-	4,250	2,985
General expts reimbursed	-	-	-	-	-
Calendar Project '21	-	-	-	-	5,822
Calendar Project '22	5,548	-	-	5,548	-
Aviary project	-	-	-	-	634
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>13,967</b>	<b>2,822</b>	<b>-</b>	<b>16,789</b>	<b>21,553</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>13,967</b>	<b>2,822</b>	<b>-</b>	<b>16,789</b>	<b>21,553</b>
<b>A3 Payments</b>					
Plants/Park Upkeep	651	-	-	651	628
Repayment to donor unable to fulfil wish	1,000	-	-	1,000	-
Website	345	-	-	345	-
Insurance	275	-	-	275	158
Accountants Fee	210	-	-	210	180
Defib Fund	-	-	-	-	-
Sundry & Admin Expenses	290	-	-	290	271
Enovert Funding	-	-	-	-	8,950
Events '22	7,516	-	-	7,516	399
Yoga in the Park	-	1,350	-	1,350	740
Aviary Refurbishment	-	207	-	207	1,427
Walkers fund	-	562	-	562	-
Calendar Project '21	-	-	-	-	1,596
Calendar Project '22	1,575	-	-	1,575	-
	-	-	-	-	-
<b>Sub total</b>	<b>11,862</b>	<b>2,119</b>	<b>-</b>	<b>13,981</b>	<b>14,349</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>11,862</b>	<b>2,119</b>	<b>-</b>	<b>13,981</b>	<b>14,349</b>
<b>Net of receipts/(payments)</b>	<b>2,105</b>	<b>703</b>	<b>-</b>	<b>2,808</b>	<b>7,204</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>1,007</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>24,713</b>	<b>905</b>	<b>-</b>	<b>25,618</b>	<b>18,414</b>
<b>Cash funds this year end</b>	<b>25,811</b>	<b>2,615</b>	<b>-</b>	<b>28,426</b>	<b>25,618</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds 0268	-	416	-
	Lloyds 4460	25,811	2,199	-
	Petty Cash	-	-	-
	Unrepresented Cheque	-	-	-
	<b>Total cash funds</b>	<b>25,811</b>	<b>2,615</b>	<b>-</b>
(agree balances with receipts and payments account(s))				
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	S. PURSER	15/8/23
SE. Green	J. E. GREEN.	15/8/23



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Friends of Page Park

On accounts for the year  
ended

31 March 2023

Charity no  
(if any)

1158230

Set out on pages

CC16a 1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2023 Y.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~\*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

~~\* Please delete the words in the brackets if they do not apply.~~

Signed:

Date:

18/8/2023

Name:

Susan Rickerby

Relevant professional  
qualification(s) or body  
(if any):

ACA

Address:

118 High Street

Staple Hill

Bristol BS16 5HH



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**